



KOWANYAMA ABORIGINAL  
SHIRE COUNCIL

**Council Meeting Minutes**

17 October 2018 | 10:00am –  
3.40pm

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Cairns Board Room and  
Kowanyama Chambers Room (via  
Videoconference)

**Present:**

**Councillors**

Mayor Michael Yam (Chair)

Deputy Mayor Territa Dick

Cr Aaron Teddy

Cr Wendy Wust

Cr John Fry

**Executive**

Fabian Williams

*Chief Executive Officer (CEO)*

Katherine Wiggins

*Executive Manager Governance and Operations (EMGO)*

Nicola Strut

*Acting Executive Manager Finance (EMF)*

Michelle Vick

*Executive Manager Community Services (EMCS)*

Tom Corrie

*Executive Manager Infrastructure, Works and Projects (EMIWP)*

Christine Delaney

*Executive Manager Human Resources (EMHR)*

**Guests**

Zac Matysek (Department of Housing and Public Works)

Jacoc Mckemma (Department of Housing and Public Works)

**Apologies**

Aruna Rodrigo

*Executive Manager Finance (EMF)*

**1) Welcome & Apologies**

The Mayor welcomed Councillors to the meeting.

**2) Brief Department of Housing and Public works Home Ownership Briefing**

Document attached

**3) Updates to Councillor Register of Interest or Related Parties**

Nil

4) **Minutes from Previous Council Meetings**

a)

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| <b>RESOLUTION – Minutes</b><br><b>Minutes for September 2018 Council Meeting</b><br>That the minutes of the September 2018 Council meeting be adopted as true and accurate. | <b>Moved Cr Yam</b><br><b>Seconded Cr Fry</b><br><br><b>MOTION CARRIED,</b><br><b>All in favour</b> |
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| <b>RESOLUTION – Minutes</b><br><b>Minutes for July 2018 Council Meeting</b><br>That the minutes be amended for the July 2018 meeting referring to Cr Territa Dick having a private business. Cr Dick works for Roberston Civil and does not have a private business. | <b>Moved Cr Fry</b><br><b>Seconded Cr Yam</b><br><br><b>MOTION CARRIED,</b><br><b>All in favour</b> |
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5) **Action Items from last Executive Meeting**

6) **Departmental Updates**

a) **CEO Update**

Provided a verbal update.

b) **Finance**

Mr Rodrigo currently on leave. Acting EMFS, Nicola Strutt provided the report. Report is attached.

c) **Governance and Operations**

Ms Wiggins, EMGO presented her monthly report. Report is attached.

**Audit and Risk Committee Meeting**

The Risk and Audit committee is took place 3 October in Cairns, minutes will be presented in Closed Business.

f) **Human Resources**

Mrs Delaney presented her report. Report is attached.

**Action Item**

Men's Shed and Womens group to be communicated too about the use of Council Vehicles. EMCS

**Lunch 12.30pm**

**Council meeting resumed at 1.00pm**

**d) Infrastructure Works & Projects**

Mr Corrie presented his report. Report attached.

**e) Community Services**

Mrs Vick, EMCS presented her monthly report. Report is attached.

**Action Item**

Schedule for pool use to be completed, A frame sign to be utilized to advise of opening hours and unscheduled closings due to repairs. EMCS and EMIWP

**7) Agenda Reports**

**a) Annual Report 2017-2018**

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| <b>RESOLUTION – Annual Report</b><br>That Council endorse the Annual Report 2017-2018. | <b>Moved Cr Yam</b><br><b>Seconded Cr Fry</b><br><br><b>MOTION CARRIED,</b><br><b>All in Favour</b> |
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**8) Closed Business**

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| <b>RESOLUTION – The Council moves into Closed Business.</b> | <b>Moved Cr Fry</b><br><b>Seconded Cr Yam</b><br><br><b>MOTION CARRIED,</b><br><b>All in Favour</b> |
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| <p><b>RESOLUTION – The Council moves out of Closed Business.</b></p> | <p>Moved Cr Wust<br/>Seconded Cr Teddy</p> <p><b>MOTION CARRIED,<br/>All in Favour</b></p> |
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a) **Audit and Risk Committee October 2018 Meeting Minutes**

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| <p><b>RESOLUTION – The Council endorse the October 2018 minutes of the Audit and Risk Committee.</b></p> | <p>Moved Cr Yam<br/>Seconded Cr Teddy</p> <p><b>MOTION CARRIED,<br/>All in Favour</b></p> |
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b) **Sports and Recreation Association**

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| <p><b><u>Action Item</u></b><br/>EMGO to seek alternative solutions via external consultants.</p> |
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c) **Fleet options**

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| <p><b>RESOLUTION – Council to investigate fleet options and reconvene for a special council meeting.</b></p> | <p>Moved Cr Fry<br/>Seconded Cr Yam</p> <p><b>MOTION CARRIED,<br/>All in Favour</b></p> |
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d) **ICCIP Assessment Panel**

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| <p><b>RESOLUTION – Council to endorse Brad Pinches Consulting as the Project Manager for the ICCIP works.</b></p> | <p>Moved Cr Yam<br/>Seconded Cr Fry</p> |
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|  | <p><b>MOTION CARRIED,<br/>All in Favour</b></p>  |
| <p><b>RESOLUTION – Council to endorse Wren Construction as the contractor for 8 lots of fencing.</b></p> | <p><b>Moved Cr Yam<br/>Seconded Cr Fry</b></p> <p><b>MOTION CARRIED,<br/>All in Favour</b></p> |
| <p><b>RESOLUTION – Council to endorse Wren Construction as the contractor for 10 carports.</b></p>       | <p><b>Moved Cr Yam<br/>Seconded Cr Fry</b></p> <p><b>MOTION CARRIED,<br/>All in Favour</b></p> |
| <p><b>RESOLUTION – Council to endorse the engagement of Austek Communication to supply</b></p>           | <p><b>Moved Cr Yam<br/>Seconded Cr Fry</b></p> <p><b>MOTION CARRIED,<br/>All in Favour</b></p> |

**8) Other Business**

Nil

**Council Meeting Closed at 3.40pm**