

Kowanyama Aboriginal Shire Council

Council Meeting Agenda

Tuesday, 26 August 2025, 10:00 AM – 3:00pm

Kowanyama Chambers and Cairns Boardroom



1. Welcome
2. Apologies / Conflict of Interest
3.
 - a. Minutes from the Previous Meeting (July OM 2025)
 - b. Action Items
4. Reports
 - 4.1. Councillor Portfolio Updates – VERBAL UPDATE**
 - 4.2. Chief Executive Officer**
 - 4.2.1. Information Report – Monthly Update
 - 4.2.2. Agenda reports
 - a. Councillor Travel Request
 - 4.3. Executive Manager Corporate and Financial Services**
 - 4.3.1. Information Report: Monthly Update
 - a. Governance
 - b. Finance – **LATE REPORT**
 - c. Human Resources
 - d. Contractual Arrangements
 - 4.3.2. Agenda Reports
 - 4.4. Executive Manager Roads, Infrastructure and Essential Services**
 - 4.4.1. Information Report: Monthly Update
 - 4.4.2. Agenda Reports
 - a. Pool and Splashpark Operations
 - b. Asset Disposal – silent Auction
 - 4.5. Executive Manager Community Services**
 - 4.5.1. Information Report: Monthly Update
 - 4.5.2. Agenda Reports
5. Other Business
6. Closed Business



Kowanyama Aboriginal Shire Council

July Council Meeting Minutes

22 July 2025, 10:38AM – 12:31PM

Kowanyama Chambers and Cairns Boardroom

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Present

Kowanyama Chambers

Cr. Territa Dick (Mayor)
Cr. Coralie Lawrence
Cr. Teddy Bernard (Deputy Mayor)
Cr. Charmaine Lawrence
Kevin Bell – Chief Executive Officer
Dan Dixon – Executive Manager Roads, Infrastructure and Essential Services

Cairns Boardroom

Joe Cristaldi – Executive Manager Corporate and Financial Services

1. Opening/Welcome

Meeting commenced at 10:38AM.

Mayor Territa Dick welcomed the Councillors and Executive Team to the June Council Meeting, paid respects to Traditional Owners and Elders (past and present).

2. Conflicts of Interest

Councillors advise that there is no Conflict of Interest to be declared.

Apologies

NIL

3. Previous Minutes / Action Items

a. Previous Minutes

RESOLUTION: Minutes (June Ordinary Council Meeting)

Minutes from the Ordinary Council Meeting 24 June 2025 to be adopted as true and accurate.

Moved: Cr. Coralie Lawrence

Seconded: Cr. Teddy Bernard

CARRIED

b. Action Items

Action Items register was noted and tabled.

4. Reports

4.1. Mayor, Deputy, and Councillor Updates

Mayor provided verbal summary of activities for June 2025:

- Limited activity for Councillors in June.
- Governor General for Queensland will be in Kowanyama in July

Cr Coralie Lawrence performed a welcoming prayer.

5. Chief Executive Officer

5.1.1. Information Report

Kevin Bell (Chief Executive Officer) presented the CEO report to Council. Information report was noted by Council.

Action item: CEO to determine how much the Community Hub will cost to keep running after the 3-year funding expires.

5.2. Executive Manager Corporate and Financial Services

5.2.1. Information Report

a. Governance Information Report

Joe Cristaldi (Executive Manager Corporate and Financial Services) presented the Governance report to Council. Information report was noted by Council.

b. HR Information Report

Joe Cristaldi (Executive Manager Corporate and Financial Services) presented the Finance report to Council. Information report was noted by Council.

Cr. Teddy Bernard left the meeting at 11:09am and returned to the meeting at 11:10am.

c. Finance Information Report

Joe Cristaldi (Executive Manager Corporate and Financial Services) provided a verbal update for Finance to Council. Verbal update was noted by Council.

- The Finance team are busily working through end of financial year and are now in the final stages of getting everything finalised for end of financial year.
- Audit and Risk Committee were happy with outcomes of interim audit and there were no significant findings noted for the FY period.

5.3. Executive Manager Roads, Infrastructure and Essential Services

5.3.1. Information Report

Dan Dixon, (EMRIES) presented EMRIES Information report to Council. Information report was noted by Council.

Cr. Territa Dick left the meeting at 11:17am.

5.4. Executive Manager Community Services and Cultural Heritage

5.4.1. Information Report

Leah Chambers, (Executive Manager, Roads, Infrastructure and Essential Services) presented EMCSCCH Information report to Council. Information report was noted by Council.

6. Other Business

NIL

7. Closed Business

That pursuant section 254J(3)(a) of the Local Government Regulation 2012 (Qld), Council resolve to close the meeting to discuss agenda item:

- 7a. Employment matter

Moved: Cr. Teddy Bernard

Seconded: Cr. Coralie Lawrence

CARRIED

Meeting break from 11:20am to 11:26am

Cr. Territa Dick returned to the meeting at 11:26am.

Out of closed business

Council resolves to move out of closed business.

Moved: Cr. Teddy Bernard

Seconded: Cr. Coralie Lawrence

CARRIED

Resolution: In accordance with s195 of the *Local Government Act 2009* Council resolve to:

1. Appoint Vonda Malone (VM Consultancy) as Acting Chief Executive Officer for the period commencing on Monday 28 July 2025 to Monday 11 August 2025, or until such time as the permanent Chief Executive Officer returns from annual leave, whichever occurs first.
2. Delegate to Vonda Malone all the powers, responsibilities and authorities of the Chief Executive Officer as prescribed under the *Local Government Act 2009* and other relevant legislation, for the duration of their appointment.
3. Authorise the CEO to finalise and execute all necessary documentation to give effect to this resolution

Moved: Cr. Teddy Bernard

Seconded: Cr. Charmaine Lawrence

CARRIED
4 x Favour
1 x Not in Favour

Meeting closed: 11:44am



KASC ACTION ITEMS REGISTER

Meeting Type	Day / Origin	Month	Year	Subject	Action Item	Lead Officer	Current Progress	Current Status	Target Date for Completion
Council Meeting	22	February	2023	Planning Scheme	AMG to ensure new Planning Scheme consider new cemetery area	EMCFS	June 2025: Funds have been secured through the Scheme Fund and Council has requested a quote and a scope of works to implement the planning scheme. Aug 2025: Engaging contractor to undertake works.	In progress	
Council Meeting	30	May	2024	Vehicles	1) EMRIES to draft letter to residents re: vehicles on roads or in yards. 2) EMRIES to enquire further specifics for Council removing vehicles in yards and public areas and community members accessing parts through sales (liability issues).	EMRIES	June 2025: Public and open space vehicles will be actioned with removal stickers in July to coincide with street sweeping and sealed roads projects July 2025 Stickers have been placed on all vehicles in public spaces. Good community engagement on the next steps for those that want to keep their vehicles. Landfill areas under preparation to receive nominated vehicles.	In progress	
Council Meeting	27	Aug	2024	Community Safety Plan	Council supports the review of the Community Safety Plan in 2024/25 and gives direction to the Chief Executive Officer to progress.	CEO	Mar 2024: External consultant CSP session scheduled with Councillors 18 March 2025. Session did not happen, required to be rescheduled. June 2025: Currently in progress. Councillor and Community Consultant sessions have commenced. 2nd Community Consultation scheduled for 23 June 2025.	In progress	
Council Meeting	25	February	2025	RISE Meeting	Chief Executive Officer to contact RISE to ascertain details around fees to support small business establishment	CEO		Open	
Council Meeting	25	March	2025	Animal Management	Distribute Information and notices about animal management to Community (Local Laws / Vets)	EMCSCH		Open	
Council Meeting	27	May	2025	Local Housing Plan	CEO to organise a July Governance Meeting to commence implementation plan for Local Housing	CEO		Open	
Council Meeting	27	May	2025	Community Suppliers	Councillors request Governance Team to facilitate Community Supplier Information Session in Kowanyama post Council Approved Contract List tender going live	EMCFS	June 2025: Council Supplier Info session will be in Aug/Sep in Community. EOI will be advertised in July 2025. Council will provide updated social media posts to inform Community of requirements / event details. August 2025: EOI has been published LIVE as of 20 August. Close date 6 October. Information session will be Monday 8 September – posters have been published on Council's social media.	In progress	
Council Meeting	24	June	2025	RISE – Recruitment	CEO to meet with RISE to ensure recruitment process provides post recruitment feedback to candidates.	CEO		Open	

4.1.1 – CEO Report

Title:	CEO Update
Author:	Chief Executive Officer
Meeting Date:	26 August 2025

Executive Summary

To provide Council with an update of activities undertaken by the Chief Executive Officer.

Key points

- Executive Leadership Team Meetings
- The Honourable Dr Jeanette Young visited community on the 23rd of July (Supported by Mayor Dick and the elected members the Governor General had site visits to KSS, KPHC, Cultural Centre, IKC)
- Vehicle Tracking System (Option chosen and we will look to implementation)
- NAIDOC Committee formed and meetings held regarding the 2 planned events, (Community family fun day, Naidoc Ball, FFD on 10th of September and the ball on the 13th of September)
- Councils Capital Works Season is in full swing (Man Narkrh St concrete package, unsealed roads, town streets, welcome signs arrival)
- Meeting with Department of Local Government Water and Volunteers (water storage Mitchell River project)
- Planning Arthur Beetson Foundation Future Immortals Tour (will provide detailed update September OM)
- Newsletter edition 4 released
- Meeting Department of Tourism Innovation and Sport (Deadly Active Program funding extension approved, and works will be RFQ)
- Meeting Our Learning Our Way Program Coordinators
- Acting CEO arrangements and handover briefs whilst AL was taken (28th July–8th August)
- Housing Meeting (General Manager Sharon Kenyon, Directors updates, \$500million for capital delivery with a commitment for 1200 homes across the Indigenous Councils)
- Meeting with CEQ Management (Business Continuity Planning for the wet season, 2 additional container freezers to be bought in, 1 additional container for white goods, Gas storage to be full by end of October, ongoing discussions for Opal and diesel)

Funding Announced

- Variation approved Department of Tourism Innovation and Sport
- Department of Housing (Extension/plug in program \$3million)
- Crucial access Queensland Reconstruction Authority \$8 million (Airport works)
- Remote Airport Upgrade Program \$1.45million (airport works)

Funding requested

- DRFA Kowanyama Hub Project

Kevin Bell

Chief Executive Officer

4.2.2.a – Councillor Travel Request

Title:	Cr Coralie Lawrence Travel to World Indigenous Peoples Conference
Author:	Chief Executive Officer
Meeting Date:	26 August 2025

Resolution: That Council:

1. Approves the attendance of Councillor Coralie Lawrence at the World Indigenous People's Conference on Education (WIPCE), to be held from Sunday, 16 November, to Thursday, 20 November 2025, in New Zealand.
2. Endorses Councillor Coralie Lawrence to represent Kowanyama Aboriginal Shire Council at the conference, supporting the Women's Group's presentation on the Kowanyama project within the Health and Wellbeing category.
3. Approves the associated travel, accommodation, and registration costs, in accordance with Council's Travel and Accommodation Policy.
4. Requests that Councillor Coralie Lawrence provide a report to Council upon return, summarising key learnings, outcomes, and opportunities identified during the conference.

Executive Summary

WIPCE is the World Indigenous People's Conference on Education conference facilitated every three (3) years with the purpose of uniting Indigenous educators, leaders and knowledge keepers in a shared vision – "to honour, preserve and advance Indigenous education".

This event is being held in New Zealand from 16 November to 20 November

For the 2025 Conference, Council's Women's Group representatives have been accepted to speak on our Kowanyama Project within the Health and Wellbeing category.

Women's Group representatives that will speak on behalf of Council are:

- Dr Amelia Britton
- Latoya Lawrence
- Brienna Lawrence
- Cr Coralie Lawrence
- Lucy Croake
- Esla Josiah

Below is a summary of identified costs for Cr. Lawrence to attend this conference.

Details	
Thursday 13 November Skytrans QN708 Dep 1705 Kowanyama Arr 1820 Cairns Monday 24 November Skytrans QN071 Dep 0730 Cairns Arr 0845 Kowanyama	\$250 (local fare)
Saturday 15 November Qantas Cairns – Auckland (via Melbourne) QF703 Dep 1135 Cairns Arr Melbourne 1600 QF157 Dep 1830 Melbourne Arr Auckland 0005 16/11 Saturday 22 November Qantas Auckland – Cairns (via Brisbane) QF126 Dep 1625 Auckland Arr Brisbane 1700 QF1888 Dep Brisbane 1835 Arr Cairns 2100	\$1,400
Cairns 2 nights Thursday 13 November – Saturday 15 November 2 nights Saturday 22 November to Monday 24 November	4 x 250 per night = \$1,000
Auckland accommodation is already paid through the Women's group funding allocated to Latoya and Lucy (apartment that will accommodate all women).	-
Food – claimed as part of incidentals	-
Conference fees Note – this price is valid only until 31/8/2025	\$2,185
Transport	500
Total Cost	\$5,335

4.3.1.a – Governance Update

Title:	Governance Monthly Update
Author:	Executive Manager Corporate and Financial Services
Meeting Date:	26 August 2025

Key Items

Cultural Vault –

ILUA draft and consultation presentation supplied to Cameron Law (acting for AEA). Awaiting a consultation date in community.

Subdivision and Housing Design –

Update to be provided to Council by Housing.

AEA MOU –

MOU has been duly executed as between Council and AEA. Negotiations now progressing. Following Council's session at the May OM, management has written to AEA with respect to Council's position across all 6 projects and awaiting response.

Approved Contractor List Community Sessions

Council's Approved Contractor List is now live (closing 6 October 2025). The Governance/ Procurement Teams will be hosting information sessions week of 8 Sept for local businesses, providing support for completion of applications.

Cyber Security Awareness Community Sessions

Council will be providing various community sessions the week of 8 September on cybersecurity awareness. A session will also be provided to Council offices in Cairns and Kowanyama.

Carbon Farming –

Following completion of consultant reporting on transition to LRF method, management is finalising a recommendations report which will be presented to Council by the end of 2025.

Councillor Registers of Interest –

Councillors are reminded of their duty to disclose any material changes to their personal circumstances via updated ROI. The Governance team is available to assist.

4.3.1.b – Finance Update

Title:	Finance Information Report
Author:	Executive Manager Corporate and Financial Services
Meeting Date:	26 August 2025

Key Items

Financial Report August 2025

The monthly Finance report for the month of July 2025 has been prepared as at **Attachment 1**

- Key points from the July 2025 YTD report are as follows:
 - net operating result (before depreciation) is a \$3,942K profit, which is **\$279K** better than budget
 - actual net operating income is \$6,151K which is **\$69K** below budget
 - actual operating expenditure is \$2,209K which is **\$348K** better than budget
 - Net profit/(loss) (after depreciation) is \$2,783K surplus, which is **\$2791K** better than budget
 - Untied Cash Funds balance is \$29,197K

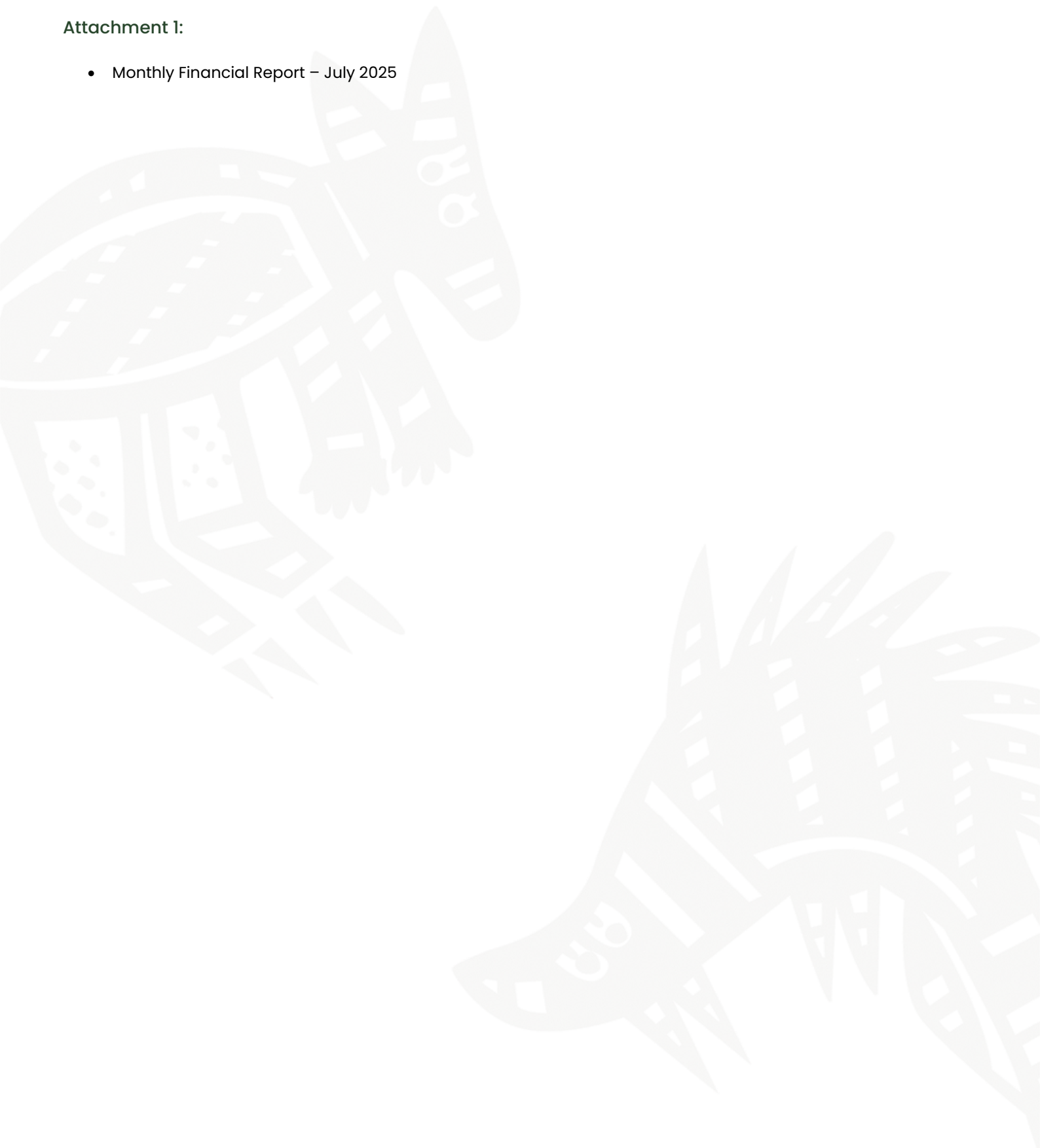
Recommendation:

That Council note the:

- Monthly Financial Report – July 2025

Attachment 1:

- Monthly Financial Report – July 2025



Financial Report July 2025





Financial Report July 2025

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(all results are in \$)



Year to Date July 2025

Finance Summary

The YTD July 2025 financials show an actual surplus of \$2,782,906 compared to a budgeted surplus of \$2,503,935.

The operating variance is mainly due to the timing of revenue and expenditure against budget phasing.

Further details can be found in the Operating by Program section of this report.

Capital program works are progressing and all projects are within budget allocations.

Kowanyama Aboriginal Shire Council

Profit & Loss

Period ending - 31/07/2025

	Year to Date Actual	Year to Date Current Budget	Year to Date Variance to Current Budget	Full Year Current Budget
	\$	\$	\$	\$
Income				
Council Rates, Levies & Charge	694,642	628,000	66,642	628,000
Commissions & Fees Revenue	9,910	15,900	(5,990)	190,819
Aviation Landing Fees	35,138	47,916	(12,778)	575,000
Other Fees & Charges	0	416	(416)	5,000
Accommodation Revenue	175,895	92,493	83,402	1,109,920
Rental Income	85,656	66,666	18,990	800,000
Interest Received	195,354	86,666	108,688	1,040,000
Sale of Goods Revenue	422,258	99,103	323,155	1,039,250
Services Revenue	264,905	392,706	(127,801)	6,162,522
Aviation Fuel Revenue	36,851	54,166	(17,315)	650,000
Donations Received	0	0	0	15,000
Fuel Tax Credits	0	1,250	(1,250)	15,000
Other Income	(143,903)	0	(143,903)	200,000
Training Recoveries	60,000	0	60,000	100,000
State Government Grants - Operating	3,747,485	3,850,668	(103,183)	5,535,089
Commonwealth Government Grants - Operating	410,822	534,193	(123,371)	7,929,837
Internal Cost Recoveries - Sale of goods	136	145,082	(144,946)	1,741,000
Internal Cost Recoveries - Services	155,622	204,165	(48,543)	2,450,000
Total Income	6,150,774	6,219,390	(68,616)	30,186,437
Less Expenses				
Cost Of Goods Sold	352,637	228,813	(123,824)	2,745,784
Stock Adjustments & Stocktake variances	4,468	1,250	(3,218)	15,000
Wages - Permanent Staff	710,217	1,018,018	307,801	11,600,434
Superannuation	75,714	120,968	45,254	1,378,513
Recruitment & Relocation	3,678	12,083	8,405	145,000
Workers Compensation	17,583	22,431	4,848	269,354
Staff Education & Training	0	14,079	14,079	181,020
FBT	(11,042)	1,250	12,292	15,000
Training and Workcare Costs - recoverable	0	624	624	7,500
Employee Assistance Program	0	208	208	2,500
Audit Fees	8,413	9,582	1,169	115,000
Admin Expenses	0	1,083	1,083	13,000
Advertising Costs	0	1,957	1,957	38,500
Memberships & Subscriptions	33,188	10,508	(22,680)	126,150
Postage & Stationery	691	2,613	1,922	31,450
Staff Amenities	1,888	4,517	2,629	54,300
Disaster Recovery Expenses	0	0	0	0
Hcp Purchased Goods	0	1,666	1,666	20,000
MV Expenses - Fuel	17,705	18,721	1,016	225,350
MV Expenses - Registration	514	1,300	786	15,650
MV Expenses - Running Costs	0	208	208	2,500
R&M - MV Expenses	25,647	25,076	(571)	341,000
Plant Fuel & Oil Expenses	0	41	41	500
Plant Hire	251	416	165	5,000

Kowanyama Aboriginal Shire Council

Profit & Loss

Period ending - 31/07/2025

	Year to Date Actual	Year to Date Current Budget	Year to Date Variance to Current Budget	Full Year Current Budget
	\$	\$	\$	\$
Consultants	6,241	64,508	58,267	774,165
Contractors	278,570	450,537	171,967	4,846,587
Legal Expenses	12,182	9,999	(2,183)	120,000
Accountancy Fees	35,500	10,000	(25,500)	120,000
Computer, IT & Network	5,526	75,371	69,845	954,500
Telephone, Fax & Printers	(158)	20,133	20,291	241,700
Cleaning	15,108	6,111	(8,997)	73,440
Freight	26,957	24,443	(2,514)	235,464
Security	253	1,666	1,413	20,000
Catering	24,516	19,461	(5,055)	216,650
Donations	170,000	1,250	(168,750)	115,000
Safety Equipment	510	7,034	6,524	84,500
Protective Clothing/Uniforms	3,512	7,209	3,697	86,600
Consumables/Materials	33,702	62,635	28,933	724,814
Electricity	39,553	43,418	3,865	521,106
Small Tools, Equipment And Furniture	8,922	48,367	39,445	580,500
Portable & Attractive Assets	0	2,712	2,712	37,600
R&M - Roads & Infrastructure	0	833	833	10,000
R&M - Buildings	8,073	31,786	23,713	731,500
R&M - Plant & Equipment	75,150	45,618	(29,532)	547,500
R&M - Other	123,919	2,123	(121,796)	25,500
Travel Exps - Accommodation	1,319	11,534	10,215	153,700
Travel Exps - Airfares	16,965	21,252	4,287	333,500
Travel Exps - Car Hire/ Taxis/ Km'S	(90)	3,499	3,589	52,595
Travel Exps - Meals & Incident	5,203	11,257	6,054	159,050
Rent	15,372	12,124	(3,248)	145,500
ATM & Eftpos Fees, Bank Charges & Interest	2,651	4,166	1,515	50,000
Insurance	18,824	20,000	1,176	240,000
Fees & Charges	40	1,749	1,709	21,000
Licences	1,964	757	(1,207)	9,100
Rates & Taxes	0	3,333	3,333	40,000
Internal Cost Charges - Sale of Goods & Services	37,139	62,802	25,663	817,728
Internal Cost Allocation - Wages	0	(28,530)	(28,530)	(325,000)
Net Operating Expense	2,208,974	2,556,569	347,595	30,112,803
Net Operating Profit / (Loss)	3,941,800	3,662,821	278,979	73,634
Depreciation	1,158,894	1,158,886	(8)	13,906,723
Net Profit / (Loss)	2,782,906	2,503,935	278,971	(13,833,089)

Year to Date July 2025

Net Operating Results by Program

Office of the CEO					
Program		Actual YTD	Current Budget YTD	Variance to Current Budget	Full Year Current Budget
Kowanyama Office	Deficit	(\$48,746)	(\$64,756)	\$16,010	(\$750,453)
Councillor Costs	Deficit	(\$39,013)	(\$56,058)	\$17,045	(\$650,142)
General Council	Surplus	\$35,967	(\$22,885)	\$58,852	(\$6,978,875)
Arthur Beetson - Legends	Deficit	(\$170,000)	\$0	(\$170,000)	(\$200,000)
KASC Events	Surplus	\$0	\$0	\$0	(\$65,000)
Carbon Farming	Deficit	(\$28,289)	(\$88,871)	\$60,582	\$785,510
Cleaning Services	Deficit	(\$9,648)	(\$20,411)	\$10,763	(\$233,146)
Kowanyama Culture & Research Centre (KCRC)	Surplus	\$0	(\$12,879)	\$12,879	(\$149,731)
Accommodation Facilities	Surplus	\$158,397	\$42,204	\$116,193	\$523,284
TOTAL Office of the CEO	Deficit	(\$101,332)	(\$223,656)	\$122,324	(\$7,718,553)

Corporate & Financial Services					
Program		Actual YTD	Current Budget YTD	Variance to Current Budget	Full Year Current Budget
Cairns Office & Finance	Deficit	(\$118,231)	(\$96,953)	(\$21,278)	(\$1,131,308)
Human Resources	Deficit	(\$26,532)	(\$74,490)	\$47,958	(\$821,071)
Governance	Deficit	(\$23,358)	(\$51,543)	\$28,185	(\$807,634)
Information, Communications & Technology	Deficit	(\$19,357)	(\$119,589)	\$100,232	(\$1,424,377)
Purchase Store	Deficit	(\$36,879)	(\$40,633)	\$3,754	(\$433,109)
Payroll Use Only	Surplus	\$0	\$0	\$0	\$0
Bakery	Surplus	\$0	\$0	\$0	\$0
Blue Cafe	Deficit	(\$1,116)	\$0	(\$1,116)	\$0
Kowanyama Cattle Co	Surplus	\$6,396	\$19,668	(\$13,272)	\$86,000
Cyber Security Awareness Support For Vulnerable Groups	Surplus	\$10,000	(\$10,000)	\$20,000	(\$17,000)
RMIT Mapping The Digital Gap	Surplus	\$0	\$0	\$0	\$0
FAGS - General Purpose	Surplus	\$0	\$0	\$0	\$4,433,649
Indigenous Councils Funding Program (Icfp)	Surplus	\$3,700,595	\$3,699,590	\$1,005	\$3,699,590
TOTAL Corporate & Financial Services	Surplus	\$3,491,518	\$3,326,050	\$165,468	\$3,584,741

Year to Date July 2025

Net Operating Results by Program

Community Services & Cultural Heritage

Program		Actual YTD	Current Budget YTD	Variance to Current Budget	Full Year Current Budget
Untied Funding Programs					
Centrelink	Surplus	\$4,501	(\$434)	\$4,935	\$0
Community Bus	Deficit	(\$98)	(\$7,082)	\$6,985	(\$81,095)
Mp Sport & Rec Facility	Deficit	(\$13,334)	(\$12,334)	(\$1,000)	(\$143,613)
Post Office	Deficit	(\$20,374)	(\$18,624)	(\$1,750)	(\$208,549)
NAIDOC	Deficit	(\$787)	(\$18,250)	\$17,463	(\$71,000)
Hcp/Medicare Payments For Aged Care	Surplus	\$26,020	\$5,696	\$20,324	\$70,465
Meals On Wheels (MOW)	Deficit	(\$17,824)	\$1	(\$17,825)	\$0
Aged Care CHSP	Deficit	(\$3,484)	\$1,511	(\$4,995)	\$33,084
Aged Care Rent	Surplus	\$1,400	\$667	\$733	\$8,000
Subtotal - Untied Funding Programs		(\$23,979)	(\$48,849)	\$24,870	(\$392,708)
Tied Funding Programs					
IAS RIBS	Deficit	(\$352)	\$387	(\$739)	\$4,632
Dept Of Emergency Services	Deficit	(\$418)	(\$540)	\$122	(\$6,500)
DETE Childcare	Deficit	(\$12,834)	(\$603)	(\$12,231)	(\$0)
DETE Vacation Care	Surplus	\$0	(\$51)	\$51	(\$0)
Child Care Hub Establishment	Surplus	\$0	(\$401)	\$401	(\$0)
Get Ready Queensland	Deficit	(\$2,435)	\$1	(\$2,436)	\$0
NIAA Kowanyama Playgroup	Deficit	(\$8,767)	(\$547)	(\$8,220)	\$0
IAS Sport & Rec	Deficit	(\$4,039)	(\$315)	(\$3,724)	(\$0)
Deadly Active Sport & Rec Program	Deficit	(\$3,964)	(\$570)	(\$3,394)	(\$0)
Kowanyama Men's Shed Operating Grant	Deficit	(\$13,168)	(\$4,517)	(\$8,651)	(\$51,556)
Doha Njcp 279	Surplus	\$279,732	\$262,761	\$16,971	(\$74,137)
Womans Shelter	Deficit	(\$30,209)	(\$1,824)	(\$28,385)	(\$0)
Women'S Meeting Place	Deficit	(\$22,406)	(\$12,119)	(\$10,287)	(\$127,425)
Ndia Community Connector Services	Surplus	\$779	\$0	\$779	\$0
Community Toolbox	Surplus	\$0	(\$1,497)	\$1,497	(\$17,964)
Queensland Community Support Scheme (Qcss)	Deficit	(\$7,134)	(\$13)	(\$7,121)	(\$1)
Enhancing Local Government Biosecurity Capacity (ELGBC)	Deficit	(\$777)	\$0	(\$777)	\$0
Chde Financial Emergency Relief Program	Deficit	(\$3,211)	\$0	(\$3,211)	\$0
Community Child Care Fund Restricted Program Expansion (CCCFR)	Deficit	(\$6,800)	(\$29,918)	\$23,118	(\$359,020)
Chde - Disaster Emergency Relief	Surplus	\$0	\$0	\$0	\$0
Nest To Ocean	Deficit	(\$321)	\$0	(\$321)	\$0
Our Learning Our Way	Surplus	\$0	(\$8,332)	\$8,332	(\$100,000)
Health & Wellbeing Planning Activities	Surplus	\$0	(\$6,250)	\$6,250	(\$75,000)
Growing Indigenous Knowledge Centre	Deficit	(\$10,842)	\$0	(\$10,842)	\$0
The Future Is In Your Hands	Surplus	\$0	(\$5,686)	\$5,686	(\$68,254)
Subtotal - Tied Funding Programs		\$152,836	\$189,966	(\$37,130)	(\$875,225)
TOTAL Community Services & Cultural Heritage	Surplus	\$128,856	\$141,117	(\$12,261)	(\$1,267,933)

Year to Date July 2025

Net Operating Results by Program

Roads,Infrastructure & Essential Services					
Net Operating Results by Program		Actual YTD	Current Budget YTD	Variance to Current Budget	Full Year Current Budget
Untied Funding Programs					
Council Houses / Buildings	Deficit	(\$514,378)	(\$480,327)	(\$34,051)	(\$6,116,315)
Building/ Carpenters	Deficit	(\$61,557)	(\$62,388)	\$831	(\$696,599)
Electrician	Deficit	(\$4,419)	(\$26,688)	\$22,269	(\$303,970)
Essential Services	Deficit	(\$214,001)	(\$151,571)	(\$62,430)	(\$1,786,591)
Parks & Gardens	Deficit	(\$40,816)	(\$117,694)	\$76,878	(\$1,349,185)
Roads	Deficit	(\$27,717)	(\$21,978)	(\$5,739)	\$279,867
Workshop	Deficit	(\$9,997)	(\$11,833)	\$1,836	(\$142,000)
Swimming Pool	Deficit	(\$1,687)	(\$15,384)	\$13,697	(\$181,380)
Heavy Plant	Surplus	\$68,092	\$85,877	(\$17,785)	\$1,030,500
Road Contractors Camp	Deficit	(\$42,868)	(\$623)	(\$42,245)	(\$7,500)
Airport	Deficit	(\$20,603)	(\$4,607)	(\$15,996)	(\$35,139)
Batching Plant	Surplus	\$107,605	\$10,207	\$97,398	\$122,466
QBuild Upgrade Program	Surplus	\$46,055	\$50,932	(\$4,877)	\$611,185
QBuild R&M Program	Deficit	(\$11,748)	\$43,964	(\$55,712)	\$527,571
Subtotal - Untied Programs		(\$728,039)	(\$702,113)	(\$25,926)	(\$8,047,090)
Tied Funding Programs					
QRA Counter Disaster Operations (CDO)	Surplus	\$0	\$0	\$0	\$0
Qld Health Public Health	Surplus	\$35,616	(\$10,700)	\$46,316	(\$117,120)
Indigenous Rangers	Deficit	(\$42,613)	(\$8,345)	(\$34,268)	(\$64,713)
Land & Sea Women Rangers Program	Deficit	(\$1,100)	(\$18,418)	\$17,318	(\$202,419)
Subtotal - Tied Funding Programs		(\$8,097)	(\$37,463)	\$29,366	(\$384,253)
TOTAL Road, Infrastructure & Essential Services	Deficit	(\$736,136)	(\$739,576)	\$3,440	(\$8,431,343)
TOTAL NET OPERATING RESULT	Surplus	\$2,782,906	\$2,503,935	\$278,971	(\$13,833,089)
Capital	Surplus	\$17,830,903	(\$2,214,500)	\$20,045,403	(\$2,214,500)
TOTAL NET CAPITAL RESULT	Surplus	\$17,830,903	(\$2,214,500)	\$20,045,403	(\$2,214,500)
TOTAL NET RESULT	Surplus	\$20,613,809	\$289,435	\$20,324,374	(\$16,047,589)

CAPITAL PROJECTS SCHEDULE as at 31/07/2025													
Project	PROJECT BUDGET			GRANT FUNDING			EXPENDITURE			Total project expenditure including commitments to 31/07/2025	Remaining Budget available as at 31/07/2025	Status	
	Project Funding - Grant	Project Funding - Grant (variations)	Project Funding - COF	Project Total Budget	Grants Received upto 30/6/25	Grants Received 2025/26	Grants balance not yet received	Expenditure to 30/6/25	Expenditure 2025/26				Commitments 2025/26
	a	b	c	d = (a + b + c)	e	f	g = (a + b - e - f)	h	i	j	k = (h + i + j)	l = (d - k)	
Remote Housing Program - round 1	2,139,037	485		2,139,522	1,925,134	0	214,389	2,139,522	0	0	2,139,522	0	Final 10% to be received
Remote Housing Program - round 2	4,515,679			4,515,679	4,064,111	0	451,568	3,793,099	0	424,864	4,217,963	297,716	
Subdivision Stage 1B	3,051,953			3,051,953	2,746,758	0	305,195	2,855,936	30,836		3,076,735	(24,782)	
Women's Meeting Place Stage 1	313,000			313,000	313,000	0	0	284,865	0		284,865	28,135	
Cultural Collection / Cyclone Vault	100,000			100,000	100,540	0	(540)	61,041	0	19,312	80,353	19,647	
Workers Camp Feasibility Study	50,000			50,000	50,000	0	0	40,879	0	0	40,879	9,121	
Kowanyama Hub Project	55,000		5,400	60,400	55,000	0	0	48,376	0	0	48,376	12,024	
Lighting Upgrade at Sports Ground	415,000			415,000	207,500	0	207,500	0	0	0	0	415,000	
Indigenous Knowledge Centre Establishment	60,000			60,000	60,000	0	0	77,280	0	0	77,280	(17,280)	
W4Q 24-27 Kasc Welcome Sign	95,000			95,000	47,500	0	47,500	55,737	0	0	55,737	39,264	
W4Q 24-27 Cyclone Resilient Museum Vault	465,000			465,000	232,500	0	232,500	0	0	0	0	465,000	
W4Q 24-27 Kasc Administration Building Upgrades	1,500,000			1,500,000	750,000	0	750,000	75,895	16,072	26,306	118,273	1,381,727	
W4Q 24-27 Kasc Staff Housing Upgrades	500,000			500,000	250,000	0	250,000	0	0	0	0	500,000	
Remote Airstrip Upgrade Program (RAUP) Round 10	1,443,440			1,443,440	0	481,148	962,292	254,949	6,650	210,008	471,607	971,834	
Five, Four Bed Detached Houses On Lot 81 (Schedule 2)	3,666,562			3,666,562	1,099,969	0	2,566,593	0	0	105,487	105,487	3,561,075	
Four, Four Bed & 1 Six Bed Detached Houses On Lot 81 (Schedule 3)	4,147,584			4,147,584	1,244,275	0	2,903,309	0	0	0	0	4,147,584	
Three, Four Bed & Two, Five Bed Detached Houses On Lot 81 (Schedule 4)	4,147,264			4,147,264	1,244,179	0	2,903,085	0	0	0	0	4,147,264	
Three, Four Bed & Two, Five Bed Detached Houses On Lot 81 (Schedule 5)	3,371,655			3,371,655	1,011,497	0	2,360,158	0	0	0	0	3,371,655	
Extensions To Four Detached Houses (Schedule 6)	3,000,000			3,000,000	0	900,000	2,100,000	0	0	0	0	3,000,000	
Kowanyama Staff Housing Upgrades Lgsp 2024-28	1,069,122			1,069,122	320,737	0	748,385	0	0	0	0	1,069,122	
Aerodrome Rehabilitation Upgrade KASC.0073.2425	7,950,275			7,950,275	2,385,083	0	5,565,193	0	0	0	0	7,950,275	
QRA REPA KASC.0032 Town Sts	3,730,478			3,730,478	1,119,144	147,591	2,463,744	1,266,735	756,725	1,555,029	3,578,488	151,990	
Magnificent Creek Bank Fortification Kasc.0036.2122	492,788			492,788	147,836	0	344,951	64,189	0	52,028	116,216	376,571	
Magnificent Creek Bank Fortification section 1 KASC.0033.2122	1,243,444			1,243,444	373,033	0	870,411	16,478	0	0	16,478	1,226,966	
Flood Mitigation Catchment A Swale Drain KASC.0034.2122	521,778			521,778	156,533	0	365,245	10,900	0	0	10,900	510,878	
Magnificent Creek Bank Fortification section 2 KASC.0035.2122	779,663			779,663	233,899	0	545,764	28,400	59,150	0	87,550	692,113	
Flood Risk Management Program (Frmp)	690,000			690,000	0	0	690,000	2,031	0	0	2,031	687,969	
Qra Kasc.0037.2122D Rec	1,173,352			1,173,352	280,175	0	893,177	280,175	0	0	280,175	893,177	
Qra Kasc.0038.2122 Town Sts	1,224,676			1,224,676	651,007	0	573,669	651,007	129,222	2,869,788	3,650,017	(2,425,341)	
DRFA Flood Risk Management Program KASC.0042.2122	166,750			166,750	50,025	0	116,725	53,900	0	134,965	188,865	(22,115)	
Qra REPA Rural Kasc.0041.2223	7,565,188			7,565,188	6,900,421	0	664,768	7,199,221	0	0	7,199,221	365,967	
DRFA REPA KASC.0045.2223	4,233,936			4,233,936	1,300,437	0	2,933,499	1,113,740	0	0	1,113,740	3,120,196	
DRFA REPA Kasc.0044.2223	805,435			805,435	382,033	0	423,402	725,707	319,271	227,144	1,272,122	(466,687)	
DRFA REPA Town Sts Kasc.0043.2223	1,607,539			1,607,539	594,884	0	1,012,655	766,367	3,094	1,062,834	1,832,295	(224,756)	
Topsy Road Concrete Causeways	500,000			500,000	200,000	0	300,000	43,500	0	514,016	557,516	(57,516)	
DRFA REPA & Betterment Kowanyama St KASC.0047.2223	1,895,060			1,895,060	568,518	0	1,326,542	138,500	25,306	1,879,162	2,042,968	(147,908)	
DRFA REPA & Betterment Carrington St KASC.0048.2223	1,522,634			1,522,634	456,790	0	1,065,843	121,400	50,603	1,578,750	1,750,753	(228,119)	
QRA REPA Topsy Rd KASC.0051.2324	10,650,318			10,650,318	3,471,867	0	7,178,451	3,580,239	572,968	936,041	5,089,249	5,561,069	
QRA REPA Landing Rd KASC.0052.2324	5,989,012			5,989,012	1,796,704	0	4,192,308	444,272	132,848	1,581,095	2,158,215	3,830,797	
QRA REPA Pormpuraaw Rd KASC.0053.2324	14,459,467			14,459,467	4,337,840	0	10,121,627	2,903,270	723,340	1,581,095	5,207,705	9,251,762	
QRA REPA South Mitchell Rd KASC.0054.2324	2,544,931			2,544,931	1,152,182	0	1,392,749	196,512	83,852	916,376	1,196,740	1,348,191	
QRA REPA Kowanyamvml Rd KASC.0055.2324	2,611,093			2,611,093	1,441,807	0	1,169,286	157,698	78,391	3,342,854	3,578,943	(967,850)	
QRA Accessible Roads	0			0	0	0	0	34,521	0	0	34,521	(34,521)	
REPA Pormpuraaw Road (Mitchell River - Alice River) KASC.0056.2324	8,428,476			8,428,476	2,528,543	0	5,899,933	1,002,675	1,386,887	4,231,900	6,621,462	1,807,014	
REPA Pormpuraaw Road (Alice River - Coleman River) KASC.0057.2324	15,906,735			15,906,735	5,859,656	0	10,047,079	503,509	130,651	13,580,999	14,215,159	1,691,576	
QRA Emergent Works FY25	560,543			560,543	0	0	560,543	198,004	346,369	16,170	560,543	0	
QRA REPA Farm Access Rd KASC.0060.2324	280,874			280,874	84,262	0	196,612	12,281	4,764	137,775	154,819	126,055	
QRA REPA South Mitchell Rd (Second Half) KASC.0061.2324	2,171,086			2,171,086	0	0	2,171,086	53,757	65,855	392,523	512,135	1,658,951	
QRA REPA Sewer Treatment Plant Rd KASC.0062.2324	329,954			329,954	0	0	329,954	12,281	3,819	109,601	125,701	204,253	
QRA REPA Inarjamb Rd KASC.0063.2324	321,814			321,814	0	0	321,814	16,791	1,744	52,027	70,563	251,252	
QRA REPA Minthalpm St KASC.0064.2324	46,451			46,451	13,935	2,855	29,660	16,791	829	24,738	42,358	4,093	
QRA DRFA Frmp Wp3 Round 2 KASC.0067.2122	690,000			690,000	207,000	0	483,000	0	0	0	0	690,000	
QRA REPA Sealed Rds KASC.0068.2324	951,773			951,773	285,532	0	666,241	118,804	252,984	1,468,131	1,839,920	(888,147)	
QRA REPA South Mitchell Road - Second Half KASC.0069.2324	1,109,882			1,109,882	500,526	0	609,355	17,183	0	0	17,183	1,092,699	
QRA REPA Sewer Treatment Plant Road KASC.0070.2324	225,179			225,179	67,554	0	157,626	0	0	0	0	225,179	
QRA REPA Inarjamb Road KASC.0071.2324	14,703			14,703	9,382	3,851	1,470	0	0	0	0	14,703	
R2R - LRCIP Phase 4	248,240			248,240	148,944	0	99,296	256,338	(6,015)	18,295	268,618	(20,378)	
TIDS ATSI 2023/24	363,680	(96,180)		267,500	267,500	0	0	203,500	0	0	203,500	64,000	
TIDS ATSI 2024/25	363,680			363,680	429,421	0	30,439	429,421	(1,663)	0	427,758	32,102	
TIDS ATSI 2025/26	363,680			363,680	0	0	363,680	0	12,411	201,030	213,442	150,238	
Network Hardware Refresh			60,000	60,000	0	0	0	0	0	0	0	60,000	
Sharpoint eDRMS			100,000	100,000	0	0	0	0	0	0	0	100,000	
CCTV Migration			100,000	100,000	0	0	0	0	0	0	0	100,000	
Asset Management Reserve - Renewals program			1,594,237	1,594,237	0	0	0	263,155	0	0	263,155	1,331,082	
Fleet Renewals FY26			760,000	760,000	0	0	0	0	301,439	339,722	641,161	118,839	
Fibre Upgrade - Store to Council Admin			200,000	200,000	0	0	0	0	0	0	0	200,000	
Electronic Access Control (Door Locks)			100,000	100,000	0	0	0	0	0	0	0	100,000	
Fleet Management System			140,000	140,000	0	0	0	0	0	0	0	140,000	
Electronic Key Locking Cabinet			50,000	50,000	0	0	0	0	0	0	0	50,000	
Stage 2 CCTV Upgrades			100,000	100,000	0	0	0	0	0	0	0	100,000	
BBQ Trallor			35,000	35,000	0	0	0	0	0	0	0	35,000	
Heavy Plant New & Renewals FY26			600,000	600,000	0	0	0	0	0	0	0	600,000	
Parks and Gardens - Equipment Renewal Program			42,400	42,400	0	0	0	0	0	0	0	42,400	
Parks and Gardens - Open Space Renewal Program			50,000	50,000	0	0	0	0	0	0	0	50,000	
Sewer infrastructure replacement and renewal program			50,000	50,000	0	0	0	0	0	0	0	50,000	
Ranger Container			88,000	88,000	0	0	0	0	0	0	0	88,000	
Staff Housing			750,000	750,000	0	0	0	0	0	0	0	750,000	
Oriners & Sefton Upgrades			188,000	188,000	0	0	0	0	0	0	0	188,000	
	138,839,86												

Kowanyama Aboriginal Shire Council



Year to Date July 2025

Current Assets

	25/26
Cash At Bank & Onhand	53,169,946
Self Insurance Reserve	-
Trade & Other Receivables	2,592,448
Provision For Doubtful Debts	- 78,119
Inventories	656,810
GST Receivable	453,423
Accrued Income / Payments in advance	1,840,929
TOTAL CURRENT ASSETS	58,635,437

Non-Current Assets

Finance Leases	7,467,754
Prepaid Pastoral Leases	153,158
Security Deposits	17,500
<i>Property, Plant & Equipment (at written down value)</i>	
Buildings	34,539,244
Residential Housing	52,259,950
Plant & Equipment	804,544
Motor Vehicles	2,687,474
Furniture & Fittings	0
Roads, drainage, culverts	66,187,485
Water	7,388,518
Sewerage	10,165,640
Other Infrastructure	10,113,857
Works in Progress	14,538,876
Right of Use Asset	503,231
TOTAL NON-CURRENT ASSETS	206,827,231

TOTAL ASSETS

265,462,668

Current Liabilities

Trade Creditors	- 8,278,348
Accrued Expenses	- 936,515
Income Received in Advance	
Payroll & Other Creditors	- 5,438
Loan Liability	- 150,766
Provisions	- 875,288
Contract & Lease Liabilities	- 89,432
TOTAL CURRENT LIAB	- 10,335,786

Non-Current Liabilities

Loan Liability	- 809,165
Provisions	- 2,648,161
Lease Liability	- 461,017
TOTAL NC LIABILITIES	- 3,918,343

TOTAL LIABILITIES - 14,254,129

TOTAL NET ASSETS **251,208,539**

Equity

Asset Revaluation Reserve	116,237,018
Retained Earnings	134,971,521
TOTAL EQUITY	251,208,539

Cash Position

Total Cash At Bank & Onhand	\$ 53,169,946
Tied Funds - Quarantined Operating	\$ 2,641,731
Tied Funds - Quarantined Capital	\$ 18,902,773
Tied Funds - Self-Insurance Reserve	\$ 2,428,333
Operating Funds remaining	\$ 29,197,109

Financial Sustainability Goal - 6 Months

	Months
Number of months covered - Statements	22.32
Number of months covered - Capital Grants Awaiting	13.55

Estimated Monthly Expenditure

Payroll - Budget	\$1,104,025
Materials and Services - Prior Year Actuals	\$1,051,213
Total per month	\$2,155,238

Ageing	Trade Debtors & Other Receivables	Trade Creditors (Payables)
Current	\$ 2,222,498	\$ 7,538,576
30 Days	\$ 254,673	\$ 573,642
60 Days	\$ 24,647	\$ 91,469
90+ Days	\$ 90,631	\$ 74,661
Total	\$ 2,592,448	\$ 8,278,348

4.3.1.c – Human Resources Information Report

Title:	HR Monthly Information Report
Author:	Executive Manager Corporate and Financial Services
Meeting Date:	26 August 2025

HR Key items

New HR/Payroll system (Employment Hero)

Project Progress:

Following a review of payroll testing and HRM preparations, Go Live dates have been slightly altered:

- Payroll testing scheduled for completion 21st August
- Employment Hero Go Live scheduled for Monday 1st September.
- Information sessions are continuing for line managers.
- End user training to be provided by project team at and immediately after Go Live on Monday 1st September.

Recruitment

Position Title	Recruitment Process Stage
Administration Manager	Shortlisting applications
Administration Officer Traineeship	Recruitment On Hold
Aged Care Support Worker x 2	Final Stage
Aged Care Support Worker x 1	Temporary fill – currently sourcing
Carpentry Supervisor	Shortlisting applications
Centrelink Officer	Shortlisting applications
Cultural Centre Support Officer	Shortlisting applications
Early Years Place Coordinator	Position under review
Facility & Fleet Coordinator	Final stage
Radio Announcer	On Hold
Ranger (Female) x 3 FTE equiv	Shortlisting applications
Team Leader Aged Care – Transport & Maintenance	Position under review
Trainee Cleaner	Position under review
Women's Shelter Support Worker	Final Stages

Current Workers Compensation Claims

- One claim currently in progress

4.3.1.d – Contractual Arrangement Report

Title:	Contractual Arrangement Report
Author:	Executive Manager Corporate and Financial Services
Meeting Date:	26 August 2025

Recommendation:

It is recommended Council note the contractual arrangements with a value equal to and/or greater than \$200,000 (excluding GST) for the period 1 July 2024 – 30 June 2025 which is made publicly available on Council's website.

Background:

To ensure Council meets its legislative obligations of s237 of the Local Government Regulation 2012, Council publishes a listing of all contractual arrangements with a value equal to and/or more than \$200,000 (excluding GST).

Below is the current published list of all Council contractual arrangements for the period of **1 July 2024 – 30 June 2025**.

This list is published twice per year and will be a cumulative list of contractual arrangements for the Financial Year.

Contractor	Purpose	Amount
BDS Mechanical Repairs	Contractor – Mechanical Workshop	\$736,552
Bolwarra Enterprises Pty Ltd	Roads Materials (gravel)	\$4,433,198
Barto's Construction Pty Ltd	Construction works, maintenance and repairs	\$2,326,634
Cameron Herbert Construction	Construction works (inc. Batching Plant)	\$1,161,827
Cape York Electrical	Contractor – Electrical Services (maintenance, repairs)	\$477,850
Culturev8	Contractor – Legal Services and Governance	\$239,503
Ergon Energy	Network Power and Supply (inc. maintenance, repairs)	\$480,270
Gulf Civil Pty Ltd	Construction works (inc. subdivision & town streets)	\$4,120,299
Gulf Regional Services	DRFA works	\$261,876
Hudson Hire	Contractor – General trade services and supply	\$1,456,430
Jasko Airport Services	Contractor – Aerodrome Services	\$258,417
Keiza Constructions	Construction works (inc. Batching Plant)	\$398,336
Lackon Pty Ltd	Contractor - Project Management services	\$2,834,513
LO-GO Appointments	Contractor – Recruitment	\$242,995
Local Government Workcare	Workcover	\$228,448
Marano's Fuel	Fuel supplier	\$448,293
Outback Electrics	Contractor – Electrical Services (maintenance, repairs)	\$294,340
Pacific Toyota	Fleet Vehicles	\$498,769
R&K Plant Hire	Civil construction plant hire	\$294,980
Telstra Corporation	ICT Managed Service Provider and Telecommunications	\$561,366
The Hudson Civil Construction Unit Trust	Contractor – General trade services and supply	\$622,296
Trinity Petroleum Services	Fuel Supplier	\$336,190
V & J Beasley Civil Pty Ltd	Contractor – General trade services and supply	\$600,509

4.4.1 – EMRIES Info Report

Title:	EMRIES Monthly Update
Author:	Executive Manager, Roads, Infrastructure and Essential Services
Meeting Date:	26 August 2025

Executive Summary

To provide Council with an update of activities undertaken by the Roads, Infrastructure and Essential Services Department within Council for the month of July 2025.

Building services

QBuild works

Making satisfactory progress on outstanding contractor invoices. Return of 4 properties during July as completed upgrade works. All outstanding OT upgrades complete. Contractors have been active in bringing materials into Community with the next 2 months being a busy period closing out vacant and NAHA projects. Fortnightly meetings established with Contractors to ensure program is fully delivered before planning begins for wet season.

Q-Build's 60-day age report is reducing through great work from Infrastructure Admin and Building Services Manager to close out and invoice older jobs.

Department of Energy and Public Works, **QBuild**

KOWANYAMA ABORIGINAL SHIRE COUNCIL - Aged Job Cards > 6													
Date	10/01/2025	24/01/2025	7/02/2025	21/02/2025	7/03/2025	21/03/2025	4/04/2025	17/04/2025	2/05/2025	26/05/2025	15/07/2025	25/07/2025	8/08/2025
Nil cost \$	274	272	275	293	262	275	274	285	295	284	275	262	256
Job Cards (Aged not on Portal)	2	2	2	2	2	2	2	2	3	4	2	2	2
Complete Works (waiting to be invoiced)	0	0	2	0	3	1	2	2	4	1	0	3	0



Parks and gardens

Ongoing vegetation management, collecting up rubbish and debris around public areas etc. Plans to remove abandoned vehicles in the coming weeks post feedback from Community. The team are very active in public spaces and Council facilities.

Airport

RPT Flight Movements

21 Skytrans Flights (3 late pm departures)

40 Hinterland Flights.

Charter

26 Flights; 1 after hours/weekend callouts.

RFDS

18 Flights; 3 after hours/weekend callouts.

Fuel

12464L dispensed during June 2025.

73833L available as at COB 31/07/25.

No Fuel restrictions in place.

New Skytrans schedule impacting operations, with delays at other aerodromes cascading across rest of flight plan. Late flights and cancellations frequently disrupting passengers.

Current NOTAMs in place for increased bird hazards.

CASA surveillance audit completed with no safety concerns or improvement notices issued. Receipt of final audit report has been delayed to mid-September as per advice from CASA Audit Office.

NOTAM #	Description	Raised by	date	Outcome
C11/25	INCREASED BIRD HAZARD	YKOW	30/04/25	Ongoing management

Essential services

Routine and network maintenance works completed including;

- Sewer Pump station and Lagoon maintenance
- Water plant testing and analysis
- Regulatory reporting completed
- Multiple water leaks repaired across town

Pool and Splash park remain closed due to non-compliant water sampling, contractors are booked to attend in August to undertake maintenance and repairs to filtration and analyser equipment. Implemented responsibility changes for the ongoing daily maintenance of the facility will prove to increase operational availability.

QBuild plumbing works completed and up to date.

Material separation areas have been established. Waste Officers have begun planting boundary areas with local plant trimmings.

DWQMP Risk workshop was held in Kowanyama on the 6th August, which completes the regulatory requirement of and audit and review of Kowanyama drinking water quality management plan. The risk workshop also helped identify key priorities to be included in the water infrastructure upgrades project. The workshop was attended by multiple stakeholders including, RDMW engineering team, WSR regulatory reps, QHealth reps and Kowanyama Essential Services team.

Roads

The Kowanyama Infrastructure Program (comprised of DRFA and non-DRFA projects) is progressing across several work packages. Over the month of May/June, progress has picked up with mobilisation of various contractors to begin the work program.

The Program remains largely on schedule, with proactive measures in place to mitigate current and emerging challenges. The upcoming month will focus on the delivery of both the sealed and unsealed roads packages.

Preparations are being made for the construction season of April – December 2025 which will see many projects being delivered concurrently within the town and on rural roads. Below is a summary of projects that are currently active, and work packages that are upcoming.

Active Work Packages

Work Package	Service	Contract Value	Contract Number
Ex TC Jasper Event	Project Management	\$7,081,025.85	KASC-2024-019
Magnificent Creek Stabilisation	Engineering Design	\$148,510.00	KASC-2024-019
24-25 ATSI TIDS	Project Management	\$15,437.00	KASC-2024-019
24-25 ATSI TIDS	Gravel Supply	\$330,750.00	PO 22199
LRCI – Street Signs and Speed Humps	Project Management	\$66,247.50	KASC-2024-019
Stormwater and Pavement Improvements Pindi Street Subdivision Rectification – Kowanyama	Project Management	\$66,987.50	KASC-2024-019
Kowanyama Town Roads 21-22, 22-23 DRFA Works	Construction	\$2,668,558.78 (revised from \$3,572,653)	KASC-2023-012 PO 18733
Stormwater and Pavement Improvements Pindi Street Subdivision Rectification – Kowanyama	Construction	\$3,079,560.00	KASC-2024-025
Gravel Contract – Shelfo Road	Supply	\$ 3,206,169.26	PO 20572
Gravel Contract – Topsy Road	Supply	\$3,384,659.50	PO 20358
Topsy Road Causeways	Project Management	\$24,703.75	KASC-2024-019 Awaiting PO
Topsy Road Causeways – Separable Portion 1	Construction	\$489,311.99	KASC-2025-28 (SP1)
Chapman Rd Traffic Safety – Separable Portion 2	Construction	\$98,238.97	KASC-2025-28 (SP2)
Kowanyama St Traffic Safety – Separable Portion 3	Construction	\$115,202.56	KASC-2025-28 (SP3)
Chellikey St Traffic Safety – Separable Portion 4	Construction	\$110,420.68	KASC-2025-28 (SP4)
Carrington Street - Betterment	Project Management	\$133,540	KASC-2024-019
Carrington Street – Betterment – Separable Portion 5	Construction	\$1,629,352.96	KASC-2025-28 (SP5)
Kowanyama Street - Betterment	Project Management	\$152,350	KASC-2024-019
Kowanyama Street - Betterment – Separable Portion 6	Construction	\$1,904,468.49	KASC-2025-28 (SP6)
Traffic Management	Traffic Control	\$342,000	PO 20911

Aerodrome RAUP (R10 and R11)	Engineering Design	\$168,425.00	KASC-2024-19
Aerodrome RAUP (R10 and R11)	Project Management	\$194,882.50	KASC-2024-019
24-25 Flooding Event	Project Management	\$294,104.25	KASC-2024-19
Unsealed Roads – Separable Portion A	Construction	\$23,034,284.83	KASC-2025-30 (SPA)
Unsealed Roads – Separable Portion B	Construction	\$3,415,384.97	KASC-2025-30 (SPB)

Upcoming Work Packages

Work Package	Service Need	Estimated Contract Value	Procurement Type	Comment
Magnificent Creek Stabilisation	Detailed Design	\$50k	LB279	Proposal sent to Council on 13/5/25
Magnificent Creek Stabilisation	Construction	<\$2.2m	Tender reprice	The preferred tenderer will be invited to reprice the revised design
25-26 ATSI TIDS	Detailed Design	\$150k	LB312	Design projects to be identified by Flood Study (FRMP) recommendations, which are overdue
Aerodrome Rehabilitation and Construction works	Construction	\$11m	Open Tender	Construction Contract. Finalising stage 1 and 2 scope
Town Streets 23- 24 – Sealed Works	Construction	\$0.95m	Open Tender	KASC-2025-31: Tender evaluation complete, recommendations made, contract awarded following Council meeting 27 th May
23-24 Betterment	Detailed Design	\$50k	LB312	Pavement Stabilisation Design
23-24 Betterment	Construction	\$5.7m	RFQ – LB279	Construction of stabilised and sealed pavements
DRF R3	Detailed Design	\$100k	LB312	Boomerang Creek crossing – increase height
DRF R3	Construction	\$2.2m	Open Tender	Boomerang Creek crossing – increase height

Project Management

Upgrades & Maintenance Staff Housing

Multiple RFQ and Tender documents have been released for pricing to contractors and via Localbuy, including;

- 21A,B,C Tulathulum St
- 45A,B,C Chapman Road
- 43 Chapman Rd
- 29 Kowanyama St
- 11a Wulerr St
- 22b Koltmomum St

Other targeted capital projects have also been fully scoped and are under RFQ, including

- Post Office Upgrade
- Building Services Office fit out
- Carpenters Shed refurbishment
- Ranger Facility upgrades

Administration Office Refurbishment

Tender Documents have been released to Contractors for pricing. The project remains on track for completion ahead of 2025 wet season.

Water Infrastructure Upgrades

RDMW supported engineering review has been completed with report to be received in June. The report will have distinct notations on storage capacity, bore management and upgraded electrical and treatment options.

RDMW have released scope of works to tender for the design review and detailed design. KASC will be represented on the evaluation panel to ensure local input.

Crucial Access Links (QRA)

Final pavement design has been completed. KASC have been discussing works program with selected contractors for the completion of full runway, taxiway and apron reseal ahead of 2025 wet season. There is expected to be minor disruptions to services while the works are carried out, KASC will be working closely with all stakeholders to minimise impacts.

Dwelling Design Project

The team from POD attended Kowanyama 11th and 12th August to start development of the Design Principles and first stage Community consultation. The trip was a success with over 60 Community engagements as well as workshop with Councillors Teddy and Lawrence.

MIIFF Variation

KASC have been successful in seeking a scope variation of the MIIFF funding package through the Department of Sport, Racing and Olympic and Paralympic Games. The funding will now be pushed across to undertake refurbishment of MPC facilities (Stage area/Toilets) and the Community Pool Area (Toilets, Basketball rings, Park equipment). Works are set to begin mid late September.

Kowanyama Welcome Signs

The welcome to Kowayama signs have been received and are currently in the process of installation. Footings have been dug and concrete poured. Once concrete has cured, mounting brackets will be installed and signs will be completed.

Lot Number	Description	Employee - COI				Employee - COI				Bidder 10	Bidder 11	Bidder 12	Bidder 13	Bidder 14	Bidder 15	Bidder 16	Recommendation
		Bidder 1	Bidder 2	Bidder 3	Bidder 4	Bidder 5	Bidder 6	Bidder 7	Bidder 8								
1	Tip Truck			\$550.00						\$250.00		\$500.00					
2	Toyota 100 Series Land Cruiser	\$1,500.00				\$300.00				\$250.00		\$500.00			\$300.00		Bid accepted and within CEO delegation of \$5k
3	Hilux Dual Cab - Steel Tray																
4	Toyota Van																
5	Portable Toilet	\$150.00							\$550.00							\$225.00	Bid accepted and within CEO delegation of \$5k
6	Toyota Van								\$600.00								Bid accepted and within CEO delegation of \$5k
7	3 x utes (no separate bids)																
8	Tractor Kubota M6040			\$1,850.00				\$1,000.00		\$750.00					\$200.00		Bid accepted and within CEO delegation of \$5k
9	Toyota Van																
10	Toyota 4x2									\$250.00						\$1,000.00	Bid accepted and within CEO delegation of \$5k
11	Toshiba Electric Motor											\$2,500.00					Bid accepted and within CEO delegation of \$5k
12	Quintrex 440 Hornet with 40HP Yamaha	\$1,000.00		\$2,050.00	\$2,000.00		\$4,500.00		\$586.92	\$250.00		\$2,500.00				\$3,375.00	Bid accepted and within CEO delegation of \$5k
13	1975 Drake ATM Over 4.5t Low Loader			\$3,050.00						\$1,250.00	\$5,000.00					\$1,225.00	Bid accepted and within CEO delegation of \$5k
14	Bobcat TL30.60			\$10,550.00						\$2,200.00				\$200.00			Bid submitted to August OM for Council Resolution
15	Concrete Truck										\$1,000.00			\$300.00			Bid accepted and within CEO delegation of \$5k
16	Bobcat TL30.60			\$2,050.00						\$2,200.00	\$3,000.00				\$500.00		Bid accepted and within CEO delegation of \$5k
17	Various trailers												\$250.00				Bid accepted and within CEO delegation of \$5k
18	Trailer with genset	\$600.00								\$250.00	\$500.00	\$1,500.00					This Item has been removed and no bids accepted. Item was incorrectly posted and is not a Council asset.

4.4.2.a – Pool and Splashpark Operations

Title:	Pool and Splashpark Operations – Unbudgeted spend
Author:	Executive Manager, Roads, Infrastructure and Essential Services
Meeting Date:	26 August 2025

Council Resolution: In accordance with section 173(2) of the Local Government Regulation 2012 (Qld), Council resolves to approve unbudgeted expenditure of \$52,070.00 to Kirratech Lifestyle Pools Pty Ltd. This decision is based on the identification of a genuine emergency requiring immediate action to repair and restore water facilities to operational status for community use.

Executive Summary

The Kowanyama Pool and Splashpark Facility has been closed to the public since May 2025 due to operational issues, which included non-compliant water samples. Subsequent operational and internal personnel issues have impacted on the ability to re-establish consistent operation of the facility. During routine maintenance (undertaken in July 2025) by external provider, it was identified that the infrastructure had been left unattended for too long and damaged filtration and analytical equipment.

Additionally, the contractor identified that the water in the pool and splashpark will need to be pumped out, the infrastructure chemically cleaned, and filtration equipment replaced. It was also identified that all spare parts had been either misplaced or incorrectly used by the previous Supervisor. This resulted in the facility remaining closed until parts could be sourced and supplied.

Due to the nature and the cost of the works involved and required to bring the facility back online and available for public use, Kirratech Pools have been engaged to undertake a full overhaul of the pool and splashpark, as well as provide replacement parts and spares for operational continuity. Council has engaged Kirratech Pools to undertake the scope of works due to their previous history of installation and ongoing maintenance works to both water facilities.

As the pool and splashpark are the only water facilities available in the community for public use, these repairs are critical to have completed as soon as possible to provide a much-needed resource to the community.

Post the completion of the work, several operational changes will be implemented to ensure that the facility is appropriately resourced and that daily monitoring and maintenance is undertaken by a responsible person(s).

This function will now fall in the RIES department.

Refer **attached** quote and scope of works.

Council Resolution: In accordance with section 173(2) of the Local Government Regulation 2012 (Qld), Council resolves to approve unbudgeted expenditure of \$52,070.00 to Kirratech Lifestyle Pools Pty Ltd. This decision is based on the identification of a genuine emergency requiring immediate action to repair and restore water facilities to operational status for community use.

Attachment: Kirratech Pools quote and scope

Dear Dan,

We have pleasure in submitting the following quotation for repair works at Kowanyama Swimming Pool and Splashpark.

Scope of Works:

- Drain pool, gerni and acid wash.
- Re-fill and balance pool.
- Re-plumb damaged fitting from over pressure.
- Repair leaking Splashpark plumbing.
- Open up filters and clean and top up sand.
- Replace pool BEC's Probs damaged from being left out of water for weeks.
- Replace barrel unions on the inline cannister (cracked from over pressure).
- Drain waterpark balance tank.
- Gerni, clean and refill balance.
- Calibrate units and test run.
- Instruct all pool staff on operations.

Notes:

- Council to supply accommodation for required duration of works. Accommodation is to be clean, tidy, safe and include separate rooms for each employee. IF the accommodation does not meet Kirratech Lifestyle Pools standards additional charges will be applies for suitable accommodation.

COST GST Inclusive \$52,070.00

Regards,



Kirratech Lifestyle Pools
Rick May

Sub Total Ex GST	\$47,336.36
GST	\$4,733.64
Total Inc GST	\$52,070.00

4.4.2.b – Asset Disposal (Silent Auction items)

Title:	Asset Disposal – Silent auction items
Author:	Executive Manager Roads, Infrastructure and Essential Services
Meeting Date:	26 August 2025

Resolution: In accordance with Council's Asset Disposal Policy clause 5.2(a), Council approves the disposal of assets by sale of Public "Silent" Auction.

Summary:

Council published an Expression of Interest (EOI) via Council's website advertising a Public "Silent" Auction for 19 Council assets located within Council's Workshops and Carpenters Shed.

Council received two (2) bids on assets that carry a value equal to or over \$5,000.00:

Lot Number	Item / Description	Est Value	Bid Offered
14	Bobcat TL30.60	apparent value in line with offered bid	\$10,550.00
19	Toyota Land Cruiser 2012	apparent value in line with offered bid	\$13,250.00

In accordance with Council's Asset Disposal Policy, all assets that have a carrying value equal to and over \$5000.00 are required to be disposed by either:

- Council's Annual Asset Disposal Plan and adopted annual Budget; or
- A specific Council Resolution.

Recommendation:

That Council approves the disposal of assets Lot 14 and Lot 19 as presented.

Attached: Summary of all bids received and recommendations.

Attachment: Summary of Bids

4.5.1 – Community Services and Cultural Heritage Report

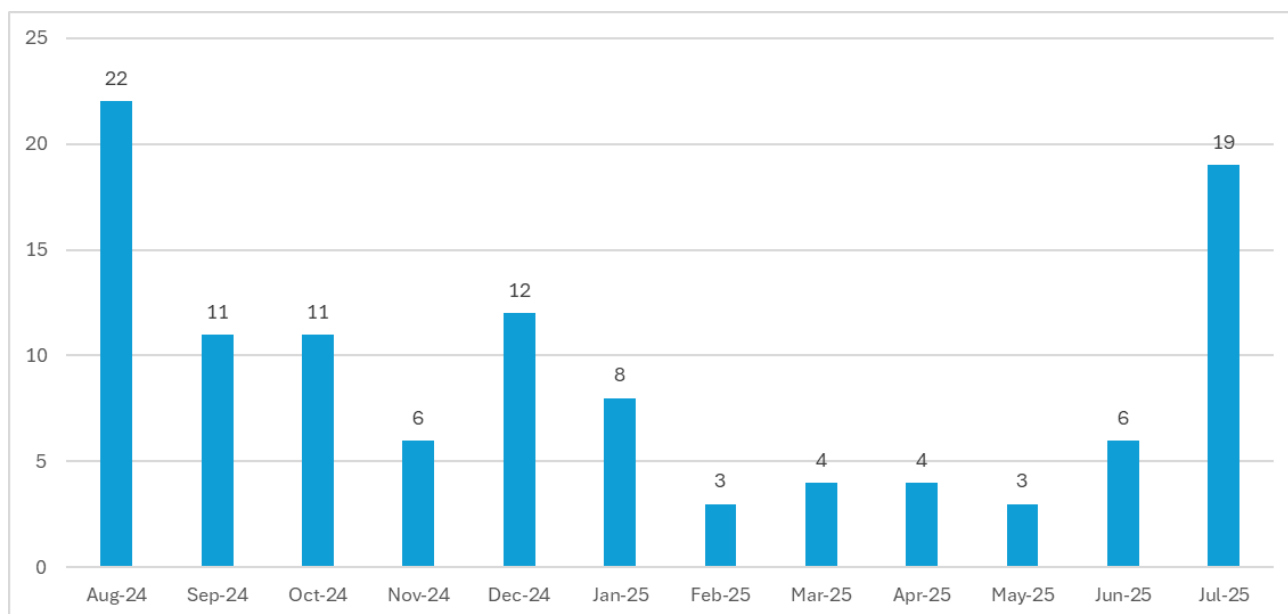
Title:	Community Services and Cultural Heritage Monthly Update
Author:	Executive Manager Community Services and Cultural Heritage
Meeting Date:	26 August 2025

1. Rangers

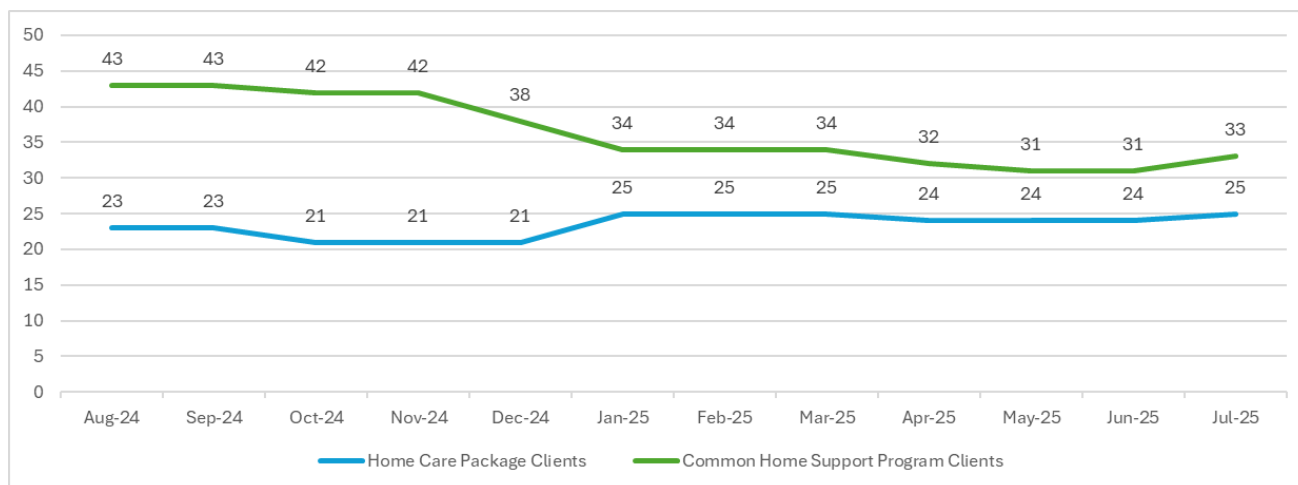
- Rangers assisted with the preparation of a kup murri for the Minister's visit and launch of the Studio, with guests delighted with the Ranger's cooking.
- Rangers assisted with clean-up and prep for the Governor-General's visit. They also assisted by sharing local culture and custom.
- The team assisted with the last burns of the season at Oriners.
- Staff have set up a welding and fabrication area at the Workshed. The first goal is to get some turtle cages welded up before the end of this season
- Two large Crocodile roadside signs have been organised and are ready for installation at the Topsy and Bull's Crossing turn-offs
- Renovations at the Lands Office have been progressing through July and the Ranger team are working around the interruptions.
- Approximately 85 boxes were filled with materials from the old Lands Office compactors. These materials were lightly reviewed to prune out the most obvious irrelevant items. The boxes have been shifted to the Stores warehouse awaiting further directions. The intent is to take them to Cairns for secure/climate controlled, vermin-proof storage until funding is identified for curation.

2. Women's Shelter

Attendance statistics for the last 12 months:

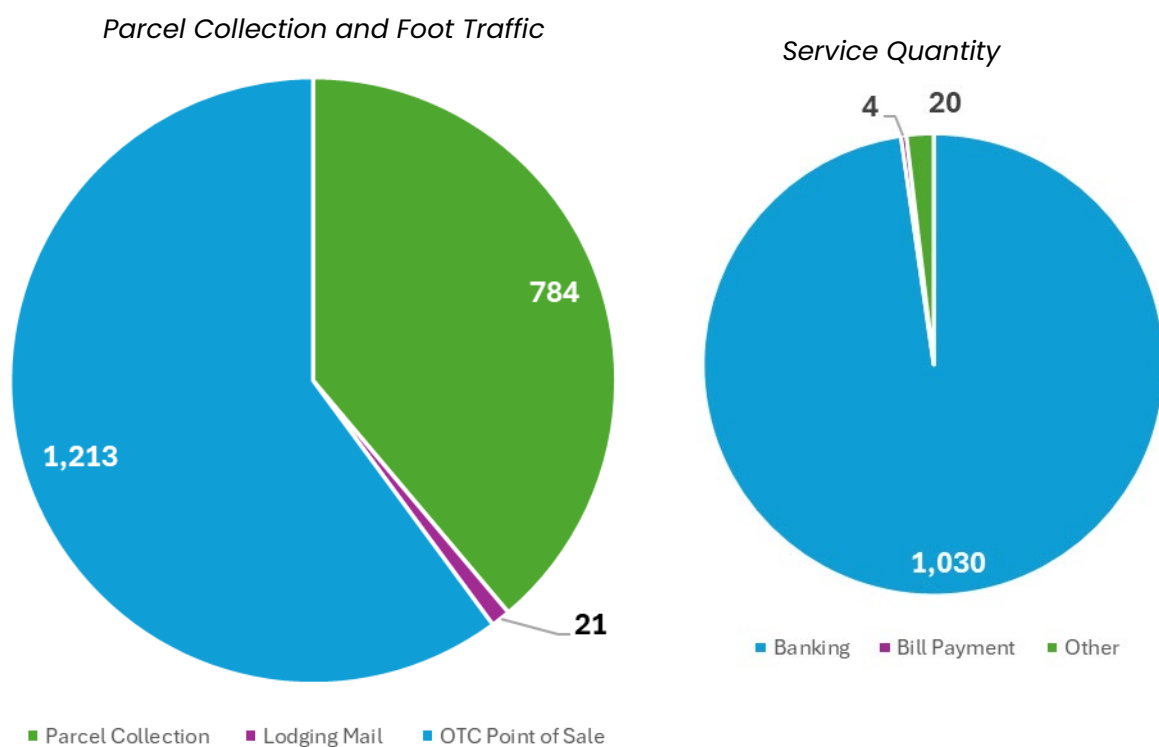


3. Aged Care



4. Post Office

The month of July saw 2,024 customers access services (excluding the ATM), up 11% from last month.



* These statistics do not include:

- Parcels and letters that don't get scanned
- Power card transactions
- Banking paperwork customers, e.g. those with issues accessing their account, identification documents, etc.

5. Services Australia

The Centrelink Office is still closed. Services Australia are looking into potential issues with the new router that has been installed. It is anticipated that it will be fully operational again by end August.

6. Women's Group

Women's Group had a busy month in July, with:

- Elder Yarning circles – taking Elders out on country, hunting for turtles, and having emotional wellbeing yarns.
- Community support services with Child safety -supporting mothers whose children are in Child Safety
- Community wellbeing sessions – topics included healthy eating, cultural beliefs, self-control, and values
- Melbourne University visit – Supported visiting University students regarding cultural protocols for Teachers (Kowie Card).
- Apunipima health expo – Topics included mental health, smoking, sexual health and healthy lifestyles

