



Kowanyama Aboriginal Shire Council

May Council Meeting Minutes

27 May 2025, 10:24AM – 12:31PM

Kowanyama Chambers and Cairns Boardroom

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Present

Kowanyama Chambers	Cr. Teddy Bernard (Deputy Mayor)
	Cr. Charmaine Lawrence
	Kevin Bell – Chief Executive Officer
	Leah Chambers – Executive Manager Community Services and Cultural Heritage
	Dan Dixon – Executive Manager Roads, Infrastructure and Essential Services
Cairns Boardroom	Cr. Territa Dick (Mayor)
	Cr. Coralie Lawrence
Remote (via teams)	Chris McLaughlin – A/Governance Manager
	Danae Maltby – Governance Officer

1. Opening/Welcome

Meeting commenced at 10:24AM.

Mayor Territa Dick welcomed the Councillors and Executive Team to the May Council Meeting, paid respects to Traditional Owners and Elders (past and present).

Cr Charmaine Lawrence performed a welcoming prayer.

2. Conflicts of Interest

Councillors advise that there is no Conflict of Interest to be declared.

Apologies

RESOLUTION: That Council accepts the apologies of Cr. Richard Stafford.

Moved: Cr. Teddy Bernard

Seconded: Cr. Charmaine Lawrence

CARRIED

3. Previous Minutes / Action Items

a. Previous Minutes

RESOLUTION: Minutes (April Ordinary Council Meeting)

Minutes from the Ordinary Council Meeting 24 April 2025 to be adopted as true and accurate.

Moved: Cr. Teddy Bernard

Seconded: Cr. Coralie Lawrence

CARRIED

b. Action Items

Action Items register was noted and tabled.

4. Reports

4.1. Mayor, Deputy, and Councillor Updates

Mayor provided verbal summary of activities for April 2025:

- Councillors and CEO attending the Indigenous Leaders Forum (Sunshine Coast)
- Mayor attended Cherbourg (visited various community infrastructure)
- Council facilitated Domestic Violence March event in Community
- TCICA Meeting in Cairns
- Mayor attended RAFS on Rise Ventures invitation in Sydney.
- Deputy attended and delivered the Indigenous Address at the Carbon Farming Industry Forum. Deputy attending a Brisbane forum next.

Action item: CEO to reestablish Council of Elders. Council happy to fund where external funding unavailable. Sitting fees and 3 members from each Tribe. CEO to have a session with Councillors to determine what this looks like.

4.2. Chief Executive Officer

4.2.1. Information Report

Kevin Bell (Chief Executive Officer) presented the CEO report to Council. Information report was noted by Council.

Cr. Coralie Lawrence left the meeting at 10:50am. Cr. Coralie Lawrence returned to the meeting at 10:53am.

Cr. Coralie Lawrence left the meeting at 11:07am. Cr. Coralie Lawrence returned to the meeting at 10:08am.

Action item: CEO to organise a July Governance Meeting to commence implementation plan for Local Housing.

4.3. Executive Manager Corporate and Financial Services

4.3.1. Information Report

a. Governance Information Report

Chris McLaughlin (A/Manager Governance) presented the Governance report to Council. Information report was noted by Council.

Cr. Territa Dick left the meeting at 11:20am. Cr. Territa Dick returned to the meeting at 11:31am.

Chris raised the State proposal to fund ILUA negotiations for the Neighbourhood Centre at lot 69. Councillors provided preliminary feedback that the tree adjacent to the church house was subject to cultural heritage, but no issue with the tress on lot 69 which could be removed. Councillors very supportive to proceed with ILUA negotiations for lot 69, coordinated by Council as Lessor.

b. **Finance Information Report**

Kevin Bell (Chief Executive Officer) presented the Finance report to Council. Information report was noted by Council

c. **HR Information Report**

NIL report presented for May.

4.4. Executive Manager Roads, Infrastructure and Essential Services

4.4.1. Information Report

Dan Dixon, (EMRIES) presented EMRIES Information report to Council. Information report was noted by Council.

Cr. Territa Dick left the meeting at 11:50am. Cr. Territa Dick returned to the meeting at 11:55am.

4.4.2. Agenda Reports

a. **Tender KASC-20252-028**

Resolution: That Council resolve to award Barto's Construction Pty Ltd ABN: 90611 569674 contract KASC-2025-028 for a period of 34 Weeks to deliver all six Separable portions of the Kowanyama Road Pavement Upgrades and Safety Upgrades program and delegate authority to the Chief Executive Officer to do all things necessary to enter into the contract, approve variations and pay invoices thereunder as and when due.

Moved: Cr. Teddy Bernard

Seconded: Cr. Coralie Lawrence

CARRIED

b. **Tender KASC-2025-030**

Resolution: That Council resolve to award contract KASC-2025-030 Separable Portion A to Kowanyama Civil Construction Pty Ltd ABN: 79 228 103 993 for a period of 33 Weeks to deliver the Construction of Unsealed Roads program and delegate authority to the Chief Executive Officer to do all things necessary to enter into the contract, approve variations and pay invoices thereunder as and when due.

Moved: Cr. Teddy Bernard

Seconded: Cr. Coralie Lawrence

CARRIED

Resolution: That Council resolve to award contract KASC-2025-030 Separable Portion B to VJB Civil Pty Ltd ABN: 32 649 306 909 for a period of 16 Weeks to deliver the Kowanyama Construction of Unsealed Roads program and delegate authority to the Chief Executive Officer to do all things necessary to enter into the contract, approve variations and pay invoices thereunder as and when due.

Moved: Cr. Teddy Bernard

Seconded: Cr. Territa Dick

CARRIED

c. **Tender KASC-2025-031**

Resolution: That Council resolve to award contract KASC-2025-031 Sealed Roads 23-24 DRFA Package to Queensland Central Bitumen ABN: 44 134 294 723 for a period of 26 Weeks to deliver the Kowanyama Sealed Roads 23-24 DRFA Package and delegate authority to the Chief Executive Officer to do all things necessary to enter into the contract, approve variations and pay invoices thereunder as and when due.

Moved: Cr. Coralie Lawrence

Seconded: Cr. Charmaine Lawrence

CARRIED

d. **Plant Hire Supplier Extension**

Resolution: That Council endorses the extension to the KASC-2023-004 Plant Hire Pre-qualified supplier list from current expiration date of 31 May 2025 to 30 November 2025.

Moved: Cr. Teddy Bernard

Seconded: Cr. Coralie Lawrence

CARRIED

Action item: Councillors request Governance Team to facilitate Community Supplier Information Session in Kowanyama post Council Approved Contract List tender going live.

4.5. **Executive Manager Community Services and Cultural Heritage**

4.5.1. **Information Report**

Leah Chambers, (EMCSCH) presented EMCSCH Information report to Council. Information report was noted by Council.

5. **Other Business**

NIL

6. Closed Business

That pursuant section 254J(3)(e) and (g) of the *Local Government Regulation 2012* (Qld), Council resolve to close the meeting to discuss agenda item:

- 6.a AEA MOU

Moved: Cr. Teddy Bernard
Seconded: Cr. Coralie Lawrence

CARRIED

Out of Closed Business

Council resolves to move out of Closed Business.

Moved: Cr. Coralie Lawrence
Seconded: Cr. Teddy Bernard

CARRIED

Information report was discussed by Council. No resolution was presented or made.

Meeting closed: 12:31pm