Kowanyama Aboriginal Shire Council

July Council Meeting Minutes

22 July 2025, 10:38AM – 12:31PM

Kowanyama Chambers and Cairns Boardroom

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Present

Kowanyama Chambers	Cr. Territa Dick (Mayor) Cr. Coralie Lawrence Cr. Teddy Bernard (Deputy Mayor) Cr. Charmaine Lawrence Kevin Bell – Chief Executive Officer Dan Dixon – Executive Manager Roads, Infrastructure and Essential Services
Cairns Boardroom	Joe Cristaldi – Executive Manager Corporate and Financial Services

1. Opening/Welcome

Meeting commenced at 10:38AM.

Mayor Territa Dick welcomed the Councillors and Executive Team to the June Council Meeting, paid respects to Traditional Owners and Elders (past and present).

2. Conflicts of Interest

Councillors advise that there is no Conflict of Interest to be declared.

Apologies

NIL

3. Previous Minutes / Action Items

a. **Previous Minutes**

RESOLUTION: Minutes (June Ordinary Council Meeting)

Minutes from the Ordinary Council Meeting 24 June 2025 to be adopted as true and accurate.

Moved: Cr. Coralie Lawrence
Seconded: Cr. Teddy Bernard

CARRIED

b. **Action Items**

Action Items register was noted and tabled.

4. Reports

4.1. Mayor, Deputy, and Councillor Updates

Mayor provided verbal summary of activities for June 2025:

- Limited activity for Councillors in June.
- Governor General for Queensland will be in Kowanyama in July

Cr Coralie Lawrence performed a welcoming prayer.

5. Chief Executive Officer

5.1.1. Information Report

Kevin Bell (Chief Executive Officer) presented the CEO report to Council. Information report was noted by Council.

Action item: CEO to determine how much the Community Hub will cost to keep running after the 3-year funding expires.

5.2. Executive Manager Corporate and Financial Services

5.2.1. Information Report

a. **Governance Information Report**
Joe Cristaldi (Executive Manager Corporate and Financial Services) presented the Governance report to Council. Information report was noted by Council.

b. **HR Information Report**
Joe Cristaldi (Executive Manager Corporate and Financial Services) presented the Finance report to Council. Information report was noted by Council.

Cr. Teddy Bernard left the meeting at 11:09am and returned to the meeting at 11:10am.

c. **Finance Information Report**
Joe Cristaldi (Executive Manager Corporate and Financial Services) provided a verbal update for Finance to Council. Verbal update was noted by Council.

- The Finance team are busily working through end of financial year and are now in the final stages of getting everything finalised for end of financial year.
- Audit and Risk Committee were happy with outcomes of interim audit and there were no significant findings noted for the FY period.

5.3. Executive Manager Roads, Infrastructure and Essential Services

5.3.1. Information Report

Dan Dixon, (EMRIES) presented EMRIES Information report to Council. Information report was noted by Council.

Cr. Territa Dick left the meeting at 11:17am.

5.4. Executive Manager Community Services and Cultural Heritage

5.4.1. Information Report

Leah Chambers, (Executive Manager, Roads, Infrastructure and Essential Services) presented EMCSCH Information report to Council. Information report was noted by Council.

6. Other Business

NIL

7. Closed Business

That pursuant section 254J(3)(a) of the Local Government Regulation 2012 (Qld), Council resolve to close the meeting to discuss agenda item:

- 7a. Employment matter

Moved: Cr. Teddy Bernard
Seconded: Cr. Coralie Lawrence

CARRIED

Meeting break from 11:20am to 11:26am

Cr. Territa Dick returned to the meeting at 11:26am.

Out of closed business

Council resolves to move out of closed business.

Moved: Cr. Teddy Bernard
Seconded: Cr. Coralie Lawrence

CARRIED

Resolution: In accordance with s195 of the *Local Government Act 2009* Council resolve to:

1. Appoint Vonda Malone (VM Consultancy) as Acting Chief Executive Officer for the period commencing on Monday 28 July 2025 to Monday 11 August 2025, or until such time as the permanent Chief Executive Officer returns from annual leave, whichever occurs first.
2. Delegate to Vonda Malone all the powers, responsibilities and authorities of the Chief Executive Officer as prescribed under the *Local Government Act 2009* and other relevant legislation, for the duration of their appointment.
3. Authorise the CEO to finalise and execute all necessary documentation to give effect to this resolution

Moved: Cr. Teddy Bernard
Seconded: Cr. Charmaine Lawrence

CARRIED
4 x Favour
1 x Not in Favour

Meeting closed: 11:44am