



Kowanyama Aboriginal Shire Council

April Council Meeting Minutes

24 April 2025, 10:17AM – 11:19AM

Kowanyama Chambers and Cairns Boardroom

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Present

Kowanyama Chambers

Cr. Territa Dick (Mayor)
Cr. Teddy Bernard (Deputy Mayor)
Cr. Charmaine Lawrence
Cr. Coralie Lawrence
Cr Richard Stafford (late arrival)
Kevin Bell – Chief Executive Officer
Leah Chambers – Executive Manager Community Services and Cultural Heritage
Dan Dixon – Executive Manager Roads, Infrastructure and Essential Services

Cairns Boardroom

Lydia Lattimore – Workplace Health and Safety Officer
Chris McLaughlin – Acting Governance Manager

1. Opening/Welcome

Meeting commenced at 10:17AM.

Mayor Territa Dick welcomed the Councillors and Executive Team to the April Council Meeting, paid respects to Traditional Owners and Elders (past and present).

Mayor asks that proper titles be used during meetings in the chambers.

Cr Charmaine Lawrence performed a welcoming prayer.

2. Conflicts of Interest

Councillors advise that there is no Conflict of Interest to be declared.

Apologies

Cr Richard Stafford advised he would be late (no apology required).

3. Previous Minutes / Action Items

a. Previous Minutes

RESOLUTION: Minutes (March Ordinary Council Meeting)

Minutes from the Ordinary Council Meeting 25 March 2025 to be adopted as true and accurate.

Moved: Cr. Territa Dick

Seconded: Cr. Coralie Lawrence

CARRIED

b. Previous Minutes**RESOLUTION:** Minutes (April Special Meeting)

Minutes from the Special Meeting 16 April 2025 to be adopted as true and accurate.

Moved: Cr. Coralie Lawrence

Seconded: Cr. Teddy Bernard

CARRIED**c. Action Items**

Action Items register was noted and tabled.

4. Reports**4.1. Mayor, Deputy, and Councillor Updates**

Cr. Charmaine Lawrence gave update on Campaign Makers Summit – discussed education, language program and how to move forward.

4.2. Chief Executive Officer**4.2.1. Information Report**

Kevin Bell (Chief Executive Officer) presented the CEO report to Council. Information report was noted by Council.

4.2.2. Agenda Report**a. Long Day Care Lease**

RESOLUTION: That Council resolve to enter into a lease with the State of Queensland (as represented by the Department of Education) of areas described as Lease A and Lease B on DP352618 for a term of 12 months, commencing 1 July 2025 and ending 30 June 2026, for peppercorn consideration for use as a long day care, kindergarten and playgroup, and give delegation to the Chief Executive Officer to do all things to enter into the lease, and approve any renewals (provided lease terms remain substantially similar to current).

Notation: CEO to seek earlier commencement date if possible, to enable entry.

Moved: Cr. Charmaine Lawrence

Seconded: Cr. Coralie Lawrence

CARRIED**4.3. Executive Manager Corporate and Financial Services****4.3.1. Information Report****a. Governance Information Report**

Chris McLaughlin (A/Manager Governance) presented the Governance report to Council. Information report was noted by Council.

b. Finance Information Report

Kevin Bell (Chief Executive Officer) presented the Finance report to Council. Information report was noted by Council

c. HR Information Report

Kevin Bell (Chief Executive Officer) provided the information HR report to Council. Information report was noted by Council.

4.3.2. Agenda Reports**a. LHA / Ownership**

Resolution: That Council resolves to inform the Queensland Government (as represented by the Department of Communities, Housing and Digital Economy) of its preference for all social houses on unencumbered DOGIT (ie. Not subject to an LHA lease) to be managed by the State under 40-year social housing lease.

Moved: Cr. Coralie Lawrence

Seconded: Cr. Charmaine Lawrence

CARRIED

4.4. Executive Manager Roads, Infrastructure and Essential Services**4.4.1. Information Report**

Dan Dixon, (EMRIES) presented EMRIES Information report to Council. Information report was noted by Council.

4.4.2. Agenda Reports**a. ATSI TIDS Gravel RFQ**

Resolution: That Council resolve to award Bolwarra Enterprises PTY LTD ACN 54 009 853 221 to deliver engineered gravel for the completion of the ATSI TIDS road program and delegate authority to the Chief Executive Officer to do all things necessary to enter into the contract, approve variations and pay invoices thereunder as and when due.

Moved: Cr. Teddy Bernard

Seconded: Cr. Coralie Lawrence

CARRIED

b. Reduction of Concrete Sell Costs

Resolution: That pursuant to section 262(3)(c) of the *Local Government Act 2009* (Qld), Council resolve to approve, with respect only to delivery of the KASC_2025_028 Kowanyama Road Pavement Upgrades and Road Safety Upgrades Project, for Council to sell its concrete from the Kowanyama Batching Plant on a purely cost recovery basis only (zero profit margin applied), to ensure the project may proceed within the available funding allocation without delay.

Moved: Cr. Coralie Lawrence

Seconded: Cr. Teddy Bernard

CARRIED

4.5. Executive Manager Community Services and Cultural Heritage

4.5.1. Information Report

Leah Chambers, (EMCSCH) presented EMCSCH Information report to Council. Information report was noted by Council.

Cr. Richard Stafford joined the meeting 11:15am

Cr. Territa Dick left the meeting at 11:17am. Cr. Teddy Bernard chairs Council meeting.

a. KASC Biosecurity Plan

Resolution: This is an Information Report and is seeking feedback and/or comments from Council only. No resolution is required.

5. Other Business

NIL

6. Closed Business

NIL

Meeting closed: 11:19am