

# **MINUTES**

## **KOWANYAMA ABORIGINAL SHIRE COUNCIL**

### **ORDINARY COUNCIL MEETING**

**Venue:** Council Chambers, Kowanyama

**Date of Meeting:** Wednesday 22 June 2016

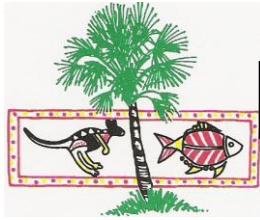
#### **1. WELCOME & OPENING OF MEETING:**

| <b>Attendee List</b> |                                     |                |               |                  |
|----------------------|-------------------------------------|----------------|---------------|------------------|
| <b>#</b>             | <b>Name</b>                         | <b>Present</b> | <b>Absent</b> | <b>Signature</b> |
| 1                    | Mayor Michael Yam                   | Y              |               |                  |
| 2                    | Deputy Mayor Territa Dick           | Y              |               |                  |
| 3                    | John Fry - Cr                       | Y              |               |                  |
| 4                    | Colin Lawrence - Cr                 |                | Y             |                  |
| 5                    | Wendy Wust – Cr                     | Y              |               |                  |
| 6                    | Emil Moul – Chief Executive Officer | Y              |               |                  |
| 8                    | Cameron Unwin (EA to CEO and Mayor) | Y              |               |                  |

The Mayor opened the meeting at 10:25AM and thanked his fellow Councillors for attending.

#### **2. APOLOGIES:**

- Cr Colin Lawrence sends his apologies as he is completing Building and Asset Services work for the 30 June 2016 end of financial year deadline
- Robbie Sands, Deputy CEO



**3. VISITORS**

- Finance Manager Helen Taylor
- Senior Management Accountant
- Human Resources Manager Dennis McLeod

**4. PERSONAL INTERESTS REGISTER**

**5. MINUTES OF PREVIOUS MEETING**

Ordinary Meeting Wednesday 18 May 2016

“Council resolves to accept the minutes of the meeting held Wednesday 18 May 2016 as a true and accurate record of Council business.”

Moved: Cr John Fry

Seconded: Cr Wendy Wust

Carried in Full.

**6. BUSINESS ARISING FROM PREVIOUS MEETING**

**6.1** CEO contract: Mayor reported that Council is conducting a Performance Review with assistance from LGAQ. Council will consider this matter again when the Performance Review has been received.

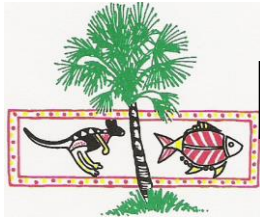
**6.2** Apunipima is holding a Kowanyama Health Expo in September 2016 and would like Council support.

“Council resolves to support the Apunipima Health Expo in Kowanyama. Council authorises the CEO and Deputy CEO / Director of Community Services to collaborate with Apunipima.”

Moved: Cr John Fry    Seconded: Cr Territa Dick

Carried in Full.

*Cr Wust declared a potential conflict of interest in this matter as she is employed by Apunipima. Cr Wust abstained from voting.*



- 6.3** “Council resolves to hold a Public Meeting on Tuesday 28 June 2016 at the Multi-Purpose Centre. Council to hold a BBQ lunch afterwards.”

Moved: Cr Territa Dick      Seconded: Cr John Fry

Carried in Full.

- 6.4** “Council resolves to hold a Special Council Meeting in Cairns on 19 July 2016 to adopt the 2016 / 17 KASC Budget. Further Council resolves to hold Related Parties Workshop training in Cairns on 19 July 2016.”

Moved: Cr Wendy Wust      Seconded: Cr Territa Dick

Carried in Full.

- 6.5** “Council resolves to hold the KASC July Ordinary Council meeting in Cairns on 20 July 2016.”

Moved: Cr John Fry      Seconded: Cr Wendy Wust

## **7. MAYOR’S REPORT**

No formal report tabled

## **8. FINANCIAL REPORTS**

- 8.1** “Council resolves to accept the May 2016 Financial Report presented by the CEO.”

Moved: Cr Fry      Seconded: Cr Wust

Carried in full

- 8.2** Fraud Management training overview delivered by Finance Manager Helen Taylor

- 8.3** Schedule of Fees and Charges



## **KOWANYAMA ABORIGINAL SHIRE COUNCIL**

“Council resolves to adopt the revised Schedule of Fees and Charges for 2016 / 17.”

### **9. CEO’s REPORT**

- 9.1 CDP Report May 2016
- 9.2 NDRRA Report April / May 2016
- 9.3 Cattle Company Report May 2016

### **10. BUDGET 2016 / 17**

Senior Management Accountant made a presentation to Council on Council’s position at the end of the 2015 / 16 financial year and advised on preparation for the Special Kowanyama Aboriginal Shire Council meeting to adopt the 2016 / 17 Budget.

### **11. KOWANYAMA ABORIGINAL SHIRE COUNCIL POLICIES**

“Council resolves to adopt the following policies:

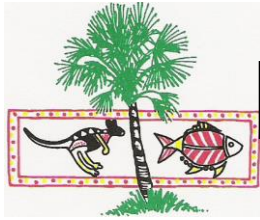
- Fraud - STAT/007
- Vehicle Usage – ADMIN/001
- Related Party Disclosure- STAT/006
- Revenue Policy – STAT/003
- Acceptable Councillor Request Guidelines - STAT/008
- Drug and Alcohol Policy – STAT/002
- Debt Policy - STAT/002
- Advertising Spending Policy – STAT/004
- Attendance and Absenteeism – ADMIN/ 003
- Community Grants - STAT/005
- Investment Policy - STAT/001.”

Moved: Mayor Yam

Seconded: Cr Wust

Carried in Full

### **12. LOCAL GOVERNMENT REMUNERATION AND DISCIPLINE TRIBUNAL REVIEW OF REMUNERATION FOR MAYORS, DEPUTY MAYORS AND COUNCILLORS**



“Council resolves to accept the Local Government Remuneration and Discipline Tribunal schedule to take effect from 01 July 2016.”

Moved: Mayor Yam

Seconded: Deputy Mayor Dick

Carried in Full.

**13. LEASE WITH AIRSERVICES AUSTRALIA**

To be held over for the next meeting.

**14. TENANCY MANAGEMENT SERVICES IN KOWANYAMA –**

To be held over to allow a Department of Housing representative to brief Council and for Community to be consulted at the Community Meeting planned for Tuesday 28 June 2016.

**15. BLACK & MORE – KOWANYAMA HOUSING PROJECT – PROJECT MANAGEMENT SERVICES**

“Council resolves to engage Black & More Project Management Services to assist with the construction of 4 new houses as outlined in their letter dated 17 June 2016.”

Moved: Deputy Mayor

Seconded: Cr Fry

Carried in Full.

**16. DEPARTMENT OF EDUCATION AND TRAINING FUNDING FOR MONKAR CHILD CARE ACTIVITY PROGRAM**

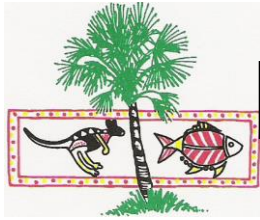
Funding grant of \$70,000.

Tabled and discussed.

**17. CORRESPONDENCE**

**17.1** Letter from DCL & Associates dated 20 June 2016 re: KASC v Euraba Civil and Building

**17.2** Letter dated 03 June 2016 re: 338 Uwelkoril Street



**18. GENERAL BUSINESS**

**18.1** Western Union re-registration and Anti-Money Laundering Activities. All forms to be completed when Councillors are in Cairns in July 2016.

**18.2** Kevin Holzapfel from Price Waterhouse Cooper visit to Kowanyama 28 June 2016

**18.3** Deputy Mayor Territa Dick raised the idea of employee of the month as an incentive and reward for exceptional performance

**19. CLOSURE OF MEETING**

The Mayor declared the meeting closed at 3:50PM