

MINUTES

**KOWANYAMA ABORIGINAL SHIRE COUNCIL
ORDINARY COUNCIL MEETING**
Venue: Kowanyama Council Chambers
Date of Meeting: Wednesday 18th September 2013

1. WELCOME & OPENING OF MEETING:

Attendee List			
#	Name	Present	Absent
1	Robert Holness - Mayor		
2	Teddy Bernard - Cr	Y	
3	William Thomas - Cr	Y	
4	Michael Yam - Cr	Y	
5	Walter Parry - Cr	Y	
6	Glenda Teede - CEO	Y	
7	Robbie Sands – Deputy CEO	Y	
8	Marina Schaefer - Accountant		

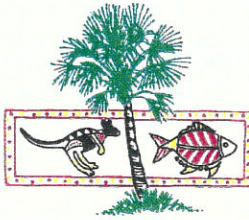
The Deputy Mayor opened the meeting at 10:30 and thanked his fellow Councillors for attending.

Councillor Parry left the meeting at 1440.

2. Apologies

2.1 Mayor sends apologies for not attending meeting

3. CHANGES TO PERSONAL INTEREST REGISTER: NIL



**4. MINUTES OF PREVIOUS MEETING: Ordinary Meeting
Wednesday 21st August 2013 – BUSINESS ARISING
FROM PREVIOUS MEETINGS AND CONFIRMATION
THEROF:**

- a. Council notes that Cr Thomas was away on Sick Leave for the meeting.
- b. Resolution 4: Council notes that the Mover for this resolution was Cr. Yam and the Seconder was Cr. Bernard.
- c. Resolution 5: Council notes that it should read 'Shire Holidays for 2014 instead of 2013.

Resolution 1 – 18th September 2013

Council resolve to accept the Minutes of Ordinary Meeting dated the 21st August 2013 with noted changes as a true and correct record of Council Business.

Moved: Cr. Bernard
Carried in full

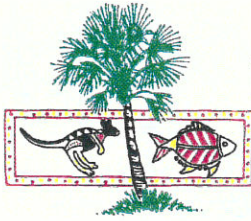
Seconded: Cr. Parry

At this point Council addressed issues that were discussed at the Special Meeting 11th September 2013. The Minutes of this Special Meeting will be tabled at the next meeting for adoption.

Council discussed the performance of the D/CEO as part of the Performance Review. The Council informed the D/CEO of the areas of the need for the improvement.

5. BUSINESS ARISING:

- a. **KOWANYAMA BLUE CAFE BUSINESS CASE** – Financial Controllers seeking a strong business case with risk assessments: **TABLED: after discussing the tabled document in detail. Council decided to pass the following resolution.**



Resolution 2 – 18th September 2013

Council resolve to accept the Kowanyama Blue Café Business Plan.

Works are to continue the progress the Plan before final approval, these include but not limited to;

A Risk Assessment;

Pricing of Products & Menu

Some improvements to the existing building.

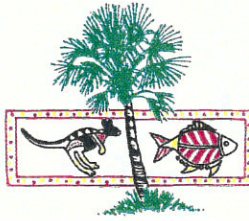
A business case for an additional employee in the Blue Café is also to be provided to the Financial Controllers for consideration.

Moved: Cr. Thomas

Seconded: Cr. Parry

Carried in full

- b. **ABM ELGORING AMBUNG** - Removal and Supply of Sand and Gravel from Kowanyama Area: **TABLED** – the Council instructs the CEO & D/CEO to progress this item by reply. Council will propose a meeting during the week of the 14th October with Abm Elgoring Ambung to further progress this issue.
- c. **LGAQ** - Councillor Remuneration: **TABLED** -



- d. **Tom Smith** - Council Proposed Route – reference email from Aaron Cole @ BMD: **TABLED** – Council were informed of the reasons for the new Route of the Sewer Rising Main. Council were also informed that it has been engaged for these works.

Resolution 3 – 18th September 2013

Council approves the new Route for the Sewer Rising Main from Sewer Pump station No. 2 to the Sewerage Treatment Plant as tabled.

- e. **Jason Gould** – Letter of Engagement: **TABLED** – Council discussed the tabled document and decided to pass the following resolution.

Resolution 4 - 18th September 2013

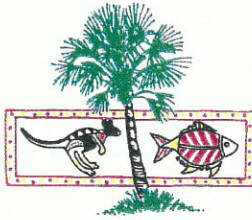
As per the tabled document, Council resolve to accept M & G Crushing as the supplier of 11,100 tonnes of CBR 50, Type 2.3 Gravel as part of the Supply & Freight of CBR 80 type 2.1 gravel for the Kowanyama Airport Runway Restoration Project (TKASC2013-003).

Moved: Cr. Thomas

Seconded: Cr. Bernard

Carried in Full

- f. **Graham Atkins** – Safety Audits on Housing: **TABLED**
g. **Savvy Community Development** – Invoice for Payment: **TABLED** – Council discussed the tabled document and decided to pass the following resolution. In addition to such payment, Council discussed the issue of making a reimbursement



payment to Viv Sinnamon for the Atherton Collection

Resolution 5 – 18th September 2013

Council resolve to approve a payment of \$6407.17 to Savvy Community Development for consultancy works performed as per the tabled document. Council also resolve to approve a payment of \$7000.00 to Viv Sinnamon as a reimbursement for payment for the Atherton Collection.

**Moved: Cr. Yam
Carried in full**

Seconded: Cr. Thomas

- h. **Wendy Wust** – Business Proposal: **TABLED** – Council supports this business opportunity for Kowanyama.

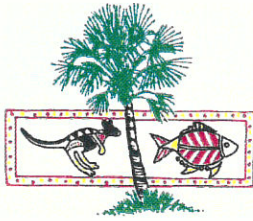
Councillor Parry left the meeting at 1440

6. VISITORS

- a. Director of Nursing, Vince Connellan – visited Council informally during a short break in the meeting.

7. OFFICER REPORT/MEMOS

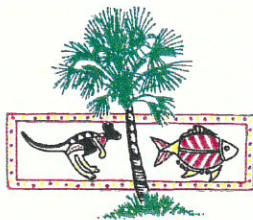
- a. **ACCOUNTANT – Marina Schaefer:**
- i. Comparative Financial Report 2008-2012
 - ii. Debtors Aged Report
 - iii. Transfers To FC's Account
 - iv. Budget Update



The Deputy Mayor adjourned the meeting @ 1645 and informed all Councillors to be available tomorrow morning to finish off meeting.

8. CORRESPONDENCE

- a. **Rodney Whitfield** – Personal Request for Accommodation: **TABLED** – the CEO, D/CEO and D/Mayor to determine the availability of the unit mentioned in the letter plus any other available Council staff housing that may be available for rent for the period outlined.
- b. **Hon. David Crisafulli M.P** – **Regional Round Table Survey: TABLED** – Council requires feedback in regards to what Council
 - c. **Hon. Tracy Davies M.P** – Disability Action Week: **TABLED**
 - d. **Bible Society** – Aircraft Landing Fees: **TABLED** – Council are not in a position to provide a discount or waiver the Landing Fees to this organisation.
 - e. **Director General Craig Evans** – Local Govt Community Recovery & Resilience: **TABLED** -
 - f. **Josh Walker** – Change to Planning Conditions Amendment: **TABLED**
 - g. **The Hon Jason Clare M.P** – National Crime Prevention Funding: **TABLED** – Council will make the decision on where the CCTV will be installed in the Town, prior to any works proceeding.
 - h. **Child Safety Visit Fax** – 9th to 13th September: **TABLED**
 - i. **Office of the Information Commissioner** – Free Online Training Courses: **TABLED**



- j. **Craig Lowish (Futures)** – Upgrade Renewal of Business Security: **TABLED** – CEO to ensure this procurement occurs through normal ordering processing.

9. GENERAL BUSINESS

- a. **Savvy Community Development Consultants** - Invoice for Services to Land Office: **REFER TO ITEM 4.7 ABOVE.**
- b. **Runway Restoration** – Notice Sent out by Mayor and Calendar from Jason Gould:
- c. **Road Closures** – Notice Sent out by Mayor: **TABLED**
- d. **Expressions of Interest KASC Freight Services Road Transport of Goods between Cairns & Kowanyama:** **TABLED** – Council discussed the tabled document and decided to pass the following resolution.

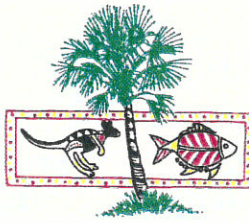
Resolution 6 – 18th September 2013

Council resolved to accept the price tendered by Tuxworth & Woods and to offer the Company a One Year (12 month) Contract for the Road Transport of Goods between Cairns & Kowanyama, with an Option for a further One Year thereafter, as per the advertised Expression of Interest KASC 2013-002.

**Moved: Cr. Bernard
Carried in full**

Seconded: Cr. Yam

- e. **Water Restrictions** – email sent to every community member and also notices posted: **TABLED**



- f. **Council Corporate Structure Changes:** Council discussed the issue of further redundancies to Council structure. The CEO and D/CEO will identify certain positions for Council to consider for redundancies.
- g. **ROBERT ZIGERTMAN: KASC Planning Scheme: TABLED – Council after reviewing the tabled document decided to pass the resolution**

Resolution 7 – 18th September 2013

In accordance with section 2.1.1(1)(d) of the statutory guideline 02/12: making and amending local planning instruments, Kowanyama Shire Council resolves to undertake an administrative amendment to correct a factual matter incorrectly stated in the Performance & Acceptable Outcome 1 of Flooding & Bushfire Hazard Overlay Code of the Kowanyama Aboriginal Shire Council Planning Scheme.

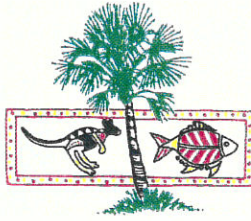
This amendment results from a need to correct issues relating to flood hazard and how this governs development.

**Moved: Cr. Thomas
Parry**

Seconded: Cr.

Carried in full

- h. **ANIMAL CONTROL ISSUES:** The Council discussed the issue of Animal Control in the Shire. The Council requires these matters to be dealt with urgently, as these issues are a risk to other animals and residents and must be actioned immediately.



KOWANYAMA ABORIGINAL SHIRE COUNCIL

- i. **COUNCIL ELECTED MEMBERS ISSUES:** Council discussed the need to discuss issues relating to Mayor and Councillors. These will be discussed at an in camera session of Council.
- j. **COUNCIL MEETING PROCEDURES AND INTERRUPTIONS:** The Council discussed the issues of continual interruptions during formal Council Meetings. The Council will not tolerate any interruptions in future formal Council meetings.

10. CLOSURE OF MEETING:

The Deputy Mayor declared the meeting closed at **15.30pm**

This is to certify that the above minutes dated 18th September 2013 are a true and correct record of Council Business as of Ordinary Council Meeting dated 30th October 2013

Signature: Deputy Mayor Michael Yam.....*Michael Yam*.....

Date: 30th October 2013