

Kowanyama Aboriginal Shire Council

Council Meeting Agenda

Tuesday 27 May 2025, 10:00 AM – 3:00pm Kowanyama
Chambers and Cairns Boardroom



1. Welcome
2. Apologies / Conflict of Interest
3.
 - a. Minutes from the Previous Meeting (April OM 2025)
 - b. Action Items
4. Reports
 - 4.1. Councillor Portfolio Updates – VERBAL UPDATE**
 - 4.2. Chief Executive Officer**
 - 4.2.1. Information Report: Monthly Update
 - 4.3. Executive Manager Corporate and Financial Services**
 - 4.3.1. Information Report: Monthly Update
 - a. Governance
 - b. Finance
 - c. Human Resources – **VERBAL UPDATE**
 - 4.3.2. Agenda Reports – NIL
 - 4.4. Executive Manager Roads, Infrastructure and Essential Services**
 - 4.4.1. Information Report: Monthly Update
 - 4.4.2. Agenda Reports
 - a. Tender KASC-2025-028
 - b. Tender KASC-2025-030
 - c. Tender KASC-2025-031
 - d. Plant Hire Supplier Extension
 - 4.5. Executive Manager Community Services**
 - 4.5.1. Information Report: Monthly Update
 - 4.5.2. Agenda Reports – NIL
5. Other Business
6. Closed Business
 - a. AEA MOU



Kowanyama Aboriginal Shire Council

April Council Meeting Minutes

24 April 2025, 10:17AM – 11:19AM

Kowanyama Chambers and Cairns Boardroom

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Present

Kowanyama Chambers

Cr. Territa Dick (Mayor)
Cr. Teddy Bernard (Deputy Mayor)
Cr. Charmaine Lawrence
Cr. Coralie Lawrence
Cr Richard Stafford (late arrival)
Kevin Bell – Chief Executive Officer
Leah Chambers – Executive Manager Community Services and Cultural Heritage
Dan Dixon – Executive Manager Roads, Infrastructure and Essential Services

Cairns Boardroom

Lydia Lattimore – Workplace Health and Safety Officer
Chris McLaughlin – Acting Governance Manager

1. Opening/Welcome

Meeting commenced at 10:17AM.

Mayor Territa Dick welcomed the Councillors and Executive Team to the April Council Meeting, paid respects to Traditional Owners and Elders (past and present).

Mayor asks that proper titles be used during meetings in the chambers.

Cr Charmaine Lawrence performed a welcoming prayer.

2. Conflicts of Interest

Councillors advise that there is no Conflict of Interest to be declared.

Apologies

Cr Richard Stafford advised he would be late (no apology required).

3. Previous Minutes / Action Items

a. Previous Minutes

RESOLUTION: Minutes (March Ordinary Council Meeting)

Minutes from the Ordinary Council Meeting 25 March 2025 to be adopted as true and accurate.

Moved: Cr. Territa Dick

Seconded: Cr. Coralie Lawrence

CARRIED

b. Previous Minutes**RESOLUTION:** Minutes (April Special Meeting)

Minutes from the Special Meeting 16 April 2025 to be adopted as true and accurate.

Moved: Cr. Coralie Lawrence

Seconded: Cr. Teddy Bernard

CARRIED**c. Action Items**

Action Items register was noted and tabled.

4. Reports**4.1. Mayor, Deputy, and Councillor Updates**

Cr. Charmaine Lawrence gave update on Campaign Makers Summit – discussed education, language program and how to move forward.

4.2. Chief Executive Officer**4.2.1. Information Report**

Kevin Bell (Chief Executive Officer) presented the CEO report to Council. Information report was noted by Council.

4.2.2. Agenda Report**a. Long Day Care Lease**

RESOLUTION: That Council resolve to enter into a lease with the State of Queensland (as represented by the Department of Education) of areas described as Lease A and Lease B on DP352618 for a term of 12 months, commencing 1 July 2025 and ending 30 June 2026, for peppercorn consideration for use as a long day care, kindergarten and playgroup, and give delegation to the Chief Executive Officer to do all things to enter into the lease, and approve any renewals (provided lease terms remain substantially similar to current).

Notation: CEO to seek earlier commencement date if possible, to enable entry.

Moved: Cr. Charmaine Lawrence

Seconded: Cr. Coralie Lawrence

CARRIED**4.3. Executive Manager Corporate and Financial Services****4.3.1. Information Report****a. Governance Information Report**

Chris McLaughlin (A/Manager Governance) presented the Governance report to Council. Information report was noted by Council.

b. Finance Information Report

Kevin Bell (Chief Executive Officer) presented the Finance report to Council. Information report was noted by Council

c. HR Information Report

Kevin Bell (Chief Executive Officer) provided the information HR report to Council. Information report was noted by Council.

4.3.2. Agenda Reports**a. LHA / Ownership**

Resolution: That Council resolves to inform the Queensland Government (as represented by the Department of Communities, Housing and Digital Economy) of its preference for all social houses on unencumbered DOGIT (ie. Not subject to an LHA lease) to be managed by the State under 40-year social housing lease.

Moved: Cr. Coralie Lawrence

Seconded: Cr. Charmaine Lawrence

CARRIED

4.4. Executive Manager Roads, Infrastructure and Essential Services**4.4.1. Information Report**

Dan Dixon, (EMRIES) presented EMRIES Information report to Council. Information report was noted by Council.

4.4.2. Agenda Reports**a. ATSI TIDS Gravel RFQ**

Resolution: That Council resolve to award Bolwarra Enterprises PTY LTD ACN 54 009 853 221 to deliver engineered gravel for the completion of the ATSI TIDS road program and delegate authority to the Chief Executive Officer to do all things necessary to enter into the contract, approve variations and pay invoices thereunder as and when due.

Moved: Cr. Teddy Bernard

Seconded: Cr. Coralie Lawrence

CARRIED

b. Reduction of Concrete Sell Costs

Resolution: That pursuant to section 262(3)(c) of the *Local Government Act 2009* (Qld), Council resolve to approve, with respect only to delivery of the KASC_2025_028 Kowanyama Road Pavement Upgrades and Road Safety Upgrades Project, for Council to sell its concrete from the Kowanyama Batching Plant on a purely cost recovery basis only (zero profit margin applied), to ensure the project may proceed within the available funding allocation without delay.

Moved: Cr. Coralie Lawrence

Seconded: Cr. Teddy Bernard

CARRIED

4.5. Executive Manager Community Services and Cultural Heritage

4.5.1. Information Report

Leah Chambers, (EMCSCH) presented EMCSCH Information report to Council. Information report was noted by Council.

Cr. Richard Stafford joined the meeting 11:15am

Cr. Territa Dick left the meeting at 11:17am. Cr. Teddy Bernard chairs Council meeting.

a. KASC Biosecurity Plan

Resolution: This is an Information Report and is seeking feedback and/or comments from Council only. No resolution is required.

5. Other Business

NIL

6. Closed Business

NIL

Meeting closed: 11:19am



KASC ACTION ITEMS REGISTER

Meeting Type	Day / Origin	Month	Year	Subject	Action Item	Lead Officer	Current Progress	Current Status	Target Date for Completion
Council Meeting	22	February	2023	Planning Scheme	AMG to ensure new Planning Scheme consider new cemetery area	EMCFS	Jan 2024: No further updates Feb 2024: No further updates Mar 2024: No further updates May 2024: No further updates Jun 2024: No further updates Sep 2024: No further updates Oct 2024: No further updates Nov 2024: Lodged eGrants application for funding Feb 2025: No further updates	In progress	
Council Meeting	30	May	2024	Vehicles	EMRIES to draft letter to residents re: vehicles on roads or in yards.	EMRIES	August 2024: RJ met with EM Community Services, ES Manager including Department of Housing to agree on a strategy and alternative processes to remove the car bodies. Sep 2024: EMRIES to do a report to CEO with recommendation on process moving forward. Report will incorporate Risks and WH&S concerns as well as financial implications. Oct 2024: Continuing works to get this done Nov 2024: Continuing to be a WIP. Social Media Comms and Council officer door knocking. Feb 2025: EMRIES will develop the next steps around Comms plan. March 2025: Draft documentation sent to Governance for review. Data collection (location and number of vehicles) underway.	In progress	
Council Meeting	27	Aug	2024	Community Safety Plan	Council supports the review of the Community Safety Plan in 2024/25 and gives direction to the Chief Executive Officer to progress.	CEO	Mar 2024: External consultant CSP session scheduled with Councillors 18 March 2025. Session did not happen, required to be rescheduled.	In progress	
Council Meeting	25	February	2025	AEA Meeting	Table Ordinary Freehold option at next AEA meeting with Councillors.	CEO	May 2025: Report tabled as Closed business for May OM	In progress	
Council Meeting	25	February	2025	RISE Meeting	Chief Executive Officer to contact RISE to ascertain details around fees to support small business establishment	CEO		Open	
Council Meeting	25	March	2025	Animal Management	Distribute information and notices about animal management to Community (Local Laws / Vets)	EMCSCH		Open	

4.2.1.a – CEO Report

Title:	CEO Update
Author:	Chief Executive Officer
Meeting Date:	27 May 2025

Executive Summary

To provide Council with an update of activities undertaken by the Chief Executive Officer.

Key points

- Indigenous Leaders Forum Sunshine Coast and Cherbourg (LGAQ event, showcasing Cherbourg Aboriginal Shire Council challenges, opportunities and common goals and aspirations regarding self-determination and united communities)
- Executive Team Meetings (End of FY, Budget and Ops Focus)
- Payroll and HR system (milestone one completed more info EMCFS report)
- Vehicle Tracking System (EMT reviewing options)
- Recruitment (Currently have several positions advertised through RISE, Seek and Councils social media and website)
- NAIDOC Committee formed and meetings held regarding the 2 proposed events, (Community family fund day, Naidoc Ball)
- Elected Member
- QBUILD (25/26 upgrade program review and new contract)
- Department of Local Government Council Service Visit and Elected Member Training (Thursday 29th of May)
- Local Housing Plan Implementation Plan (report attached)
- TCICA (Cairns)
- Sports and Recreation Strategy (report attached)
- Newsletter edition one released
- Meeting RISE CEO (RISE Program extended until 31st October, NIAA will tender)
- Meeting Department of Tourism Innovation and Sport (Apply for variation for sports lighting projects, EMRIES has rescoped and variation will be requested)
- KASC office refurb planning meeting (JABIN Consulting)
- Arthur Beetson Foundation Meeting (25/26 engagement shared event possibility with PASC)
- Counter Disaster Operations (Gas resupply, Food drops for CEQ to support community)

1. Additional Funding Announced

- 1 year extension Indigenous Sports and Recreation Program

2. Funding requested

- DRFA Kowanyama Hub Project

DRAFT Local Housing Plan Implementation Plan

April 2025

Kowanyama

From November 2020 to February 2022, the department (now Department of Housing – DHPW) led a series of engagement sessions with remote and discrete Aboriginal and Torres Strait Islander Councils to facilitate discussion on housing issues and the development of place-based Local Housing Plans (LHP).

Through twenty-seven engagement sessions with Councils, Communities, and stakeholders the department identified the following themes, priorities, and 'key deliverables' for inclusion in draft LHPs provided to Councils on 31 May 2022. These themes, priorities and deliverables provide a starting point for communities to work with the department to develop place-based responses for inclusion in their LHPs.

Kowanyama Aboriginal Shire Council (KASC) endorsed their draft LHP at Ordinary Council Meeting 27 September 2023, however the LHP did not progress to implementation.

Council agreed to progress the previously endorsed LHP through implementation planning at a workshop on 10 April 2025. The following Draft LHP Implementation Plan has been developed collaboratively between Council and the department in order to operationalise the key deliverables determined within the LHP.

Once finalised and endorsed by Council this LHP Implementation Plan will be monitored through the Local Housing Plan Governance Meetings and reviewed and revised alongside the Local Housing Plan.

Priority 1 Place based decision making Council and DHPW to co-design housing programs, policies and procedures that respond to local housing needs, priorities, and aspirations						
1.1 Formal Governance arrangements activated to monitor and evaluate the Kowanyama Local Housing Plan						
Item #	Action	Links	Dependency	Lead	Support	Target date
1.1.1	Develop communication strategy, including relevant documentation, to accompany community publication of Local Housing Plan.			KASC & DHPW (E&P)		
1.1.2	Development a dashboard to monitor progress of Implementation Plan actions and provide Council with a draft.			DHPW (E&P)		
1.1.3	Activate all levels of agreed governance structure.			KASC & DHPW (E&P)		
1.1.4	Establish LHP Governance Meetings (including meeting schedule) to monitor and evaluate LHP outcomes. Include Mayor and Councilors, CEO, and DHPW stakeholders.			KASC & DHPW (E&P)		
1.1.5	Develop LHP Governance Meeting Terms of Reference that outlines our shared purpose and identifies roles, responsibilities and functions for feedback and decision making, including timeframe and process for LHP review.			KASC & DHPW (E&P)		
1.1.6	Provide a report on LHP implementation progress to Council quarterly.			KASC		

1.2 Shared decision-making and accountability for the delivery of all Housing Services in Kowanyama						
Item #	Action	Links	Dependency	Lead	Support	Target date
1.2.1	Establish, agree, document, and share processes for informing Council of Tenancy and Property management activity that may have impacts on the community such as necessary evictions.			DHPW (Delivery)		
1.2.2	DHPW to deliver information sessions (such as Tenancy Management procedures and protocols) to Council on an as needed basis, acknowledging that Councilors are approached by community members for housing related matters.			DHPW & KASC		
1.2.3	All social houses tenancy managed under Assistance Agreements and/or Agency Appointments, not encumbered by LHA Lease, to be transitioned to state management under 40-year lease agreements.			KASC	DHPW	
1.3 Housing policy and procedures that reflect community's values and culture						
Item #	Action	Links	Dependency	Lead	Support	Target date
1.3.1	DHPW to identify and inform Council which policies and procedures are currently being reviewed and provide opportunity for shared decision-making.			DHPW (SPP, Delivery)		
1.3.2	DHPW to collaborate with Council to identify policies and procedures that KASC would support for future review, including identifying opportunities for Council involvement.			DHPW (SPP & Delivery)		

1.4 Council informed upgrades and maintenance programs						
Item #	Action		Depen dency	Lead		
1.4.1	Provide the annual draft Upgrades and Maintenance program to Council for review of priorities and delivery strategies prior to finalisation.			DHPW (Delivery)		Completed 26/3/25
1.5 Key Performance Indicators for upgrades, maintenance, and OT modifications						
Item #	Action	Links	Depen dency	Lead	Support	Target date
1.5.1	Clarify and agree on relevant KPIs for upgrades, maintenance and OT modifications between Council and QBuild.			DHPW (Delivery)	KASC	
1.5.2	Develop mechanisms for reporting on the progress of actions from Joint Operational Meetings and the Technical Working Group.	1.7.1		DHPW	KASC	
1.6 Incentive programs to encourage sustainable tenancies						
Item #	Action	Links	Depen dency	Lead	Support	Target date
1.6.1	Investigate potential for incentives program to encourage responsible tenancy practices.			DHPW (SPP)	DHPW (Delivery)	
1.6.2	Co-design with Council to develop and implement incentives program.		1.6.1	DHPW (Delivery)		
1.6.3	Develop materials for tenants regarding programs developed.		1.6.1 1.6.2	DHPW (Delivery)		
1.6.4	Develop a rewards program for tenants that uphold their tenancy responsibilities.	1.4.1		KASC		

1.7 Investigate establishment of a DHPW funded Kowanyama Local Housing Officer						
Item #	Action	Links	Dependency	Lead	Support	Target date
1.7.1	Develop a business case and submit for departmental endorsement and implementation. Business case should showcase the value of the Local Housing Officer currently employed by KASC and consider the imperative of succession.	1.2.1		KASC		
1.7.2	Consider opportunities to meaningfully expand the role of Kowanyama's Local Housing Officer, potentially including taking carriage of the Community Toolbox and key Local Housing Plan objectives, and acting as a conduit between Council, the department and QBuild.		1.7.1	KASC		
1.8 Investigate opportunity for local property inspector / property officer positions						
Item #	Action	Links	Dependency	Lead	Support	Target date
1.8.1	Develop a business case and submit for departmental endorsement and implementation.	1.2.1		KASC		
1.8.2	Investigate opportunities to work with Council to develop local property inspectors.			DHPW (Delivery)	KASC	

Priority 2 Increase land availability Identify and secure land to be developed for future residential use						
2.1 Identify existing vacant land within Kowanyama						
Item #	Action	Links	Dependency	Lead	Support	Target date
2.1.1	Identify short term priorities for subdivision Development.			KASC		
2.1.2	Identify medium and long-term priorities for subdivision Development.			KASC		
2.1.3	Identify vacant sites and potential demolition sites suitable for redevelopment.			KASC		
2.1.4	Assess sites identified as suitable for demolition and redevelopment.		2.1.3	DHPW (RICD & Delivery)		
2.1.5	Incorporate priorities for subdivision development and infill/demo sites into Capital Investment Strategy		3.1.1	KASC	DHPW (RICD & Delivery)	
2.1.6	Review Masterplan including exploring the feasibility of boundary expansion.			KASC		
2.2 Secure land for future residential development/subdivision						
Item #	Action	Links	Dependency	Lead	Support	Target date
2.2.1	Address Native Title and Development Approval requirements for short, medium and long-term development priorities		2.1.1 2.1.2 2.1.3	KASC		

2.3 Secure funding for land and infrastructure development						
Item #	Action	Links	Dependency	Lead	Support	Target date
2.3.1	Forecast costs for short term priority subdivision development and identity potential funding sources.		2.1.1 2.1.2 2.1.3	KASC	DHPW (RICD)	
2.3.2	Establish costs and seek funding for proposed demolition/infill sites.		2.1.3 2.1.4 2.1.5	DHPW (RICD & Delivery)		
2.3.3	Establish forecast costs and identity potential funding sources for medium and long-term priority subdivision development.		2.1.2 2.1.3	KASC	DHPW (RICD)	
2.3.4	Utilise the LHP and Capital Investment Strategy to advocate for funding.		3.1.1	KASC	DHPW	
Priority 3 Increase housing supply Reduce overcrowding and increase housing diversity to meet the housing need.						
3.1 Secure capital investment funds to reduce overcrowding						
Item #	Action	Links	Dependency	Lead	Support	Target date
3.1.1	Develop draft short, medium, and long-term Capital Investment Strategy based upon identified community need, attach as addendum to Local Housing Plan.		2.1.5 3.2 3.3	KASC		

3.1.2	Utilise Local Housing Plan and associated Capital Investment Strategy to advocate for capital and infrastructure funding.		3.1.1	KASC		
3.2 Increase housing diversity to meet Kowanyama's housing needs						
Item #	Action	Links	Dependency	Lead	Support	Target date
3.2.1	Reconcile the types of social housing accommodation currently in the Kowanyama.			KASC	DHPW (Delivery)	
3.2.2	Consult with community regarding the types of housing and living styles valued by the community.			KASC		
3.2.3	Incorporate community feedback into development of Capital Investment Strategy	6.1.1 6.2.1	3.1.1 3.2.2	KASC	DHPW (RICD)	
3.3 Develop a shared understanding of current and future housing needs in Kowanyama						
Item #	Action	Links	Dependency	Lead	Support	Target date
3.3.1	Provide Council with housing register data and analysis to assist in mapping and planning for current and potential future housing needs.			DHPW (E&P)		
3.3.2	Collaborate with key stakeholders to identify key housing supply need and priorities to inform future social housing investment.			KASC		
3.3.3	Incorporate identified need and priorities into Capital Investment Strategy		2.1 3.1.1 3.2.3 6.4.4	KASC	DHPW (RICD)	

Priority 4**Home ownership**

Home Ownership to enable continuation of cultural, personal and intergenerational connection to our land and homes.

4.1 Land tenure arrangements allow for Home Ownership in Kowanyama.

Item #	Action	Links	Dependency	Lead	Support	Target date
4.1.1	Ensure Indigenous Land Use Agreement conditions are in place for 99-year home ownership leases.			KASC		

4.2 Continued support for the sale of social housing under 99-year home ownership leases

Item #	Action	Links	Dependency	Lead	Support	Target date
4.2.1	Ensure all stakeholders are familiar with 99-year home ownership lease process.			KASC	DHPW (RHO)	
4.2.2	Continued promotion of available remote home ownership products and associated processes.			KASC	DHPW (RHO)	

4.3 Reinvestment strategy for Home Ownership revenue to address overcrowding and homelessness

Item #	Action	Links	Dependency	Lead	Support	Target date
4.3.1	Provide advice on avenues for reinvestment under current legislation and policy.			DHPW (SPP)	DHPW (RHO)	
4.3.2	Develop strategy and process for reinvestment of funds raised from home ownership in collaboration with key stakeholders.			DHPW (RHO & SPP)	KASC	

4.4 Affordable home ownership products available to Kowanyama residents						
Item #	Action	Links	Dependency	Lead	Support	Target date
4.4.1	Develop an appropriate home ownership model for Kowanyama.			DHPW (RHO) & KASC		
4.4.2	Promote Home Loan products available through sector partners including Indigenous Business Australia.			DHPW (RHO)	KASC	
4.4.3	Investigate expansion of existing products and/or development of new loan products for Communal Lands.			DHPW (RHO & SPP)		
4.4.4	Investigate options for affordable insurance for homeowners.			KASC		
4.5 Additional information on homeownership opportunities for community members						
Item #	Action	Links	Dependency	Lead	Support	Target date
4.5.1	Regular Homeownership Roadshows to be delivered in Community.			DHPW (RHO) & KASC		
4.5.2	Development of appropriate home ownership education materials for all community members.			DHPW		

Priority 5**Economic development**

The delivery of housing and housing services drives economic benefit in community.

5.1 The investment of housing services in our communities supports local jobs, traineeships, apprenticeships and provides ongoing opportunities for economic development across our communities

Item #	Action	Links	Dependency	Lead	Support	Target date
5.1.1	Explore opportunities for community to access education, training and employment across department agencies.	5.1.2		KASC	DHPW (PD)	
5.1.2	Consider Indigenous Economic Opportunities Plan (IEOP) opportunities throughout priority 5 items.			KASC		
5.1.3	Continue to advocate for funding processes that enhance the development of community skills such as long-term and rolling funded programs.	5.1.2		KASC		

5.2 Locally owned and operated Aboriginal and/or Torres Strait Islander businesses are considered when procuring works to deliver housing related services in Kowanyama

Item #	Action	Links	Dependency	Lead	Support	Target date
5.2.1	Develop policy to prioritise the procurement of local Aboriginal and Torres Strait Islander businesses with consideration to relevant legislation.	5.1.2		KASC		

5.3 Locally owned and operated Aboriginal and Torres Strait Islander businesses are provided with opportunities to build capacity and capability and registered with QBuild and Council						
Item #	Action	Links	Dependency	Lead	Support	Target date
5.3.1	Encourage local Aboriginal and Torres Strait Islander businesses to become registered with QBuild.	5.1.2		KASC	QBuild	
5.3.2	Explore opportunities to raise awareness of requirements for QBuild Registration, and assist businesses to meet these where possible	5.1.2		KASC	QBuild	
5.4 Utilise local workforce to deliver housing related works						
Item #	Action	Links	Dependency	Lead	Support	Target date
	Refer to 5.2.1	1.4.1 5.1.2 5.1.3		KASC		
5.5 Council to consider building Government Employee Housing to be built by and leased from Council under long term agreements.						
Item #	Action	Links	Dependency	Lead	Support	Target date
5.5.1	Develop a business case that considers the feasibility and viability of building Government Employee Housing as a Council investment.			KASC		

5.6 Identify opportunities for locals to be trained and employed in Pest Control						
Item #	Action	Links	Dependency	Lead	Support	Target date
5.6.1	Council's Environmental Health Department to develop a process for training interested community members in Pest Control.	5.1.1 5.1.2		KASC	QLD Health	
Priority 6 Appropriate and sustainable housing Housing in community to reflect the needs of the local terrain and climate						
6.1 Council to determine the design of new dwellings						
Item #	Action	Links	Dependency	Lead	Support	Target date
6.1.1	Council to set the design principals for new dwellings	3.2.3 6.5		KASC		
6.1.2	Council to develop a suite of housing designs that meet community needs to inform all future construction.	3.2.3 6.5		KASC		

6.2 New house designs are informed by the tenant's housing need						
Item #	Action	Links	Dependency	Lead	Support	Target date
6.2.1	Consider the feasibility and viability of pre-allocation for new constructions.	1.2 1.3 3.2.3 6.1.1 6.3.1		KASC & DHPW (Delivery)		
6.3 Tenants will be provided a defined range of options for inclusion in the final design						
Item #	Action	Links	Dependency	Lead	Support	Target date
6.3.1	Council to determine which design elements are open to tenant's choosing.		6.2.1	KASC	DHPW (RICD) (Delivery)	
6.3.2	Develop a process for incorporating tenant's design choice into construction.		6.2.1 6.2.2	KASC	DHPW (RICD) (Delivery)	
6.4 All overcrowded houses within our communities are identified, options are explored, and a program is created to address each situation in order of priority. This is to include, but not limited to, detached houses, plug-ins and additional toilet and bathroom facilities						
Item #	Action	Links	Dependency	Lead	Support	Target date
6.4.1	Identify all overcrowded dwellings within the community and the extent to which they are overcrowded.	1.7		DHPW (Delivery)	KASC	

6.4.2	Ensure all residents (permanent and long-term visitors) are identified as household members and are encouraged to complete social housing applications where required.			DHPW (Delivery)		
6.4.3	Investigate which overcrowded dwellings are suitable for plug-in or extensions.		6.4.1	KASC	DHPW (Delivery)	
6.4.4	Suitable dwellings confirmed under 6.4.3 to be added to Capital Program in order of priority. Capital Program will be subject to regular review based on feedback from Council and available funding.		6.4.2 6.4.3	KASC	DHPW (Delivery & RICD)	
6.5 All new homes built in Kowanyama consider the unique location and are designed and delivered to have the least possible impact on our land and sea.						
Item #	Action	Links	Dependency	Lead	Support	Target date
6.5.1	All new constructions are situated on the block to utilise passive cooling principles.	6.1.1		KASC		
6.5.2	Solar electricity is considered as an option for new constructions	6.1		KASC		
6.5.3	Gain a deeper understanding of Ergon's First Nations Solar Program for Isolated Networks and submit an Expression of Interest if appropriate.	6.5.2		KASC	Ergon DHPW	
6.5.4	Design Principles to include multiple electricity options including manual changeover switch for generator use.	6.1		KASC		

6.6 Develop a process to deliver affordable installation of compliant air conditioners for Kowanyama tenants. Discussions are to include social housing tenants installing air conditioners for an additional weekly amount to cover ongoing maintenance costs.						
Item #	Action	Links	Dependency	Lead	Support	Target date
6.6.1	Explore opportunities to develop or amend policy relating to air conditioning installation and ongoing maintenance.	6.1.1		DHPW (Delivery)		
6.6.2	Explore opportunities to skill local community members to become a trade-qualified refrigeration and air conditioning mechanic (Cert III) and obtain relevant licenses to install and maintain air conditioning and refrigeration units within the community.	6.6.1		KASC		
6.7 Utilise the upgrade / maintenance programs to develop a local response to chronic health conditions and ensure healthy homes under reformed Closing the Gap targets that acknowledge improved health outcomes from suitable housing						
Item #	Action	Links	Dependency	Lead	Support	Target date
6.7.1	Identify opportunities to utilise current housing services and programs to reduce likelihood of poor health outcomes, including Rheumatic Heart Disease, and mitigate known risk factors.			KASC & DHPW (Delivery)	QLD Health	
6.7.2	Identify overcrowded homes and explore a model to undertake priority maintenance activities in homes identified as being overcrowded to support enhanced health outcomes.		6.4.1	DHPW (Delivery)	KASC	
6.7.3	Develop and distribute communication materials for community education regarding timely maintenance reporting.			DHPW (Delivery)	KASC	

DHPW Acronym List

E&P	Engagement and Partnerships	RHO	Remote Home Ownership
Delivery	Tenancy Services Property Services	RICD	Remote Indigenous Capital Delivery
PD	Program Delivery	SPP	Strategy, Policy & Performance

I respectfully acknowledge the traditional custodians on the lands on which I walk, work, and live. I acknowledge all of their Elders past, present and emerging.



CPRGROUP
connelly project resources

Kowanyama Aboriginal Shire Council

2025 Sport and Recreation Strategy

Proposal | 06 May 2025

Thank you for the opportunity to submit a proposal to work with Kowanyama Aboriginal Shire Council through the preparation of a Sport and Recreation Strategy.

CPR Group is a well-renowned consultancy firm with a specialist team focused on, and very passionate about, sport, recreation and community planning. Our highly-skilled in-house consultancy team has built an exceptional reputation in the arena of sport and recreation planning due to our professionalism, attention to detail and continually going above and beyond for our clients. We do not apply a 'one-size-fits-all' approach, as every client project is tailored specifically to its unique requirements.

We believe CPR Group is perfectly aligned to deliver this exciting project based on our team's skills, project and industry expertise and experience with Australian Indigenous communities. Our vast knowledge base and adaptable engagement skills, gained from over 27 years working with sporting and community organisations and communities in regional and remote areas, sets us apart from other consulting firms.

With pleasure, please find enclosed our detailed methodology along with relevant examples of past project work and team qualifications and skills.

We look forward to the opportunity to partner with Kowanyama Aboriginal Shire Council through delivery of this valuable Sport and Recreation Strategy.

Yours sincerely,



Melissa Driscoll | CPR Group Planning Manager

About CPR Group



Positive Change

Since 1997, CPR Group has inspired positive change among volunteers and staff from more than 10,000 community groups and sporting organisations through governance training, planning and funding. Volunteers who have participated in our programs are now able to focus on doing the volunteer work they love and are spending more time actually playing sport!



Across Australia

CPR Group has a successful track record of working with national, state, regional and local community, sport and recreation organisations, local Councils, universities and state governments. For more than 27 years, we have provided a variety of professional services across Australia to create happier volunteers and healthier communities. CPR Group is a preferred supplier under the Local Government Association of Queensland's Local Buy program.



Unique to your organisation

One of the things that sets CPR Group apart is that we never adopt a 'one-size-fits-all' approach to our client projects. Every program is unique and tailored to the needs and current situation of each organisation.

Project Understanding

We understand that Kowanyama Aboriginal Shire Council has secured funding through the Health and Wellbeing Queensland Discrete Communities Planning Funding Program to prepare a comprehensive long-term Sport and Recreation Strategy for the improvement and activation of the town's key sporting facilities. We also understand that project completion is required no later than 31 July 2025.

The Kowanyama Sport and Recreation Strategy will guide future investment, design and delivery of community sporting infrastructure and programs in Kowanyama to support sporting participation and wellbeing for local people of all ages and abilities.

The project will respond to a range of identified needs, including:

- Recommend activities and programs to enhance utilisation and participation
- Maximising the value and use of existing sporting infrastructure
- Supporting increased and more equitable community participation in sport and active recreation
- Addressing facility gaps, condition issues and opportunities for improvement
- Planning for future growth and emerging facility needs

Kowanyama is home to several facilities, including:

- 1 rectangular playing field
- Rodeo grounds

- MPC indoor court (basketball and futsal)
- Outdoor basketball court
- Swimming pool (20m plus splash pad)
- Skate ramp
- School's undercover multi court
- Road safety awareness bike track
- Topsy (recreational fishing and camping reserve 40 minutes to the coast)
- Riverside park (15m wide riverside open space)



Why CPR Group

We are excited to have the opportunity to share our industry experience and highly-developed skills in sport and recreation planning with Kowanyama Aboriginal Shire Council. CPR Group is a Queensland leader in this field and renowned for our caring approach to community engagement.

For over 27 years, we have built a solid foundation within our qualified team to deliver and exceed your expectations for your Sport and Recreation Strategy. Aligning the needs of stakeholders, through IAP2 stakeholder engagement strategies, sport and recreation planning skills and specialised data analysis capabilities, we will provide documented guidance for Council enabling successful sport and recreation planning for the future.

CPR Group has:

- Demonstrated past experience and expertise
- Experience in sports planning and assessing the current state of sports and recreation activities
- Knowledge of Indigenous community sports infrastructure development
- A proven track record in strategic planning and project implementation
- Strong facilitation and stakeholder engagement skills whilst understanding community needs (IAP2 accreditation)
- Advanced understanding of cost and overall budget forecasting

Highly-skilled, experienced and diverse

With a highly diverse team of consultants, CPR Group offers Kowanyama Aboriginal Shire Council a vast range of skills and experience all within one company. Our team works closely together through positive collaboration to achieve optimum efficiencies and outcomes for our clients.

Our team possesses specialised skills relevant to this project, including without limitation:

- Sport and recreation planning
- Understanding of how local government operates to provide services to the community
- Community facility assessment and needs analysis
- IAP2 stakeholder engagement principles and design

- Social and economic impact assessments
- Team members with highly developed planning skills in multiple sport and community sectors

Exceptional reputation

Word of mouth and repeat business have primarily driven CPR Group's growth from inception in 1997. Working closely with local government, peak bodies, grassroots clubs and other not-for-profit organisations, CPR Group has established a reputation in the marketplace as a professional, personalised, passionate company that strives to go above and beyond client expectations.

We understand and value the community and First Nations cultural heritage

CPR Group's core business is to assist the community in developing and operating value-driven and successful organisations that revolve around sport and community engagement. Company Directors proactively encourage the team to partake in cultural awareness professional development courses and charitable undertakings within working hours.

Examples of CPR Group's drive towards embracing culture, heritage and diversity include:

- Engagement of an independent Indigenous consultant delivering a series of in-house cultural awareness sessions for staff
- Sponsorship of Netball Queensland's Diamond Spirit First Nations team in 2024
- Donation to Gunida Gunyah Aboriginal Corporation in 2025

CPR Group also boasts working relationships with Indigenous organisations such as:

- Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts (DTATSIPCA)
- Remote Indigenous Land Infrastructure Project Office (RILIPO)
- Jagera Daran
- Weipa Town Authority
- Woorabinda Aboriginal Shire Council
- Cherbourg Wellbeing Indigenous Corporation
- South West Indigenous Network Inc. (SWIN)
- Gunida Gunyah Aboriginal Corporation

Budget and value for money

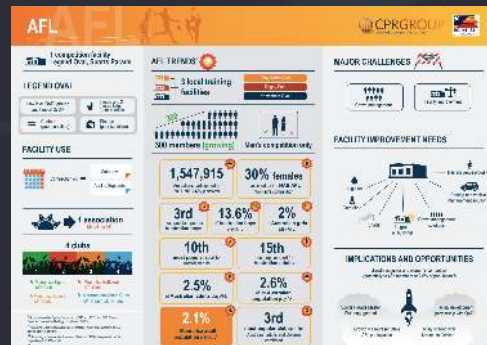
Kowanyama Aboriginal Shire Council can be confident that CPR Group will deliver a high-quality Sport and Recreation Strategy that provides an excellent return on investment. With more than 27 years of experience, our in-house team brings all the necessary skills to the table - sport and recreation planning, stakeholder engagement, data analysis and community consultation - ensuring a streamlined, efficient approach. We understand how to get the most out of project budgets and are known for delivering detailed, practical and locally informed plans that meet Council and community expectations. Our strong track record with Indigenous communities and commitment to cultural awareness further strengthen the long-term value of our work.

PROJECT SPOTLIGHT: Mount Isa Sport and Recreation Strategy

CPR Group was engaged by Mount Isa City Council in 2018 to develop a visually appealing and informative plan to assist Council with future planning and investment over a 10 year period.

Extensive consultation, data collection and research was conducted by our team to provide Council with unprecedented knowledge and understanding of sport and recreation within the community.

The recommendations included are practical and measured to achieve maximum implementation. The recommendations support and inform future decision making by Council which is strategic, prioritised, data driven, supported by policy and framework, well consulted and collaborative.



"This Strategy [Mount Isa City Council Sport and Recreation Strategy 2018-2027] was prepared by CPR Group on the Sunshine Coast and we thanked them for the incredible work they've done in preparing this document. They've spent many months extensively researching and gathering data and information about the various sporting activities and facility use in Mount Isa. From that, they have put forward 25 recommendations for Council to consider going forward. We are pleased with the Sport and Recreation Strategy 2018-2027 and look forward to what we can do to continue making our city's sporting facilities the envy of our region."

Cr McCulloch, Mount Isa City Council



Project Graphics: Sample extract page from Mount Isa City Council Sport and Recreation Strategy 2018-2027

Capability - Relevant Project Experience

With over 27 years' experience in the not-for-profit community, sport and recreation planning sector, CPR Group has been engaged on a vast number of Council, peak body and grassroots sport and recreation planning projects. The experience table below presents a **small selection** of relevant projects that prove our suitability for your Sport and Recreation Strategy project.

Below is a selection of CPR Group projects that have utilised the team's skillset relevant to this project.

Client	Project	Key Outcomes
Cherbourg Wellbeing Indigenous Corporation	Strategic Plan Organisational Support Policies and Procedures	- Stakeholder engagement - Secretary duties - Police and procedures
Gunida Gunyah Aboriginal Corporation	Community Wellbeing Strategy Feasibility Study and Business Case Business Case Asset Management Plan Business Case for Grant Application	- Stakeholder engagement - Research and reporting - Business case
Cherbourg Aboriginal Shire Council	2025–2035 Cherbourg Sports Facility Plan <i>(under engagement)</i> Discreet Communities Funding	- Stakeholder engagement - Site visits and assessment - Facility plan
Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts (DTATSIPCA)	Woorabinda Cemetery Master Plan <i>(under engagement)</i>	- Master plan - Stakeholder engagement
Maranoa Regional Council	Yuleba Beautification and Liveability Concept Master Plan	- Stakeholder engagement - Community consultation - Concept designs - Master plan reporting <i>(with the aim of enriching liveability, the tourist experience and reinforcing Yuleba's identity)</i>
Mount Isa City Council	Mount Isa Sport and Recreation Strategy	- Strategic planning alignment - Demographic analysis and snapshot - Stakeholder engagement - Sport infographics - Implementation plan
Scenic Rim Regional Council	Sport and Recreation Plan Scope	- Facilitation of internal workshops - Reporting on recommended direction for sport and recreation in the region
Townsville City Council	Townsville City Council Sport and Recreation Facility Strategy 2018-2028	- Facility mapping - Stakeholder engagement - Facility strategy

		• Recommendations and reporting
Hunter's Hill Council	Sport and Recreation Committee Strategic Plan Blueprint	• Facilitation of internal workshops • Reporting on recommended direction for sport and recreation in the region
Moreton Bay Regional Council	Regional Tennis Facilities Needs Analysis	• Needs analysis • Site visits and assessments • Facility network mapping and profiling • Strategic data driven analysis • Stakeholder engagement
Sunshine Coast Council	Sunshine Coast Equestrian Plan	• Regional facility plan • Background/desktop research • Stakeholder engagement • Data collection, analysis and reporting
Moreton Bay Regional Council	Moreton Bay Equine Network Report and Action Plan	• Regional facility plan • Background/desktop research • Stakeholder engagement • Data collection, analysis and reporting
Equestrian Queensland	Statewide Facilities Plan	• Network mapping • Stakeholder engagement • Strategic data driven analysis • Recommendations and reporting
BMX Queensland	Statewide Facilities Plan	• Site visits and assessments • Network mapping • Findings and gap analysis • Recommendations
Douglas Shire Council	Port Douglas Sports Complex & Coronation Park (Mossman Showgrounds)	• Master plan
AFL Queensland	Legends Oval Precinct Mt Isa Venue Improvement Plan	• Master plan
Flinders Shire Council	Hughenden Showgrounds	• Master plan

PROJECT SPOTLIGHT: Yuleba Beautification and Liveability Master Plan

Maranoa Regional Council

Similar to many small towns, Yuleba's residents and Council had a range of projects in mind, including improvements to sport and recreation facilities, community venues, parks, open spaces, tourist attractions and more. Some projects were well-documented, while others were still in the idea stage or recognised as needs. The Yuleba Beautification and Liveability Master Plan aimed to consolidate, connect and elevate these ideas into a strategic and visually compelling document.

It was essential to accurately represent Yuleba's aspirations, character and unique features in the final documents. The project actively involved the local community, utilising IAP2 principles, including a prioritisation workshop where community members collectively evaluated the significance, costs and benefits of key projects. CPR Group drew on their extensive experience working in rural and regional communities and with local government to guide the process.



The Yuleba Beautification and Liveability Master Plan highlighted the town's potential to enhance its appeal to current and future residents and visitors, provided funding providers and partners with a comprehensive understanding of the town's strategic approach to facility improvements and identified clear opportunities for investment.

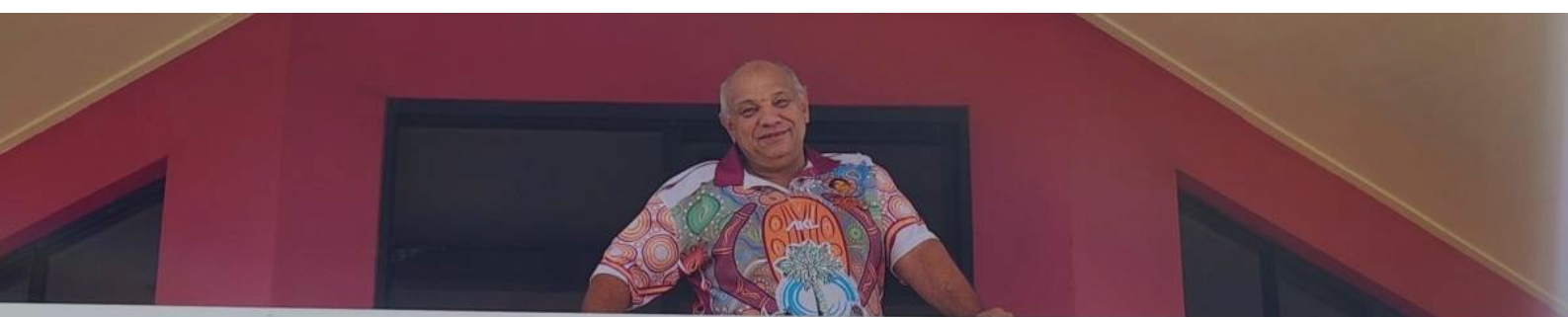
The plan is an opportunity to strengthen Yuleba's identity, liveability and attractiveness by focusing on structural and aesthetic enhancements to buildings, facilities and open spaces. It incorporated key design elements such as pedestrian access and safety measures, distinctive signage, consistent and themed landscaping, and interconnected activity zones to welcome visitors throughout the town, with an emphasis on enhancing main street connections. The plan also prioritised the revitalisation of community and recreational spaces for all ages, along with improvements to amenities such as parking, rest areas, shade tree planting and footpaths.

Key Personnel

CPR Group has a dedicated team of consultants that you can rely on to deliver key deliverables on time and to the required project specifications. We will go above and beyond to ensure this project is highly valuable to Council and the community.

Nominated Key Staff	Years in Industry	Key Skills
Melissa Driscoll <i>Manager Planning</i>	27 years	B.App.Sc (Ag) (Hons) M.Rngld.Man • Team and project management • Industry and local government experience • Partnership development • Stakeholder engagement • Research and reporting • Past Council employee • <i>Engagement experience with Indigenous communities</i>
Steve Connelly <i>General Manager</i>	20 years	B.A. (Env Plan) Cert.IV Training and Assessment Cdec (Commissioner for Declarations) • Additional project resource if required • Industry and local experience • Stakeholder engagement • Sport and recreation planning • Quality assurance • <i>Engagement experience with Indigenous communities</i>
Cassandra Fenaughty <i>Senior Landscape Architect</i>	24 years	AILA BBE.L.Arch. Grad.Dip.L.Arch.(Dist) Cert.Eng • Project management expertise • Stakeholder engagement specialist at all levels • Planning and design skills and experience
Nathan Butcher <i>Manager Strategic Projects</i>	20 years	MBA Cert.IV Training and Assessment • Additional project resource • Industry and local experience • Stakeholder engagement • Quality assurance • <i>Engagement experience with Indigenous communities</i>
Chris Kenward <i>Manager Clubs</i> IAP2 Specialist	36 years	MBA FCCA Chartered Accountant Cert. IV TAE IAP2 Accredited • Team and project management • Partnership development • IAP2 designed stakeholder consultation programs • Stakeholder engagement • Financial assessments and recommendations • <i>Engagement experience with Indigenous communities</i>

Michael Fisher <i>Strategic Writer and Researcher</i>	16 years	MBA, B.Bus (Sport Man. & Human Res.) Cert in Governance (Not-for-Profits) Member Protection Information Officer (MPIO) Emotional Culture Deck Practitioner • Stakeholder engagement • Research • Report writing • Social, economic and trend analytics and reporting • <i>Engagement experience with Indigenous communities</i>
Courtney Frederiksen <i>Strategic Designer and Analyst</i>	10 years	B.Creative Industries Cert. IV Accounting • Data collection, analysis and reporting • Report writing • Social and economic impact assessment • Report design • <i>Engagement experience with Indigenous communities</i>
Jessica Connelly <i>Project Assistant</i>	4 years	Dip.Bus • Project assistant • Report design
Kirstie Henning <i>Manager of Marketing and Operations</i>	25 years	B.Bus (Marketing/Management) Dip. Travel/ Tourism • Internal project coordination, budgeting, invoicing and schedules • Marketing • Past Council employee • <i>Engagement experience with Indigenous communities</i>



KOWANYAMA
ABORIGINAL SHIRE COUNCIL
Place of many waters

Methodology

While we can refine our scope of works further with you at the commencement of the project, we propose the following activities to form the basis of our engagement.

Project Stage 1	Details
Project Inception and Preliminaries	• Internal project establishment • Online project inception meeting with project working group to confirm: ◦ Confirm project scope and objectives ◦ Finalise methodology and timeline ◦ Agree project governance, deliverables and communication expectations ◦ Identify key stakeholders and confirm previous documents for review ◦ Invoice scheduling ◦ Other important project information

Project Stage 2	Details
Background Research	• Research and analysis of: ◦ Relevant past, present and future sport and recreation trends and participation for the region, state and nation ◦ Local demographics in relation to the effect on sport and recreation in the region ◦ The region's sport and recreation programs, facilities, services and events and where they take place, including tenure arrangements ◦ Information and data relating to existing Council-owned and Council-controlled sporting facilities in the region ◦ Master plans previously prepared for sport and recreation facilities in the region ◦ Opportunities and constraints for sport and cultural activity participation in the Kowanyama region

Project Stage 3	Details
Site Visits and Inspections	• Visits to current and potential sport and recreation infrastructure sites, including: ◦ Rodeo grounds ◦ MPC indoor court ◦ Outdoor basketball court ◦ Swimming pool ◦ Skate ramp ◦ School's undercover multi court ◦ Road safety awareness bike track ◦ Topsy (recreational fishing and camping reserve 40 minutes to the coast)

	◦ Riverside park (15m wide riverside open space) • Site assessments to capture: ◦ Facility condition, usability and compliance (where applicable) ◦ Opportunities and constraints for upgrades or new development ◦ Accessibility, safety and cultural appropriateness ◦ Capacity, usage patterns and surrounding land context ◦ Drone imagery and 4k aerial footage
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Project Stage 4	Details
Stakeholder Engagement	• On-site face-to-face engagement with: ◦ Council ◦ Kowanyama Sport and Recreation Association ◦ Local School • A number of meetings can be scheduled with various groups during the visit to suit working hours and group dynamics • Additional phone or online consultation will likely include: ◦ Peak sporting bodies (national and state level) - Queensland Rugby League ◦ Queensland Health ◦ The Institute for Urban Indigenous Health - Deadly Choices

Project Stage 5	Details
Draft Sport and Recreation Strategy Report	• Preparation of draft Sport and Recreation Strategy with short, medium and long terms goals and includes recommendations for: ◦ Infrastructure improvements presented as a whole town master plan ◦ Participation programs and initiatives ◦ Operational resources ◦ Potential funding sources (detailed partnership funding) ◦ Implementation strategy (road map) • Draft package shared with Council and selected stakeholders for feedback

Project Stage 6	Details
Draft Review and Feedback	• Review of draft package by Council and key stakeholders • Follow-up site visit, face-to-face meetings and yarning sessions to: ◦ Discuss feedback

	◦ Clarify site-specific matters ◦ Ground-truth proposed recommendations ◦ Agree amendments to create final planning package
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Project Stage 7	Details
Final Sport and Recreation Strategy Report	• Revisions to the draft report and supporting documentation based on Council and community feedback • Distribution of the final report to Council in two PDF formats - print quality and website quality • Online project completion meeting between CPR Group and Council's project working group

"Cairns Regional Council has commissioned CPR group on a variety of club development and master planning exercises. In all cases Council's expectations have been exceeded. CPR Group has proven to be flexible in response to various stakeholders and has been able to deliver high quality results for the region."

Matt Smith

Leisure Planning and Club Development Officer, Cairns Regional Council

Project Investment

Please [let us know](#) if we can clarify any components of this proposal.

2025 Sport and Recreation Strategy | Kowanyama Aboriginal Shire Council



SUBTOTAL
\$74,880.00

Description	Item	Price
Sport and Recreation Strategy, as outlined in Methodology*	\$74,880.00	\$74,880.00

*The project investment above is inclusive of consultancy fees, travel expenses (including accommodation) and any other anticipated costs.

Total Discount	\$0.00
Total Excluding Tax	\$74,880.00
GST	\$7,488.00
Total	\$82,368.00

Terms and Conditions

Expiry

This proposal (agreement) is valid for 90 days from the date of issue.

Invoice Schedule

CPR Group will confirm invoice scheduling with Council upon commencement, however, we propose the following invoice schedule:

1. An initial invoice for 30% of the project investment upon project commencement
2. An invoice for 30% of the project investment after site visit and consultation
3. An invoice for 30% of the project investment upon submission of the draft
4. A final invoice for 10% of the project investment upon submission of final report

Conditions of Agreement

1. CPR Group shall provide the professional services of its employees to perform the consultancy services.
2. CPR Group shall exercise reasonable skill, care and diligence in the performance of the consultancy services.
3. CPR Group shall commence the consultancy services following acceptance of this proposal and finish the consultancy services on or by a date agreed between the client and CPR Group.
4. In consideration of the proposal and undertaking by CPR Group to perform the consultancy services, the client agrees to pay CPR Group professional fees as agreed between the client and CPR Group, as invoiced for the consultancy services.
5. CPR Group will issue tax invoices as per this proposal between the client and CPR Group.
6. Unless otherwise agreed between the client and CPR Group in writing, the client agrees to pay the tax invoices issued by CPR Group within the trading terms specified on the tax invoices.
7. The client agrees to provide CPR Group with reasonable materials and information requested in relation to the consultancy services by the dates specified.
8. The client agrees to provide CPR Group access to the client's premises as required, to cooperate with CPR Group employees, and to provide reasonable assistance requested by CPR Group to allow CPR Group to perform the consultancy services.

9. The client agrees to provide timely, collated feedback on draft project outputs during the consultancy. Should additional time be required due to separate or multiple requests for amendments to project outputs or variations in project scope beyond the control of CPR Group, we will alert the client in writing and confirm approval for a project variation.
10. If any project deliverable to be delivered by CPR Group (e.g. meeting, workshop, report) is cancelled or postponed by the client, the client shall pay any portion of amounts payable as per the Project Investment that have accrued prior to such cancellation or postponement, even if such amounts have not become due and payable at that time.
11. Any delays caused by a third party (such as a government or other body deeming CPR Group not act in the matter) or force majeure event (such as pandemic lockdowns) are deemed inevitable, and are accepted by the client. In the case of any such delays, CPR Group will use its best endeavours to provide the consultancy services within an amended framework or alternatively reserves the right to cancel this agreement and/or recover costs until the point the service may no longer be delivered.
12. Every care will be taken in the formulation of project outputs, documents and associated resources during the period of this consultancy and the client will be provided sufficient time to review and approve all materials prior to them being finalised. Any organisation using the materials prepared during this consultancy assumes the entire risk related to their use and no responsibility whatsoever is accepted by CPR Group for any errors, omissions or inaccuracies.
13. CPR Group disclaims any and all warranties, whether express or implied, including (without limitation) any implied warranties of merchantability or fitness for a particular purpose. In no event will CPR Group be liable to any third party for any direct, indirect, incidental, consequential, special or exemplary damages or lost profit resulting from any use or misuse of the materials prepared during this consultancy.
14. Copyright in all of the documentation created during this project will, upon payment of the professional fees, be vested with the client.
15. Intellectual property in the processes and methodology used to create the documents and project outputs prepared through this consultancy, together with the design of graphics, symbols and definitions contained in the documents will remain the property of CPR Group and protected by Australian and international copyright laws. All rights reserved. No part of the intellectual property of CPR Group may be used, reproduced, modified, published or made available to any other party without the prior written permission of CPR Group.
16. During the period of this consultancy, CPR Group may request information and documentation to assist in the preparation of reports and resources. CPR Group undertakes to hold in strict confidence all confidential information received from the client in respect to the consultancy and to restrict access to such information to: an employee of CPR Group who needs to know; a person to whom disclosure is required by law; or a person to whom disclosure is required under these conditions of agreement. Further information regarding privacy is available on CPR Group's website at www.cprgroup.com.au
17. CPR Group affirms that all consultancy services are led and executed by our staff, with AI tools used only to support and enhance human expertise. We ensure that no sensitive or confidential client or project information is shared with any external AI platform. The outputs from our consultancy are not used to train, improve or refine any AI language model or machine learning system. CPR Group is committed to responsible and ethical AI use, applying it only where it adds value without compromising privacy, security or the integrity of our processes. We carefully manage AI involvement to ensure our work is client-focused, secure and fully compliant with industry best practices.



Click below to accept and sign this proposal

To accept this proposal (agreement) you must be an authorised representative of the listed organisation. By accepting this proposal you indicate that you have read, understood and agreed to all of the Terms and Conditions including the Invoice Schedule. Upon acceptance, your CPR Group project lead will contact you to commence the project.

On acceptance of this proposal, you will receive a confirmation email. From this email you can click on "download a PDF copy" to save for your

ACCEPTED BY

Kevin Bell

Kevin Bell

5/22/2025



Contact

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Melissa Driscoll
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Copyright

This document was prepared by CPR Group exclusively for the purpose of submitting a suggested project approach to the client listed in the proposal in accordance with the client's project brief and our understanding of this project. This document is provided to the client in confidence.

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Audit Trail

Project Details

Link Secret	W7azDfiNRum2
Currency	AUD
Accepted Total	74880
Accepted Total with Taxes	82368
Total Recurring Costs	
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Backup Hash	RNUAXddQIhJaA9aIIn-5xM31e4CPgQ
Number of Accepters	1
Total One Off Costs	74880

Kevin Bell

IP	165.1.154.124
Session Time	Thu May 22 2025 23:50:20 GMT+0000 (Coordinated Universal Time)
Visit Token	MZvMFsopQy66
Email	kevin.bell@kowanyama.qld.gov.au
Name	Kevin Bell
signatureMethod	typed
Organization Name	Kowanyama Aboriginal Shire Council
disclaimerAccepted	true

viewId	88b397f7-4bad-49d9-bb9f-036daaffbf31
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signature	<i>Kevin Bell</i>

4.3.1.a – Governance Update

Title:	Governance Monthly Update
Author:	Acting Manager Governance
Meeting Date:	26 May 2025

Key Items

Cultural Vault

Legal costs have now been agreed with AEA and a purchase order issued to AEA's lawyers to commence engagement on the ILUA draft already provided by Council. Awaiting update from AEA re draft ILUA supplied.

Subdivision and Housing Design

Roads will be reopening shortly following seasonal closure, allowing electrical contractor access to the community to finalise electrification of the 19 lots. Some defects still need to be resolved by Gulf Civil, which are progressing (sewer infrastructure levels/ bitumen). In anticipation of practical completion of the subdivision by mid-year, Council is now out to tender for housing design (closing 12 June). This will allow Council to select 19 houses from approved designs and go to tender in Q1 2025/26 to construct based upon engineered designs. The design tender allows for community consultation on design.

Tenancy Management

Following Council resolution at the April 2024 OM, the **attached** letter was sent to relevant Ministers seeking divestment of tenancy management/ social housing ownership from Council to the State at earliest possible opportunity.

Long Day Care Centre Lease

Lease approved at the April 2024 OM and now executed by Council and returned to the State. Lease commencing 1 June 2025 (12 month term). Council still finalising Contract with approved contractor for operation of the long day care centre.

AEA MOU

MOU has been duly executed as between Council and AEA. Negotiations now progressing. Update is being provided by separate report to this meeting requiring Council guidance.

Following discussions with State officers, Council has made a formal request to AEA to include "Township ILUA" as a 6th project to the MOU (see **attached** letter). With inclusion on the MOU, it is likely that State funding may be available.

Local Laws Enforcement

Authorised Person Training conducted 20 May 2025 in Kowanyama. 6 additional Authorised Persons have now completed training with coverage across all operational departments. ID Cards and Instrument of Appointments will now be issued to each.

Kowanyama Neighbourhood Centre

Attached letter received 13 May 2025 nominating lot 69 (site next to the Old Guesthouse) as suitable for the Kowanyama Neighbourhood Centre and indemnifying Council for its legal costs (and those of AEA) to negotiate the Trustee Lease on its behalf to secure the site for the State. Council to respond accepting the proposal.

Councillor Registers of Interest

Do you need to update your Register of Interest to include changes in your circumstances? Please request a form from your Governance Team.



Department of
**Families, Seniors,
Disability Services and
Child Safety**

Mayor Territa Dick
Kowanyama Aboriginal Shire Council
Email: mayor@kowanyama.qld.gov.au

cc Mr Kevin Bell, CEO KASC
cc Dr Chris McLaughlin

Dear Mayor

I am writing in relation to the Kowanyama Neighbourhood Centre project, which your Council and our department are working together on for establishment of a Neighbourhood Centre to support the Kowanyama community.

I understand by Dr Chris McLaughlin conducted an Indigenous Land Access Assessment on behalf of Council, which has confirmed Lot 69 Kowanyama as suitable for the purpose-built Neighbourhood Centre and outlined next steps.

The Department is comfortable to proceed as outlined in the assessment, with the following terms proposed:

1. Council convenes the Trustee Advisory Committee to seek Deed of Grant in Trust beneficiary comments under the *Aboriginal Land Act 1991 (Qld)* and then seek conditional resolution of support by way of a formal Trustee Meeting under *the Local Government Act 2009 (Qld)*.
2. As potential lessor of the proposed lease to the Department, Council lead the ILUA process as required under the *Native Title Act 1993 (Cth)*.
3. Costs associated with the consultation to the point of execution of ILUA and registration of ILUA be indemnified by the Department, which include:
 - a. Council's legal costs and engagement costs;
 - b. The Registered Native Title Body Corporations' (RNTBC) fee for service, legal outlays and disbursement costs; and
 - c. Native Title compensation.
4. Aboriginal Cultural Heritage Clearance to be incorporated into the ILUA.
5. The Department will pay submitted invoices on reimbursement of actual quarterly costs and quarterly progress reports, with an estimated total value of \$120,000.
6. Process to be undertaken over the next 12–18-month period, and be completed by late 2026.

Should Council be in agreeance with the proposed terms and wish to proceed, please advise by formal letter response at your earliest convenience.

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Email CHDE.Facilities@chde.qld.gov.au
Website www.dcssds.qld.gov.au

The Department looks forward to progressing this important project with Council to provide a Neighbourhood Centre with a wide range of community support services supporting Kowanyama people.

Should you have any further queries please contact Ms Tracy Board on 0417 641 983 or Tracy.Board@chde.qld.gov.au

Yours sincerely

A handwritten signature in black ink, appearing to read 'NBA', with a long horizontal stroke extending to the right.

Natasha Boyle
Director
Community Services Commissioning

/ / 2025

21st May 2025



Mr Samuel O'Connor MP
Minister for Housing and Public Works
Mr Dale Last MP
Minister for Natural Resources and Mines
Ms Fiona Simpson MP
Minister for Aboriginal and Torres Strait Islander Partnerships

VIA EMAIL

housing@ministerial.qld.gov.au

resources@ministerial.qld.gov.au

watsipm@ministerial.qld.gov.au

Dear Ministers,

RE: KOWANYAMA ABORIGINAL SHIRE COUNCIL – TENANCY MANAGEMENT, KOWANYAMA

On 25 October 2023, former Councillors of the Kowanyama Aboriginal Shire Council ("Council") made the following formal resolution, namely:

"That Council resolves to inform the Queensland Government (as represented by the Department of Communities, Housing and Digital Economy) of its preference for all social houses on unencumbered DOGIT (i.e., not subject to an LHA lease) to be managed by the State under 40-year social housing lease."

Moved: **Cr Teddy Bernard**

Seconder: **Cr Robbie Sands (Mayor)**

CARRIED

(All in favor)

This resolution was contemporaneously communicated to the then Department of Housing and Public Works, however a decision has not yet been communicated to Council.

Following the 2024 Quadrennial elections of the Local Government (and election of the LNP State Government), at its 24 April 2025 Ordinary Meeting, current Councillors renewed this call to the State Government resolving similarly:

"That Council resolves to inform the Queensland Government (as represented by the Department of Housing and Public Works) of its preference for all social houses on unencumbered DOGIT (ie. Not subject to an LHA lease) to be managed by the State under 40-year social housing lease."

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Moved: **Cr Coralie Lawrence**

Seconder: **Cr Charmaine Lawrence**

CARRIED

(All in favor)

We understand that there are 32 Land Holding Act ("LHA") leases yet to be resolved in Kowanyama. Of these 32 LHA's:

- 13 cases cannot be resolved due to beneficiary passing and no program to identify beneficiaries under section 60 of the *Aboriginal and Torres Strait Islander Communities (Justice, Land and Other Matters) Act 1984* (Qld);
 - Cases such as these 13 also cannot be resolved as the vesting of leases to beneficiaries through *Division 3 of the Natural Resources and Other Legislation Amendment Act 2019* ceased on the 30 June 2022, due to a sunset clause.
- 8 have not been resolved due to other issues (eg. Leaseholder has not made a decision or practical obstacles with the allotments).

Council should not be in the business of tenancy management, particularly where most social houses are managed by the State in Kowanyama. As has been communicated previously to your Department by way of the **attached** correspondence dated 21 July 2022, Council remains unable to affordably insure social houses, being forced to privately establish a Self-Insurance Reserve to insure social houses not under 40-year lease to the State (ie. subject to LHAs). For the preservation of Kowanyama's social housing assets and consistent management of social housing throughout Kowanyama, transfer of remaining social houses from the Council to the State must be a high priority.

Our Request

Council is seeking the following timely commitments from your Departments and partner agencies, namely:

- 1. To immediately transfer all social housing assets presently on Council's Asset Register and the Indigenous Housing Program Assistance Agreement ("the Assistance Agreement"), but not subject to Land Holding Act ("LHA") lease, including future maintenance, insurance and tenancy management responsibilities, to the State under 40-year lease; and**
- 2. To reinstate the *Land Holding Act 2013* (Qld), Beneficiary Assessment program to assist in resolving the remaining unresolved LHA's in Kowanyama; and**

- 3. Legislatively reinstate the powers of *Division 3 of the Natural Resources and Other Legislation Amendment Act 2019 (Qld)* (Vesting of particular leases) to enable leases to be vested to beneficiaries identified through s60 of the *Aboriginal and Torres Strait Islander Communities (Justice, Land and Other Matters) Act 1984 (Qld)*.**
- 4. In the interim whilst the unresolved LHA's are being resolved, include unresolved LHA's on the Assistance Agreement to ensure social housing is both maintained to an adequate standard, consistently tenancy managed, and insured, in readiness for LHA resolution (ie. homeownership or surrender); and**
- 5. Where LHA's are surrendered as part of LHA resolution, or surrendered from LHA private homeownership , request (1) above will apply to transfer these social housing assets directly to State ownership and management via 40-year lease from Council (as Trustee), not to return to Council's Asset Register.**

It is Council's position that all social houses sitting on its Asset Register, should now transfer as early as practicable to the State tenancy management and ownership.

It is essential that this position is formalised as between the State and Council in the short term to provide certainty not only to the Government parties, but also to LHA holders themselves who are awaiting such certainty as a prerequisite to resolving their LHA's.

We kindly request your earliest decision.

Yours in collaboration,



Cr. Territa Dick

Mayor

Kowanyama Aboriginal Shire Council

Cc –

FNHHOGMExecutiveRequests@housing.qld.gov.au

ODDG_ATSIP@dsdsatsip.qld.gov.au

jamie.lupson@housing.qld.gov.au

john.coyle@dsdsatsip.qld.gov.au



13 May 2025

Att: Robert Holness

Abm Elgoring Ambung Aboriginal Corporation RNTBC

Kowanyama Shopping Mall

Gilbert White Street

KOWANYAMA QLD 4892

VIA EMAIL

robertholness42@gmail.com

sec.aeaac@gmail.com

Dear Chair,

RE: MEMORANDUM OF UNDERSTANDING – TOWNSHIP INDIGENOUS LAND USE AGREEMENT

Council prides itself in having entered into the historic Memorandum of Understanding with Abm Elgoring Ambung Aboriginal Corporation (“AEA”) on 3 March 2025 as we together attempt to navigate various critical projects which will undoubtedly bring about betterment for our community.

It is noted that whilst formal discussions between AEA and Council have included aspirations to enter into a Kowanyama Township Indigenous Land Use Agreement (“ILUA”) which will seek to simplify the validation of *future acts* under the *Native Title Act 1993* (Cth) as between Council and AEA, the lack of external funding has been an impediment for both parties. Since execution of the MOU, we have been formally discussing the prospect of obtaining State Government funding for a township ILUA. We have been advised by the State that if a Township ILUA were included as an addendum to the MOU (ie. new Schedule 6), then funding may be available from the Department of Women, Aboriginal and Torres Strait Islander Partnerships, and Multiculturalism, on formal request. It may also facilitate some of the other priorities already in the MOU.

Accordingly, would you kindly review the **attached** draft Schedule 6 and advise if AEA is agreeable to inclusion within the MOU by return email and initialling the draft Schedule 6. If so, we will then consolidate with the MOU and forward to the State with a request for funding.

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Yours in collaboration,

A handwritten signature in blue ink, reading "Territa Dick". The signature is written in a cursive, flowing style with a large initial 'T'.

Cr. Territa Dick

Mayor

Kowanyama Aboriginal Shire Council

SCHEDULE 6 – Township Indigenous Land Use Agreement

1. The parties acknowledge that project by project Indigenous Land Use Agreements are inefficient and expensive and that a better solution is needed to enable timely critical investment in Kowanyama.
2. The parties agree to act in good faith to:
 - a. jointly and/or severally apply for funding to enable negotiation of a Township Indigenous Land Use Agreement to validate *future acts* with respect to the township area under the *Native Title Act 1993* (Cth), inclusive of legal costs, outlays, and disbursements.
 - b. negotiate in good faith a Township Indigenous Land Use Agreement.



21 July 2022

Steven Miles MP

Minister for State Development, Infrastructure, Local Government and Planning

Leeanne Enoch MP

Minister for Communities and Housing, Minister for Digital Economy and Minister for the Arts

Craig Crawford MP

Minister for Seniors and Disability Services and Minister for Aboriginal and Torres Strait Islander Partnerships

Auditor General

Queensland Audit Office

Deputy.premier@ministerial.qld.gov.au

gao@gao.qld.gov.au

Dear Deputy Premier, Ministers and the Auditor General,

RE: KOWANYAMA ABORIGINAL SHIRE COUNCIL – ISR INSURANCE RENEWAL 2022/23

It is with great disappointment that the Kowanyama Aboriginal Shire Council has been placed in a position that it may need to decide at its upcoming August 2022 Ordinary Meeting, to self-insure all or some of its portfolio of assets due to unaffordable and frankly unreasonable Industrial Special Risks (ISR) insurance renewal terms offered for 2022/23.

Background

Between Council 2020/21 and 2022/23 renewal periods (three (3) financial years), Council's ISR asset pool has increased from \$149M to \$192M. Over this period, due to escalating premiums, Council has had to make decisions to move from 100% coverage to 37% self-insurance. Those

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premiums in green in **Table 1** below were the premiums taken by Council for the corresponding years. Those in black are premiums offered.

Option	2020/21 (GST Excl)	2021/22 (GST Excl)	2022/23 (GST Excl)
No self insurance	\$736k	\$1.281M	\$1.458M
Council self-insure 20%	-	-	\$1.256M
Council self-insure 30%	-	\$848k (37% self-insured)	\$1.155M
Council self-insure 40%	-	-	\$1.053M

Table 1 – Insurance Premiums 2020/21 – 2022/23

In addition to escalating premiums, Council is further faced with unfavourable renewal terms in its 2022/23 renewal, including the following variations to insurance deductibles/ excesses. You will see specifically in **Table 2** below, increases in Fire excesses/ deductibles from \$20k per claim in 2020/21, up to \$500k in 2022/23, and flood cover being declined.

Excess/ Deductibles	2020/21	2021/22	2022/23
Cyclone (wind only)	\$250k	\$250k	\$250k
Earthquake	\$20k	\$20k	\$20k
Fire	\$20k	\$100k	\$500k
Flood	\$20k	\$20k	DECLINED

Table 2 – Insurance Excesses 2020/21 – 2022/23

Please note that Council has engaged the assistance of a reputable insurance broker over the past many years to price its renewals (AON Insurance). We are hearing that in 2022/23, many previous insurers have declined to quote and have effectively left the market.

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Council is presently seeking *deductible buy down cover* (deductible/ excess insurance cover) to cover the deductible/ excess in the event of claim. We are awaiting pricing in this regard. Notwithstanding availability (and affordability) of deductible buy down cover, Council currently finds itself in the unenviable position of being required to both self-insure a percentage of its ISR cover (20-40%) for affordability, whilst accepting unfavourable excess/deductible terms (rendering Council effectively uninsured for some events). For example, based upon Council's recent claims history, in the event of a fire and total destruction of, say, a social house, demolition and rebuild could be in the order of \$900k (GST Excl). Based upon renewal terms offered, when you deduct an expected excess of \$500k, and self-insurance component (\$180k - \$360k), Council expects to receive insurance coverage of between \$220k (at 20% self-insurance) and \$40k (at 40% self-insurance) for a \$900k fire claim (at an annual premium of \$1.053M - \$1.256M).

Contract Compliance

Council has existing contractual obligations under its contracts and/or funding agreements with the Queensland Government, to insure assets on its asset register. One such contract is Council's Assistance Agreement with the Dept Housing for the management, repairs and maintenance of social housing in Kowanyama (for those not under 40-year leases). Specifically, clause 14 of the Assistance Agreement states:

14 Insurance

...

14.2 The Council must insure the Social Housing Dwellings against damage by –

- (a) *fire;*
- (b) *lightening;*
- (c) *impact by aircraft;*
- (d) *earthquake;*
- (e) *explosion;*
- (f) *impact by vehicles and animals;*

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Yours faithfully

Cr Robbie Sands
Mayor

ORIGINAL BY POST

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4.3.1.b - Finance Update

Title:	Finance Information Report
Author:	Executive Manager Corporate and Financial Services
Meeting Date:	26 May 2025

Key Items

Financial Report April 2025

The monthly Finance report for the month of April 2025 has been prepared as at **Attachment 1**

- Key points from the April 2025 YTD report are as follows:
 - net operating result (before depreciation) is a \$8,054K profit, which is **\$5,315K** better than budget
 - actual net operating income is \$26,385K which is **\$1,832K** better than budget
 - actual operating expenditure is \$18,331K which is **\$3,483K** better than budget
 - Net profit/(loss) (after depreciation) is \$2,969K loss, which is **\$2,691K** better than budget
 - Untied Cash Funds balance is \$18,403K

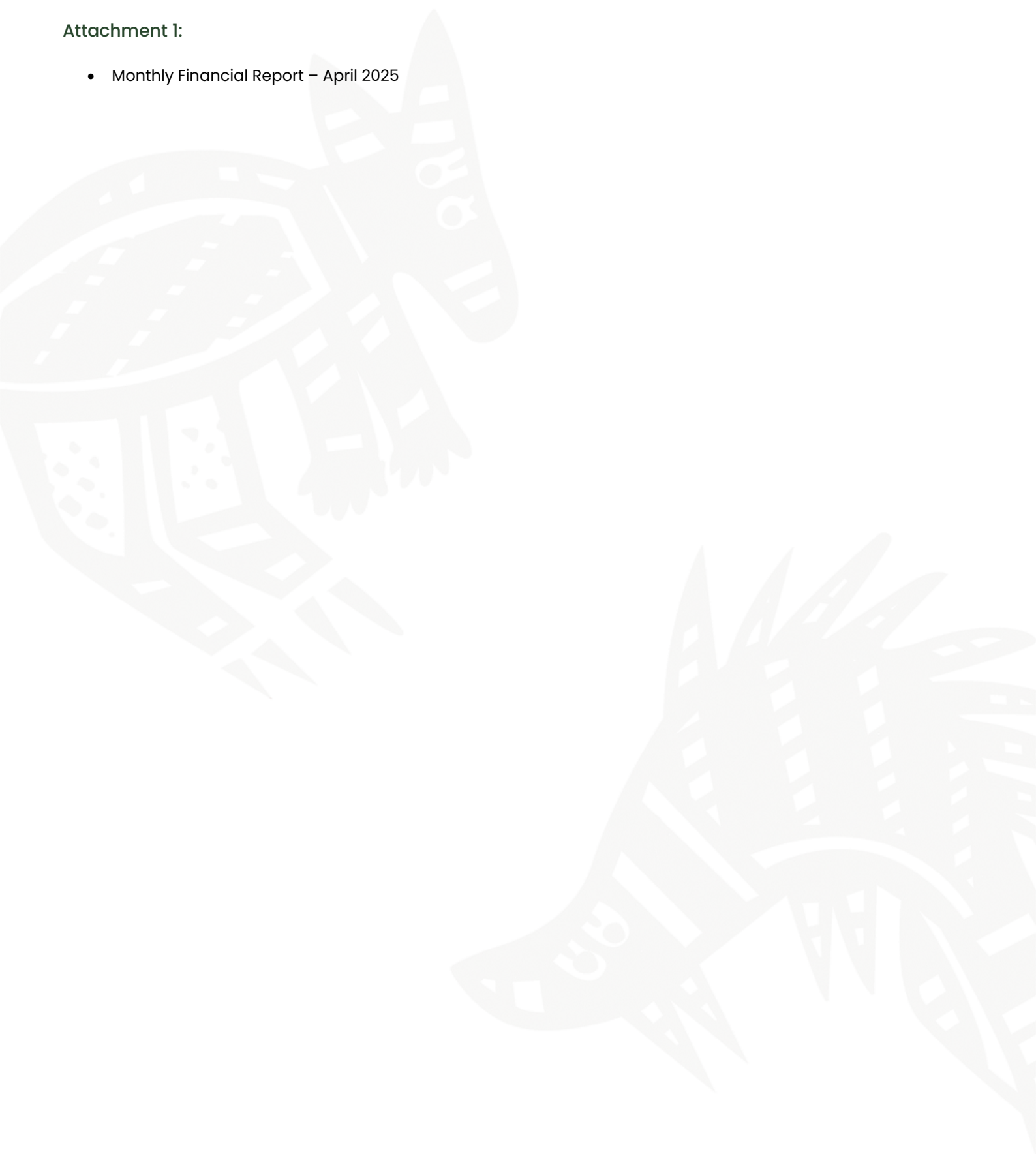
Recommendation:

That Council note the:

- Monthly Financial Report – April 2025

Attachment 1:

- Monthly Financial Report – April 2025



Financial Report April 2025





Financial Report April 2025

CONTENTS	Page
Financial Summary	3
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Operating by Program	6
Capital by project	9
Statement of Financial Position & Cash	10

(all results are in \$)



Year to Date April 2025

Finance Summary

The YTD April 2025 financials show an actual loss of \$2,968,897 compared to a budgeted loss of \$5,659,442.

Favourable variances arose for the General Purpose Financial Assistance Grant \$493,255, Interest Received \$720,753, Accommodation Revenue \$136,994, Rental Income \$198,967, Aviation Fuel Sales \$194,987 and Airport Landing Fees \$66,917. Additional favourable variances arose for Payroll costs \$1,989,050, mainly due to vacant positions, Repairs & Maintenance \$259,286 and Contractors (excluding QBuild) \$175,931. These favourable variances are partially offset by Depreciation which is (\$2,516,877) higher than budget mainly due to changes in Road asset values and their useful life as a result of the full revaluation conducted as of 30 June 2024 and QBuild programs net result which are currently (\$572,927) behind budget.

The balance of the operating variance is mainly due to the timing of revenue and expenditure against budget phasing.

Further details can be found in the Operating by Program section of this report.

Capital program works are progressing and all projects are within budget allocations.

Kowanyama Aboriginal Shire Council
Profit & Loss
Period ending - 30/04/2025

	Year to Date Actual	Year to Date Current Budget	Year to Date Variance to Current Budget	Full Year Current Budget
	\$	\$	\$	\$
Income				
Council Rates, Levies & Charge	612,322	610,000	2,322	610,000
Commissions & Fees Revenue	170,219	157,340	12,879	188,819
Aviation Landing Fees	316,917	250,000	66,917	300,000
Other Fees & Charges	36,102	4,160	31,942	5,000
Accommodation Revenue	1,042,074	905,080	136,994	1,086,100
Rental Income	1,007,297	808,330	198,967	970,000
Interest Received	1,132,413	411,660	720,753	494,000
Sale of Goods Revenue	1,209,247	1,004,902	204,345	1,174,913
Services Revenue	5,102,225	6,377,880	(1,275,655)	8,413,496
Aviation Fuel Revenue	611,647	416,660	194,987	500,000
Donations Received	11,000	0	11,000	0
Insurance Recoveries	25,650	0	25,650	0
Fuel Tax Credits	16,774	10,000	6,774	12,000
Other Income	233,911	202,080	31,831	242,500
Training Recoveries	85,000	75,000	10,000	100,000
Workcare Recoveries	200	0	200	0
State Government Grants - Operating	5,737,127	4,710,512	1,026,615	4,938,955
Commonwealth Government Grants - Operating	7,092,809	6,758,817	333,992	7,382,009
Other Grants - Operating	30,000	0	30,000	0
Internal Cost Recoveries - Sale of goods	669,725	487,490	182,235	585,000
Internal Cost Recoveries - Services	1,241,946	1,362,480	(120,534)	1,635,000
Total Income	26,384,605	24,552,391	1,832,214	28,637,792
Less Expenses				
Cost Of Goods Sold	1,621,121	1,366,140	(254,981)	1,639,385
Stock Adjustments & Stocktake variances	4,915	7,500	2,585	10,000
Wages - Permanent Staff	6,239,305	8,183,975	1,944,670	9,791,088
Superannuation	697,876	975,919	278,043	1,167,760
Recruitment & Relocation	49,778	116,660	66,882	140,000
Workers Compensation	153,584	190,750	37,166	229,045
Staff Education & Training	71,094	195,740	124,646	236,646
FBT	11,663	0	(11,663)	0
Training and Workcare Costs - recoverable	0	6,240	6,240	7,500
Employee Assistance Program	0	2,080	2,080	2,500
Audit Fees	87,037	86,970	(67)	104,375
Admin Expenses	1,529	10,000	8,471	13,000
Advertising Costs	4,583	29,150	24,567	35,500
Memberships & Subscriptions	63,225	86,730	23,505	104,137
Postage & Stationery	16,639	28,730	12,091	34,583
Staff Amenities	28,260	35,870	7,610	43,162
Hcp Purchased Goods	10,989	20,830	9,841	25,000
MV Expenses - Fuel	158,215	124,990	(33,225)	150,100
MV Expenses - Registration	51,229	10,940	(40,289)	13,145
MV Expenses - Running Costs	10,937	0	(10,937)	0
R&M - MV Expenses	384,317	279,260	(105,057)	322,180

Kowanyama Aboriginal Shire Council

Profit & Loss

Period ending - 30/04/2025

	Year to Date Actual	Year to Date Current Budget	Year to Date Variance to Current Budget	Full Year Current Budget
	\$	\$	\$	\$
Plant Fuel & Oil Expenses	85	0	(85)	0
Plant Hire	1,283	440	(843)	535
Consultants	230,168	384,570	154,402	476,529
Contractors	3,651,010	4,586,446	935,436	5,682,150
Legal Expenses	18,050	100,000	81,950	115,000
Accountancy Fees	31,050	75,000	43,950	90,000
Computer, IT & Network	361,732	545,840	184,108	665,055
Telephone, Fax & Printers	201,776	229,270	27,494	275,231
Cleaning	66,733	44,600	(22,133)	53,667
Freight	201,933	159,740	(42,193)	189,828
Security	11,256	12,410	1,154	14,900
Catering	133,032	135,620	2,588	161,619
Donations	92,000	112,500	20,500	115,000
Safety Equipment	38,078	6,960	(31,118)	8,391
Protective Clothing/Uniforms	25,436	29,120	3,684	35,040
Consumables/Materials	493,357	549,592	56,235	657,709
Mobilisation & Demobilisation	0	5,760	5,760	6,919
Electricity	420,629	367,010	(53,619)	440,521
Small Tools, Equipment And Furniture	310,698	182,050	(128,648)	218,572
Portable & Attractive Assets	(0)	114,860	114,860	147,864
R&M - Roads & Infrastructure	7,420	15,680	8,260	18,818
R&M - Buildings	255,374	583,830	328,456	731,625
R&M - Plant & Equipment	510,307	397,480	(112,827)	466,048
R&M - Other	24,384	59,790	35,406	71,826
Travel Exps - Accommodation	75,851	91,400	15,549	108,955
Travel Exps - Airfares	211,272	199,950	(11,322)	238,458
Travel Exps - Car Hire/ Taxis/ Km'S	13,381	28,971	15,590	35,423
Travel Exps - Meals & Incident	80,704	127,780	47,076	154,583
Rent	106,883	114,670	7,787	137,623
Grants Refunded	14,404	0	(14,404)	0
ATM & Eftpos Fees, Bank Charges & Interest	30,428	38,330	7,902	46,000
Insurance	646,826	651,660	4,834	676,800
Bad Debts Written Off	2,350	0	(2,350)	0
Fees & Charges	15,528	1,760	(13,768)	2,143
Licences	5,071	5,710	639	6,874
Rates & Taxes	36,037	33,330	(2,707)	40,000
Internal Cost Charges - Sale of Goods & Services	339,885	333,940	(5,945)	397,050
Internal Cost Allocation - Wages	0	(270,830)	(270,830)	(325,000)
Net Operating Expense	18,330,705	21,813,713	3,483,008	26,230,859
Net Operating Profit / (Loss)	8,053,900	2,738,678	5,315,222	2,406,932
Depreciation	10,914,997	8,398,120	(2,516,877)	10,077,789
Loss on Reval of Finance Leases & Sale of Assets	107,800	0	(107,800)	0
Net Profit / (Loss)	(2,968,897)	(5,659,442)	2,690,545	(7,670,857)

Year to Date April 2025

Net Operating Results by Program

Office of the CEO					
Program		Actual YTD	Current Budget YTD	Variance to Current Budget	Full Year Current Budget
Kowanyama Office	Deficit	(\$457,379)	(\$593,396)	\$136,017	(\$700,506)
Councillor Costs	Deficit	(\$466,215)	(\$479,030)	\$12,815	(\$574,640)
General Council	Deficit	(\$5,568,940)	(\$3,644,308)	(\$1,924,632)	(\$4,390,797)
Arthur Beetson - Legends	Deficit	(\$173,920)	(\$195,000)	\$21,080	(\$195,000)
KASC Events	Deficit	(\$21,179)	(\$45,000)	\$23,821	(\$60,000)
Carbon Farming	Surplus	\$2,018,518	\$1,793,915	\$224,603	\$2,847,537
Carbon Contra	Surplus	\$0	\$0	\$0	\$0
Cleaning Services	Deficit	(\$110,407)	(\$174,151)	\$63,744	(\$208,424)
Accommodation Facilities	Surplus	\$735,545	\$321,504	\$414,041	\$366,916
TOTAL Office of the CEO	Deficit	(\$4,043,977)	(\$3,015,466)	(\$1,028,511)	(\$2,914,915)

Revenue is higher than budget for Interest Received \$720k, which is projected to increase over the coming months, Insurance Recoveries \$25k and Accommodation Facilities \$233k. In addition a favourable timing variance arose for Carbon Farming Contractors \$113k and . These are offset by an unfavourable variance on depreciation of (\$2,356k) due to changes in Road asset values and their useful life as a result of the full revaluation conducted as of 30 June 2024.

Corporate & Financial Services					
Program		Actual YTD	Current Budget YTD	Variance to Current Budget	Full Year Current Budget
Cairns Office & Finance	Deficit	(\$836,906)	(\$881,890)	\$44,984	(\$1,056,593)
Human Resources	Deficit	(\$491,132)	(\$738,051)	\$246,919	(\$899,299)
Governance	Deficit	(\$299,406)	(\$459,344)	\$159,938	(\$538,848)
Information, Communications & Technology	Deficit	(\$546,745)	(\$908,446)	\$361,701	(\$1,092,505)
Purchase Store	Deficit	(\$311,756)	(\$371,326)	\$59,570	(\$433,369)
Payroll Use Only	Surplus	\$0	\$0	\$0	\$0
Bakery	Deficit	(\$318)	\$0	(\$318)	\$0
Blue Cafe	Deficit	(\$13,890)	\$0	(\$13,890)	\$0
Kowanyama Cattle Co	Surplus	\$108,636	\$112,912	(\$4,276)	\$112,913
Cyber Security Awareness Support For Vulnerable Groups	Surplus	\$25,000	\$0	\$25,000	\$0
FAGS - General Purpose	Surplus	\$4,140,255	\$3,647,000	\$493,255	\$3,647,000
Indigenous Councils Funding Program (Icfp)	Surplus	\$3,591,835	\$3,568,572	\$23,263	\$3,568,572
TOTAL Corporate & Financial Services	Surplus	\$5,365,573	\$3,969,427	\$1,396,146	\$3,307,870

The Financial Assistance Grant received is \$493k higher than budgeted. The balance of the variance is mainly due to vacancy savings and the timing of expenditure for legal, consultants and Information Technology projects.

Year to Date April 2025

Net Operating Results by Program

Community Services & Cultural Heritage

Program		Actual YTD	Current Budget YTD	Variance to Current Budget	Full Year Current Budget
Untied Funding Programs					
Centrelink	Surplus	\$64,879	\$1,947	\$62,932	\$2,581
Community Bus	Deficit	(\$11,907)	(\$36,064)	\$24,157	(\$43,196)
Mp Sport & Rec Facility	Deficit	(\$176,547)	(\$140,153)	(\$36,394)	(\$167,955)
National Disability Insurance Scheme (Ndis)	Surplus	\$15,596	\$0	\$15,596	\$0
Post Office	Deficit	(\$82,142)	(\$157,458)	\$75,316	(\$188,284)
NAIDOC	Deficit	(\$15,152)	(\$29,140)	\$13,988	(\$35,000)
Hcp/Medicare Payments For Aged Care	Surplus	\$359,252	\$297,624	\$61,628	\$357,565
Meals On Wheels (MOW)	Deficit	(\$34,821)	(\$5,820)	(\$29,001)	(\$7,000)
Aged Care CHSP	Surplus	\$143,907	(\$14,430)	\$158,337	(\$16,691)
Aged Care Rent	Surplus	\$9,093	\$13,690	(\$4,597)	\$16,430
Subtotal - Untied Funding Programs		\$272,159	(\$69,804)	\$341,963	(\$81,550)
Tied Funding Programs					
IAS RIBS	Deficit	(\$1,549)	(\$36,065)	\$34,516	(\$43,139)
Dept Of Emergency Services	Surplus	\$5,186	\$0	\$5,186	\$0
DETE Childcare	Surplus	\$26,436	(\$328)	\$26,764	\$0
DETE Vacation Care	Surplus	\$12,912	(\$16)	\$12,928	(\$0)
Child Care Hub Establishment	Surplus	\$50,000	\$0	\$50,000	\$0
Get Ready Queensland	Surplus	\$3,354	\$1,500	\$1,854	\$1,780
NIAA Kowanyama Playgroup	Surplus	\$17,629	(\$1,204)	\$18,833	(\$1,079)
IAS Sport & Rec	Surplus	\$58,822	\$41	\$58,781	\$299
Deadly Active Sport & Rec Program	Surplus	\$48,280	(\$730)	\$49,010	(\$552)
Kowanyama Men's Shed Operating Grant	Surplus	\$34,799	(\$5,970)	\$40,769	(\$7,194)
Doha Njcp 279	Surplus	\$80,397	(\$88,630)	\$169,027	(\$104,479)
Aged Care Qcss	Surplus	\$18,285	\$0	\$18,285	\$0
Qld Health Public Health	Deficit	(\$6,947)	(\$18,530)	\$11,583	(\$22,000)
Womans Shelter	Surplus	\$15,261	\$1,418	\$13,843	\$2,512
Indigenous Rangers	Deficit	(\$253,767)	(\$116,263)	(\$137,504)	(\$137,449)
Women's Meeting Place Grant	Surplus	\$108,850	(\$46,523)	\$155,373	(\$54,880)
Service Enhancement Ddsatsip	Deficit	(\$23,753)	(\$4,870)	(\$18,883)	(\$5,784)
Community Night Patrol	Surplus	\$146,767	\$0	\$146,767	\$0
Ndia Community Connector Services	Deficit	(\$200)	(\$23,161)	\$22,961	(\$27,446)
Community Toolbox	Surplus	\$0	(\$14,970)	\$14,970	(\$17,964)
Daff - Indigenous Rangers Coastal Clean Up	Deficit	(\$11,892)	\$0	(\$11,892)	\$0
Queensland Community Support Scheme (Qcss)	Surplus	\$67,238	\$0	\$67,238	\$0
Local Decision Making Body (Ldmb)	Deficit	(\$53,746)	(\$44,039)	(\$9,707)	(\$52,702)
Sly Grog Go Away Project	Surplus	\$30,620	\$0	\$30,620	\$0
Enhancing Local Government Biosecurity Capacity (ELGBC)	Surplus	\$6,862	\$1,670	\$5,192	\$2,012
Chde Financial Emergency Relief Program	Surplus	\$1,175	(\$4,160)	\$5,335	(\$5,000)
Community Child Care Fund Restricted Program Expansion (CCCFR)	Surplus	\$117,372	(\$507,789)	\$625,161	(\$677,054)
Chde - Disaster Emergency Relief	Surplus	\$0	\$0	\$0	\$0
Nest To Ocean	Deficit	(\$8,433)	\$0	(\$8,433)	\$0
Our Learning Our Way	Surplus	\$930	\$0	\$930	\$0
Health & Wellbeing Planning Activities	Surplus	\$75,315	\$0	\$75,315	\$0
Youth Strategy Grant	Surplus	\$10,000	\$0	\$10,000	\$0
Growing Indigenous Knowledge Centre	Surplus	\$65,532	\$0	\$65,532	\$0
Land & Sea Women Rangers Program	Surplus	\$171,970	\$0	\$171,970	\$0
The Future Is In Your Hands	Surplus	\$185,000	\$0	\$185,000	\$0
Subtotal - Tied Funding Programs		\$998,705	(\$908,619)	\$1,907,324	(\$1,150,118)
TOTAL Community Services & Cultural Heritage	Surplus	\$1,270,864	(\$978,423)	\$2,249,287	(\$1,231,668)

Net Operating Results by Program

Untied funding unfavourable variances arose for Meals on Wheels, mainly due to food stock for the wet season, MPC wages and Aged Care Rent. The Tied Funding Program variances are predominantly due to the timing of funding received and are monitored based on the period of the funding agreement which can span multiple years.

Roads,Infrastructure & Essential Services						
Net Operating Results by Program		Actual YTD	Current Budget YTD	Variance to Current Budget	Full Year Current Budget	
Untied Funding Programs						
Council Houses / Buildings	Deficit	(\$4,144,000)	(\$4,445,976)	\$301,976	(\$5,381,287)	
Building/ Carpenters	Deficit	(\$518,132)	(\$745,038)	\$226,906	(\$891,957)	
Electrician	Deficit	(\$77,877)	(\$250,234)	\$172,357	(\$299,448)	
Essential Services	Deficit	(\$1,651,496)	(\$1,363,959)	(\$287,537)	(\$1,634,974)	
Parks & Gardens	Deficit	(\$465,582)	(\$383,016)	(\$82,566)	(\$458,645)	
Roads	Surplus	\$151,687	(\$158,733)	\$310,420	(\$220,713)	
Workshop	Deficit	(\$101,271)	\$0	(\$101,271)	\$0	
Swimming Pool	Deficit	(\$70,916)	(\$94,250)	\$23,335	(\$113,150)	
Heavy Plant	Surplus	\$674,534	\$833,020	(\$158,486)	\$999,600	
Road Contractors Camp	Deficit	(\$44,565)	(\$19,400)	(\$25,165)	(\$23,300)	
Airport	Deficit	(\$265,591)	(\$377,594)	\$112,003	(\$452,455)	
Batching Plant	Surplus	\$326,749	\$238,950	\$87,799	\$286,708	
QBuild Upgrade Program	Surplus	\$231,356	\$543,800	(\$312,444)	\$652,555	
QBuild R&M Program	Surplus	\$326,967	\$587,450	(\$260,483)	\$704,921	
Subtotal - Untied Programs		(\$5,628,137)	(\$5,634,980)	\$6,843	(\$6,832,144)	
Tied Funding Programs						
QRA Counter Disaster Operations (CDO)	Surplus	\$66,779	\$0	\$66,779	\$0	
TOTAL Road, Infrastructure & Essential Services		Deficit	(\$5,561,358)	(\$5,634,980)	\$73,622	(\$6,832,144)

Favourable variances arose for Rental Income \$198k, Wages \$710k mainly due to vacant positions and the recovery of Road Gang wages from QRA works during the dry season and Batching Plant surplus \$88k. Unfavourable variances to budget arose for the QBuild programs (\$573k) mainly due to lower volumes of work completed to date and timing of upgrades, and Essential Services R&M (\$112k) and depreciation (\$159k).

TOTAL NET OPERATING RESULT	Deficit	(\$2,968,897)	(\$5,659,442)	\$2,690,545	(\$7,670,857)
Capital	Surplus	\$14,983,641	(\$2,214,500)	\$17,198,141	(\$2,214,500)
TOTAL NET CAPITAL RESULT	Surplus	\$14,983,641	(\$2,214,500)	\$17,198,141	(\$2,214,500)
TOTAL NET RESULT	Surplus	\$12,014,743	(\$7,873,942)	\$19,888,685	(\$9,885,357)

CAPITAL PROJECTS SCHEDULE as at 30/04/2025													
Project	PROJECT BUDGET			GRANT FUNDING				EXPENDITURE			Total project expenditure including commitments to 30/04/2025	Remaining Budget available as at 30/04/2025	Status
	Project Funding - Grant	Project Funding - Grant (variations)	Project Funding - COF	Project Total Budget	Grants Received upto 30/6/24	Grants Received 2024/25	Grants balance not yet received	Expenditure to 30/6/24	Expenditure 2024/25	Commitments 2024/25			
	a	b	c	d = (a + b + c)	e	f	g = (a + b - e - f)	h	i	j	k = (h + i + j)	l = (d - k)	
Dilgip Iccip Water, Waste & Solid	9,700,000		0	9,700,000	7,055,934	0	2,644,066	9,087,231	397,172	0	9,484,403	215,597	
Remote Housing Program - round 1	2,139,037		0	2,139,037	1,925,134	0	213,904	2,057,779	81,743	0	2,139,522	(485)	
Remote Housing Program - round 2	4,515,679		0	4,515,679	4,064,111	0	451,568	3,179,576	348,402	689,986	4,217,963	297,716	
Subdivision Stage 1B	3,051,953		0	3,051,953	915,586	1,831,172	305,195	205,853	2,553,942	147,802	2,907,597	144,356	
Women's Meeting Place Stage 1	313,000		0	313,000	313,000	0	0	284,865	0	0	284,865	28,135	
W4Q 21-24 Staff House's Stage 2	340,000		0	340,000	306,000	32,740	1,260	338,740	0	0	338,740	1,260	
W4Q 21-24 Kiddies Wading Pool & Pumps Upgrade	229,455	615,000	0	844,455	802,255	38,512	3,688	631,646	193,021	16,300	840,967	3,488	
W4Q 21-24 Women's Meeting Place Stage 2 & 3	670,000	(670,000)	0	0	0	0	0	2,614	0	0	2,614	(2,614)	
W4Q 21-24 Workshop Compound Stage 3	390,000	55,000	0	445,000	351,000	93,373	627	444,373	0	0	444,373	627	
Cultural Collection / Cyclone Vault	100,000		0	100,000	43,931	0	56,069	36,150	19,265	36,869	92,284	7,716	
Airport Fuel Farm & Paalc Lighting Upgrades Dsdilgip	1,167,919		129,769	1,297,688	990,000	251,577	(73,658)	1,077,137	286,680	7,200	1,371,017	(73,329)	
Gas Storage And Roadway Access	196,650		21,850	218,500	127,640	20,836	48,173	164,974	0	0	164,974	53,526	
Essential Services Facility	650,000		0	650,000	585,000	65,000	0	647,253	35,035	0	682,288	(32,288)	
CAT Excavator & Shed	550,000		0	550,000	200,000	280,000	70,000	29,348	492,491	578	522,417	27,583	
Workers Camp Feasibility Study	50,000		0	50,000	50,000	0	0	40,879	0	0	40,879	9,121	
Kowanyama Hub Project	55,000		5,400	60,400	50,000	5,000	0	17,478	30,898	0	48,376	12,024	
Rapid Leo Deployment Program	45,000		0	45,000	22,500	22,500	0	12,533	43,236	0	55,770	(10,770)	
Lighting Upgrade at Sports Ground	415,000		0	415,000	207,500	0	207,500	0	0	0	0	415,000	
Indigenous Knowledge Centre Establishment	60,000		0	60,000	50,000	0	10,000	0	0	74,329	74,329	(14,329)	
W4Q 24-27 Kasc Welcome Sign	95,000		0	95,000	0	47,500	47,500	0	55,737	0	55,737	39,264	
W4Q 24-27 Cyclone Resilient Musuem Vault	465,000		0	465,000	0	232,500	232,500	0	0	0	0	465,000	
W4Q 24-27 Kasc Administration Building Upgrades	1,500,000		0	1,500,000	0	750,000	750,000	0	29,261	89,012	118,273	1,381,727	
W4Q 24-27 Kasc Staff Housing Upgrades	500,000		0	500,000	0	250,000	250,000	0	0	0	0	500,000	
Remote Airstrip Upgrade Program (RALUP) Round 10	1,443,440		0	1,443,440	0	0	1,443,440	113,150	250,158	363,308	1,080,133	1,080,133	
Five, Four Bed Detached Houses On Lot 81 (Schedule 2)	3,666,562		0	3,666,562	0	1,099,969	2,566,593	0	0	0	0	3,666,562	
Four, Four Bed & 1 Six Bed Detached Houses On Lot 81 (Schedule 3)	4,147,584		0	4,147,584	0	1,244,275	2,903,309	0	0	0	0	4,147,584	
Three, Four Bed & Two, Five Bed Detached Houses On Lot 81 (Schedule 4)	4,147,264		0	4,147,264	0	1,244,179	2,903,085	0	0	0	0	4,147,264	
Three, Four Bed & Two, Five Bed Detached Houses On Lot 81 (Schedule 5)	3,371,655		0	3,371,655	0	1,011,497	2,360,158	0	0	0	0	3,371,655	
QRA REPA KASC.0032 Town Sts	3,730,478		0	3,730,478	1,119,144	0	2,611,335	97,533	341,561	113,851	552,946	3,177,533	
Magnificent Creek Bank Fortification Kasc.0036.2122	492,788		0	492,788	147,836	0	344,951	28,639	24,885	76,913	130,436	362,351	
Magnificent Creek Bank Fortification section 1 KASC.0033.2122	1,243,444		0	1,243,444	373,033	0	870,411	0	16,478	0	16,478	1,226,966	
Flood Mitigation Catchment A Swale Drain KASC.0034.2122	521,178		0	521,178	156,533	0	365,245	10,900	0	0	10,900	510,878	
Magnificent Creek Bank Fortification section 2 KASC.0035.2122	779,663		0	779,663	233,899	0	545,764	0	400	0	400	779,263	
Flood Risk Management Program (Frmp)			0	0	0	0	0	0	677	0	677	(677)	
Qra Kasc.0037.2122D. Rec	1,173,352		0	1,173,352	280,175	0	893,177	280,175	0	0	280,175	893,177	
Qra KASC.0038.2122 Town Sts	1,224,676		0	1,224,676	367,403	246,451	610,823	43,640	580,058	262,548	886,246	338,430	
DRFA Flood Risk Management Program KASC.0042.2122	166,750		0	166,750	50,025	0	116,725	23,260	15,000	150,605	188,865	(22,115)	
QRA REPA Rural Kasc.0041.2223	7,565,188		0	7,565,188	6,699,560	200,861	664,768	6,738,414	344,223	111,500	7,194,137	371,052	
DRFA REPA KASC.0045.2223	4,233,936		0	4,233,936	1,300,437	0	2,933,499	910,702	156,819	0	1,067,521	3,166,415	
DRFA REPA Kasc.0044.2223	805,435		0	805,435	301,657	80,376	423,402	0	725,707	179,428	905,136	(95,700)	
DRFA REPA Town Sts Kasc.0043.2223	1,607,539		0	1,607,539	618,026	(23,142)	1,012,655	0	719,213	1,062,834	1,782,047	(174,507)	
DRFA Emergent Works 2024	965,285	46,555	0	1,011,840	0	965,285	0	248,802	716,483	14,840	980,125	31,715	
Topsy Road Concrete Causeways	500,000		0	500,000	0	0	500,000	0	43,500	39,704	83,204	416,796	
DRFA REPA & Betterment Kowanyama St KASC.0047.2223	1,895,060		0	1,895,060	0	568,518	1,326,542	0	138,500	0	138,500	1,756,560	
DRFA REPA & Betterment Carrington St KASC.0048.2223	1,522,634		0	1,522,634	0	456,790	1,065,843	0	121,400	0	121,400	1,401,234	
QRA REPA Topsy Rd KASC.0051.2324	10,650,318		0	10,650,318	0	3,195,095	7,455,223	0	3,343,722	1,488,172	4,831,894	5,818,424	
QRA REPA Landing Rd KASC.0052.2324	4,201,730		0	4,201,730	0	1,260,519	2,941,211	0	341,264	0	341,264	3,860,466	
QRA REPA Pormpuraaw Rd KASC.0053.2324	14,459,467		0	14,459,467	0	4,337,840	10,121,627	0	2,659,001	1,825,815	4,484,816	9,974,651	
QRA REPA South Mitchell Rd KASC.0054.2324	2,544,931		0	2,544,931	0	763,479	1,781,452	0	122,365	0	122,365	2,422,566	
QRA REPA Kowanyuml Rd KASC.0055.2324	2,611,093		0	2,611,093	0	783,328	1,827,766	0	16,791	0	16,791	2,594,303	
QRA Accessible Roads			0	0	0	0	0	0	34,521	0	34,521	(34,521)	
REPA Pormpuraaw Road (Mitchell River - Alice River) KASC.0056.2324	4,378,284		0	4,378,284	0	1,313,485	3,064,799	0	338,106	0	338,106	4,040,179	
REPA Pormpuraaw Road (Alice River - Coleman River) KASC.0057.2324	15,906,735		0	15,906,735	0	4,772,020	11,134,714	0	113,479	0	113,479	15,793,256	
QRA Emergent Works FY25			0	0	0	0	0	0	85,626	0	85,626	(85,626)	
QRA REPA Farm Access Rd KASC.0060.2324	280,874		0	280,874	0	84,262	196,612	0	7,974	0	7,974	272,901	
QRA REPA South Mitchell Rd (Second Half) KASC.0061.2324	2,171,086		0	2,171,086	0	0	2,171,086	0	16,791	0	16,791	2,154,295	
QRA REPA Sewer Treatment Plant Rd KASC.0062.2324	329,954		0	329,954	0	0	329,954	0	7,974	0	7,974	321,980	
QRA REPA Inarjamb Rd KASC.0063.2324	321,814		0	321,814	0	0	321,814	0	16,791	0	16,791	305,023	
QRA REPA Minthalom St KASC.0064.2324	46,451		0	46,451	0	13,935	32,516	0	16,791	0	16,791	29,660	
QRA DRFA Frmp Wp3 Round 2 KASC.0067.2122	690,000		0	690,000	0	207,000	483,000	0	0	0	0	690,000	
QRA REPA Sealed Rds KASC.0068.2324	2,509,963		0	2,509,963	0	0	2,509,963	0	24,764	0	24,764	2,485,199	
QRA REPA South Mitchell Road - Second Half KASC.0069.2324	1,109,882		0	1,109,882	0	332,964	776,917	0	17,183	0	17,183	1,092,699	
QRA REPA Sewer Treatment Plant Road KASC.0070.2324	225,179		0	225,179	0	67,554	157,626	0	0	0	0	225,179	
QRA REPA Inarjamb Road KASC.0071.2324	31,273		0	31,273	0	9,382	21,891	0	0	0	0	31,273	
R2R - LRCIP Phase 4	248,240		0	248,240	148,944	0	99,296	0	91,750	30,875	122,625	125,615	
TIDS ATSI 2023/24	363,680		0	363,680	267,500	0	96,180	77,500	126,000	64,000	267,500	96,180	
TIDS ATSI 2024/25	459,860		0	459,860	0	0	459,860	0	0	410,187	410,187	49,673	
R2R - LRCIP Phase 3	314,862	1,310	0	316,172	236,147	78,715	0	316,172	0	0	316,172	0	
Fuel Tanks Diesel	0	100,000	0	100,000	0	0	0	0	0	0	0	100,000	
Fleet Renewals FY25	0	500,000	0	500,000	0	0	0	0	489,678	0	489,678	10,322	
Asset Management Reserve - Renewals program	0	1,094,237	0	1,094,237	0	0	0	263,155	108,299	0	371,454	722,783	
Parks & Gardens Mowers	0	0	0	40,000	40,000	0	0	0	27,818	0	27,818	12,182	
HydraVac trailer mounted	0	0	0	30,000	30,000	0	0	0	0	0	0	30,000	
CAT Posttrack/ Skidsteer Loader/slasher/ 3in1 bucket	0	0	0	140,000	140,000	0	0	0	0	0	0	140,000	
Stores Forklift	0	0	0	140,000	140,000	0	0	0	0	95,277	95,277	44,723	
Network Hardware Refresh	0	0	0	60,000	60,000	0	0	0	0	0	0	60,000	
Sharpoint eDRMS	0	0	0	100,000	100,000	0	0	0	0	0	0	100,000	
CCTV Migration	0	0	0	100,000									

Kowanyama Aboriginal Shire Council



Year to Date February 2025

Current Assets

	24/25
Cash At Bank & Onhand	38,709,547
Self Insurance Reserve	- 526,000
Trade & Other Receivables	983,440
Provision For Doubtful Debts	- 74,906
Inventories	2,329,182
GST Receivable	160,560
Accrued Income / Payments in advance	1,031,529
TOTAL CURRENT ASSETS	42,613,352

Non-Current Assets

Finance Leases	6,864,368
Prepaid Pastoral Leases	158,758
Security Deposits	17,500
<i>Property, Plant & Equipment (at written down value)</i>	
Buildings	29,832,437
Residential Housing	47,150,017
Plant & Equipment	752,704
Motor Vehicles	2,637,705
Furniture & Fittings	0
Roads, drainage, culverts	56,572,472
Water	6,644,199
Sewerage	7,602,662
Other Infrastructure	12,094,371
Works in Progress	23,010,386
Right of Use Asset	567,744
TOTAL NON-CURRENT ASSETS	193,905,322

TOTAL ASSETS

236,518,674

Current Liabilities

Trade Creditors	- 714,296
Accrued Expenses	- 617,974
Income Received in Advance	
Payroll & Other Creditors	-
Loan Liability	- 38,705
Provisions	- 792,009
Lease Liability	- 87,837
TOTAL CURRENT LIAB	- 2,250,820

Non-Current Liabilities

Loan Liability	- 957,837
Provisions	- 2,525,783
Lease Liability	- 525,893
TOTAL NC LIABILITIES	- 4,009,513
TOTAL LIABILITIES	- 6,260,333

TOTAL NET ASSETS 230,258,341

Equity

Asset Revaluation Reserve	108,594,743
Retained Earnings	121,663,597
TOTAL EQUITY	230,258,341

Cash Position

Total Cash At Bank & Onhand	\$ 38,709,547
Tied Funds - Quarantined Operating	\$ 2,194,350
Tied Funds - Quarantined Capital	\$ 15,612,222
Tied Funds - Self-Insurance Reserve	\$ 2,500,152
Operating Funds remaining	\$ 18,402,824

Financial Sustainability Goal - 6 Months

	Months
Number of months covered - Statements	21.32
Number of months covered - Capital Grants Awaiting	11.53

Estimated Monthly Expenditure

Payroll - Budget	\$932,324
Materials and Services - Prior Year Actuals	\$663,086

Total per month \$1,595,410

	Ageing	Trade Debtors & Other Receivables	Trade Creditors (Payables)
Current		\$ 557,295	\$ 562,250
30 Days		\$ 226,841	\$ 152,046
60 Days		\$ 70,910	\$ -
90+ Days		\$ 128,394	\$ -
Total		\$ 983,440	\$ 714,296

4.4.1 – EMRIES Info Report

Title:	EMRIES Monthly Update
Author:	Executive Manager, Roads, Infrastructure and Essential Services
Meeting Date:	27 May 2025

Executive Summary

To provide Council with an update of activities undertaken by the Roads, Infrastructure and Essential Services Department within Council for the month of April 2025.

Building services

QBuild works

Making satisfactory progress on outstanding contractor invoices. Multiple upgrade and OT jobs awarded in April, Contractors have been active in bringing materials into Community with the next 2 months being a busy period closing out vacant and NAHA projects. Fortnightly meetings established with Contractors to ensure program is fully delivered before end of FY.

Q-Build's 60-day age report remains steady for April.

Parks and gardens

Ongoing vegetation management, collecting up rubbish and debris around public areas etc. Plans being drafted to implement bulky waste collections, including metal and abandon vehicles. With wet season impacts reducing, the team are very active in public spaces and Council facilities.

Airport

RPT Flight Movements

28 Skytrans Flights (9 late pm departures) / 9 cancellations.

36 Hinterland Flights.

Charter

48 Flights; 4 after hours/weekend callouts.

RFDS

15 Flights; 4 after hours/weekend callouts.

Fuel

27450L dispensed during March 2025.

18295L available as at COB 31/04/25.

* Dispensing limits introduced early April 2025.

New Skytrans schedule impacting operations, with delays at other aerodromes cascading across rest of flight plan. Late flights and cancellations frequently disrupting passengers.

Current NOTAMs in place for increased bird hazards and restricted fuel supply.

NOTAM #	Description	Raised by	date	Outcome
C11/25	JET A1 NOT AVBL	YKOW	11/04/25	500L Max RPT
C11/25	INCREASED BIRD HAZARD	YKOW	30/04/25	Ongoing management

Essential services

Routine and network maintenance works completed including;

- Sewer pump station and lagoon maintenance
- Water plant testing and analysis
- Regulatory reporting completed
- Multiple water leaks repaired across town

Reducing rainfall has taken pressure off wastewater network systems. QBuild plumbing works awaiting materials (road access). Material separation areas have been established. Waste Officers have begun planting boundary areas with local plant trimmings. Final audit of vehicles has been completed with 364 vehicles identified for removal to landfill, 142 of those located on public space.

Roads

The Kowanyama Infrastructure Program (comprised of DRFA and non-DRFA projects) is progressing across several work packages. Over the month of March/April, limited progress has been made in project delivery due to the wet season and limited access, however significant progress has been made in planning and procurement for the upcoming dry season.

KASC released several tender packages set for award

- Kowanyama Road Pavement Upgrades and Road Safety Upgrades KASC-2025-028
- Unsealed Roads Package KASC-2025-030
- Sealed Roads Package KASC-2025-031

The Program remains largely on schedule, with proactive measures in place to mitigate current and emerging challenges. The upcoming month will focus on the evaluation and award of packages currently out to tender and preparing for key construction activities at the commencement of the dry season.

Preparations are being made for the construction season of April – December 2025 which will see many projects being delivered concurrently within the town and on the rural roads.

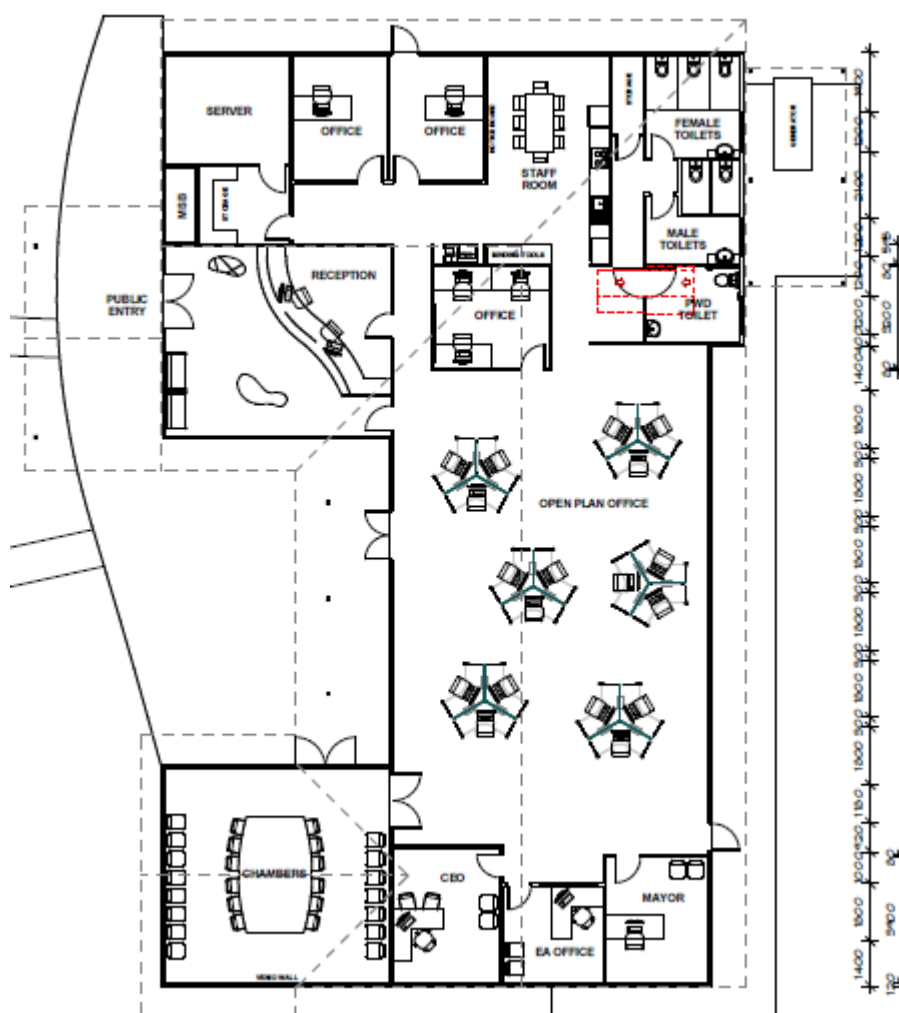
Project Management

Upgrades & Maintenance Staff Housing

Project plans are being drafted to roll out upgrade and maintenance program for Council Housing. Project funded under W4Q and LGGSP. WIP, anticipate going to market in June/July for RFQ.

Administration Office Refurbishment

Project has moved into concept approval phase with detailed design to follow in June 2025. Asbestos sampling has been undertaken with report to be received, electrical audit complete with final report with the designers.



Water Infrastructure Upgrades

RDMW supported engineering review has been completed with final report to be received 29th May. The report will have distinct notations on storage capacity, bore management and upgraded electrical and treatment options.

To date, information sharing on Kowanyama Infrastructure has been completed, optioneering for the upgrades has begun.

Crucial Access Links (QRA)

In Early March RIES Depart and our consulting engineers prepared a submission to QRA under the Crucial Access Links funding program. The submission included a full re-seal of the runway, improved drainage on the runway strip, increased bulk fuel storage capacity, improved fencing, improved security features and refurbishment of storage shed. KASC have been advised that the application has been successful, with a total of 8 million dollars being awarded. The project will now move forward into project implementation phase.

4.4.2.a Tender KASC-2025-028

Title:	Road Pavement Upgrades and Road Safety Upgrades
Author:	Executive Manager, Roads, Infrastructure and Essential Services
Meeting Date:	27 May 2025

Resolution: That Council resolve to award Barto's Construction Pty Ltd ABN: 90611 569674 contract KASC-2025-028 for a period of 34 Weeks to deliver all six Separable portions of the Kowanyama Road Pavement Upgrades and Safety Upgrades program and delegate authority to the Chief Executive Officer to do all things necessary to enter into the contract, approve variations and pay invoices thereunder as and when due.

Summary:

Kowanyama Aboriginal Shire Council (Council) went to tender seeking a suitably qualified and experienced Contractor to deliver Concrete Road Pavement and Road Safety Upgrades to Kowanyama.

Tender Information

Details of the tender process is summarised below.

Principal:	Kowanyama Aboriginal Shire Council				
Project Name:	Kowanyama Road Pavement Upgrades and Road Safety Upgrades				
Scope:	Concrete Pavement and Road Safety Upgrades				
Site:	Various sites within Kowanyama Shire:				
	Site 1 (Separable Portion 1)	Topsy Road Causeways x 3			
	Site 2 (Separable Portion 2)	Chapman Road Traffic Safety			
	Site 3 (Separable Portion 3)	Kowanyama Street Traffic Safety			
	Site 4 (Separable Portion 4)–	Chellikee Street Traffic Safety			
	Site 5 (Separable Portion 5)–	Carrington Street Pavement Upgrade			
	Site 6 (Separable Portion 6)–	Kowanyama Street Pavement Upgrade			
Proposed timetable:	Action		Proposed Date		
	Issue of Tender Documents		03/3/2025		
	Tender Close Date		28/3/2025		
	Tender Assessment Completed		4/4/2025		
	Approved by Council		22/4/2025		
	Issue Letter of Confirmation		29/4/2025		
Tender briefing or site inspection:	Description Time / Date	Place	Maximum Attendees	Mandatory or optional	RSVP
	N/A	N/A	N/A	N/A	N/A
Communication method:	☐ via Vendor Panel				
Evaluation criteria:	Criteria		Weighting (%)		
	Mandatory Details				Mandatory

	Development of Local Businesses and Community	15
	Delivery methodology – statement of approach, Ability to Meet Contract Timeframes	25
	Technical expertise and previous experience in concrete pavements	20
	Key Personnel of Tenderer	10
	Price	30
Mandatory Criteria	- Local Buy Accreditation LB313 – Road and General Civil Construction (Tenderers not currently pre-qualified under LB313 must complete the necessary registration with Local Buy before submitting a tender) - Insurances as required Local Buy Prequalification Requirement (LB313) This contract is being procured under Local Buy Arrangement LB313 – Road and General Civil Construction. Tenderers must be pre-qualified under LB313 at the time of tender submission. Compliance with Local Buy's contract management requirements is mandatory, including: - Monthly reporting of sales via Local Buy's Monthly Sales Return (MSR) system. - Incorporation of the Local Buy Contract Management Fee (1%) into tendered rates. - Adherence to Local Buy's General Conditions of Contract (GCC), which apply to all purchases under this arrangement. - Compliance with subcontractor and insurance requirements as per the LB313 framework.	
Tender lodgement:	Tenders must be lodged via Vendorpanel	
Tender format:	Tenders must consist of: 1x complete copy of the tenderer's tender in a single PDF document, inclusive of any requested attachments; 1x set of the Response Schedules in the format provided by the Principal returned as a PDF document 1 x set of Pricing Schedule completed and returned as an Excel spreadsheet - Completed Annexure A - Completed and signed Formal Instrument of Agreement File names must include the contract number and a brief description of the document Failure to lodge any of these documents with the submission may deem the tender non conforming.	
Page limit:	No limit	
Tender validity period:	90 calendar days from the Tender Closing Time	
Procurement administrator:	Danae Maltby tender@kowanyama.qld.gov.au	
Principal complaints Manager:	Name: Chris McLaughlin	
	Email: chris.mclaughlin@kowanyama.qld.gov.au	

Tender assessment

The Tender Assessment Panel consisted of:

- Dan Dixon, EMRIES (Chair)
- Lee Perkins, Project Manager, Lackon Consulting
- Tyrone McLean, Program Manager, Lackon Consulting

At Close Council received:

- 2 x Submissions through Vendor Panel
- 2 x Submission through to Tenders@ inbox

Two tenders were received via the Vendor Panel online platform and two tenders via the KASC tender email inbox. Two of the four submissions were past the closing date and time of 12:00pm 28 May 2025 and were not further considered.

Tender assessment occurred at a prescheduled meeting of the tender assessment panel on Monday 14 April 2025 and again on 12 May 2025 to evaluate the clarifications and ITOCO received.

Scoring of tender submissions as below;

Rank	Tenderer	Initial Score (out of 100)	Revised Score (out of 100)
1	Carruthers Contracting	59	57
2	Bartos Construction	57.5	58

Separable Portion	Project Name	Price (ex. GST)	Price (inc. GST)	Expected Timeframe for completion
SP1	Topsy Road Causeways	\$489,311.99	\$538,243.19	7 weeks
SP2	Chapman Road Traffic Safety	\$98,238.97	\$108,062.87	3 weeks
SP3	Kowanyama Street Traffic Safety	\$115,202.56	\$126,722.82	3 weeks
SP4	Chellikee Street Traffic Safety	\$110,420.68	\$121,462.75	3 weeks
SP5	Carrington Street Pavement Upgrade	\$1,629,352.96	\$1,792,288.25	10 weeks
SP6	Kowanyama Street Pavement Upgrade	\$1,904,468.49	\$2,094,915.34	11 weeks

Resolution: That Council resolve to award Barto's Construction Pty Ltd ABN: 90611 569674 contract KASC-2025-028 for a total period of 34 Weeks to deliver all six Separable portions (as represented in the below table) of the Kowanyama Road Pavement Upgrades and Safety Upgrades program and delegate authority to the Chief Executive Officer to do all things necessary to enter into the contract, approve variations and pay invoices thereunder as and when due.

4.4.2.b Tender KASC-2025-030

Title:	Construction of Unsealed Roads
Author:	Executive Manager, Roads, Infrastructure and Essential Services
Meeting Date:	27 May 2025

1. **Resolution:** That Council resolve to award contract KASC-2025-030 Separable Portion A to Kowanyama Civil Construction Pty Ltd ABN: 79 228 103 993 for a period of 33 Weeks to deliver the Construction of Unsealed Roads program and delegate authority to the Chief Executive Officer to do all things necessary to enter into the contract, approve variations and pay invoices thereunder as and when due.
2. **Resolution:** That Council resolve to award contract KASC-2025-030 Separable Portion B to VJB Civil Pty Ltd ABN: 32 649 306 909 for a period of 16 Weeks to deliver the Kowanyama Construction of Unsealed Roads program and delegate authority to the Chief Executive Officer to do all things necessary to enter into the contract, approve variations and pay invoices thereunder as and when due.

Summary:

The Kowanyama Aboriginal Shire Council (Council) went to tender seeking a suitably qualified and experienced Contractors to deliver the construction unsealed roads in Kowanyama

Please see attached Evaluation and Recommendation report for further details.

Tender Information

Details of the tender process is summarised below.

Principal:	Kowanyama Aboriginal Shire Council				
Project Name:	Construction of Unsealed Roads, Kowanyama				
Scope:	Construction of Unsealed Roads				
Site:	Various sites within Kowanyama Shire:				
	Separable Portion A	North of the Mitchell River			
	Separable Portion B	South of the Mitchell River			
Proposed timetable:	Action	Proposed Date			
	Issue of Tender Documents	03/3/2025			
	Tender Close Date	28/3/2025			
	Tender Assessment Completed	10/4/2025			
	Approved by Council	22/4/2025			
	Issue Letter of Confirmation	24/4/2025			
Tender briefing or inspection site:	Description Time / Date	Place	Maximum Attendees	Mandatory or optional	RSVP
	N/A	N/A	N/A	N/A	N/A

Communication method:	☐ via Vendor Panel	
Evaluation criteria:		
	Criteria	Weighting (%)
	Mandatory Details	Mandatory
	Technical expertise and previous experience in unsealed roads	10
	Resourcing, Delivery methodology – statement of approach	25
	Local Content	35
	Value for money	30
Mandatory Criteria	- Local Buy Accreditation LB313 – Road and General Civil Construction (Tenderers not currently pre-qualified under LB313 must complete the necessary registration with Local Buy before submitting a tender) - Insurances as required	
	Local Buy Prequalification Requirement (LB313) This contract is being procured under Local Buy Arrangement LB313 – Road and General Civil Construction. Tenderers must be pre-qualified under LB313 at the time of tender submission. Compliance with Local Buy's contract management requirements is mandatory, including: - Monthly reporting of sales via Local Buy's Monthly Sales Return (MSR) system. - Incorporation of the Local Buy Contract Management Fee (1%) into tendered rates. - Adherence to Local Buy's General Conditions of Contract (GCC), which apply to all purchases under this arrangement. Compliance with subcontractor and insurance requirements as per the LB313 framework.	
Tender lodgement:	Tenders must be lodged via VendorPanel	
Tender format:	Tenders must consist of: 1 x complete copy of the tenderer's tender in a single PDF document, inclusive of any requested attachments; 1 x set of the Response Schedules in the format provided by the Principal returned as a PDF document 1 x set of Pricing Schedule completed and returned as an Excel spreadsheet for each separable portion - Completed Annexure A (General Specifications) - Completed and signed Formal Instrument of Agreement File names must include the contract number (i.e., KASC-2025-030) and a brief description of the document	
Page limit:	No limit	
Tender validity period:	90 calendar days from the Tender Closing Time	
Procurement administrator:	Danae Maltby tender@kowanyama.qld.gov.au	

Principal complaints Manager:	Name: Chris McLaughlin
	Email: chris.mclaughlin@kowanyama.qld.gov.au

Tender assessment

The Tender Assessment Panel consisted of:

- Dan Dixon, EMRIES (Chair)
- Lee Perkins, Project Manager, Lackon Consulting
- Tyrone McLean, Program Manager, Lackon Consulting

At Close Council received

- 5 x Submissions through Vendor Panel
- 6 x Submission through to Tenders@ inbox

Tender assessment occurred at a prescheduled meeting of the tender assessment panel on Monday 14 April 2025 and again on 12 May 2025 with shortlisted submissions to evaluate the clarifications received.

Scoring of tender submissions as below;

Rank	Tenderer	SPA Initial Score (out of 100)	Revised Score (out of 100)	SPB Initial Score (out of 100)	Revised Score (out of 100)
1	VJB Civil			78.8	78.8
2	Kowanyama Civil (MC group / Hudson Civil JV)	73	73	74.5	74.5
3	Durack Civil	70.8	70.8	79.8	79.8

Conclusion and Recommendation

- The Tender Evaluation Panel is satisfied that Kowanyama Civil Pty Ltd meets the prescribed requirements and should be awarded Separable A Portion of the contract KASC-2025-030 Construction of unsealed roads – Kowanyama.
- The Tender Evaluation Panel is satisfied that VJB Civil Pty Ltd meets the prescribed requirements and should be awarded Separable B Portion of the contract KASC-2025-030 Construction of unsealed roads – Kowanyama.

1. **Resolution:** That Council resolve to award contract KASC-2025-030 Separable Portion A to Kowanyama Civil Construction Pty Ltd ABN: 79 228 103 993 for a period of 33 Weeks to deliver the Construction of Unsealed Roads program and delegate authority to the Chief Executive Officer to do all things necessary to enter into the contract, approve variations and pay invoices thereunder as and when due.

2. **Resolution:** That Council resolve to award contract KASC-2025-030 Separable Portion B to VJB Civil Pty Ltd ABN: 32 649 306 909 for a period of 16 Weeks to deliver the Kowanyama Construction of Unsealed Roads program and delegate authority to the Chief Executive Officer to do all things necessary to enter into the contract, approve variations and pay invoices thereunder as and when due.

4.4.2.c Tender KASC-2025-031

Title:	Sealed Roads 23-24 DRFA Package
Author:	Executive Manager, Roads, Infrastructure and Essential Services
Meeting Date:	27 May 2025

Resolution: That Council resolve to award contract KASC-2025-031 Sealed Roads 23-24 DRFA Package to Queensland Central Bitumen ABN: 44 134 294 723 for a period of 26 Weeks to deliver the Kowanyama Sealed Roads 23-24 DRFA Package and delegate authority to the Chief Executive Officer to do all things necessary to enter into the contract, approve variations and pay invoices thereunder as and when due.

Summary:

The Kowanyama Aboriginal Shire Council (Council) went to tender seeking a suitably qualified and experienced Contractors to deliver the Sealed Roads 23-24 DRFA Package in Kowanyama.

Please see attached Evaluation and Recommendation report for further details.

Tender Information

Details of the tender process is summarised below.

Principal:	Kowanyama Aboriginal Shire Council				
Project Name:	Sealed Roads 23-24 DRFA Package				
Scope:	Sealed Road Pavement Repairs and Construction				
Site:	Kowanyama Township	Town Streets 23-24			
Proposed timetable:	Action	Proposed Date			
	Issue of Tender Documents	3/3/2025			
	Tender Close Date	29/3/2025			
	Tender Assessment Completed	2/4/2025			
	Approved by Council	22/4/2025			
	Issue Letter of Confirmation	29/4/2025			
Tender briefing or inspection:	Description Time / Date	Place	Maximum Attendees	Mandatory or optional	RSVP
	N/A	N/A	N/A	N/A	N/A
Communication method:	☒ via Vendor Panel				
Evaluation criteria:	Criteria	Weighting (%)			
	Development of Local Businesses and Community				15
	Delivery methodology – statement of approach, Ability to Meet Contract Timeframes				25
	Technical expertise and previous experience in DRFA projects and road construction				20
	Key Personnel of Tenderer				10

	Price	30
Mandatory Criteria	- Local Buy Accreditation LB313 – Road and General Civil Construction (Tenderers not currently pre-qualified under LB313 must complete the necessary registration with Local Buy before submitting a tender) - Insurances	
	Local Buy Prequalification Requirement (LB313) This contract is being procured under Local Buy Arrangement LB313 – Road and General Civil Construction. Tenderers must be pre-qualified under LB313 at the time of tender submission. Compliance with Local Buy's contract management requirements is mandatory, including: - Monthly reporting of sales via Local Buy's Monthly Sales Return (MSR) system. - Incorporation of the Local Buy Contract Management Fee (1%) into tendered rates. - Adherence to Local Buy's General Conditions of Contract (GCC), which apply to all purchases under this arrangement. - Compliance with subcontractor and insurance requirements as per the LB313 framework.	
Tender lodgement:	Tenders must be lodged via Vendorpanel	
Tender format:	Tenders must consist of: 1x complete copy of the tenderer's tender in a single PDF document, inclusive of any requested attachments; 1x set of the Response Schedules in the format provided by the Principal returned as a PDF document 1 x set of Pricing Schedule completed and returned as an Excel spreadsheet - Completed Annexure A - Completed and signed Formal Instrument of Agreement File names must include the contract number (i.e. KASC-2025-031) and a brief description of the document	
Further Tender Information	The final scope of works for this contract is subject to confirmation pending: Final Design Completion: The detailed design for the Sealed Roads 23-24 DRFA Package is being finalised. Once available an addendum will be issued during the tender phase. Funding Approval: The funding body has not yet issued final approval for the project budget. Certain line items in the scope may be adjusted or removed depending on funding constraints. This scope reduction/increase could occur post-tender, requiring post-tender negotiations or potential scope adjustments after contract award, depending on QRA's assessment timeframes. Tenderers should price all items as specified in the Pricing Schedule. However, the Principal reserves the right to modify the scope prior to awarding the contract, including the removal or amendment of specific items. Any such changes will be communicated to tenderers as required.	

Page limit:	No limit
Tender validity period:	90 calendar days from the Tender Closing Time
Procurement administrator:	Danae Maltby tender@kowanyama.qld.gov.au
Principal complaints Manager:	Name: Chris McLaughlin
	Email: chris.mclaughlin@kowanyama.qld.gov.au

Tender assessment

The Tender Assessment Panel consisted of:

- Dan Dixon, EMRIES (Chair)
- Lee Perkins, Project Manager, Lakcon Consulting
- Tyronne McLean, Program Manager, Lackon Consulting

At Close Council received

- 4x Submissions through Vendor Panel
- 5 x Submission through to Tenders@ inbox

Tender assessment occurred at a prescheduled meeting of the tender assessment panel on Monday 14 April 2025 and again on 12 May 2025 to evaluate the clarifications received.

Scoring of tender submissions as below;

Rank	Tenderer	Initial Score (out of 100)
1	Queensland Central Bitumen	71.3
2	Durack Civil	70.8
3	Koppens Construction	68.3
4	Gulf Civil	57
5	Carruthers Contracting	56.1
6	MC Group	48.6
7	Dan Tam and Sons	48
8	Brendan Smith	41.5

Resolution: That Council resolve to award contract KASC-2025-031 Sealed Roads 23-24 DRFA Package to Queensland Central Bitumen ABN: 44 134 294 723 for a period of 26 Weeks to deliver the Kowanyama Sealed Roads 23-24 DRFA Package and delegate authority to the Chief Executive Officer to do all things necessary to enter into the contract, approve variations and pay invoices thereunder as and when due.

4.4.2.d – Plant Hire Supplier Extension

Title:	Pre-qualified Supplier Extension
Author:	Executive Manager Roads, Infrastructure and Essential Services
Meeting Date:	27 May 2025

Resolution: That Council endorses the extension to the KASC-2023-004 Plant Hire Pre-qualified supplier list from current expiration date of 31 May 2025 to 30 November 2025.

Executive Summary

As per the Local Government Regulation, Council can engage suppliers without quotes if they have been approved on a prequalified supplier list. Council requested a tender process for plant and equipment hire, which would provide the local community and businesses across Queensland with the opportunity to submit a proposal to supply plant (wet and dry) to the Council for a period of 2 years (May 2023 to May 2025).

A public tender KASC-2023-004 was released on 6th April 2023 and closed after four weeks with a total of 10 submissions received from the market. A report was submitted to the 28 June 2023 Ordinary Meeting of Council, where Council approved to appoint the suppliers to the Pre-Qualified Supplier List for the category of goods and/or services – Wet and Dry Hire of plant and equipment, for a period of two (2) years.

This pre-qualified supplier list will expire on the 31st May 2025. To prevent any impact to Council continuing to procure services through this supplier list, we are proposing an extension to the list with expiry date of 30 November 2025.

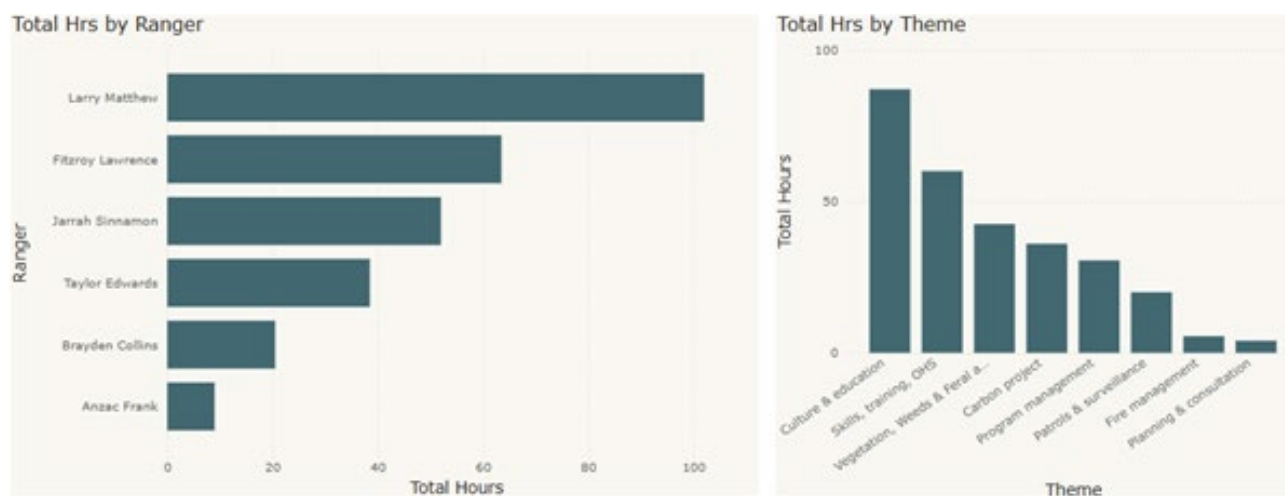
This will also allow Council to go back out to market to publish tender for a pre-qualified supplier refresh for Council.

Resolution: That Council endorses the extension to the KASC-2023-004 Plant Hire Pre-qualified supplier list from current expiration date of 31 May 2025 to 30 November 2025.

4.5.1 – Community Services and Cultural Heritage Report

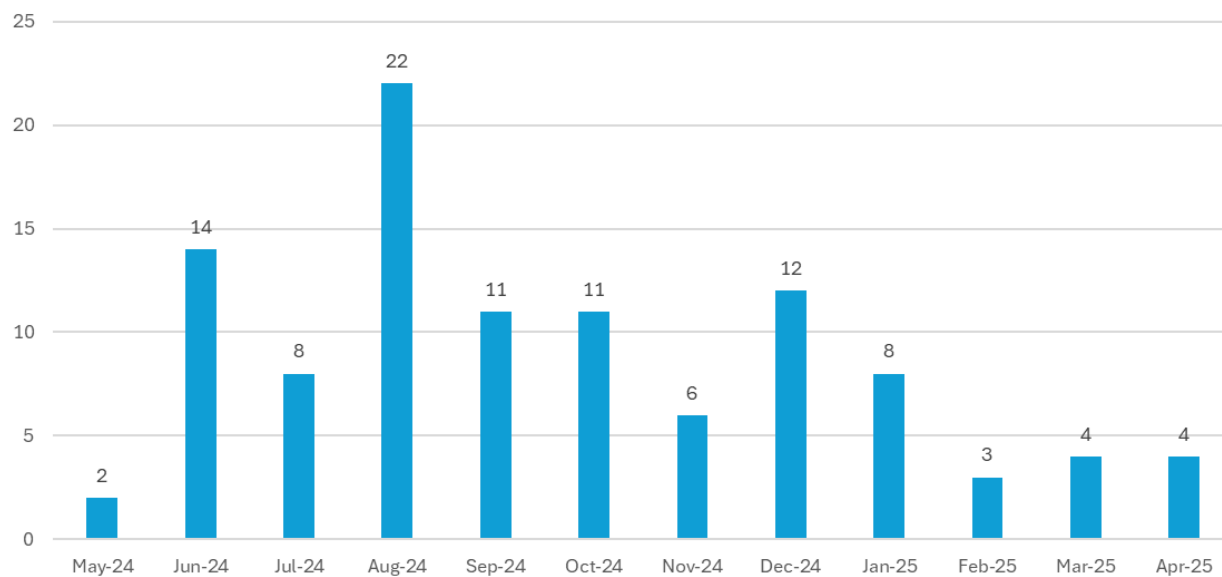
Title:	Community Services and Cultural Heritage Monthly Update
Author:	Executive Manager Community Services and Cultural Heritage
Meeting Date:	27 May 2025

1. Rangers



2. Women's Shelter

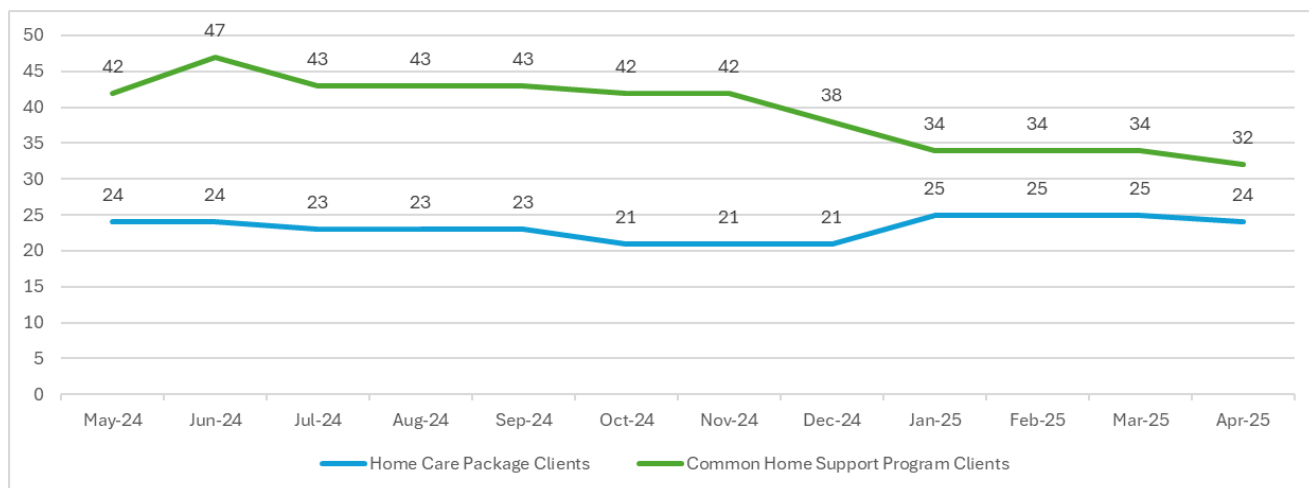
Attendance statistics for the last 12 months:



3. Services Australia

The Centrelink Office is still closed due to lack of internet. Services Australia are pressuring Telstra to make the repairs as soon as possible.

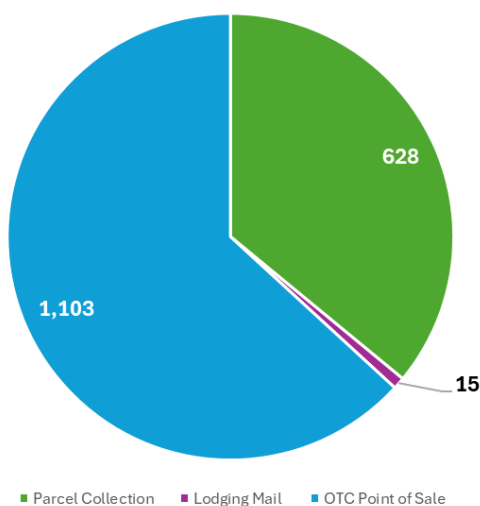
4. Aged Care



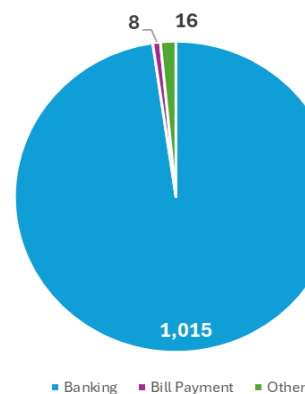
5. Post Office

The month of March saw 1,747 customers access services (excluding the ATM), up 1% from last month.

Parcel Collection and Foot Traffic



Service Quantity



* These statistics do not include:

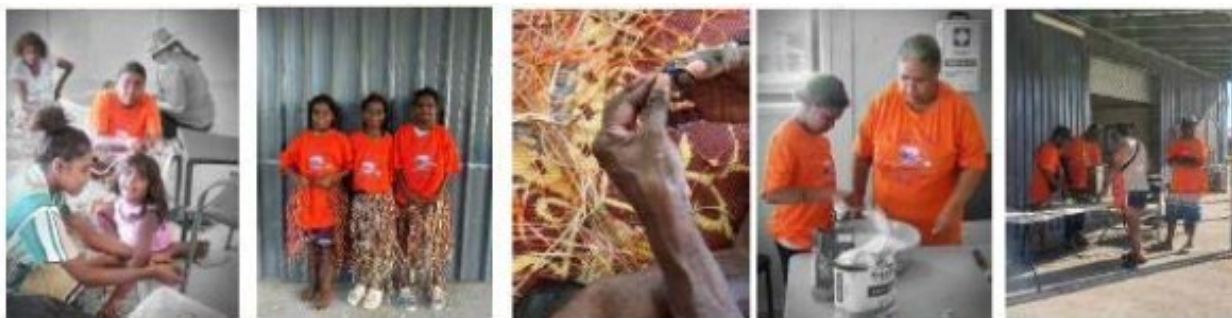
- Parcels and letters that don't get scanned
- Power card transactions
- Banking paperwork customers, e.g. those with issues accessing their account, identification documents, etc.

6. Women's Group

- Combined Men's and Women's Group meeting held. Discussion topics included Mental Health, and Qualities that Make us Strong Men and Women.
- Manager Community Services and Events has been facilitating on-line training for the group. The first session was 'The Impact of Family and Domestic Violence on the Child'.

7. Events

- Our Learning Our Way held a week of activities prior to Easter. The event included collection of resources, making grass skirts, cooking, making bush medicine, and weaving of placemats.



- The Domestic and Family Violence March was held on 20 May and was well attended.

