



KOWANYAMA ABORIGINAL  
SHIRE COUNCIL

**Special Council Meeting  
Minutes**

30<sup>th</sup> January 2019 | 3.00pm –  
4.00pm

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Cairns Board Room and  
Kowanyama Chambers Room (via  
Videoconference)

**Present:**

**Councillors**

Mayor Michael Yam (Chair)

Deputy Mayor Territa Dick

Cr Aaron Teddy

Cr Wendy Wust

Cr John Fry

**Executive**

Katherine Wiggins

*Acting CEO & Executive Manager Governance and Operations (EMGO)*

Michelle Vick

*Executive Manager Community Services (Acting CEO)*

Nicola Strutt

*Acting Executive Manager Finance (EMF)*

Christine Delaney

*Executive Manager Human Resources (EMHR)*

Jacqui Cresswell

*Executive Manager Infrastructure, Works and Projects (EMIWP)*

**Apologies**

Tom Corrie

*Executive Manager Infrastructure, Works and Projects (EMIWP)*

**1) Welcome & Apologies**

The Mayor welcomed Councillors to the meeting.

**2) Closed Business**

<p><b>RESOLUTION – The Council moves into Closed Business as per section 275 of the Local Government Regulation 2012:</b></p> <p><b>(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.</b></p>	<p><b>Moved Cr Fry</b> <b>Seconded Cr Teddy</b></p> <p><b>MOTION CARRIED,</b> <b>All in Favour</b></p>
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<p><b>RESOLUTION – The Council moves out of Closed Business.</b></p> <p><b>(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.</b></p>	<p><b>Moved Cr Fry</b> <b>Seconded Cr Yam</b></p> <p><b>MOTION CARRIED,</b> <b>All in Favour</b></p>
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**2a) Community Grant – Funeral**

<p><b>RESOLUTION – Council decline the Community Grants for upcoming funerals as other community options available for use.</b></p>	<p><b>Moved Cr Yam</b> <b>Seconded Cr Teddy</b></p> <p><b>MOTION CARRIED,</b> <b>All in Favour</b></p>
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**Action Item**

A/CEO to respond to applicants regarding the outcome of their community grants.

**2b) Tender Variation Approval Request TKASC2018-004 Gravel Supply & Delivery**

<p><b>RESOLUTION – Council endorse V001, V002, V003 variations to existing XtraCo contract TKASC2018-004 for supply and delivery of gravel to:</b></p> <ul style="list-style-type: none"> <li>• <b>DATSIP (Men’s Shed)</b></li> <li>• <b>Working for Queensland (Training Centre and Wellness Centre Carparks)</b></li> </ul>	<p><b>Moved Cr Yam</b> <b>Seconded Cr Fry</b></p> <p><b>MOTION CARRIED,</b> <b>All in Favour</b></p>
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**Action Item**

A/EMIWP to progress tenders for variations V006 & V007

**2c) Kowanyama Batching Plant**

<p><b>RESOLUTION – Council endorse the temporary extension of the contract for Wren Constructions (as a prequalified supplier) to operate their batching plant until 30 June 2019, and advertise</b></p>	<p><b>Moved Cr Wust</b> <b>Seconded Cr Teddy</b></p>
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<p>a tender prior to June 2019 for the future operation of the plant.</p>	<p><b>MOTION CARRIED, All in Favour</b></p>
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<p><b><u>Action Item</u></b> A/EMIWP to progress tender for Batching Plant for finalization of successful tender by 31 May 2019</p>
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**2d) Acting CEO**

<p><b>RESOLUTION – Council endorse Katherine Wiggins as Acting Chief Executive Officer from 8.00am 4 February 2019 until the recruitment of new CEO is finalised.</b></p>	<p><b>Moved Cr Yam Seconded Cr Dick</b>  <b>MOTION CARRIED, All in Favour</b></p>
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**2e) CEO Recruitment**

<p><b>RESOLUTION – Council endorse the advert, position description, remuneration package and interview panel for the Chief Executive Officer.</b></p>	<p><b>Moved Cr Yam Seconded Cr Fry</b>  <b>MOTION CARRIED, All in Favour</b></p>
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**2f) Appointment of Executive Officer Finance**

<p><b>RESOLUTION – Council proceed with offering the role of Executive Manager Finance to the preferred candidate.</b></p>	<p><b>Moved Cr Dick Seconded Cr Fry</b>  <b>MOTION CARRIED, All in Favour</b></p>
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**Council Meeting Closed at 3.59pm**