Kowanyama Aboriginal Shire Council

# June Council Meeting Minutes

24 June 2025, 10:02AM – 12:31PM

Kowanyama Chambers and Cairns Boardroom

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# Present

| | |
|---|---|
| **Kowanyama Chambers** | Cr. Richard Stafford<br>Dan Dixon – Executive Manager Roads, Infrastructure and Essential Services |
| **Cairns Boardroom** | Cr. Territa Dick (Mayor)<br>Cr. Coralie Lawrence<br>Cr. Teddy Bernard (Deputy Mayor)<br>Cr. Charmaine Lawrence<br>Kevin Bell – Chief Executive Officer<br>Joe Cristaldi – Executive Manager Corporate and Financial Services<br>Danae Maltby – Governance Officer |

## 1. Opening/Welcome

Meeting commenced at 10:02AM.

Mayor Territa Dick welcomed the Councillors and Executive Team to the June Council Meeting, paid respects to Traditional Owners and Elders (past and present).

Cr Coralie Lawrence performed a welcoming prayer.

## 2. Conflicts of Interest

Councillors advise that there is no Conflict of Interest to be declared.

## Apologies

NIL

## 3. Previous Minutes / Action Items

a. **Previous Minutes**

**RESOLUTION:** Minutes (May Ordinary Council Meeting)

Minutes from the Ordinary Council Meeting 24 April 2025 to be adopted as true and accurate.

Moved: Cr. Coralie Lawrence
Seconded: Cr. Teddy Bernard

**CARRIED**

b. **Action Items**

Action Items register was noted and tabled.

**Action item: EMRIES to enquire further specifics for Council removing vehicles in yards and public areas and community members accessing parts through sales (liability issues).**

# 4. Reports

## 4.1. Mayor, Deputy, and Councillor Updates

Mayor provided verbal summary of activities for May 2025:

- Cr. Charmaine Lawrence supporting Kowanyama State School with training and selection of Kowanyama team and upcoming sporting events for remainder of year.

Councillors raising concerns regarding the current road construction works being undertaken in community and impacts on community members accessing houses and additionally access issues for any emergency services.

EMRIES will be working with project manager and construction team to ensure appropriate traffic measures are in place throughout the project. Council will provide traffic communications to community members through social media and public notices boards regarding access and safety.

## 4.2. Chief Executive Officer

### 4.2.1. Information Report

Kevin Bell (Chief Executive Officer) presented the CEO report to Council. Information report was noted by Council.

**Action item: CEO to meet with RISE to ensure recruitment process provides post recruitment feedback to candidates.**

**Cr. Teddy Bernard left the meeting at 10:31am. Cr. Teddy Bernard returned to the meeting at 10:33am.**

### 4.2.2. Agenda reports

a. Council of Elders Committee

**Resolution:** That Council endorse the establishment of Kowanyama Council of Elders Advisory Committee in accordance with section 264 of the *Local Government Regulations Qld 2012.*

| | |
|---|---|
| Moved: | Cr. Coralie Lawrence |
| Seconded: | Cr. Charmaine Lawrence |

CARRIED

b. Special Holidays 2026

**Resolution:** Pursuant to Section 4 of the Holidays Act 1983, Council approve the 2026 Special Holidays as presented.

**Note:** That the council confirms Resolution #3 passed at the 24 June 2025 meeting, noting that the mover and seconder were not recorded.

Cr. Coralie Lawrence left the meeting at 10:4am. Cr. Coralie Lawrence returned to the meeting at 10:43am

Meeting break from 11:00am – 11:13am

Cr. Teddy Bernard declared a perceived Conflict of Interest with agenda report 4.2.2.c. Sponsorship due to personal affiliations with the family in receipt of this sponsorship funding. Cr. Teddy Bernard left the meeting at 11:13am.

c. Sponsorship

**Resolution:** In accordance with Section 110 of the QLD Local Government Act 2009, Council resolve to approve Sponsorship to Carl Douglas Jnr and his Family, for the value of $5,000.00 to attend the 2025 IMBA World Finals in Utah in September 2025.

Moved: Cr. Charmaine Lawrence
Seconded: Cr. Coralie Lawrence

CARRIED
**3 x in favour**
**1 x not in favour**

Cr. Teddy Berard returned to the meeting at 11:17am.

## 4.3. Executive Manager Corporate and Financial Services

### 4.3.1. Information Report

a. **Governance Information Report**
Danae Maltby (Governance Officer) presented the Governance report to Council. Information report was noted by Council.

b. **Finance Information Report**
Joe Cristaldi (Executive Manager Corporate and Financial Services) presented the Finance report to Council. Information report was noted by Council.

c. **HR Information Report**
Joe Cristaldi (Executive Manager Corporate and Financial Services) presented the Finance report to Council. Information report was noted by Council

### 4.3.2. Agenda reports

a. **Annual Operational Plan 2025-26**

**Resolution:** The Council resolves, pursuant to section 174 of the Local Government Regulation 2012, to endorse the Annual Operational Plan for the 2025/26 financial year.

Moved: Cr. Charmaine Lawrence
Seconded: Cr. Teddy Bernard

CARRIED

**Cr. Territa Dick left the meeting at 11:40am. Cr. Territa Dick returned to the meeting at 11:44am.**

b. **Statement of Estimated Financial Position**

**Resolution:** That Council note the Statement of Estimated Financial Position in accordance with section 205 of the Local Government Regulation 2012.

Moved: Cr. Teddy Bernard
Seconded: Cr. Coralie Lawrence

**CARRIED**

**Cr. Teddy Bernard left the meeting at 11:50am. Cr. Teddy Bernard returned to the meeting at 11:54am.**

c. **Annual Budget 2025/26**

**Resolution:** Council resolved to adopt the Budget for the 2025/26 financial year, pursuant to section 107A of the Local Government Act 2009 and sections 169 and 170 of the Local Government Regulation 2012, incorporating:

i. The statement of income and expenditure;
ii. The statement of financial position;
iii. The statement of cash flow;
iv. The statement of changes in equity;
v. The long-term financial forecast;
vi. The revenue statement;
vii. The revenue policy;
viii. The relevant measures of financial sustainability; and
ix. The total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget

Moved: Cr. Territa Dick
Seconded: Cr. Charmaine Lawrence

**CARRIED**

d. **Debt Policy**

**Resolution:** That Council resolves to adopt the Debt Policy for 2025/26.

Moved: Cr. Teddy Bernard
Seconded: Cr. Charmaine Lawrence

**CARRIED**

e. **Procurement Policy**

**Resolution:** That Council resolves to adopt the proposed amendments to the Procurement Policy for 2025/26.

Moved: Cr. Teddy Bernard
Seconded: Cr. Coralie Lawrence

**CARRIED**

Cr. Territa Dick left the meeting at 11:58am.

f. Fees and Charges & Commercial Charges Schedule

**Resolution:** That Council resolves to

1. Adopts the 2025/26 Fees and Charges & Commercial Charges Schedule, effective from 1 July 2025 in accordance with section 97(1) of the Local Government Act 2009. Allowing any changes to fees and charges to be reflected in all supportive documentation, plans and customer communications.
2. Delegates authority to the Chief Executive Officer to set or vary any fee or charge & commercial charge, other than those that are cost-recovery fees, in accordance with section 257(1)(b) of the Local Government Act 2009.

Moved: Cr. Charmaine Lawrence
Seconded: Cr. Teddy Bernard

**CARRIED**

g. Utility Charges

**Resolution:** That pursuant to section 94 of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012, Council resolves to:

**a. Utility charges (in Lieu of Rent)**

To make and levy Utility Charge in Lieu of rent for all residential properties that are not charged a rental payment from Council or the Department of Housing and Public Works as identified in "Fees and Charges Schedule 2025/26" and "Commercial Charges Schedule 2025/26"

**b. Sewerage Utility Charge**

To make and levy sewerage utility charge for supply of sewerage services and shall be levied on a per petrosal basis as identified in "Fees and Charges Schedule 2025/26" and "Commercial Charges Schedule 2025/26".

**c. Garbage utility**

To make and levy garbage utility charges for the supply of garbage collection services and shall be levied as identified in "Fees and Charges Schedule 2025/26" and "Commercial Charges Schedule 2025/26" and set out in "KASC Budget Book – 1 July 2025 to 30 June 2026".

**d. Water Utility Charge**

To make and levy utility charges for supplying water to premises within the listed areas on a two-tier tariff system comprising of:

i. Service Supply Charge - to cover Council's fixed costs in supplying water to the township of Kowanyama;
i. Water Usage Charge - for each kilolitre of water consumed, to cover Council's variable costs of operating, maintaining, and managing the water supply system; and

The water utility charges shall be levied as identified in "Fees and Charges Schedule 2025/26" and "Commercial Charges Schedule 2025/26".

Moved: Cr. Teddy Bernard
Seconded: Cr. Coralie Lawrence

**CARRIED**

h. **Interest on charges**

**Resolution:** Council resolves that, in accordance with Section 133 of the Local Government Regulation 2012, compound interest will be charged on at the prescribed rate of 8.00% per annum and will be applied on all overdue charges for 2025/26 financial year.

Moved: Cr. Teddy Bernard
Seconded: Cr. Charmaine Lawrence

**CARRIED**

**Cr. Charmaine Lawrence left the meeting at 12:08am. Cr. Charmaine Lawrence returned to the meeting at 12:12pm.**

**Cr. Territa Dick returned to the meeting at 12:10am.**

## 4.4. Executive Manager Roads, Infrastructure and Essential Services

### 4.4.1. Information Report

Dan Dixon, (EMRIES) presented EMRIES Information report to Council. Information report was noted by Council.

## 4.5. Executive Manager Community Services and Cultural Heritage

### 4.5.1. Information Report

Kevin Bell, (CEO) presented EMCSCH Information report to Council. Information report was noted by Council.

### 4.5.2. Agenda reports

a. **KASC Local Area Biosecurity Plan**

**Resolution:** That Council endorses the Kowanyama Local Area Biosecurity Plan 2025 – 2029.

Moved: Cr. Charmaine Lawrence
Seconded: Cr. Teddy Bernard

**CARRIED**

# 5. Other Business

NIL

# 6. Closed Business

NIL

## Meeting closed: 12:27pm