



KOWANYAMA ABORIGINAL SHIRE
COUNCIL

Council Meeting Minutes

18 December 2019 10:14am –
3:30pm

Kowanyama Chambers Room and
Cairns Board Room

Present:

Councillors

- Mayor Michael Yam (Chair) – Cairns Boardroom
- Cr Territa Dick (Deputy Mayor) – Cairns Boardroom
- Cr AaronTeddy (Councillor) – Cairns Boardroom
- Cr John Fry (Councillor) – Cairns Boardroom
- Cr Wendy Wust (Councillor) – Cairns Boardroom

Executive

- Chris Delaney, A/Chief Executive Officer – Kowanyama Chambers
- Kevin Bell, Executive Manager Community Services, (EMCS) – Kowanyama Chambers
- Katherine Wiggins, Executive Manager Governance and Operations (EMGO) – Cairns Boardroom
- Andrew Hay, Executive Manager Finance (EMF) – Cairns Boardroom
- Jacqui Cresswell, A/Executive Manager Infrastructure Works Projects, (A/EMIWP) – Cairns Boardroom

Apologies

Gary Uhlmann, Chief Executive Officer

Other

1) Welcome & Apologies

The Deputy welcomed Councillors to the meeting.

3) Minutes from Previous Council Meetings

<p>RESOLUTION – Minutes Minutes from Council Meeting 20th November, 2019</p> <p>Minutes That the above minutes be adopted as true and accurate.</p>	<p>Moved Cr Dick Seconded Cr Yam</p> <p>All In Favour MOTION CARRIED:</p>
--	---

4) Action Items from Council Meeting

- a) Ms Wiggins presented the actions from the November Council meeting.
- b) Ms Wiggins presented the “All Current Action Items”.

Councillors went through action items from previous meetings. No questions or comments were made on the outstanding items on the Register. Executive Team will continue working on the outstanding items to make sure that they are actioned in a timely manner.

5) Departmental Updates

A/CEO Update

Ms Delaney gave a verbal report.

The last month has seen a number of key achievements:

Executive Manager Community Service's role successfully filled with the appointment of Kevin Bell.

Disaster Relief Funding Arrangements (DRFA) works 100% complete, with Kowanyama being congratulated by the Queensland Reconstruction Authority (QRA) to be first council to complete their works on the Cape. TIDS/ATSI works are 100% complete and Kowanyama are the first Indigenous Council to complete the 19/20 works prior to Christmas.

The new airport terminal was handed over to Council on Friday 13 December 2019 with the official opening to occur in early 2020.

A successful opening of the RISE funded (and Council supported) Arts Program at the Old Guest House.

Disaster Management Initiatives including the Installation of the iTerra satellite system are planned for completion by Christmas. Disaster Management Plan 2019 – 2020 is completed for Council's endorsement and Pre - Cyclone clean - up works continue in community

The Pool continues to be open and plans are in place to have the sail fixtures installed in the New Year.

Hinterland will withdraw from Community 01 January 2020. Positive discussions have been held with Stuart Deakin, Skytrans asking them to increase capacity into Community.

Final preparations for the Community Christmas Event are being completed and the Sport and Recreation Association are providing food and beverages for the event.

Advice has been provided to the staff, community and stakeholders on what services will be available over Christmas and New Year and appropriate supports have been put in place for the community during this time.

Finance

Mr Hay provided a monthly update for Finance.

Net Operating result is a \$2,185 deficit

Actual net Operating Income is \$9,068

Actual Operating expenditure is \$11,254 and Untied Cash Funds Balance is \$6081

Governance and Operations

Ms Wiggins provided a monthly update for Governance and Operations:

A reminder, the Local Government Election is due to be held on 28 March 2020. The Department of Local Government, Racing and Multicultural Affairs has advised that people wishing to nominate as councillor or Mayor must undertake mandatory online training. This includes any current councillors that wish to stand. Potential candidates can access the training on line at <http://www.dlgrma.qld.gov.au/so-you-want-to-be-a-councillor/training.html>, alternatively, there are face-to-face training sessions in Far North Queensland for which you can register online at the following locations:

410 Arwin Amay Street - Further clarification is sought from Council on the intention for this property – as to whether the tenant can be housed in social housing as suggested by Deputy Mayor, or whether council should have a private tenancy agreement.

Church Lease - Discussions regarding the ownership of the building are still ongoing.

Crime and Corruption Commission - Update can be provided in Closed Business.

Mitchell River Material - Application lodged through our Town planner for 1) Maintenance of an existing lawful bed level crossing 2) Development Permit of Extractive Industry.

Newsletter - The Council December newsletter is finalised. Printed copies are being sent to the Kowanyama and Cairns offices. Electronic copies are available via our website.

Cr Teddy 11:19am – 11:22am

Cr Fry 11:28am – 11:32am

Cr Dick 11:30am – 11:34am

Action Item

EMGO - contact department again regarding training to be held in Kowanyama as no response received from last correspondence

Action Item

EMGO – new lease agreement for 410 Arwin Amay Street

Action Item

EMGO – to investigate fuel at store (opal fuel) apparently isn't good for vehicles

Infrastructure Works & Projects

Ms Cresswell provided a monthly update for Infrastructure Works and Projects.

Works –Roads - All roadworks complete – Queensland Reconstruction Authority (QRA) congratulated Council and its staff for being the first Council to deliver the DRFA works 100%. TIDS/ATSI works are also 100% complete, and again we are the first Indigenous Council to complete 19/20 works prior to Christmas.

Works - Building Services - Building Services team is currently finishing upgrades to get tenants back in their properties for Christmas where possible. 4 full and partial upgrades completed over the last month – with 16 in progress. The contractors have received purchase orders for continuing works throughout the wet season to ensure the Qbuild upgrade program is completed within this financial year. For the month of November 26 R&M work orders received with 21 completed and costed for the carpenters. There are 5 outstanding work orders awaiting materials.

Airport -The new terminal was handed over as of Friday 13 December. There are a few minor defects, computers and communications not on line as yet, and the air flow unit is not expected until mid January, however, due to demobilising the portable toilet block pre wet season, the terminal will be open for short periods for commuters to sit in comfort and use the toilet facilities.

Essential Services - Indigenous Communities Critical Infrastructure Program (ICCIP):

- Bores 1 & 2 fully cleaned, bore 3 fully operational, all bores have new fencing, canopies, switchboard and generators
- All sewerage pump stations have new fencing and canopies, some electrical works to complete

- Water treatment plant has new switchboard and generator with SCADA system fully operational. New chlorinator, pH controller and fluoride reduction filters installed and currently being commissioned.

Electrical – *Disaster Management initiatives* – All works progressing to schedule - Telstra were on site last week installing the iTerra satellite system, this is expected to be complete prior to Christmas. Austek completed the installation of the changeover switches for generator activation with some cabling works still to be done.

Workshop – The temporary workshop manager, arrived in community Monday 16 December, with the new manager due to commence work 16 January.

Parks and Garden – The new manager Gaven Young has commenced work, the team continue to undertake work as requested.

Rangers – Scott Olds has been appointed as Ranger Coordinator, currently the rangers are proactive in both weed and animal management.

Cr Yam 11:53am – 12:01pm

Cr Wust 12:01pm - 12:03pm

Cr Yam 12:01pm – 12:04pm

Human Resources (EMHR)

Ms Delaney presented the report:

Staff numbers are currently 136 with no current advertised vacancies and nil Workers Compensation Claims.

- Current vacancies:
 - Administration Officer – *Position Withdrawn*
 - Business Enterprises Manager – *Currently reviewing*
 - Groundsperson – Swimming Pool and Recreation Precinct – *interviews scheduled*
- New Appointments:
 - Workshop Manager – *Rick Mitchell commences 13/01/2020*
 - Executive Manager Roads Infrastructure and Essential Services – *Offer issued*
 - Roads Crew Supervisor – *James Gilbert commences 18/12/2019*
 - Executive Manager Community Services – *Kevin Bell commences 11/12/2019*
 - Project Officer – *Judy Austin commences 13 January 2020*
 - Parks and Gardens Coordinator – *Gaven Young commences 02/12/2019*
 - Land, Sea and Environment Manager – *Scott Olds commences 09/12/2019*
- Training:
 - Authorised Officers Training scheduled for January 2020

Cr Yam 12:16pm – 12:18pm

Cr Yam 12:18pm – 12:21pm

Broke for lunch 12:45pm – 13:45pm

6) Agenda Reports

a) Regional Roads and Transport Group (RRTG) – (EMGO)

Ms Wiggins presented the report:

The Roads and Transport Alliance is a cooperative governance arrangement between the Department of Transport and Main Roads, the Local Government Association of Queensland (LGAQ) and local governments to invest in and regionally manage the Queensland transport network.

Alliance members operate as 17 Regional Roads and Transport Groups (RRTGs) across Queensland. RRTGs are formed through voluntary collaboration between councils that align regionally and with the local TMR District.

RRTGs are the foundation of the Alliance, with responsibility for developing and improving regionally significant transport infrastructure and building the capability of members. Currently, 65 councils in Queensland are members of the 17 established RRTGs. This includes three Torres and Cape Indigenous Council Alliance (TCICA) members:

At the November 2019 (TCICA) meeting, a proposal was made by the Roads and Transport Alliance for TCICA to form its own RRTG in order to assist advocacy of the transport network in TCICA member councils.

A review of the proposal, and discussion at the TCICA, identified the following:

1. There was no unanimous or shared view on the need to form an additional RRTG
2. The TCICA is still early in its identity and role and this complex operational activity at this point in time may side track it from its core strategic business, for example advocating for health and housing

In regard to Kowanyama specifically, it does not appear that it would be beneficial at this time to provide resources to an additional group. Furthermore, there is a risk that by withdrawing from the North West Queensland RRTG, and joining the TCICA RRTG, less resources may be directed to Kowanyama transport needs, as it may not seem as much as a priority as other TCICA councils such as Cook Shire.

Therefore, instead it is recommended that Council increase its presence at the North West Queensland RRTG. Kowanyama may then review the progress of a TCICA RRTG in the coming months and join at a later stage.

RESOLUTION – That Council maintain its current membership of the North West Regional Roads and Transport Group (RRTG) and does not seek to join the TCICA Regional Roads and Transport Group (RRTG)	Moved: Seconded: MOTION CARRIED: Left on the table
--	---

b) 2019 – 2020 Kowanyama Aboriginal Shire Council Recovery Plan (EMCS)

Mr Bell presented the report.

The Disaster Management Act requires Council to have a local disaster management plan and suggests it reflects the governance documents at the state level, which includes a recovery plan. The Council is responsible for recovery operations and the plans have been tailored to the community and will assist Council and incoming staff with recovery operations. The plan has been developed as a component of the QRA recovery governance and planning project to enhance the recovery capacity of councils. There was a working group developing the content for this specific plan and the plans are to be reviewed annually and Queensland Reconstructive Authority (QRA) can help support this.

RESOLUTION – That Council adopt the 2019-2020 Kowanyama Aboriginal Shire Council Recovery Plan	Moved: Cr Yam Seconded: Cr Fry MOTION CARRIED: All in favour
---	---

7) Closed Business

RESOLUTION – The Council moves into Closed Business.	Moved: Cr Fry Seconded: Cr Teddy MOTION CARRIED: All in Favour
---	---

Cr Yam 14:40pm – 14:51pm

RESOLUTION – The Council moves out of Closed Business.	Moved: Cr Yam Seconded: Cr Teddy MOTION CARRIED: All in Favour
---	---

a) Annual Budget 2019 – 2020 Updated Fees and Charges (EMF)

RESOLUTION – Pursuant to section 98 of the Local Government Act 2009, the Register of Fees and Charges for the 2019-2020 financial year is adopted by Council.	Moved: Cr Dick Seconded: Cr Fry Motion Carried: All in favour
---	--

b) Insurance Renewal 2019 – 2020 (EMF)

RESOLUTION – That Council resolve to approve Council's Industrial Special Risk Premium at a cost of \$1,410,501.84 gst inclusive	Moved: Cr Fry Seconded: Cr Teddy MOTION CARRIED: All in Favour
---	---

c) Councillor Superannuation (EMGO)

RESOLUTION – That Council consider the advice from Preston Law and determine whether Council should pay superannuation to Councillors.	Moved: Seconded: MOTION CARRIED: Left on the table till April 2020
---	---

d) Councillor Remuneration (EMGO)

RESOLUTION – That Council endorse the Councillor Remuneration Policy.	Moved: Cr Fry Seconded: Cr Teddy MOTION CARRIED: All in Favour
--	---

e) Apunipima Lease (EMGO)

RESOLUTION – That in accordance with the Apunipima Lease., Council endorses the building design for Lot 203, SP272071 at Chellikee Street.	Moved: Cr Yam Seconded: Cr Fry MOTION CARRIED: All in Favour
---	---

f) Appointment of Nick Curnow as Sole Supplier (EMIWP)

RESOLUTION – That in accordance with Local Government Regulation 2012 Section 235(a) Council endorse Mr Nick Curnow as sole supplier for cleaning works for the road camp dongas until January 2020.	Moved: Cr Fry Seconded: Cr Yam MOTION CARRIED: All in Favour
---	---

g) Preferred Supplier (EMIWP)

RESOLUTION – That Council resolve to enter into Prequalified Supplier Arrangements for the following suppliers for a period of two (2) years: Alex Barker, Beststruct, Black & More, Davison Development Solutions, JP Civil Consultants Pty Ltd, Myriad Design, N J Curnow, Planz Towin Planning, QVC Solutions, Sagacity Consulting, St George Project Services	Moved: Cr Teddy Seconded: Cr Yam MOTION CARRIED: All in Favour
---	---

Council meeting closed at 15:30