



KOWANYAMA ABORIGINAL SHIRE
COUNCIL

Council Meeting Minutes

19 January 2021 9:15am – 12:43pm

Kowanyama Chambers Room and
Cairns Board Room

Present:

Councillors

Mayor Robbie Sands (Chair) – Kowanyama Boardroom

Deputy Mayor Cameron Josiah (Councillor) – Kowanyama Boardroom

Cr Teddy Bernard (Councillor) – Kowanyama Boardroom

Cr Jacob Elroy Josiah (Councillor) – Kowanyama Boardroom

Executive

Dr Chris McLaughlin, Acting Executive Manager Governance and Operations (A/EMGO) – Cairns Boardroom

Andrew Hay, Executive Manager Finance (EMF) – Cairns Boardroom

Jacqui Cresswell, Acting Executive Manager Roads, Infrastructure & Essential Services, (EMRIES)

Kevin Bell, Executive Manager Community Services (EMCS)

Apologies

Cr Richard Stafford (Councillor)

Gary Uhlmann, Chief Executive Officer (CEO)

Christine Delaney, Executive Manager Human Resources (EMHR)

Meeting Commenced: 9:15am

1) Crime and Corruption Commission of Queensland (CCC) Corruption Strategy – Discussion

- Members of the CCC joined the Council Meeting via teleconference to discuss with Council regarding the CCC Strategy.

2) Welcome (10:38am)

The Mayor welcomed the Councillors and Executive team to the meeting.

RESOLUTION – Apologies That the council accepts apologies from Councillor Richard Stafford	Moved: Cr Sands Seconded: Cr Cameron Josiah MOTION CARRIED: All
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3) Minutes

RESOLUTION – Minutes Minutes from previous Council Meeting 16 December 2020 Minutes That the above minutes be adopted as true and accurate	Moved: Cr Sands Seconded: Cr Cameron Josiah MOTION CARRIED: All in favour
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4) Current and Ongoing Action Items

Dr Chris McLaughlin presented the current list of Action Items.

Action Items were noted in Council Meeting.

- Action Item for men's shed opening – changed name as requested
- Food at Airport – EMF to follow up on sale of food items at the Airport

5a) Chief Executive Officer

i) Information Report

Mr Kevin Bell presented CEO information report. Report was noted and tabled.

- Cyclone Imogen – LDMG held a number of meetings to well prepare community
- Co-Vid19 re-appeared in Brisbane. Questions were raised to DDMG and meeting with the Chief Health Officer (CHO) was organised regarding procedures for community
- Dump – rubbish was being dumped at gates and outside the rubbish tip as the ground in the dump was very muddy, so community members were unable to drive into the dump
- Christmas Event – over 300 presents were given to the children of community and the event went very well
- Sports & Recreation – Lease was not accepted
- Council is moving forward with the Cattle Company
- House Fire – A council house on Katter Lease land was burnt down over the Christmas break.

5b) Acting Executive Manager Governance & Operations

i) Information Report

Dr Chris McLaughlin presented EMGO information report. Report was noted and tabled.

- Cattle Company – Council is now the owner of all cattle and cattle company infrastructure and cash. Meeting to be organised between CEO, Mayor and A/EMGO re strategy. Actions from that meeting will be taken to the next council meeting.
- Risk Management Workshop – workshop to be conducted in line with the monthly Council Ordinary Meeting.
- Sports & Recreation (KSRA) Lease – the lease was not accepted by 31 December 2020 deadline. Next action will be for the CEO to speak with the Chair of the KSRA.
- Aviation Services Australia Lease – 12-month lease provided to Council for consideration. It is anticipated within that 12-month period decommissioning will occur.
- Records Management System – Multi-Factor Authentication (MFA) has been rolled out for security purposes.
- IT Plan – Meeting scheduled for February to begin to develop an IT Plan for 2021 focusing on IT infrastructure.
- Flood Mapping – Co-funding from DATSIP and Council to develop flood mapping for Kowanyama.
- Social Housing – Waiting on response from State Government Ministers and Director General's regarding the Option 3 (Sub-Lease). Could possibly take up to 3 months to receive a response.
- Township Mapping – Hard copy of maps will be provided.

- New Social Housing Builds – Awaiting designs to be submitted to Councillors prior to approval. The size of blocks, mango tree in middle of a block are few issues that need to be sorted.
- Annual Report – is now available on the Council website and 50 hard copies to be printed.
- Operational Plan Update Q2 - Council will receive an update of achievements against its endorsed Annual Operational Plan in February 2021 for the period 1 October – 31 December 2020.

Action Item: Cattle Company – CEO, Mayor and A/EMGO to workshop early next week

Action Item: Records Management – local indigenous people to work with Matt Fox

Action Item: Flooding issues in community – would be a good time to visit community now as all rivers are up

ii) Agenda Report

Statutory Policy 13 – Complaints Management Policy (Stat 13)

Dr Chris McLaughlin presented Agenda Report to Council:

<p>RESOLUTION</p> <p>That Council endorse the Complaints Management Policy – Statutory Policy 13</p>	<p>Moved: Cr Sands Seconded: Cr Jacob Josiah</p> <p>MOTION CARRIED: All in favour</p>
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Cr Teddy Bernard left meeting room at 11:19am and returned 11:20am

5c) Executive Manager Finance

i) Information Report

Mr Andrew Hay presented EMF information report. Report was noted and tabled.

Quarterly financials – Key Points:

- Carbon Farming & RISE funding has been received
- Bakery – is now baking bread for the CEQ Store so an upward improvement in profit
- Blue Café – stocktake to be undertaken on Café supplies within the next few weeks
- Post Office – Have spoken with the Regional Manager regarding what else can be sold out of the Post Office. Could possibly formulate a new annex area near the ATM
- Accommodation Centre – is doing well
- Batching Plant – Requires more assessing. Investigating new options.

Action Item: EMCS – to obtain Australia Post catalogue for what can be sold in the Post Office

- Possible separate licenced area in Australia Post to sell more products

5d) Executive Manager Roads, Infrastructure and Essential Services

i) Information Report

Ms Jacqui Cresswell presented EMRIES information report. Report was noted and tabled.

- Roads – Planning has already commenced on the 2021 roads program, including a VFM (Value for Money) project to cement part of Pindi St.
- Building Services – Michael Leslie has commenced in the Building Services role along with the Essential Services Manager role to assist until the position is filled. Pamela Lumsden will assist Michael with major building projects.
- Capital Projects – 352 Chellikee St and 342 Uwelkoril St have both been damaged by fire. 342 Uwelkoril is a Katter Lease property with council being liable for the insurance excess.
- 342 Uwelkoril St – House Fire – Upgrade was scheduled for early December but got pushed back to January and now cannot be done.
- Duplexes – Waiting on plans from architects. Have also asked Qbuild for any duplex designs they may have. Some issues raised, being disabled access and mango tree in middle of 1 property
- Airport – Mask regulation at the airport has caused a bit of unrest in community as people do not want to wear them.
- Workshop – Evanda is starting at the workshop on a trial basis.
- Animal Management – The vet will be in community from the 15 Feb 21 to 17 Feb 21. Dogs in community are having issues with mange.

Mayor had some discussion points on report:

- Workshop – are we able to start private work as community cars really need to be repaired as well. Is it possible to get visiting mobile mechanic to help with getting vehicles repaired?
- Duplex Construction – some blocks in community are quite small and may not fit a duplex. Traditional Owners (TO's) have said to not cut down the mango tree.

5e) executive Manager Community Services

i) Information Report

Mr Kevin Bell presented EMCS information report. Report was noted and tabled.

- Christmas party for the youth and families in community was a success
- Community was visited by Member of Cook – Cynthia Lui
- Completion of HACC centre renovations – looks excellent – clients living in are appreciating the outside common area.
- Sport and Recreation staff were upskilled and undertook Bronze Medallion training with Swim QLD.
- Department of Human Services have postponed their visit due to sorry business – are looking to re-schedule

Deputy Mayor Cameron Josiah left meeting room at 12:06pm and returned at 12:07pm

5f) Executive Manager Human Resources

i) Information Report

Mr Kevin Bell presented the EMHR information report. Report was noted and tabled.

- New appointments in December – Sport & Recreation Holiday Program Support Staff, Aged Care Cook and Purchase Store
- Nine (9) current job vacancies
- First Aid training arranged for January 2021 – staff from: Accommodation Centre, Women’s Services, Aged Care Centrelink, Post Office, Radio Station, Community Police & Cairns Office)
- 1 new incident – house fire, building destroyed (342 Uwelkoril St)

Mayor had a discussion point on report:

- RISE Relationship – to apply for jobs should not be forced to go through RISE
- Assessment should be made on a case-by-case basis

Action Item: EMHR and CEO to present RISE agreement at next Council Meeting

- RISE has a joint venture arrangement with Council – applications need to be the same all applicants

Action Item: EMHR – can defibrillator training be included in the First Aid training.

Action Item: EMHR – require more defibrillators available across all work places

- Further training required for Co-ordinators to upskill – especially for David Raymond and Evans Josiah. Management courses etc to help better their positions so they can keep moving up in their careers

Action Item: EMHR – relevant leadership courses to be sourced for new co-ordinators

Council Meeting Closed: 12:33pm

Meeting as Trustee

<p>RESOLUTION – The Council moved into Trustee Business at 12:33pm</p>	<p>Moved: Cr Sands Seconded: Cr Jacob Josiah</p> <p>MOTION CARRIED: All in Favour</p>
<p>RESOLUTION – Subject to the lessee first obtaining Native Title approval under the <i>Native Title Act 1993</i> (Cth) (as applicable), pursuant to section 85A(3) of the <i>Local Government Act 2009</i> (Qld), the Trustee approve a lease to the Commonwealth of Australia (Represented by the Department of Defence) and authorise the Chief Executive Officer to finalise negotiations and sign the lease and do all other things reasonably necessary to register the lease with Land Titles, on the following essential terms: Term:10 years (with two (2) options to renew of 10 years each); Annual rent: \$20,580 (GST excl), increasing annually with CPI. Permitted Use: For equipment storage, training, accommodation, vehicle servicing and other purposes related to these.</p>	<p>Moved: Cr Bernard Seconded: Cr Cameron Josiah</p> <p>MOTION CARRIED: All in Favour</p>

Trustee Meeting closed at 12.43pm.