



KOWANYAMA ABORIGINAL
SHIRE COUNCIL

**Special Council Meeting
Minutes**

5 November 2018 | 10:00am –
10.30am

Cairns Board Room and
Kowanyama Chambers Room (via
Videoconference)

Present:

Councillors

Mayor Michael Yam (Chair)

Cr Wendy Wust

Cr John Fry

Executive

Katherine Wiggins

Executive Manager Governance and Operations (EMGO)

Michelle Vick

Executive Manager Community Services (Acting CEO)

Aruna Rodrigo

Executive Manager Finance (EMF)

Tom Corrie

Executive Manager Infrastructure, Works and Projects (EMIWP)

Christine Delaney

Executive Manager Human Resources (EMHR)

Apologies

Deputy Mayor Territa Dick

Cr Aaron Teddy

Fabian Williams – Annual Leave

Chief Executive Officer (CEO)

1) Welcome & Apologies

The Mayor welcomed Councillors to the meeting.

2) Updates to Councillor Register of Interest or Related Parties

Nil

3) General Business - NIL

4) Closed Business

RESOLUTION – The Council moves into Closed Business as per section 275 of the Local Government Regulation 2012: (e) contracts proposed to be made by it	Moved Cr Wust Seconded Cr Fry MOTION CARRIED, All in Favour
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RESOLUTION – The Council moves out of Closed Business. (e) contracts proposed to be made by it	Moved Cr Wust Seconded Cr Yam MOTION CARRIED, All in Favour
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5) 018-017-004 Tender Review TKASC2018-004

Tender was discussed and decided to hold the item over until another Special Council Meeting.

Action Item

EMF to begin the formalisation of a tender policy which is to include tender process, tender panel and template for reporting.

Action Item

EMIWP to revise report ensuring that sufficient information is provided (panel members, sufficient summary, explanation of tender description and further information provided on scoring matrix)

Action Item

PA and EMGO to schedule another Special Council Meeting to be held on 12th November 10.00am.

Council Meeting Closed at 10.30am