



Kowanyama Aboriginal Shire Council

# July Special Council Meeting Minutes

10 July 2024, 10:19 AM – 11:01 PM

Kowanyama Chambers and Cairns Boardroom

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## Present

Kowanyama Chambers	Mayor Territa Dick Deputy Mayor Teddy Bernard Councillor Coralie Lawrence Councillor Charmaine Lawrence
Executive Kowanyama Chambers	Kevin Bell, Chief Executive Office Leah Chambers, Acting Executive Manager Community Services and Cultural Heritage
Executive Cairns Boardroom	Joe Cristaldi, Executive Manager Corporate and Financial Services Danae Maltby, Governance Officer

### 1. Opening / Welcome

Mayor Territa Dick welcomed Councillors and Executive Team to the July Special Council Meeting.

### 2. Apologies

**RESOLUTION: Cr. Richard Stafford**

That Council accept the apologies of Cr Richard Stafford

Moved: Cr. Territa Dick

Seconded: Cr. Charmaine Lawrence

**CARRIED**

### Declarable Conflict of Interest

Councillors advise that there is no Conflict of Interest to be declared.

### 3. Agenda Reports

#### 3.1. Adoption of the 2024/25 Annual Operational Plan

Joe Cristaldi, Executive Manager Corporate and Financial Services presented Agenda report to Council.

**RESOLUTION: Adoption of the 2024/25 Annual Operational Plan**

Council resolves, pursuant to section 174 of the Local Government Regulation 2012, to endorse the Annual Operational Plan for the 2024/25 financial year.

Moved: Cr. Territa Dick

Seconded: Cr. Coralie Lawrence

**CARRIED**

### 3.2. Statement of Estimated Financial Position

Joe Cristaldi, Executive Manager Corporate and Financial Services presented Agenda report to Council.

#### RESOLUTION: Statement of Estimated Financial Position

That Council note the Statement of Estimated Financial Position in accordance with section 205 of the Local Government Regulation 2012.

Moved: Cr. Charmaine Lawrence

Seconded: Cr. Teddy Bernard

**CARRIED**

### 3.3. Annual Budget 2024/25

Joe Cristaldi, Executive Manager Corporate and Financial Services presented Agenda report to Council.

#### RESOLUTION: Annual Budget 2024/25

Council resolves, pursuant to section 107A of the Local Government Act 2009 and sections 169 and 170 of the Local Government Regulation 2012, to endorse Council's Budget for the 2024/25 financial year, incorporating:

- i. The statement of income and expenditure;
- ii. The statement of financial position;
- iii. The statement of cash flow;
- iv. The statement of changes in equity;
- v. The long-term financial forecast;
- vi. The revenue statement;
- vii. The revenue policy;
- viii. The relevant measures of financial sustainability; and
- ix. The total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget.

Moved: Cr. Teddy Bernard

Seconded: Cr. Territa Dick

**CARRIED**

Cr. Territa Dick left the meeting at 10:35AM. Cr. Territa Dick returned to the meeting at 10:40AM.

Cr. Charmaine Lawrence left the meeting at 10:48AM. Cr. Charmaine Lawrence returned to the meeting at 10:54AM

### 3.4. Debt Policy

Joe Cristaldi, Executive Manager Corporate and Financial Services presented Agenda report to Council.

#### RESOLUTION: Debt Policy

That Council resolves to adopt the Debt Policy for 2024/25 financial year.

Moved: Cr. Coralie Lawrence

Seconded: Cr. Charmaine Bernard

**CARRIED**

### 3.5. Procurement Policy

Joe Cristaldi, Executive Manager Corporate and Financial Services presented Agenda report to Council.

#### RESOLUTION: Procurement Policy

That Council resolves to adopt the proposed amendments to the Procurement Policy for 2024/25 financial year.

Moved: Cr. Teddy Bernard  
Seconded: Cr. Coralie Lawrence

**CARRIED**

### 3.6. Fees and Charges & Commercial Charges Schedule

Joe Cristaldi, Executive Manager Corporate and Financial Services presented Agenda report to Council.

#### RESOLUTION: Fees and Charges & Commercial Charges Schedule

That Council resolves to;

1. Adopts the 2024/25 Fees and Charges Schedule and Commercial Charges Schedule, effective from 1 July 2024 in accordance with section 97(1) of the Local Government Act 2009. Allowing any changes to fees and charges to be reflected in all supportive documentation, plans and customer communications; and
2. Delegates authority to the Chief Executive Officer to set or vary any fee or charge, other than those that are cost-recovery fees, in accordance with section 257(1)(b) of the Local Government Act 2009.

Moved: Cr. Charmaine Lawrence  
Seconded: Cr. Teddy Bernard

**CARRIED**

### 3.7. Utility Charges

Joe Cristaldi, Executive Manager Corporate and Financial Services presented Agenda report to Council.

#### RESOLUTION: Utility Charges

That pursuant to section 94 of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012, Council resolves to:

**a. Utility Charges (in Lieu of Rent)**

To make and levy Utility Charge in Lieu of rent for all residential properties that are not charged a rental payment from Council or the Department of Housing and Public Works as identified in "Fees and Charges Schedule 2024/25" and "Commercial Charges Schedule 2024/25".

**b. Sewerage Utility Charge**

To make and levy sewerage utility charge for supply of sewerage services and shall be levied on a per petrosal basis as identified in "Fees and Charges Schedule 2024/25" and "Commercial Charges Schedule 2024/25".

**c. Garbage Utility Charge**

To make and levy garbage utility charges for the supply of garbage collection services and shall be levied as identified in "Fees and Charges Schedule 2024/25" and "Commercial Charges Schedule 2024/25".

**d. Water Utility Charge**

To make and levy utility charges for supplying water to premises within the listed areas on a two-tier tariff system comprising of:

- i. Service Supply Charge - to cover Council's fixed costs in supplying water to the township of Kowanyama;
- ii. Water Usage Charge - for each kilolitre of water consumed, to cover Council's variable costs of operating, maintaining, and managing the water supply system; and

The water utility charges shall be levied as identified in "Fees and Charges Schedule 2024/25" and "Commercial Charges Schedule 2024/25".

Moved: Cr. Territa Dick

Seconded: Cr. Charmaine Lawrence

**CARRIED**

### 3.8. Interest on Charges

Joe Cristaldi, Executive Manager Corporate and Financial Services presented Agenda report to Council.

#### RESOLUTION: Interest on Charges

Council resolves that, in accordance with Section 133 of the Local Government Regulation 2012, compound interest will be charged on at the prescribed rate of 8.00% per annum and will be applied on all overdue charges for 2024/25 financial year.

Moved: Cr. Territa Dick

Seconded: Cr. Teddy Bernard

**CARRIED**

Meeting Closed – 11:01 AM