

MINUTES

KOWANYAMA ABORIGINAL SHIRE COUNCIL ORDINARY COUNCIL MEETING

Venue: Kowanyama Council Chambers

Date of Meeting: Wednesday 17th April 2013

1. WELCOME & OPENING OF MEETING:

Attendee List			
#	Name	Present	Absent
1	Robert Holness - Mayor	Y	
2	Teddy Bernard - Cr	Y	
3	William Thomas - Cr	Y	
4	Michael Yam - Cr	Y	
5	Walter Parry - Cr	Y	
6	Glenda Teede - CEO	Y	
7	Robbie Sands – Deputy CEO	Y	

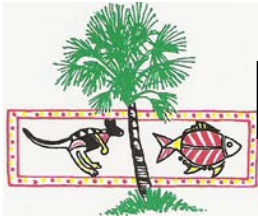
The Mayor opened the meeting at 1000 and thanked his fellow Councillors for attending.

2. CHANGES TO PERSONAL INTEREST REGISTER: NIL

3. MINUTES OF PREVIOUS MEETING:

a) Ordinary Meeting 20th March 2013

b) Special Meeting 28 March 2013



BUSINESS ARISING FROM PREVIOUS MEETINGS & CONFIRMATION THEREOF:

Ordinary Meeting 20th March 2013

- a) Item 5.4 – Council will not purchase a new software package for this purpose, due to financial constraints. The current business systems in place need to be utilised.
- b) Item 6.13 – Council would like this matter investigated ASAP.

Special Meeting 28th March 2013

- a) Item 4c – Council notes that the height of fences must be the standard height of fences already installed in Community houses.

At this point (1100) Councillor Parry excused himself from the Meeting. Councillor Parry returned to the meeting @ 1330.

Resolution 1 – 17th April 2013

Council resolve to adopt the Minutes of the Ordinary Meeting 20th March 2013, with noted changes.

**Moved: Cr. Thomas
Carried in Full**

Seconded: Cr. Bernard

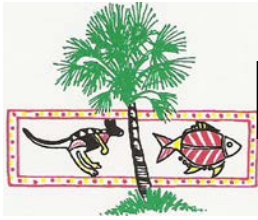
Resolution 2 – 17th April 2013

Council resolve to adopt the Minutes of the Special Meeting 28th March 2013, as a true and correct record of Council business.

**Moved: Cr. Yam
Carried in full**

Seconded: Cr. Thomas

4. VISITORS - Nil



5. OFFICER REPORT/MEMOS

5.1 10.00AM – BRUCE GOULD: Road Works Update

Council decided to pass the following resolution

Resolution 3 – 17th April 2013

Council resolve to approve the Contractor Plant Hire Rates for NDRRA works for 2013/14, as per the Expression of Interest process. The engagement of contractors on this schedule is delegated to the CEO, in consultation with the Purchasing Manager, Darryl Pollard and Program Manager, Bruce Gould.

Moved: Cr. Yam

Seconded: Cr. Thomas

Carried in full

5.2 1.30PM - ANTHONY WRIGHT & MARINA SCHAEFER

(WELCOME): Financial Report

5.3 HUMAN RESOURCES RELIEF MANAGER: Reviewed Policies:

The Council tabled these policies and decided to adopt them by way of the following resolution.

Resolution 4 – 17th April 2013

Council resolve to adopt the Intellectual Property Policy and Fatigue Management Policy as an operating procedure of Council.

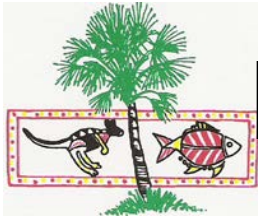
Moved: Cr. Yam

Seconded: Cr. Thomas

Carried in full

The Mayor adjourned the meeting @ 1230 for Lunch. The Mayor re-opened the meeting @ 1330.

At this point the Mayor invited into the meeting Jules Anderson; Greg Mellis & Tom Hart from QRA and Bruce Gould, KASC NDRRA Program Manager, to discuss the various NDRRA Projects in Kowanyama for 2013/14.



6. CORRESPONDENCE

- a) **Email from Senator Jan McLucas** re: Reforms to make Superannuation System Fairer: TABLED
- b) **Email from MacDonnells Law** re: Jilu Pty Ltd Lease: TABLED – The Council were informed that this is the final lease after all of the changes that have been instructed by Council.

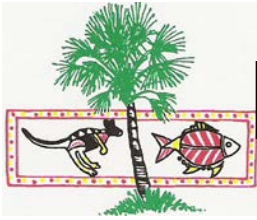
Resolution 5 – 17th April 2013

Council resolves to approve a lease to Jilu Pty Ltd as per the tabled lease document and recommendation of MacDonnells Law.

Moved: Cr. Bernard
Carried in full

Seconded: Cr. Yam

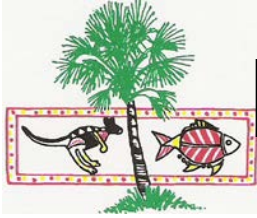
- c) **Letter from Queensland Police Service** re: Possum Corner House: TABLED – The Council accepts this letter. Council also notes the reference made to this section of town can be offensive. The Council discussed the original intention was to swap this particular house and land with the Lot 45??? Chapman Road.
- d) **Letter from the Minister for Transport & Main Roads** re: Review of Government-contracted Long Distance Passenger Transport: TABLED
- e) **Letter from Premier of Queensland** re: The Queensland Plan: TABLED
- f) **Letter from Premier of Queensland** re: Biennial Australia Day National Conference: TABLED
- g) **Letter from QAO** re: Survey of Financial Audit Clients: TABLED
- h) **Letter from QAO** re: Results of Audit: TABLED
- i) **Letter from the Minister for Local Government, Community Recovery and Resilience** re: Approval of request for further extension to the 2011-12 Annual Report: TABLED
- j) **Letter from Department of Infrastructure and Transport** re: Roads to Recovery Program: TABLED
- k) **Letter from the Minister for Local Government, Community Recovery & Resilience** re: Regional Round Table Program: TABLED – Council to hold a Special Council Meeting to workshop issues for presentation.
- l) **Letter from the Department of Natural Resources & Mines** re: Submissions for Discussion Paper titled Providing Freehold Title in Aboriginal and Torres Strait Islander Communities: TABLED
- m) **Letter from Deputy Premier Hon Jeff Seeney** re: The Flying Start Program: TABLED



- n) **Email from Graeme Newton** re: Day Labour Guidelines 2013: TABLED
- o) **Letter from Department of Health & Ageing** re: New Pension Rates: TABLED
- p) **Letter from Cape York Hospital & Health Board** re: Proposed Staff Changes: TABLED
- q) **Email from Office of Fair Trading (OFT)** re: Joint visit by OFT, ICAN & ACCC 13-14 May 2013: TABLED – council approves of this visit.
- r) **Letter from Jennifer Frank** re: Front fence of residence Lot 322B Inuarel Street: TABLED – The D/CEO informed Council that the issues identified have been addressed through the works order system, with no charges to be made to the Tenant, also that there may be a major leak in the sewerage system in the yard of this tenant.
- s) **Email from ROCCY** re: Welfare Reform Meeting: TABLED
- t) **Letter from Department of Health & Aging** re: Provision of Funding under the Aged Care Funding Agreement: TABLED
- u) **Email from Department of Local Government, Community Recovery and Resilience** re: 4th Quarter SGFA Payment: TABLED

7. GENERAL BUSINESS

- a) CEO - Succession Planning for Cairns Office
- b) Organisational Chart: To be discussed at a Special Meeting.
- c) DCEO - Outstanding Action Items: To be discussed at a Special Meeting.
- d) Garbage Truck Repairs: Council discussed this issue and instructs the CEO to have these repairs done as a matter of priority. If it requires the engagement of a specialised mechanic outside of the Council workforce to complete these works, the CEO must engage such services to have this issue resolved.
- e) Resignation of Child Development Worker: TABLED – Council accepts the resignation.
- f) Resignation of Assistant Baker: TABLED - Council accepts the resignation.
- g) Councillor Conduct: Council discussed the issue and will await a Special Meeting for further discussion.
- h) Superannuation – New Minimum Employer Contributions from 1 July 2013: TABLED
- i) CEO - Airport Shuttle Run: TABLED



- j) Safety Plan to be endorsed: TABLED – The Mayor asked the Council to endorse the plan as tabled by way of the following resolution.

Resolution 5 – 17th April 2013

Council resolve to endorse the Kowanyama Community Safety Plan 2012-13.

Moved: Cr. Parry

Seconded: Cr. Bernard

Carried in full

- k) Thonorr Than Ltd resolution: Council tabled two documents regarding Thonorr Than Ltd and decided to pass the following resolution

Resolution 6 – 17th April 2013

Council resolve to:

- 1. Adopt the constitution of Thonorr Than Ltd as drafted by MacDonnells Law.**
- 2. Proceed with the incorporation of Thonorr Than Ltd as a public company limited by the Guarantee pursuant to the adopted constitution.**

Moved: Cr. Yam

Seconded: Cr. Bernard

Carried in full

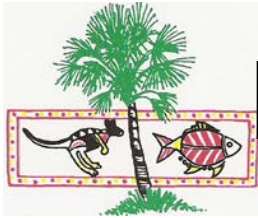
Resolution 7 – 17th April 2013

Council resolve to consent for Thonorr Than Ltd, a public company limited by Guarantee, to use the Council Offices located at 30 Chapman Road, Kowanyama 4871 as it's registered office

Moved: Cr. Thomas

Seconded: Cr. Yam

Carried in full



- l) Electrical Projects – funding required (late item): TABLED – Council discussed the tabled document and decided to carry this project and expenditure over to the 2013/14 budget.

- m) Council discussed the issue of cash flow and decided to make cuts to areas such as contractors; corporate restructure in conjunction with redundancies; change paydays to weekly; non essential travel; utility costs.

8. CLOSURE OF MEETING:

The Mayor declared the meeting closed at 1745.

This is to certify that the above Minutes of the Ordinary Council Meeting dated 17th April 2013 are a true and correct record of Council business.

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Robert Holness

Signature of Mayor of Kowanyama Aboriginal Shire Council