

MINUTES

KOWANYAMA ABORIGINAL SHIRE COUNCIL ORDINARY COUNCIL MEETING

Venue: Kowanyama Council Chambers

Date of Meeting: Wednesday 20th March 2013

1. WELCOME & OPENING OF MEETING:

Attendee List			
#	Name	Present	Absent
1	Robert Holness - Mayor	Y	
2	Teddy Bernard - Cr	Y	
3	William Thomas - Cr	Y	
4	Michael Yam - Cr		Apology
5	Walter Parry - Cr	Y	
6	Glenda Teede - CEO	Y	
7	Robbie Sands – Deputy CEO	Y	

The Mayor opened the meeting at 0932 and thanked his fellow Councillors for attending.

2. CHANGES TO PERSONAL INTEREST REGISTER: NIL

3. MINUTES OF PREVIOUS MEETING:

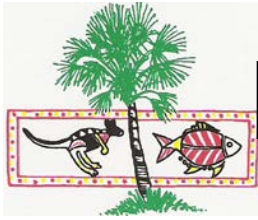
a) Ordinary Meeting Thursday 21st & Friday 22nd February 2013

BUSINESS ARISING FROM PREVIOUS MEETINGS &

CONFIRMATION THEREOF: noted changes 1. Add in quad bikes

to item 4.2. 2. Time of adjournment for lunch/time of visit by item 4

b, grants manager.



Resolution 1 – 20th March 2013

Council resolve to adopt the Minutes of the Ordinary Meeting dated 21st/22nd February 2013, with noted changes as a true and correct record of Council Business.

Moved: Cr. Bernard

Seconded: Cr. Parry

Carried in full

ACTION ITEM: CEO & D/CEO have Minutes placed on the Council Website.

4. VISITORS

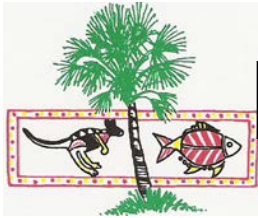
4.1 NDRRA Program Manager, Bruce Gould – Submission Update: The Mayor invited Mr Gould into the meeting to discuss the current NDRRA program and Betterment Projects funded by QRA following Natural Disaster, TC Oswald in January 2013.

2012 NDRRA claim – outstanding: complete submission for town streets, will rollover to 2013 claim; culverts and floodways on Pormpuraaw Access road and one on Topsy Road; Landing Road
2013 NDRRA claim – Tenders and Specifications for these works are being completed now. Specifications for damage to Topsy Road Shelfo Road and Landing Road. Betterment proposal need to be completed by 16th April 2013.

ACTION ITEM: CEO & D/CEO to keep Council up to date on the progress of these projects.

5. OFFICER REPORT/MEMOS

5.1 AECOM – re: Kowanyama Town Planning Scheme Update: TABLED – Council after reviewing the tabled document resolved to adopt the Scheme.



Resolution 4 – 20th March 2013

Council resolve to:

- a) Submit the revised draft Kowanyama Aboriginal Shire Council Planning Scheme (volume 2 dated 14th March 2013) with changes under 8.5 (b) of Statutory Guidelines 02/12 – ‘Making and amending local planning instruments’ to the Minister of State Development, Infrastructure & Planning for a final State interest review; and
- b) Seek approval to adopt the proposed planning scheme and proceed to Step 10 (adoption) of Statutory Guideline 02/12 – ‘making and amending local planning instruments’.

Moved: Cr. Bernard

Seconded: Cr. Parry

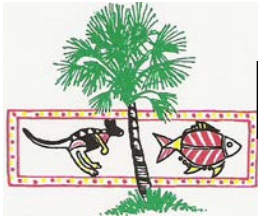
Carried in full

5.2 Electrician – re: Digital Set Top Boxes: TABLED – council discussed this item and decided to seek information from neighbouring shire’s in regards to this item.

ACTION ITEM: CEO; D/CEO & Mayor to seek information in this regard from Govt. Departments and neighbouring Shires and report back to Council.

5.3 Doug Hasson: The Mayor invited into the Grants Manager into the meeting.

- a. RJCP Update: DEEWAR has not released who the service provider will be. The Council needs to be prepared to move swiftly if they are awarded the RJCP contract in regards to establishing the relationship with our regional partner (Region 55 Pormpuraaw Community). Change Management Plan for the participants and staff.
- b. Blue Cafe Update: discussed
- c. Not for Profit Update: discussed – Council decided to adopt the Constitution for Thonorr Than Ltd.



Resolution 5 – 20th March 2013

Council resolve to adopt the Constitution for Thonorr Than Ltd as per the tabled document drafted by McDonnells Lawyers.

Moved: Cr. Thomas

Seconded: Cr. Parry

Carried in full

At this point the Mayor adjourned the meeting @ 1230 for Lunch. The Mayor re-opened the meeting @1345 and asked the CEO to proceed with the Agenda.

5.4 Ian McGilchrist - Quote for Point of Sale Software: TABLED –

ACTION ITEM: CEO & D/CEO to review current Budget for funds to purchase this or a similar product. If current Budget constrains this purchase, CEO & D/CEO to apply for this in the 2013/14 Budget.

5.5 Tom Smith – Costs for Camp Establishment for Housing, Airport etc

TABLED- Council decided to pass the following resolution.

Resolution 3 – 20th March 2013

Council resolve to approve hire of a set of donga's as per the recommendations of the Building Manager as per the tabled document.

Moved: Cr. Parry

Seconded: Cr. Bernard

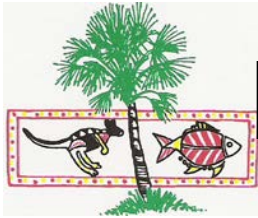
Carried in full

ACTION ITEM: CEO & D/CEO to forward resolution to Building Manager to progress.

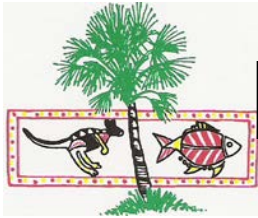
6. CORRESPONDENCE

6.1 **Letter from David G Hannay (Solicitor)** re: Bread Oven:
TABLED – Council accepts this offer.

ACTION ITEM: CEO & D/CEO to ensure that all equipment is in running order and safe. Also to send a thank you note to person who assisted Council to acquire this equipment.



- 6.2 **Letter from Queensland Police Service** re: Provision of Telstra Displan in Kowanyama: TABLED -
- 6.3 **Letter from Qld Reconstruction Authority** re: NDRRA Submission January 2013 Event: TABLED
- 6.4 **Letter from Dept. of Environment & Heritage Protection** re: Changes to the Environmental Protection Act 1994: TABLED
- 6.5 **Letter from the Dept of Environment & Heritage Protection** re: Changes to the Environmental Protection Act 1994 (EP Act): TABLED
- 6.6 **Letter from Dept of Natural Resources & Mines** re: Proposed Amendments to Current Restrictions and Conditions of Leasing Trust Land: TABLED
- 6.7 **Letter from Hon David Crisafulli MP** re: Negotiated Betterment Arrangements: TABLED
- 6.8 **Letter from Dept of Natural Resources & Mines** re: Cleaning Up Waterways affected by Natural Disasters: TABLED
- 6.9 **Letter from Qld Local Govt Grants Commission** re: Proposed Visits to Councils: TABLED
- 6.10 **Letter from the Dept of Health & Ageing** re: Recent Changes to the *A New Tax System (GST) Act 1999*: TABLED
- 6.11 **Letter from Attorney-General** re: Response to Letter regarding Native Title Respondent Funding Scheme: TABLED
- 6.12 **Letter from LGMA** re: Support for Angel Flight: TABLED
ACTION ITEM: CEO & D/CEO to inform LGMA in regards to donations being made from one of the NFP organisations within Kowanyama.
- 6.13 **Email from Mobile Mechanic** re: Mobile Mechanic Services: TABLED
ACTION ITEM: CEO & D/CEO to seek further advise from the sender.
- 6.14 **Letter from Government House** re: Visit from Governor 28th May: TABLED
- 6.15 **Letter from Abm Elgoring Ambung to Cattle Co.** re: Request for information: TABLED
ACTION ITEM: D/CEO to provide this information as required to the sender ASAP.
- 6.16 **Letter from Gasson Teddy** re: Accommodation: TABLED
ACTION ITEM: CEO & D/CEO to forward to Mens Group for consideration.
- 6.17 **Letter from Michael Yamm dated 11/12/2012** re: Apology for December Council Meeting: TABLED & Noted.
- 6.18 **Email from Qld Audit Office** re: Reporting Losses to the Auditor General: TABLED
ACTION ITEM: CEO & D/CEO to ensure this regulation is adhered too.



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- 6.19 **Letter from Lillian Raymond:** TABLED – Council were informed that the Building Manager is aware of this issue and will have this item replaced.
ACTION ITEM: CEO & D/CEO to ensure this item is replaced.
- 6.20 **Letter from ROCCY** re: Paper on Welfare Reform: TABLED
: TABLED – Council decided to pass the following resolution to approve this item.

Resolution 2 20th March 2013

Council resolve to approve the disposal of Council items (refer to Ordinary Meeting 21/22 February 2013; resolution 6) by dms davlan as per fee proposal of the tabled document.

Moved: Cr. Parry
Carried in full

seconded: Cr. Thomas

The called an adjournment at 1125 for a short break. The Mayor restarted the meeting @ 1145. He asked the CEO to proceed with the Agenda (refer item 5.3)

- 6.21 **Letter from Natural Resources & Mines re:** Reconfiguring Roads: TABLED

RESOLUTION 6 – 20th March 2013

Council as Local Government resolves to accept plans DP224321 and DP252503 showing the roads to be closed and roads to be opened and new location of the roads in Kowanyama Aboriginal Shire. Council also resolves to accept any land administration actions incidental to, and necessary to facilitate lodgement and registration of the plan.

Resolution 6 has immediate effect as of 20/03/2013

Moved: Cr. Thomas
Carried in full

Seconded: Cr. Bernard

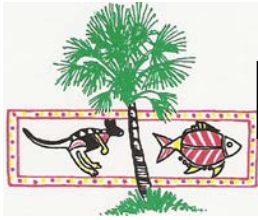
RESOLUTION 7 – 20th March 2013

Council as Trustee resolves to accept plans DP224321 and DP252503 showing the roads to be closed and roads to be opened and new location of the roads in Kowanyama Aboriginal Shire. Council also resolves to accept any land administration actions incidental to, and necessary to facilitate lodgement and registration of the plan.

Resolution 7 has immediate effect as of 20/03/2013

Moved: Cr. Parry
Carried in full

Seconded: Cr. Thomas



7. GENERAL BUSINESS

a) CEO - Succession Planning for Cairns Office: The CEO informed the Council of an update on the Succession Plan.

- 1) Payroll Clerk Trainer now identified and receiving training on the payroll system.
- 2) Payroll Trainee position now shortlisted and will be finalised by end of Month.
- 3) Accountant Position now recruited and will start mid April.
- 4) Kowanyama Council Office now reconfigured for the increase in staff numbers. New Business equipment for positions purchased and located in the new Office space.
- 5) Receptionist position is currently being reviewed.

b) DCEO - Outstanding Action Items: TABLED

c) Operational Plan: TABLED – Council noted any changes.

d) Purposes Deed: TABLED – Council acknowledges the efforts of all Council staff and lawyers involved in the process.

e) Costing for Saturday Arrivals - Westwing Aviation Services: TABLED

f) Lease – Thomas Hudson – No payment: Council discussed the tabled document and decided to: TABLED – The Council reviewed the tabled document and decided to seek a meeting with Council Lawyers to discuss this Lease.

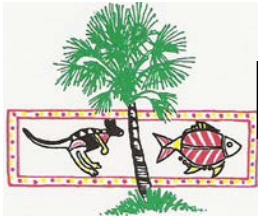
g) Revised Position Descriptions: TABLED:

h) Organisational Chart: TABLED – the CEO informed the Mayor that the proposed changes to Organisational Chart will be discussed at a future meeting.

i) DISCUSSION - Fencing around Lot Kowanyama St. Council does approve of this type of fence, due to the height. The fence must remain consistent with the type of fencing of Community housing.

j)

IN CAMERA: Discussion in regards to Airport Admin Manager Position.



8. CLOSURE OF MEETING:

The Mayor declared the meeting closed at 1815.