



KOWANYAMA ABORIGINAL SHIRE  
COUNCIL

**Council Meeting Minutes**

15 March 2022 10:12am – 1:49pm

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Kowanyama Chambers Room and  
Cairns Board Room

**Present:**

**Councillors**

- Mayor Robbie Sands (Councillor) – Cairns Boardroom
- Deputy Mayor Cameron Josiah (Councillor) – Cairns Boardroom
- Cr Teddy Bernard (Councillor) – Cairns Boardroom
- Cr Jacob Elroy Josiah (Councillor) – Cairns Boardroom
- Cr David Jack (Councillor) – Kowanyama Boardroom

**Executive**

- Gary Uhlmann, Chief Executive Officer – Cairns Boardroom
- Kevin Bell, Executive Manager Community Services (EMCS) – Kowanyama Boardroom
- Jacqui Cresswell, Executive Manager Roads, Infrastructure & Essential Services, (EMRIES) – Cairns Boardroom
- Nicola Strutt, Acting Executive Manager Finance (A/EMF) – Cairns Boardroom (11.33am-12.06pm)
- Caroline Smith, Acting Executive Manager Human Resources (A/EMHR) – Cairns Boardroom (1.35pm-1.49pm)
- Chris McLaughlin, Acting Executive Manager Governance and Operations (A/EMGO) – Cairns Boardroom

**Meeting Commenced: 10:12am**

**1) Welcome**

The Mayor welcomed Councillors and Executive Team to the March Council Meeting.

**2) Minutes from previous Council meeting (December)**

<b>RESOLUTION – Minutes</b> Minutes from Ordinary Council meeting 15 February 2022 be adopted as true and accurate	<b>Moved: Cr Jacob Josiah</b> <b>Seconded: Cr Robbie Sands</b>  <b>All in favour</b> <b>MOTION CARRIED:</b>
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**3) Action Items**

Action Items register was noted and tabled. All OK – keep progressing on the “in progress” actions.

Mayor asked re: Community engagement for Community Safety Plan (CSP), to speak with EMGO to devise a plan for community engagement.

**4) Reports**

**a) Chief Executive Officer**

**i) Information Report**

- Gary Uhlmann, CEO presented CEO information report
  - COVID no active cases in community

- Graphs are now trending downwards throughout Cape York
- Kowanyama stats: 1<sup>st</sup> dose - 97%, 2<sup>nd</sup> dose – 88%, 3<sup>rd</sup> dose – 47%
- 9 days Co-Vid free within community
- New variant has been detected in NSW – more infectious than Omicron but not sure how serious as yet.
- Fairly mild cases have been within community

Mayor would like Councillors to be informed and talk at the school with the parents, teachers and children.

- Meeting with Chair of RISE tomorrow. First 6 months return to Council is approximately \$500k. Partnership is working well. Kate Hams has really been focusing on the RISE partnership in the last 6 months.
- PBC Meeting in meeting last week in Cairns. Discussed roads, cultural heritage, rangers, cattle company and housing for PBC.
- Animal Program – There was another dog attack which was quite serious. 2 x dogs were euthanised.
- Animal Control officer is making excellent progress. Over 130 registrations and work orders have been filled out for repairs to fencing.
- Vet and vet nurse worked really well while in community. Great achievement and animal control model is working really well.

EMCS advised that there were 221 dogs treated, 50 dogs were de-sexed and 8 dogs euthanised. Best numbers Cape wide. Collars are a great visual for community and shows that the Animal Management Plan is starting to work.

There is some work to be done at the pound, so it can be used to house animals. Samuel Hudson is leading the process and is doing an excellent job.

There is a process to be followed for dog attacks and is dealt with in a case-by-case basis. Animal Management Officer and Police to investigate each case. Animal Control to engage Police support. Council workers to be trained to give injections, working with vets to administer euthanasia.

Mayor said that all dog bites/attacks should be treated the same. There should be a zero tolerance and the key is to be consistent.

- Trustee Advisory committee – this is an important issue to be worked out.
- CEO on annual leave from Thursday 17 Mar 22 until Mon 28 Mar 22.

## **b) Executive Manager Governance & Operations**

### **i) Information Report**

Chris McLaughlin, A/EMGO presented EMGO information report:

- ASA Lease / Housing Subdivision - whilst Council awaits demolition of the ASA communications tower (expected by June 2022) and make good of the site by ASA, Council has engaged of the Remote Indigenous Land and Infrastructure Program Office (RILIPO) to undertake survey, subdivision design and Development Application processes on Council's behalf. Council's contribution shall be limited only to survey component per RILIPO's proposal. CEO has delegation to accept the proposal. Formal confirmation of funding approval has been received from the Dept Housing.
- Trustee Advisory Committee -Thus far, Council has not received an EOI for Advisory Committee membership. Options should be considered by Council for nomination. The Anglican Church Lease terms are agreed in principle and are to be referred to the next available Trustee Advisory Committee meeting.
- Cattle Company -Tender for a musterer (2 years) and sales agent (preferred supplier arrangement) are presently advertised (closing 21 March 2022). Council met with the PBC on Thursday 10 March 2022 to discuss the Grazing Licence

(amongst other matters). Parties have agreed on the terms of an overall MOU which each party will now work through (no individual agreements achieved yet).

- Carbon Farming - A two (2) year tender will be presented to the March 2022 OM for endorsement. The CBA ACCU Sales Agreement will be presented to the March 2022 OM for endorsement.
- Community Safety Plan (stage 2) - The CSP (Stage 2) Content Draft was endorsed at the February 2022 Ordinary Meeting. The draft is presently with the graphic designer and a consultation draft will then be placed out to community verification for 30 days prior to seeking Council's final endorsement (before June 2022).

**Action item:** EMGO to organise meeting with CEO & EMCS regarding the Community Safety Plan (CSP) and Community engagement

Mayor – query on carbon monies and how it is being used. Traditional Owner's (TO's) are concerned about where the money is being spent.

## ii) Agenda Reports

Chris Mclaughlin presented EMGO agenda reports as follows:

### 1. Agenda Report - Torres and Cape Healthcare (TORCH) Commissioning Fund

On 1 February 2022, Council received the attached materials From the Queensland Government (Dept Health) introducing the TORCH model. This model had been canvassed with TCICA (in April/ November 2021). The Dept Health seeks comment from Indigenous Councils in the Cape and Torres with respect to whether bringing funding decisions closer to community under the establishment of a Torres and Cape Healthcare Commissioning Fund (TORCH) will help reform the current state of health care in the Torres and Cape. At the November TCICA, Mayor Sands (as TCICA Chair) suggested Councils should consider the proposal and pass resolutions before moving to the next stage of feasibility.

Attached to this report are the following Queensland Health materials for consideration:

- Submission
- Presentation

Council should consider the materials when deliberating these reforms.

#### **RESOLUTION – TORCH Commissioning Fund**

That Council provide in principle support of the objectives of TORCH and for a proposal to establish a single independent entity responsible for commissioning health services across the region to be progressed for Ministerial consideration in March 2022.

That Council endorse itself as the locally-elected representative of the Kowanyama community to participate in the process of designing the mechanisms for community accountability, transparency and decision-making structures of the entity.

**Moved: Cr Robbie Sands**  
**Seconded: Cr Cameron Josiah**

**All in favour**  
**MOTION CARRIED:**

## 2. Agenda Report - Rates/Charges Concession – Kowanyama River House

Concession: On 15 February 2022, Thomas Hudson (Owner/ Director Kowanyama River House) formally requested by way of the attached letter both rates concession/ debt deferral and debt waiver with respect to the Debt owing to Council as follows:

- (a) Debt deferral of the 2021/22 property levies for 12 months due to COVID 19 (19,473.94)
- (b) Wavier of unpaid rent (\$21,133.30) due to an administrative oversight in invoicing in 2021 rather than in 2019 per the lease; and
- (c) 75% reduction in property levies 2019/20 (\$7,362.09) due to encouragement of economic development in the Region (s120(1)(d) LGR).

<p><b>RESOLUTION – Rates &amp; Charges Concession Kowanyama River House</b> That pursuant to section 119 of the Local Government Regulation 2012 (Qld), Council resolve to approve a partial rebate equal to 75% of the 2021/22 rates component in favour of the Kowanyama River House (hardship), in exchange for an agreement by it for outstanding lease rental (\$21,133.30) plus outstanding 2019/20 property levies (\$7,362.09) to be paid to the Council within reasonable time, failing which the concession shall not be applied.</p>	<p><b>Moved: Cr Jacob Josiah Seconded: Cr Robbie Sands</b></p> <p><b>All in favour MOTION CARRIED:</b></p>
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Note: The 75% reduction is approved on the grounds of hardship and is required to be applied for and is not guaranteed in future years.

## 3. Agenda Report – Model Meeting Procedures

From time to time, the Queensland Government prepares and publishes Model Meeting Procedures for Queensland Local Government. These Model Meeting Procedures set out a number of meeting rules consistent with statutory changes to the Local Government Act and Regulation. It is a requirement that Councils adopt and abide by these Model Meeting Procedures. The last iteration was September 2020 and requires adoption by Council.

<p><b>RESOLUTION – Model Meeting Procedures 2020</b> That Council adopt the Model Meeting Procedures 2020.</p>	<p><b>Moved: Cr Teddy Bernard Seconded: Cr David Jack</b></p> <p><b>All in favour MOTION CARRIED:</b></p>
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## 4. Agenda Report – Oriners-Sefton Carbon Abatement Project 2022/23 – Tender / ACCU Sales Agreement

Council own and operate a Carbon Abatement Project ("the Project") which covers the extent of the Oriners-Sefton pastoral leases, Kowanyama ("the land").

The Project seeks to generate Australian Carbon Credit Units (ACCU) by carefully managing the way fire behaves in the landscape. In basic terms, the goal is to conduct controlled

burning in savannah areas in the high rainfall zone during the early dry season (May - July) to reduce the risk of late dry season wild fires (Sept - Dec).

Where not properly managed, Kowanyama has experienced very hot, late season burns which emit enormous quantities of CO<sub>2</sub>e in the process of consuming trees, grass, and other ground cover. Previous fire management (2000-2009) is used as the "baseline" against which each year of our operations is measured. In other words, the baseline provides a historically-valid answer to the question: "What is likely to happen to this country if it is not managed?" The Project is about improving fire management. Each year our Project seeks to reduce late season burns in relation to the baseline. The amount of reduction achieved is called "avoided emissions" or "abatement."

If the management effort is successful, it means that a certain amount of carbon emissions have been avoided, when compared to the baseline, and this is what is credited: a tonne of CO<sub>2</sub>e avoided emissions equals 1 ACCU earned by the project. Similarly, this comparison with the baseline can result in negative abatement.

In Australia, carbon projects are approved and audited by a Commonwealth agency, the Clean Energy Regulator. The business of the projects is handled by the CER's programme called the Emissions Reduction Fund (ERF). The ERF maintains a national register of carbon projects. Our Project is listed as EOP 100959 and first commenced 22 January 2015. It covers the 3,061 km<sup>2</sup> (approx. 300,000 hectares) of Country with vegetation types that are eligible for carbon farming activities within the Oriners-Sefton lease boundaries. To the commencement of the 2022 season, the Project has culminated 165,595 ACCU's, or achieved 165,959 tonnes of CO<sub>2</sub> abatement.

It is noted that burns after 31 July annually fall into the late season burn category and work against the Principal's ACCU's. Accordingly, early season burns are to be prioritised and careful planning and coordination is required by preferred suppliers to maximise ACCU's. Council has sought tenders from suitably experienced tenderers to undertake the following Works with respect to the Oriners- Sefton Carbon Abatement Project 2022:

- Planning of annual Project burns.
  - The coordination and management of an aerial incendiary burn in the early season (May to July) involving fire bomblets dropped from helicopter, inclusive of all subcontract costs (incl helicopter and operator).
  - Coordination and training of Council Rangers to assist in the burn in providing ground-based logistics, basecamp, spot burning and real-time helicopter intel (eg. fire burn direction).
  - Where deemed necessary following conclusion of early season burns, assessment of continued risk and coordination and management of further targeted burns. A rolling reserve of 10 days operations should be provisionally provided by tenderers by way of provision sum per year.
  - Maintaining relevant licenses, accreditations, capabilities and insurances require to coordinate and manage an aerial incendiary burn.
  - Provision of assistance to external Auditors in 2022 per the CER scheduled Audit Plan.
  - Reporting, evaluation and record management as required by CER and submission of reporting for CER assessment and ACCU generation.
  - Reporting to the Principal both through management and Advisory Committee.
  - Provision of an end of season report to the Principal outlining perceived:
    - Achievements
    - Abatement achieved (and ACCU's generated)
    - Areas for future improvement (along with recommendations and indicative budgets)
- Council has sought a contract for two (2) years' duration

<p><b>RESOLUTION – Oriners-Sefton Carbon Abatement Project 2022/23 - Tender</b>  That Council approve the award of the Oriners-Sefton Carbon Abatement Project 2022/23 Tender to Tropical Forest Tree for a price up to \$500,000 (GST Exlc) over two (2) years 2022/23 (inclusive of a provisional sum of \$330,000 (GST Excl) for Late Season burns) and give delegation to the CEO to sign all contractual documentation as required and to pay all invoices as and when due under this arrangement.</p>	<p><b>Moved: Cr Robbie Sands</b>  <b>Seconded: Cr Teddy Bernard</b></p> <p><b>All in favour</b>  <b>MOTION CARRIED:</b></p>
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<p><b>RESOLUTION – ACCU Sales Agreement</b>  That Council authorise the CEO to enter into the CBA ACCU sales agreement and commence sales from the 2022 calendar year.</p>	<p><b>Moved: Cr Jacob Josiah</b>  <b>Seconded: Cr David Jack</b></p> <p><b>All in favour</b>  <b>MOTION CARRIED:</b></p>
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Mayor would like to thank the operational team on their review of the carbon farming project and making it better for community.

**5. Agenda Report – Lot 272 Pindi St – Disposal**

On 1 February 2022, the Department of Communities, Housing and Digital Economy provided Council with a draft Gazette Notice advising of an intent to transfer the house on lot 272 to the LHA (Katter Lease) holder. To enable this, Council must consent to the disposal of its asset for NIL consideration to the LHA holder.

Council’s property office has confirmed that Mr William Yam (son of William Highbury – LHA holder) presently resides at the lot.

<p><b>RESOLUTION – Lot 272 Pindi St - Disposal</b>  That Council consent to the disposal of the house located at Lot 272 Pindi St, Kowanyama (Lot 272 on SP253353) to enable homeownership under the Aboriginal and Torres Strait Islander Land Holding Act 2013 (Qld).</p>	<p><b>Moved: Cr Teddy Bernard</b>  <b>Seconded: Cr Cameron Josiah</b></p> <p><b>All in favour</b>  <b>MOTION CARRIED:</b></p>
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**6. Agenda Report – Kowanyama Cattle Advisory Committee**

At the Thursday 10 March 2022 meeting of Council with the Abm Elgoring Ambung Aboriginal Corporation RNTBC ("the PBC"), the PBC agreed to sit on Council's Kowanyama Cattle Advisory Committee as cultural advisor, as representative holding both Native Title, Aboriginal Freehold, and Aboriginal Cultural Heritage rights and interests over agricultural land.

The Purpose of the Advisory Committee is to advise the Council strategically in its development and management of its cattle operations within the Local Government Area.

**RESOLUTION – Kowanyama Cattle Advisory Committee**

1. Pursuant to section 265 of the Local Government Regulation 2012 (Qld), that Council establish the Kowanyama Cattle Advisory Committee ("KCAC") on the terms set out in the Terms of Reference attached.

2. That pursuant to clause 7.4 of the Kowanyama Cattle Advisory Committee Terms of Reference, Council appoint two (2) Abm Elgoring Ambung Aboriginal Corporation RNTBC Directors to sit as Members on the KCAC.

**Moved: Cr Robbie Sands  
Seconded: Cr Jacob Josiah**

**All in favour  
MOTION CARRIED:**

- It is noted that establishment of the Kowanyama Cattle Advisory Committee shall be subject to acceptance of the invitation by the PBC.

**7. Tenancy Management Cultural Approval**

Tenancy for Council's social housing properties is managed by Aboriginal and Torres Strait Islander Housing.

Tenancy is coordinated in accordance with the social housing waitlist which identifies the housing needs and priorities for community members. However, at times Council is required to provide advice and agreement in regard to cultural considerations to the Aboriginal and Torres Strait Islander Housing Unit.

As such, the Aboriginal and Torres Strait Islander Housing Unit have contacted Council to seek approval for the change as noted below:

<b>Address</b>	<b>Bedroom Configuration</b>	<b>Proposed Applicant/s</b>	<b>Applicant/s circumstances/status</b>
420A Kowanyama St	2	Jerry DAVID	Requesting endorsement from Council to allocate this property to Jerry David. As a result of the Home Ownership program. Mr David is required to vacate current property at 148 Kowanyama St.

**RESOLUTION – Tenancy Management Cultural Approval (420A Kowanyama St)**

That Council endorse the suggested change to social housing allocation as requested by the Aboriginal and Torres Strait Islander Housing Unit.

**Moved: Cr Jacob Josiah  
Seconded: Cr Cameron Josiah**

**All in favour  
MOTION CARRIED:**

Mayor asked when the next TWG meeting will be held? There are a lot of housing issues and concerns with how housing is allocated. Council needs to have more say in the housing situation. Council should be part of the process for housing allocation.

CEO said the Department of Housing needs to better their communication with EMCS and councillors.

Cr Jacob Josiah asked how many social houses will be built this year? And, how and who allocates the houses.



EMRIES advised their will be 2 x duplexes built which equates to 4 x houses.

Mayor said the minimum standard for housing needs to be brought up at the next TWG meeting as Council has been asking for the last 2 years.

**Action item:** EMCS to consult with Department of Housing on process of house allocation

**c) Executive Manager Finance**  
**i) Information Report**

Nicola Strutt, A/EMF presented EMF Information report:

The YTD February 2022 financials show an actual operating loss of \$1,758,023 compared to a budgeted loss of \$4,244,828.

This favourable variance includes \$468,357 for Carbon Farming mainly resulting from higher than budgeted carbon credit revenue, \$181,748 for General Council mainly due to Community Development Program estimated profit share being higher than originally budgeted, \$114,459 for Roads due to internal labour being charged to capital projects, \$203,947 for Human Resources due to higher RISE incentive and apprenticeship revenue and lower employee costs and \$179,435 for the Cattle Co. The balance of the variance is due to the timing of receipts and expenditure compared to budget phasing across a number of areas. This includes favourable variances for Heavy Plant \$426,675, operating Grants program \$328,768 and Cairns Office \$177,043 partially offset by an unfavourable variance for the Qbuild upgrades program (\$351,704).

Enterprises are showing a YTD profit of \$819,629 which is \$233,576 higher than budget. Profits are higher than budget for the Accommodation Centre \$42,320, due to higher occupancy rates to date, Cattle Co \$179,435, Batching Plant \$40,594 and Car Hire \$10,754. In addition, the Airport loss is \$52,116 less than budget, mainly due to lower jet fuel cost than budget and the timing of budgeted repairs and maintenance. The loss at the Post office was (\$92,588) higher than budget. The loss for the Bakery and Blue Cafe is \$946 lower than budget, both outlets are currently closed.

The variances on the capital program are mainly due to the timing of receipts and expenditure on both grant and council funded projects.

Mayor asked why Council is at a loss with Qbuild Upgrade works?

EMRIES advised that the upgrades are not being signed off due to small things not being done due to no parts i.e. towel rack, toilet roll holder etc.

Mayor said that the carports upgrade works is still not completed. Contractors are not finishing their jobs, and these should be done ASAP.

Local carpenters/plumbers are advising there are not a lot of jobs for them to do.

**d) Executive Manager Roads, Infrastructure and Essential Services**  
**i) Information Report**

Jacqui Cresswell, EMRIES presented the EMRIES Information Report:

- **Roads** - Emergency works and pre-cyclone cleanup continuing, road damage photos being stored ready for submission to QRA. Activation request has been approved and emergency works currently being undertaken. An extra \$130,000 TIDS funding has been awarded through the RRTG, this is following the extra \$236,000 already received.
- **Works – Building**

Currently we have the following major works:

- Upgrades – 5 ongoing
  - Dismods – 14 approved, 1 waiting approval
  - Home ownership – 13 approved, 5 in progress (waiting on roads)
- We have ongoing issues with timely completion of R&M jobs – carpentry teams have now been split into new teams which hopefully will increase output, ongoing performance management of staff.
- Carpentry Supervisor has resigned – job to be advertised.
- Ian Butterworth – Plumbing Supervisor is doing really well in his role.
- **Essential Services** - Water main construction to the ponds is nearly complete which will service proposed gas storage shed and the dump buildings. A new water main from the men's shed to the market garden due to commence after completion. A new water chlorination pump has been installed with the old one being sent out for repair, no issues reported with water quality.  
Plumbers are continuing with BAS maintenance works in a timely manner.
  - **Parks & Gardens** - Evans Josiah has been promoted to Parks & Gardens Manager, on a temporary basis, and all council grounds staff will now work in this team (from 21 March) being responsible for the maintenance of the whole community. This will run as a trial until June 30 to ensure the re-structure of the area suits the needs.
  - **Capital Projects**  
*Duplexes Construction* - Both tenders have now been issued with works to commence in the dry.
  - **Major Projects**  
*Family bistro/canteen renovation* – Completed except for powder coated mesh to fencing and old air conditioning/plumbing cages (external to building, waiting for road opening)  
*27 Kowanyama staff houses* - Some internal fitout still to be completed, awaiting on road opening, fencing, carport and driveways due for completion this week.  
*Wet season planning*
  - Oriners shelter
  - New social houses – awaiting on funding agreement
  - Women's meeting place stage 2 application lodged under Building Better Regions
  - Workshop compound – secure storage
- ICCIP*
- The redesign of the dump is now complete, wet season impacts are being monitored to see what further works may need to be undertaken.
  - Access road construction due to commence in 21 March.
  - Recommendation to award tender for lining of sewage ponds is included in this meeting with works to commence early June.
  - Request for a design and construct of a new water testing lab at the water tower will be issued as soon as departmental approval received so we can do more comprehensive water testing.
  - **Electrical** - Internet & data cabling works being undertaken for improvement/maintenance issues at multiple sites
  - Ongoing air conditioning maintenance
  - **Airport** - Fuel farm and electrical hazard audit completed last week, quotes have been sourced for fuel farm upgrade for submission to both RAUP & LGGSP funding round, which closes this week. Airport Admin Officer position advertised, staffing is still problematic.
  - **Workshop** - Expressions of interest for the running of the workshop will be advertised.
  - **Grants** - The following grants have/will be applied for in the coming weeks:

- Women’s Meeting Place stage 2 – Building Better Regions - lodged
- Airport Fuel Farm & runway lighting upgrade – Remote Airport Upgrade Program (RAUP) & Local Governments Grants & Subsidies Program (LGGSP), closes 16 March
- Gas storage building (old abattoir) – LGGSP, closes 16 March
- Magnificent Creek bank stabilization – QRA Betterment, lodged
- Drainage swales – QRA Betterment, lodged
- Concrete Causeways – Shelfo Road – QRA Betterment, lodged
- Sewer Rising Mains & Bore upgrades – Building Our Regions closes early May

Mayor said that 2 x Major Projects need to be completed as they are taking too long – Canteen and Staff Housing.

EMRIES advised they will definitely be finished by 30 June 22. Aiming for completion a few weeks after the road opens.

Mesh is being powder coated for the Canteen and shower screens were smashed in transit for staff housing. Just waiting on parts to arrive when road re-opens.

Mayor said the pricing for installing air conditioners is too high. Need to lower the rates, a discount of 50% should be looked at – to be put in the budget review.

Mayor said that the Airport is critical infrastructure for Kowanyama and did we receive letters of support for funding.

EMRIES advised that Council received many letters of support and is confident we should receive funding.

## ii) **Agenda Report – ICCIP Sewage Lagoon Upgrade**

Jacqui Cresswell, EMRIES presented agenda report to Council:

Tenders were called for the Sewage Lagoon Upgrade, funded under ICCIP program.

Tenders were advertised in the Cairns Post and Cape York News on 4 December 2022 and Tenders Closed at 5pm on 11th February 2022.

2 offers Developments were received from Pensar Project Infrastructure Pty Ltd and Koppens Developments Pty Ltd.

The evaluation panel consisted of Brad Pinches and Maurice Evans, Consultant Engineers, and Jacqui Cresswell, Executive Manager.

Recommendation: Award tender to Koppens Developments Pty Ltd for reasons:

1. Experience in similar projects
2. Engagement with DATSIP to write IEOP and detailed understanding of requirements
3. Satisfaction of key tender criteria
4. Pricing and experience working within the region

Further recommendation: Kowanyama Aboriginal Shire Council will charge all concrete, sand & dump fees associated with this project to the contractor.

<p><b>RESOLUTION – Contract Award – TKASC2021-008 – ICCIP Sewage Lagoon Upgrade</b> Pursuant to section 226 of the Local Government Regulation 2012 (Qld), Council resolves to award contract ref TKASC2021-008 for the ICCIP funded Sewage Lagoon Upgrade to Koppens Developments Pty Ltd.</p>	<p><b>Moved: Cr Robbie Sands</b> <b>Seconded: Cr Jacob Josiah</b></p> <p><b>All in favour</b> <b>MOTION CARRIED:</b></p>
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**Lunch Break: 12:38pm – 1:35pm**

**e) Executive Manager Community Services**

**i) Information Report**

Kevin Bell, EMCS presented EMCS Information Report:

- Major focus on Animal Management Plan implementation with over 130 dogs now registered in community (successful vet visit, 221 dogs treated, and 8 euthanasia or bodies removed).
- Rangers capability training (Fire training with Tropical Fire Tree)
- Continuation of Children's services programs both sports and recreation and playgroup services.
- Continuation of Aged & Disability services with programs starting to ramp up in line with current departmental advice (vacant disability team leader position advertised).
- Post Office tech stock has been ordered.
- Women's Services celebrated International Women's Day at the front of the council office and facilitated a women's group meeting, however due to poor weather we had poor engagement.
- Women's Shelter continuation of services and preparedness for Stage 2 audit with HDAA.
- Centrelink has some minor staffing issues at present with full-time agent out on carer's leave.
- Community bus continuation of service (now provided with UHF radio and is available on Channel 10). Radio also provided to store to assist in contacting driver to alert of waiting passengers.

Mayor said that once the 12-pack can be purchased from the Canteen this service will pick up a lot more. Will need ideas of how this will run.

**f) Executive Manager Human Resources**

**i) Information Report**

Caroline Smith, A/EMHR presented EMHR information report:

- 1 extra staff member has been employed by Council – Casual Groundsperson at Aged Care.
- Current Vacancies:
  - o Carpentry Supervisor – closes 21 March 2022
  - o Radio Announcer – closes 18 March 2022
  - o Executive Manager Corporate Services and Finance – closed
  - o Airport Administration Officer - closed
  - o Governance Officer – closed
- CALM training for rangers had not started yet – will chase up this week.
- Chainsaw training has been postponed – new dates to come.
- Governance Officer – 1 x candidate applied. Seems to be more of a candidate market instead of employee market at the moment.

Mayor asked if more local employees could be engaged to complete the chainsaw course. Employees from all areas.

Also, the RISE funds – can Council look at using some of those funds to transition casuals to full-time or part-time employment.

**Meeting Closed 1:49pm**