

Kowanyama Aboriginal Shire Council

Council Meeting Agenda

Tuesday, 23 September 2025, 10:00 AM – 3:00pm

Kowanyama Chambers and Cairns Boardroom



1. Welcome
2. Apologies / Conflict of Interest
3.
 - a. Minutes from the Previous Meeting (August OM 2025)
 - b. Action Items
4. Reports
 - 4.1. Councillor Portfolio Updates – VERBAL UPDATE**
 - 4.2. Chief Executive Officer**
 - 4.2.1. Information Report – Monthly Update
 - 4.2.2. Agenda reports
 - a. Housing Plan Implementation
 - 4.3. Executive Manager Corporate and Financial Services**
 - 4.3.1. Information Report: Monthly Update
 - a. Governance
 - b. Finance
 - c. Human Resources
 - 4.3.2. Agenda Reports
 - 4.4. Executive Manager Roads, Infrastructure and Essential Services**
 - 4.4.1. Information Report: Monthly Update
 - 4.4.2. Agenda Reports
 - a. Airport Café/Kiosk – EOI
 - 4.5. Executive Manager Community Services**
 - 4.5.1. Information Report: Monthly Update
 - 4.5.2. Agenda Reports
5. Other Business
6. Closed Business
 - 6.1. Legal matters – Verbal Briefing**



KASC ACTION ITEMS REGISTER

Meeting Type	Month	Year	Subject	Action Item	Lead Officer	Current Progress	Current Status	Target Date for Completion
Council Meeting	February	2023	Planning Scheme	AMG to ensure new Planning Scheme consider new cemetery area	EMCFS	June 2025: Funds have been secured through the Scheme Fund and Council has requested a quote and a scope of works to implement the planning scheme. Aug 2025: Engaging contractor to undertake works.	In progress	
Council Meeting	May	2024	Vehicles	1) EMRIES to draft letter to residents re: vehicles on roads or in yards. 2) EMRIES to enquire further specifics for Council removing vehicles in yards and public areas and community members accessing parts through sales (liability issues).	EMRIES	June 2025: Public and open space vehicles will be actioned with removal stickers in July to coincide with street sweeping and sealed roads projects July 2025 Stickers have been placed on all vehicles in public spaces. Good community engagement on the next steps for those that want to keep their vehicles. Landfill areas under preparation to receive nominated vehicles. August 25 Vehicle collections have started with 67 in total taken to landfill to date.	In progress	
Council Meeting	Aug	2024	Community Safety Plan	Council supports the review of the Community Safety Plan in 2024/25 and gives direction to the Chief Executive Officer to progress.	CEO	Mar 2024: External consultant CSP session scheduled with Councillors 18 March 2025. Session did not happen, required to be rescheduled. June 2025: Currently in progress. Councillor and Community Consultant sessions have commenced. 2nd Community Consultation scheduled for 23 June 2025.	In progress	
Council Meeting	February	2025	RISE Meeting	Chief Executive Officer to contact RISE to ascertain details around fees to support small business establishment	CEO		Open	
Council Meeting	May	2025	Local Housing Plan	CEO to organise a July Governance Meeting to commence implementation plan for Local Housing	CEO		In progress	
Council Meeting	June	2025	RISE - Recruitment	CEO to meet with RISE to ensure recruitment process provides post recruitment feedback to candidates.	CEO		Open	
Council Meeting	July	2025	Community Hub	CEO to determine how much the Community Hub will cost to keep running after the 3-year funding expires.	CEO		Open	

4.1.1 – CEO Report

Title:	CEO Update
Author:	Chief Executive Officer
Meeting Date:	23 September 2025

Executive Summary

To provide Council with an update of activities undertaken by the Chief Executive Officer.

Key points

- Executive Leadership Team Meetings
- The Honourable Dr Jeanette Young visited community on the 23rd of July (Supported by Mayor Dick and the elected members the Governor General had site visits to KSS, KPHC, Cultural Centre, IKC)
- Vehicle Tracking System (Option chosen and we will look to implementation)
- NAIDOC Committee formed and meetings held regarding the 2 planned events, (Community family fun day, Naidoc Ball, FFD on 10th of September and the ball on the 13th of September)
- Councils Capital Works Season is in full swing (Man Narkrh St concrete package, unsealed roads, town streets, welcome signs arrival)
- Meeting with Department of Local Government Water and Volunteers (water storage Mitchell River project)
- Planning Arthur Beetson Foundation Future Immortals Tour (will provide detailed update September OM)
- Newsletter edition 4 released
- Meeting Department of Tourism Innovation and Sport (Deadly Active Program funding extension approved, and works will be RFQ)
- Meeting Our Learning Our Way Program Coordinators
- Acting CEO arrangements and handover briefs whilst AL was taken (28th July–8th August)
- Housing Meeting (General Manager Sharon Kenyon, Directors updates, \$500million for capital delivery with a commitment for 1200 homes across the Indigenous Councils)
- Meeting with CEQ Management (Business Continuity Planning for the wet season, 2 additional container freezers to be bought in, 1 additional container for white goods, Gas storage to be full by end of October, ongoing discussions for Opal and diesel)

Funding Announced

- Variation approved Department of Tourism Innovation and Sport
- Department oh Housing (Extension/plug in program \$3million)
- Crucial access Queensland Reconstruction Authority \$8 million (Airport works)
- Remote Airport Upgrade Program \$1.45million (airport works)

Funding requested

- DRFA Kowanyama Hub Project

Kevin Bell

Chief Executive Officer

4.2.2.a – Housing Plan Implementation Plan

Title:	Housing Implementation Plan and Terms of Reference
Author:	Chief Executive Officer
Meeting Date:	23 September 2025

Resolution: That Council resolves to:

1. Endorse the Kowanyama Housing Plan Implementation Plan as presented.
2. Endorse the Housing Plan Governance Working Group Terms of Reference as presented.

Summary:

Housing Plan (attached):

From November 2020 to February 2022, the department (now Department of Housing – DHPW) led a series of engagement sessions with remote and discrete Aboriginal and Torres Strait Islander Councils to facilitate discussion on housing issues and the development of place-based Housing Plans (formerly Local Housing Plans).

Kowanyama Aboriginal Shire Council (KASC) endorsed their draft Housing Plan at Ordinary Council Meeting 27 September 2023, however the Housing Plan did not progress to implementation. Council agreed to progress the previously endorsed Housing Plan through implementation planning at a workshop on 10 April 2025. The following draft Housing Plan Implementation Plan has been developed collaboratively between Council and the department in order to operationalise the key deliverables determined within the Housing Plan.

Terms of Reference (attached):

The purpose of the Housing Plan (formerly Local Housing Plan) Governance Working Group (the Working Group) is for the Department of Housing and Public Works (DHPW) and Kowanyama Aboriginal Shire Council (KASC) to formalise the Housing Plan Governance Structure to support the delivery of the KASC Housing Plan Implementation Plan (the Implementation Plan).

Through bi-monthly meetings the Working Group will monitor the Implementation Plan actions which have been collaboratively developed, to work towards addressing the challenges, priorities and solutions outlined for KASC under six priority areas and associated key deliverables.

The Working Group supports healthy and empowered Aboriginal and Torres Strait Islander communities through shared leadership and local solutions.

Resolution: That Council resolves to:

1. Endorse the Kowanyama Housing Plan Implementation Plan as presented.
2. Endorse the Housing Plan Governance Working Group Terms of Reference as presented.

Attachment 1: Housing Plan Implementation Plan



DRAFT Housing Plan Implementation Plan

August 2025

Kowanyama

From November 2020 to February 2022, the department (now Department of Housing – DHPW) led a series of engagement sessions with remote and discrete Aboriginal and Torres Strait Islander Councils to facilitate discussion on housing issues and the development of place-based Housing Plans (formerly Local Housing Plans).

Through twenty-seven engagement sessions with Councils, Communities, and stakeholders the department identified the following themes, priorities, and 'key deliverables' for inclusion in draft Housing Plans provided to Councils on 31 May 2022. These themes, priorities and deliverables provide a starting point for communities to work with the department to develop place-based responses for inclusion in their Housing Plans.

Kowanyama Aboriginal Shire Council (KASC) endorsed their draft Housing Plan at Ordinary Council Meeting 27 September 2023, however the Housing Plan did not progress to implementation.

Council agreed to progress the previously endorsed Housing Plan through implementation planning at a workshop on 10 April 2025. The following draft Housing Plan Implementation Plan has been developed collaboratively between Council and the department in order to operationalise the key deliverables determined within the Housing Plan.

Once finalised and endorsed by Council this Housing Plan Implementation Plan will be monitored through the Housing Plan Governance Meetings and reviewed and revised alongside the Housing Plan.

Priority 1**Place-based decision making**

Council and DHPW to co-design housing programs, policies and procedures that respond to local housing needs, priorities, and aspirations

1.1 Formal Governance arrangements activated to monitor and evaluate the Kowanyama Housing Plan.

Item #	Action	Links	Dependency	Lead	Support	Target date
1.1.1	Develop communication strategy, including relevant documentation, to accompany community publication of Housing Plan.			KASC, DHPW (E&P)		27/10/2025
1.1.2	Development a dashboard to monitor progress of Implementation Plan actions and provide Council with a draft.			DHPW (E&P)		Completed 18/06/25
1.1.3	Activate all levels of agreed governance structure.			KASC, DHPW (E&P)		Completed 18/06/25, Ongoing
1.1.4	Establish Housing Plan Governance Meetings (including meeting schedule) to monitor and evaluate Housing Plan outcomes. Include Mayor and Councillors, CEO, and DHPW stakeholders.			KASC, DHPW (E&P)		Completed 18/06/25, Ongoing
1.1.5	Develop Housing Plan Governance Meeting Terms of Reference that outline our shared purpose and identifies roles, responsibilities and functions for feedback and decision making, including timeframe and process for Housing Plan review.			KASC, DHPW (E&P)		27/08/2025
1.1.6	Provide a report on Housing Plan implementation progress to Council quarterly.			DHPW (E&P)		18/09/25, Ongoing

1.2 Shared decision-making and accountability for the delivery of all Housing Services in Kowanyama.						
Item #	Action	Links	Dependency	Lead	Support	Target date
1.2.1	Establish, agree, document, and share processes for informing Council of Tenancy and Property management activity that may have impacts on the community such as necessary evictions.			DHPW (Delivery)		Completed/ Ongoing - through Delivery Meetings.
1.2.2	DHPW to implement Knowledge Sharing standing agenda item within Delivery Meetings, to inform Council of Tenancy Management policies and procedures on an as needed basis, acknowledging that Councillors are approached by community members for housing related matters.			KASC, DHPW (Delivery)		
1.2.3	All social housing not encumbered by LHA Lease to be transitioned to state management under 40-year lease agreements.			KASC		
1.3 Housing policy and procedures that reflect community's values and culture.						
Item #	Action	Links	Dependency	Lead	Support	Target date
1.3.1	DHPW to identify and inform Council which policies and procedures are currently being reviewed and provide opportunities for shared decision-making.			DHPW (PDSI & Delivery)		Ongoing. Updates will be provided as a standard agenda item for Delivery Meetings.

1.3.2	DHPW to collaborate with Council to identify policies and procedures that KASC would support for future review, including identifying opportunities for Council involvement.			DHPW (PDSI & Delivery)		Ongoing. Updates will be provided as a standard agenda item for Delivery Meetings.
1.4 Council informed upgrades and maintenance programs.						
Item #	Action	Links	Dependency	Lead	Support	Target date
1.4.1	Provide the annual draft Upgrades and Maintenance program to Council for review of priorities and delivery strategies prior to finalisation.			DHPW (Delivery)		Completed 26/3/25
1.4.2	Explore the need to incorporate one-two additional transitional housing properties in portfolio to reduce barriers for progression of Upgrades program.			KASC	DHPW (Delivery & RICD / RILID)	03/09/25
1.5 Key Performance Indicators for upgrades, maintenance, and OT modifications.						
Item #	Action	Links	Dependency	Lead	Support	Target date
1.5.1	Clarify and agree on relevant KPIs for upgrades, maintenance and OT modifications between Council and QBuild.			DHPW (Delivery)	KASC	Ongoing through JOM's and Delivery meetings.
1.5.2	Ensure Delivery Meetings and Joint Operation Meetings are regularly ongoing, scheduled and completed.			KASC, DHPW (Delivery)		

1.6 Incentive programs to encourage sustainable tenancies.						
Item #	Action	Links	Dependency	Lead	Support	Target date
1.6.1	Investigate potential for incentives program to encourage responsible tenancy practices.			DHPW (PDSI)	DHPW (Delivery)	Q3 2025/26
1.6.2	Co-design with Council to develop and implement incentives program.		1.6.1	DHPW (PDSI)	DHPW (Delivery), KASC	Dependent on above
1.6.3	Develop materials for tenants regarding programs developed.		1.6.1 1.6.2	DHPW (PDSI)	DHPW (Delivery), KASC	Dependent on above
1.6.4	Develop a rewards program for tenants that uphold their tenancy responsibilities.	1.4.1		KASC		
1.6.5	Investigate the feasibility of incorporating individual outdoor areas (e.g. fish filleting stations) into tenant incentives program.			KASC	DHPW (Delivery)	
1.7 Investigate establishment of a DHPW funded Kowanyama Local Housing Officer.						
Item #	Action	Links	Dependency	Lead	Support	Target date
1.7.1	Develop a business case and submit for departmental endorsement and implementation. Business should showcase the value of the Local Housing Officer currently employed by KASC and consider the imperative of succession.	1.2.1		KASC		
1.7.2	Consider opportunities to meaningfully expand the role of Kowanyama's Local Housing Officer, potentially including taking carriage of the Community Toolbox and key Housing Plan objectives, and acting as a conduit between Council, the department and QBuild.		1.7.1	KASC		

1.8 Investigate opportunity for local property inspector / property officer positions.						
Item #	Action	Links	Dependency	Lead	Support	Target date
1.8.1	Develop a business case and submit for departmental endorsement and implementation.	1.2.1		KASC		
1.8.2	Investigate opportunities to work with Council to develop local property inspectors.			DHPW (Delivery & PDSI)	KASC	TBD
Priority 2 Increase land availability Identify and secure land to be developed for future residential use						
2.1 Identify existing vacant land within Kowanyama.						
Item #	Action	Links	Dependency	Lead	Support	Target date
2.1.1	Identify short term priorities for subdivision Development.			KASC		
2.1.2	Identify medium and long-term priorities for subdivision Development.			KASC		
2.1.3	Identify vacant sites and potential demolition sites suitable for redevelopment.			KASC		
2.1.4	Assess sites identified as suitable for demolition and redevelopment.		2.1.3	DHPW (Delivery)	DHPW (RICD / RILID)	TBD on completion of Action 2.1.3
2.1.5	Incorporate priorities for subdivision development and infill/demo sites into Capital Investment Strategy		3.1.1	KASC	DHPW (RICD /	

					RILID & Delivery)	
2.1.6	Review Masterplan including exploring the feasibility of boundary expansion.			KASC		
2.2 Secure land for future residential development/subdivision.						
Item #	Action	Links	Dependency	Lead	Support	Target date
2.2.1	Address Native Title and Development Approval requirements for short, medium and long-term development priorities		2.1.1 2.1.2 2.1.3	KASC	DWATSIPM (RILIPO), DHPW (RICD / RILID)	
2.3 Secure funding for land and infrastructure development.						
Item #	Action	Links	Dependency	Lead	Support	Target date
2.3.1	Forecast costs for short term priority subdivision development and identity potential funding sources.		2.1.1 2.1.2 2.1.3	KASC	DHPW (RICD / RILID)	
2.3.2	Establish costs and seek funding for proposed demolition/infill sites.		2.1.3 2.1.4 2.1.5	DHPW (Delivery)	DHPW (RICD / RILID)	TBD upon completion of Actions 2.1.3, 2.1.4, & 2.1.5
2.3.3	Establish forecast costs and identity potential funding sources for medium and long-term priority subdivision development.		2.1.2 2.1.3	KASC	DHPW (RICD / RILID)	

2.3.4	Utilise the Housing Plan and Capital Investment Strategy to advocate for funding.		3.1.1	KASC	DHPW	
Priority 3 Increase housing supply Reduce overcrowding and increase housing diversity to meet the housing need.						
3.1 Secure capital investment funds to reduce overcrowding						
Item #	Action	Links	Dependency	Lead	Support	Target date
3.1.1	Develop draft short, medium, and long-term Capital Investment Strategy based upon identified community need, attach as addendum to Housing Plan.		2.1.5 3.2 3.3	KASC	DHPW (RICD / RILID)	
3.1.2	Utilise Housing Plan and associated Capital Investment Strategy to advocate for capital and infrastructure funding.		3.1.1	KASC		
3.2 Increase housing diversity to meet Kowanyama's housing needs.						
Item #	Action	Links	Dependency	Lead	Support	Target date
3.2.1	Reconcile the types of social housing accommodation currently in the Kowanyama.			KASC	DHPW (Delivery)	
3.2.2	Consult with community regarding the types of housing and living styles valued by the community.			KASC		
3.2.3	Incorporate community feedback into development of Capital Investment Strategy.	6.1.1 6.2.1	3.1.1 3.2.2	KASC	DHPW (RICD / RILID)	

3.3 Develop a shared understanding of current and future housing needs in Kowanyama.						
Item #	Action	Links	Dependency	Lead	Support	Target date
3.3.1	Provide Council with housing register data and analysis to assist in mapping and planning for current and potential future housing needs.			DHPW (E&P)		Completed 10/04/25, Ongoing
3.3.2	Collaborate with key stakeholders to identify key housing supply need and priorities to inform future social housing investment.			KASC		
3.3.3	Incorporate identified need and priorities into Capital Investment Strategy		2.1 3.1.1 3.2.3 6.4.4	KASC	DHPW (RICD / RILID)	
Priority 4 Home ownership Home Ownership to enable continuation of cultural, personal and intergenerational connection to our land and homes.						
4.1 Land tenure arrangements allow for Home Ownership in Kowanyama.						
Item #	Action	Links	Dependency	Lead	Support	Target date
4.1.1	Ensure Indigenous Land Use Agreement conditions are in place for 99-year home ownership leases.			KASC		

4.2 Continued support for the sale of social housing under 99-year home ownership leases.						
Item #	Action	Links	Dependency	Lead	Support	Target date
4.2.1	Ensure all stakeholders are familiar with 99-year home ownership lease process.			KASC	DHPW (FNHO)	1/11/2025 Ongoing
4.2.2	Continued promotion of available remote home ownership products and associated processes.			KASC	DHPW (FNHO)	1/11/2025 Ongoing
4.3 Reinvestment strategy for Home Ownership revenue to address overcrowding and homelessness.						
Item #	Action	Links	Dependency	Lead	Support	Target date
4.3.1	Provide advice on avenues for reinvestment under current legislation and policy.			DHPW (FNHO)		Completed
4.3.2	Develop strategy and process for reinvestment of funds raised from home ownership in collaboration with key stakeholders.			KASC	DHPW (FNHO)	
4.4 Affordable home ownership products available to Kowanyama residents.						
Item #	Action	Links	Dependency	Lead	Support	Target date
4.4.1	Promote Home Loan products available through sector partners including Indigenous Business Australia.			DHPW (FNHO)	KASC	1/11/2025 Ongoing
4.4.2	Investigate expansion of existing products and/or development of new loan products for Communal Lands.			DHPW (FNHO)		1/3/2026
4.4.3	Investigate options for affordable insurance for homeowners.			KASC		

4.5 Additional information on homeownership opportunities for community members.						
Item #	Action	Links	Dependency	Lead	Support	Target date
4.5.1	Regular Homeownership Information sessions to be delivered in Community.		4.2.1	KASC, DHPW (FNHO)		1/11/2025
4.5.2	Develop appropriate home ownership education materials for all community members.		4.2.2	DHPW (FNHO)	KASC	1/11/2025
Priority 5 Economic development The delivery of housing and housing services drives economic benefit in community.						
5.1 The investment of housing services in our communities supports local jobs, traineeships, apprenticeships and provides ongoing opportunities for economic development across our communities.						
Item #	Action	Links	Dependency	Lead	Support	Target date
5.1.1	Explore opportunities for community to access education, training and employment across department agencies.	5.1.2		KASC	DHPW (PDSI)	PDSI to engage with KASC prior to target date being set
5.1.2	Consider Indigenous Economic Opportunities Plan (IEOP) opportunities throughout priority 5 items.			KASC		
5.1.3	Continue to advocate for funding processes that enhance the development of community skills such as long-term and rolling funded programs.	5.1.2		KASC		

5.2 Locally owned and operated Aboriginal and/or Torres Strait Islander businesses are considered when procuring works to deliver housing related services in Kowanyama.						
Item #	Action	Links	Dependency	Lead	Support	Target date
5.2.1	Develop policy to prioritise the procurement of local Aboriginal and Torres Strait Islander businesses with consideration to relevant legislation.	5.1.2		KASC		
5.3 Locally owned and operated Aboriginal and Torres Strait Islander businesses are provided with opportunities to build capacity and capability and registered with QBuild and Council.						
Item #	Action	Links	Dependency	Lead	Support	Target date
5.3.1	Encourage local Aboriginal and Torres Strait Islander businesses to become registered with QBuild.	5.1.2		KASC	QBuild	
5.3.2	Explore opportunities to raise awareness of requirements for QBuild Registration, and assist businesses to meet these where possible	5.1.2		KASC	QBuild	
5.4 Utilise local workforce to deliver housing related works.						
Item #	Action	Links	Dependency	Lead	Support	Target date
5.4.1	Refer to 5.2.1	1.4.1 5.1.2 5.1.3		KASC		

5.5 Council to consider building Government Employee Housing to be built by and leased from Council under long term agreements.						
Item #	Action	Links	Dependency	Lead	Support	Target date
5.5.1	Develop a business case that considers the feasibility and viability of building Government Employee Housing as a Council investment.			KASC		
5.6 Identify opportunities for locals to be trained and employed in Pest Control.						
Item #	Action	Links	Dependency	Lead	Support	Target date
5.6.1	Council's Environmental Health Department to develop a process for training interested community members in Pest Control.	5.1.1 5.1.2		KASC	QLD Health	
Priority 6 Appropriate and sustainable housing Housing in community to reflect the needs of the local terrain and climate						
6.1 Council to determine the design of new dwellings.						
Item #	Action	Links	Dependency	Lead	Support	Target date
6.1.1	Council to set the design principles for new dwellings	3.2.3 6.5		KASC		
6.1.2	Council to develop a suite of housing designs that meet community needs to inform all future construction.	3.2.3 6.5		KASC		

6.2 New house designs are informed by the tenant's housing need.						
Item #	Action	Links	Dependency	Lead	Support	Target date
6.2.1	Consider the feasibility and viability of pre-allocation for new constructions.	1.2 1.3 3.2.3 6.1.1	6.3.1 6.3.2	KASC, DHPW (Delivery)		Ongoing discussions.
6.3 Tenants will be provided a defined range of options for inclusion in the final design.						
Item #	Action	Links	Dependency	Lead	Support	Target date
6.3.1	Council to determine which design elements are open to tenant's choosing.		6.2.1	KASC	DHPW (RICD / RILID & Delivery)	
6.3.2	Develop a process for incorporating tenant's design choice into construction.		6.2.1 6.2.2	KASC	DHPW (RICD / RILID & Delivery)	
6.4 All overcrowded houses within our communities are identified, options are explored, and a program is created to address each situation in order of priority. This is to include, but not limited to, detached houses, plug-ins and additional toilet and bathroom facilities.						
Item #	Action	Links	Dependency	Lead	Support	Target date
6.4.1	Identify all overcrowded dwellings within the community and the extent to which they are overcrowded.	1.7		DHPW (Delivery)	KASC	Ongoing

6.4.2	Ensure all residents (permanent and long-term visitors) are identified as household members and are encouraged to complete social housing applications where required.			DHPW (Delivery)		Ongoing
6.4.3	Investigate which overcrowded dwellings are suitable for plug-in or extensions.		6.4.1	KASC	DHPW (Delivery)	
6.4.4	Suitable dwellings confirmed under 6.4.3 to be added to Capital Program in order of priority. Capital Program will be subject to regular review based on feedback from Council and available funding.		6.4.2 6.4.3	KASC	DHPW (RICD / RILID & Delivery)	
6.5 All new homes built in Kowanyama consider the unique location and are designed and delivered to have the least possible impact on our land and sea.						
Item #	Action	Links	Dependency	Lead	Support	Target date
6.5.1	All new constructions are situated on the block to utilise passive cooling principles.	6.1.1		KASC		
6.5.2	Solar electricity is considered as an option for new constructions	6.1		KASC		
6.5.3	Gain a deeper understanding of Ergon's First Nations Solar Program for Isolated Networks and submit an Expression of Interest if appropriate.	6.5.2		KASC	Ergon, DHPW	
6.5.4	Design Principles to include multiple electricity options including manual changeover switch for generator use.	6.1		KASC		

6.6 Develop a process to deliver affordable installation of compliant air conditioners for Kowanyama tenants. Discussions are to include social housing tenants installing air conditioners for an additional weekly amount to cover ongoing maintenance costs.						
Item #	Action	Links	Dependency	Lead	Support	Target date
6.6.1	Explore opportunities to develop or amend policy relating to air conditioning installation and ongoing maintenance.	6.1.1 1.6.1		DHPW (Delivery & PDSI)		TBD
6.6.2	Explore opportunities to skill local community members to become a trade-qualified refrigeration and air conditioning mechanic (Cert III) and obtain relevant licenses to install and maintain air conditioning and refrigeration units within the community.	6.6.1		KASC		
6.7 Utilise the upgrade / maintenance programs to develop a local response to chronic health conditions and ensure healthy homes under reformed Closing the Gap targets that acknowledge improved health outcomes from suitable housing.						
Item #	Action	Links	Dependency	Lead	Support	Target date
6.7.1	Identify opportunities to utilise current housing services and programs to reduce likelihood of poor health outcomes, including Rheumatic Heart Disease, and mitigate known risk factors.			KASC, DHPW (Delivery & PDSI)	QLD Health	
6.7.2	Identify overcrowded homes and explore a model to undertake priority maintenance activities in homes identified as being overcrowded to support enhanced health outcomes.	1.6.1	6.4.1	DHPW (Delivery & PDSI)	KASC	TBD upon completion of Action 6.4.1.
6.7.3	Develop and distribute communication materials for community education regarding timely maintenance reporting.			DHPW (Delivery & PDSI)	KASC, DHPW (E&P)	Ongoing

DHPW Acronym List

E&P	Engagement and Partnerships	FNHO	First Nations Home Ownership
RICD	Remote Indigenous Capital Delivery	RILID	Remote Indigenous Land and Infrastructure Delivery
PDSI	Program Delivery and Service Improvement	Delivery	Tenancy Services Property Services

Attachment: Housing Plan Governance Working Group – TOR



Terms of Reference

Housing Plan Governance Working Group
Kowanyama Aboriginal Shire Council

Department of Housing and Public Works and Kowanyama Aboriginal Shire Council

Purpose

The purpose of the **Housing Plan (formerly Local Housing Plan) Governance Working Group (the Working Group)** is for the Department of Housing and Public Works (DHPW) and Kowanyama Aboriginal Shire Council (KASC) to formalise the Housing Plan Governance Structure to support the delivery of the KASC Housing Plan Implementation Plan (the Implementation Plan).

Through bi-monthly meetings the Working Group will monitor the Implementation Plan actions which have been collaboratively developed, to work towards addressing the challenges, priorities and solutions outlined for KASC under six priority areas and associated key deliverables.

The Working Group supports healthy and empowered Aboriginal and Torres Strait Islander communities through shared leadership and local solutions.

Membership

Chair

- Senior Project Officer, Engagement and Partnerships, First Nations Housing and Homelessness, DHPW

Members

The Working Group is largely operational comprising of the following nominated representatives:

Kowanyama Aboriginal Shire Council

- Chief Executive Officer, Kowanyama Aboriginal Shire Council
- Executive Manager of Corporate & Financial Services, Kowanyama Aboriginal Shire Council
- Executive Manager of Roads, Infrastructure & Essential Services, Kowanyama Aboriginal Shire Council
- Executive Manager of Community Services & Cultural Heritage, Kowanyama Aboriginal Shire Council
- Executive Assistant, Kowanyama Aboriginal Shire Council

Department of Housing and Public Works

- Senior Project Officer, Engagement and Partnerships, First Nations Housing and Homelessness, DHPW
- Manager, Delivery – Tenancy Services, First Nations Housing and Homelessness, DHPW
- Manager, Delivery – Property Services, First Nations Housing and Homelessness, DHPW
- Senior Program Officer Remote Indigenous Capital Delivery, First Nations Housing and Homelessness, DHPW
- Principal Project Officer, Remote Indigenous Infrastructure and Land Delivery, First Nations Housing and Homelessness, DHPW
- Manager, First Nations Home Ownership, First Nations Housing and Homelessness, DHPW
- Manager, Program Delivery – Workforce Pathways Program, First Nations Housing and Homelessness, DHPW

Every **second meeting** the following additional representatives will be invited to attend:

- Mayor and elected council, Kowanyama Aboriginal Shire Council
- Director, Delivery, First Nations Housing and Homelessness, DHPW
- Director, Remote Indigenous Capital Delivery, First Nations Housing and Homelessness, DHPW
- Director, Remote Infrastructure and Land Delivery, First Nations Housing and Homelessness, DHPW

- Director, First Nations Home Ownership, First Nations Housing and Homelessness, DHPW
- Director, Program Delivery, First Nations Housing and Homelessness, DHPW
- Director, Engagement and Partnerships, First Nations Housing and Homelessness, DHPW

Guests

Guests who have accountability, or offer support or insights, for specific activities within the Implementation Plan may be invited to provide additional information for relevant items at the Working Group's discretion.

Proxy representation

Attendance of members at each meeting is required to support consistent approaches to collaboration. Well-briefed delegated representatives may attend only in exceptional circumstances.

Roles

The Group

The Working Group is responsible for planning, monitoring and evaluating the progress of priorities identified in the Implementation Plan that will deliver on our shared commitments to new ways of working to address local housing priorities on an annual or cyclical basis, to be determined by the Working Group.

Secretariat

The secretariat role will be undertaken by DHPW.

Meeting agenda and papers will be prepared by the secretariat and provided to the Working Group members at least 2 business days prior to the scheduled meeting date.

Minutes will be prepared by the secretariat and provided to group members as soon as practicable.

Functions and responsibility of the group

The Working Group will:

- Provide accurate updates on lead action items identified within the Implementation Plan.
- Discuss progress of identified priorities and collaboratively work to determine solutions.
- Discuss strategic issues of relevance in relation to the delivery of priority areas.
- Monitor and evaluate the successes and opportunities for improvement in the delivery of the Housing Plan Implementation Plan.
- Facilitate the development of subsequent Housing Plan and Housing Plan Implementation Plan iterations.

Meeting procedures

Frequency

Meetings will be held bi-monthly in person unless otherwise agreed upon, as outlined in the schedule below.

Bi-monthly

Meeting date	Meeting attendees
18 June 2025 09:00 – 10:00 am	Operational Staff
27 August 2025 10:00 – 11:00 am	Operational staff AND Kowanyama Aboriginal Shire Council AND First Nations Housing and Homelessness Program Directors (listed above in Membership)
27 October 2025 10:00 – 11:00 am	Operational Staff

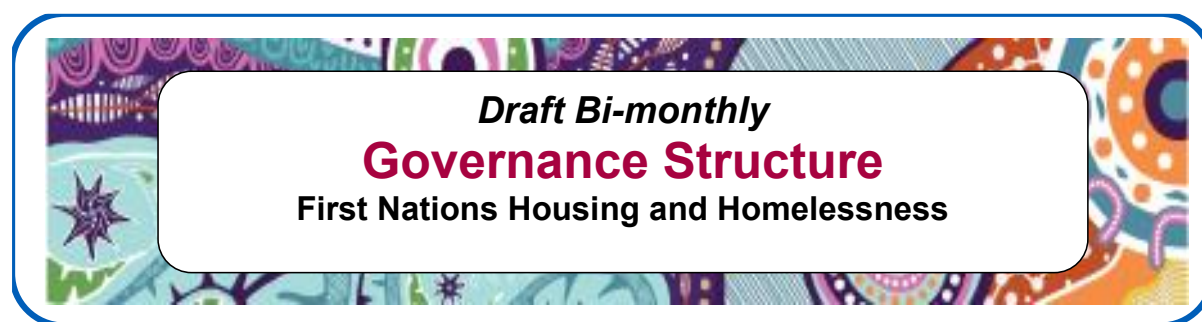
Pre-Meeting

- Chair to send out Implementation Plan Action Tracker to KASC and DHPW internal stakeholders 2 weeks prior to the scheduled Working Group meeting:
 - KASC will be sent a copy of the Implementation Plan Action Tracker via email to update or comment (as required) and email back to the chair no later than COB 3 business days prior to the scheduled Working Group meeting.
 - DHPW internal stakeholders will be emailed a link to the Implementation Plan Action Tracker to complete their updates live in the tracker document no later than COB 3 business days prior to the scheduled Working Group meeting.
- Chair will lock down the Implementation Plan Action Tracker from further updates 2 days prior to the meeting and incorporate KASC comments into the live tracker in preparation for the Working Group meeting.

Meeting protocols

- Responsible members will discuss the status of their Implementation Plan action updates during the meeting.
- All meetings will be minuted and the final meeting notes with associated actions distributed to attendees as soon as practicable.
- Meetings are underpinned by the principles of respect, collaboration, and community-led solutions towards Closing the Gap.
- Where possible the Working Group will try to avoid cancellation or postponing of meetings.

Appendix A



HOUSING PLAN (HP) GOVERNANCE WORKING GROUP

Frequency: Bi-monthly meeting – attendees differ for each twice monthly meeting (listed below).

Purpose: To monitor, review and provide accurate updates on action items within the HP Implementation Plan. FNHH stakeholders to inform and update HP Implementation Plan action items, and report on recent outcomes from all forums pertaining to the progression of HP Implementation Plan action items.

Bi-monthly meeting 1

DHPW

FNHH stakeholders (E&P to lead)
Cross-agency stakeholders as required

Council

CEO
Key staff

Bi-monthly meeting 2

DHPW

FNHH Program Directors
FNHH stakeholders (E&P to lead)
Cross-agency stakeholders as required

Council

Mayor
CEO
Key staff

DELIVERY MEETINGS

Frequency: Regular quarterly meetings, with additional meetings as determined by DHPW and Council.

Purpose: To foster information sharing, relationship building and clarity of roles and responsibilities of all parties. A forum to discuss and resolve tenancy and property challenges.

DHPW

Key Delivery representatives
(Property & Tenancy Services)

COUNCIL

Mayor or delegate
Executive Management Team
Key staff

JOINT OPERATIONAL MEETINGS

Frequency: Monthly / bi-monthly meeting.

Purpose: To discuss, plan and monitor housing and maintenance upgrades in community.

DHPW

QBuild (lead)
Delivery – Tenancy Services & Property Services
Remote Home Ownership
Occupational Therapists (Delivery / Program Delivery)

COUNCIL

Council operations team

4.3.1.a – Governance Update

Title:	Governance Monthly Update
Author:	A/ Manager Governance
Meeting Date:	23 September 2025

Key Items

Cultural Vault –

ILUA draft and consultation presentation supplied to Cameron Law (acting for AEA). Awaiting a consultation date in community.

AEA MOU –

MOU has been duly executed as between Council and AEA. Negotiations now progressing. Following Council's session at the May OM, management has written to AEA with respect to Council's position across all 6 projects and awaiting response.

Approved Contractor List Community Sessions

Council's Approved Contractor List is now live (closing 6 October 2025). The Governance/ Procurement Team hosted an information session on Monday 8 September for local businesses, providing support for completion of applications. Over 10 local businesses were directly contacted for support.

Cyber Security Awareness Community Sessions

Council provided various community sessions the week of 8 September on cybersecurity awareness. A session was also provided to Kowanyama Council staff and another is being hosted for Cairns staff.

Carbon Farming –

Following completion of consultant reporting on transition to LRF method, management is finalising a recommendations report which will be presented to Council by the end of 2025.

Councillor Registers of Interest –

Councillors are reminded of their duty to disclose any material changes to their personal circumstances via updated ROI. The Governance team is available to assist.

4.3.1.b – Finance Update

Title:	Finance Information Report
Author:	Executive Manager Corporate and Financial Services
Meeting Date:	23 September 2025

Key Items

Financial Report August 2025

The monthly Finance report for the month of August 2025 has been prepared as at **Attachment 1**

- Key points from the August 2025 YTD report are as follows:
 - net operating result (before depreciation) is a \$4,386K profit, which is **\$1,388K** better than budget
 - actual net operating income is \$8,858K which is **\$719K** better than budget
 - actual operating expenditure is \$4,472K which is **\$669K** better than budget
 - Net profit/(loss) (after depreciation) is \$2,068K surplus, which is **\$1,388K** better than budget
 - Untied Cash Funds balance is \$29,450K

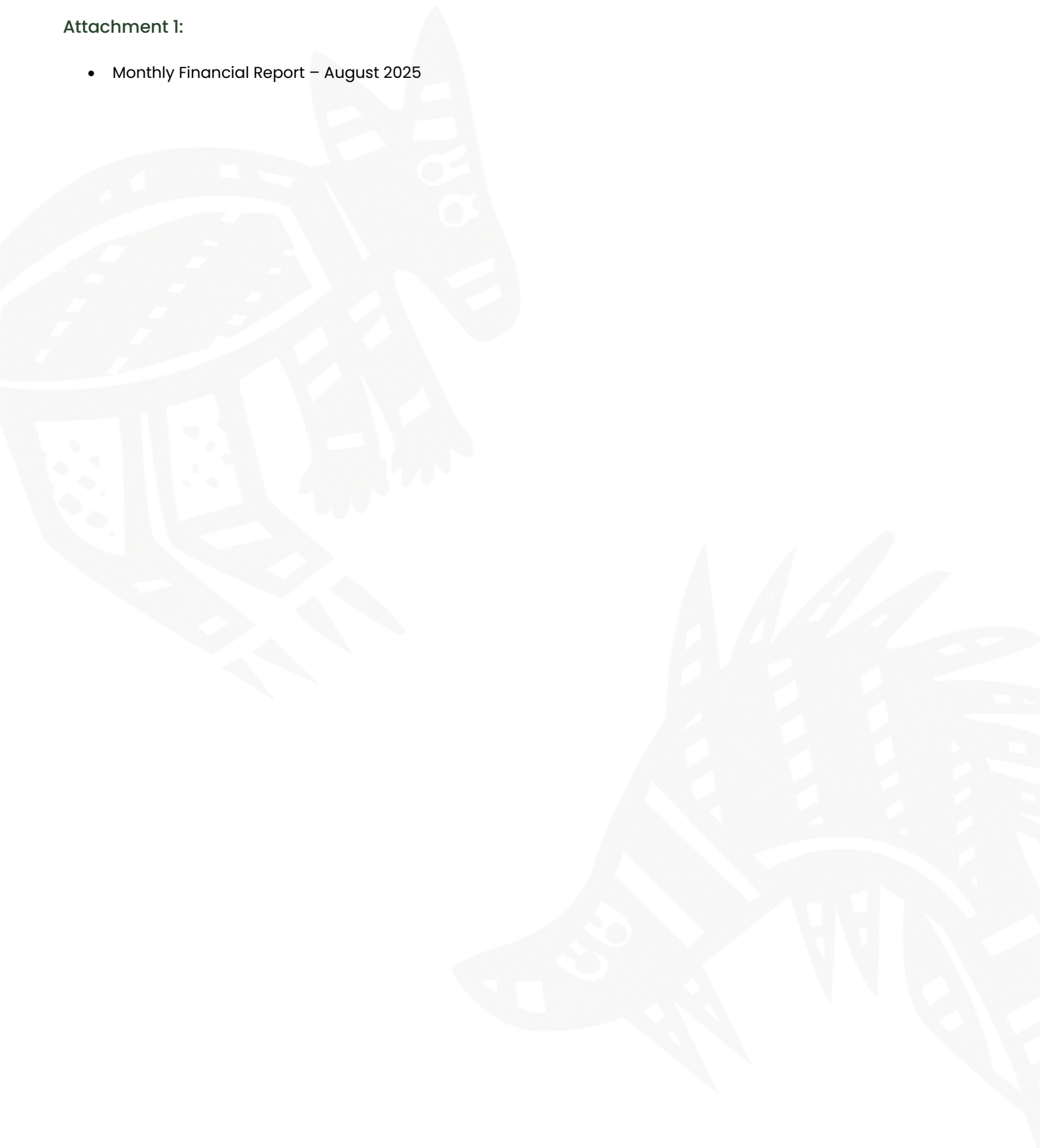
Recommendation:

That Council note the:

- Monthly Financial Report – August 2025

Attachment 1:

- Monthly Financial Report – August 2025



Financial Report August 2025





Financial Report August 2025

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Financial Summary	3
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Operating by Program	6
Capital by project	9
Statement of Financial Position & Cash	10

(all results are in \$)



Year to Date August 2025

Finance Summary

The YTD August 2025 financials show an actual surplus of \$2,067,794 compared to a budgeted surplus of \$679,558.

Favourable revenue variances arose for the General Purpose Financial Assistance Grant \$285,594, Interest Received \$179,881, Accommodation Revenue \$160,047, Rental Income \$56,728 and the Concrete Sales \$1,015,396. Additional favourable variances arose for Payroll costs \$666,963, mainly due to vacant positions, and Building Repairs & Maintenance \$103,818 and IT costs \$131,144 due to the timing of various projects. These favourable variances are partially offset by higher than budgeted Cost of Goods Sold \$466,044 mainly due to the higher volumes of concrete batching to date.

The balance of the operating variance is mainly due to the timing of revenue and expenditure against budget phasing.

Further details can be found in the Operating by Program section of this report.

Capital program works are progressing and all projects are within budget allocations.

Kowanyama Aboriginal Shire Council

Profit & Loss

Period ending - 31/08/2025

	Year to Date Actual	Year to Date Current Budget	Year to Date Variance to Current Budget	Full Year Current Budget
	\$	\$	\$	\$
Income				
Council Rates, Levies & Charge	694,642	628,000	66,642	628,000
Commissions & Fees Revenue	27,294	31,800	(4,506)	190,819
Aviation Landing Fees	68,421	95,832	(27,411)	575,000
Other Fees & Charges	0	832	(832)	5,000
Accommodation Revenue	345,033	184,986	160,047	1,109,920
Rental Income	189,610	133,332	56,278	800,000
Interest Received	353,213	173,332	179,881	1,040,000
Sale of Goods Revenue	1,229,070	198,206	1,030,864	1,039,250
Services Revenue	584,616	785,414	(200,798)	6,162,522
Aviation Fuel Revenue	80,076	108,332	(28,256)	650,000
Donations Received	0	0	0	15,000
Fuel Tax Credits	0	2,500	(2,500)	15,000
Other Income	59,230	50,000	9,230	200,000
Training Recoveries	60,000	0	60,000	100,000
State Government Grants - Operating	3,747,485	4,006,746	(259,261)	5,535,089
Commonwealth Government Grants - Operating	1,108,166	1,040,319	67,847	7,929,837
Internal Cost Recoveries - Sale of goods	227	290,164	(289,937)	1,741,000
Internal Cost Recoveries - Services	310,675	408,330	(97,655)	2,450,000
Total Income	8,857,760	8,138,125	719,635	30,186,437
Less Expenses				
Cost Of Goods Sold	923,670	457,626	(466,044)	2,745,784
Stock Adjustments & Stocktake variances	(1,002)	2,500	3,502	15,000
Wages - Permanent Staff	1,347,061	1,992,033	644,972	11,600,434
Superannuation	145,059	236,698	91,639	1,378,513
Recruitment & Relocation	4,560	24,166	19,606	145,000
Workers Compensation	31,694	44,860	13,166	269,354
Staff Education & Training	855	28,158	27,303	181,020
FBT	5,831	2,500	(3,331)	15,000
Training and Workcare Costs - recoverable	0	1,248	1,248	7,500
Employee Assistance Program	431	416	(15)	2,500
Audit Fees	16,826	19,164	2,338	115,000
Admin Expenses	2	2,166	2,164	13,000
Advertising Costs	0	7,664	7,664	38,500
Memberships & Subscriptions	35,688	21,016	(14,672)	126,150
Postage & Stationery	821	5,226	4,405	31,450
Staff Amenities	2,526	9,034	6,508	54,300
Hcp Purchased Goods	0	3,332	3,332	20,000
MV Expenses - Fuel	36,079	37,442	1,363	225,350
MV Expenses - Registration	514	2,600	2,086	15,650
MV Expenses - Running Costs	0	416	416	2,500
R&M - MV Expenses	25,647	50,152	24,505	341,000
Plant Fuel & Oil Expenses	0	82	82	500
Plant Hire	515	832	317	5,000
Consultants	64,844	129,016	64,172	774,165

Kowanyama Aboriginal Shire Council

Profit & Loss

Period ending - 31/08/2025

	Year to Date Actual	Year to Date Current Budget	Year to Date Variance to Current Budget	Full Year Current Budget
	\$	\$	\$	\$
Contractors	826,946	859,324	32,378	4,846,587
Legal Expenses	11,774	19,998	8,224	120,000
Accountancy Fees	35,500	20,000	(15,500)	120,000
Computer, IT & Network	19,598	150,742	131,144	954,500
Telephone, Fax & Printers	563	40,266	39,703	241,700
Cleaning	31,781	12,222	(19,559)	73,440
Freight	44,202	49,886	5,684	235,464
Security	1,766	3,332	1,566	20,000
Catering	41,793	33,674	(8,119)	216,650
Donations	170,000	2,500	(167,500)	115,000
Safety Equipment	1,307	14,068	12,761	84,500
Protective Clothing/Uniforms	4,000	14,418	10,418	86,600
Consumables/Materials	61,466	127,020	65,555	724,814
Electricity	42,738	86,836	44,098	521,106
Small Tools, Equipment And Furniture	39,555	96,736	57,181	580,500
Portable & Attractive Assets	0	6,676	6,676	37,600
Capital Assets expenditure	7,554	0	(7,554)	0
R&M - Roads & Infrastructure	0	1,666	1,666	10,000
R&M - Buildings	47,254	151,072	103,818	731,500
R&M - Plant & Equipment	91,367	91,236	(131)	547,500
R&M - Other	158,859	4,246	(154,613)	25,500
Travel Exps - Accommodation	1,723	26,868	25,145	153,700
Travel Exps - Airfares	20,093	52,504	32,411	333,500
Travel Exps - Car Hire/ Taxis/ Km'S	(12)	9,625	9,637	52,595
Travel Exps - Meals & Incident	15,570	28,491	12,921	159,050
Rent	30,486	24,248	(6,238)	145,500
ATM & Eftpos Fees, Bank Charges & Interest	5,276	8,332	3,056	50,000
Insurance	31,064	40,000	8,936	240,000
Fees & Charges	106	3,498	3,392	21,000
Licences	1,964	1,514	(450)	9,100
Rates & Taxes	0	6,666	6,666	40,000
Internal Cost Charges - Sale of Goods & Services	86,266	130,604	44,338	817,728
Internal Cost Allocation - Wages	0	(55,820)	(55,820)	(325,000)
Net Operating Expense	4,472,179	5,140,795	668,616	30,112,803
Net Operating Profit / (Loss)	4,385,581	2,997,330	1,388,251	73,634
Depreciation	2,317,787	2,317,772	(15)	13,906,723
Net Profit / (Loss)	2,067,794	679,558	1,388,236	(13,833,089)

Year to Date August 2025

Net Operating Results by Program

Office of the CEO						
Program		Actual YTD	Current Budget YTD	Variance to Current Budget	Full Year Current Budget	
Kowanyama Office	Deficit	(\$95,634)	(\$127,603)	\$31,969	(\$750,453)	
Councillor Costs	Deficit	(\$75,303)	(\$110,499)	\$35,196	(\$650,142)	
General Council	Deficit	(\$351,262)	(\$620,635)	\$269,373	(\$6,978,875)	
Arthur Beetson - Legends	Deficit	(\$208,664)	\$0	(\$208,664)	(\$200,000)	
KASC Events	Deficit	(\$3,647)	(\$16,250)	\$12,603	(\$65,000)	
Carbon Farming	Deficit	(\$199,346)	(\$133,117)	(\$66,229)	\$785,510	
Cleaning Services	Deficit	(\$14,553)	(\$39,977)	\$25,424	(\$233,146)	
Kowanyama Culture & Research Centre	Surplus	\$0	(\$25,421)	\$25,421	(\$149,731)	
Accommodation Facilities	Surplus	\$344,796	\$85,617	\$259,179	\$523,284	
TOTAL Office of the CEO		Deficit	(\$603,613)	(\$987,885)	\$384,272	(\$7,718,553)

Revenue is higher than budget for Interest Received \$180k and Accommodation Facilities \$202k. These are partially offset by unfavourable timing variances to budget for Carbon Farming expenditure and the Arthur Beetson event.

Corporate & Financial Services					
Program		Actual YTD	Current Budget YTD	Variance to Current Budget	Full Year Current Budget
Cairns Office & Finance	Deficit	(\$182,223)	(\$191,601)	\$9,378	(\$1,131,308)
Human Resources	Deficit	(\$96,443)	(\$147,344)	\$50,901	(\$821,071)
Governance	Deficit	(\$52,507)	(\$123,573)	\$71,066	(\$807,634)
Information, Communications & Technology	Deficit	(\$39,597)	(\$237,696)	\$198,099	(\$1,424,377)
Purchase Store	Deficit	(\$59,377)	(\$82,794)	\$23,417	(\$433,109)
Payroll Use Only	Surplus	\$0	\$0	\$0	\$0
Blue Cafe	Deficit	(\$2,246)	\$0	(\$2,246)	\$0
Kowanyama Cattle Co	Surplus	\$24,280	\$39,336	(\$15,056)	\$86,000
Cyber Security Awareness Support For Vulnerable Groups	Surplus	\$1,998	(\$20,000)	\$21,998	(\$17,000)
RMIT Mapping The Digital Gap	Surplus	\$0	\$0	\$0	\$0
FAGS - General Purpose	Surplus	\$562,697	\$277,103	\$285,594	\$4,433,649
Indigenous Councils Funding Program (Icfp)	Surplus	\$3,700,595	\$3,699,590	\$1,005	\$3,699,590
TOTAL Corporate & Financial Services	Surplus	\$3,857,176	\$3,213,021	\$644,155	\$3,584,741

The Financial Assistance Grant received to date is \$286k higher than budgeted. The balance of the variance is mainly due to vacancy savings and the timing of expenditure for legal, consultants and Information Technology projects.

Year to Date August 2025

Net Operating Results by Program

Community Services & Cultural Heritage

Program		Actual YTD	Current Budget YTD	Variance to Current Budget	Full Year Current Budget
Untied Funding Programs					
Centrelink	Surplus	\$10,273	(\$491)	\$10,764	\$0
Community Bus	Deficit	(\$139)	(\$13,882)	\$13,743	(\$81,095)
Mp Sport & Rec Facility	Deficit	(\$32,901)	(\$24,349)	(\$8,552)	(\$143,613)
Post Office	Deficit	(\$33,718)	(\$36,177)	\$2,459	(\$208,549)
NAIDOC	Deficit	(\$11,492)	(\$18,250)	\$6,759	(\$71,000)
Hcp/Medicare Payments For Aged Care	Surplus	\$46,016	\$11,552	\$34,464	\$70,465
Meals On Wheels (MOW)	Deficit	(\$20,817)	\$2	(\$20,819)	\$0
Aged Care CHSP	Surplus	\$3,222	\$4,099	(\$877)	\$33,084
Aged Care Rent	Surplus	\$3,920	\$1,334	\$2,586	\$8,000
Subtotal - Untied Funding Programs		(\$35,636)	(\$76,162)	\$40,526	(\$392,708)
Tied Funding Programs					
IAS RIBS	Deficit	(\$352)	\$774	(\$1,126)	\$4,632
Dept Of Emergency Services	Deficit	(\$866)	(\$1,080)	\$214	(\$6,500)
DETE Childcare	Deficit	(\$25,101)	(\$688)	(\$24,413)	(\$0)
DETE Vacation Care	Surplus	\$0	(\$56)	\$56	(\$0)
Child Care Hub Establishment	Deficit	(\$450)	(\$453)	\$3	(\$0)
Get Ready Queensland	Deficit	(\$2,485)	\$2	(\$2,487)	\$0
NIAA Kowanyama Playgroup	Deficit	(\$20,141)	(\$621)	(\$19,520)	\$0
IAS Sport & Rec	Deficit	(\$10,318)	(\$358)	(\$9,960)	(\$0)
Deadly Active Sport & Rec Program	Deficit	(\$8,941)	(\$648)	(\$8,293)	(\$0)
Kowanyama Men's Shed Operating Grant	Deficit	(\$14,236)	(\$8,841)	(\$5,395)	(\$51,556)
Doha Njcp 279	Surplus	\$256,845	\$201,740	\$55,105	(\$74,137)
Womans Shelter	Deficit	(\$50,335)	(\$2,079)	(\$48,256)	(\$0)
Women'S Meeting Place	Deficit	(\$59,815)	(\$22,945)	(\$36,870)	(\$127,425)
Ndia Community Connector Services	Surplus	\$779	\$0	\$779	\$0
Community Toolbox	Surplus	\$0	(\$2,994)	\$2,994	(\$17,964)
Queensland Community Support Scheme (Qcss)	Deficit	(\$7,134)	(\$13)	(\$7,121)	(\$1)
Chde Financial Emergency Relief Program	Deficit	(\$3,611)	\$0	(\$3,611)	\$0
Community Child Care Fund Restricted Program Expansion (CCCFR)	Deficit	(\$6,800)	(\$59,836)	\$53,036	(\$359,020)
Chde - Disaster Emergency Relief	Surplus	\$0	\$0	\$0	\$0
Our Learning Our Way	Surplus	\$0	(\$16,664)	\$16,664	(\$100,000)
Local Decision Making Body (LDMB)	Deficit	(\$12,156)	\$0	(\$12,156)	\$0
Health & Wellbeing Planning Activities	Deficit	(\$22,464)	(\$12,500)	(\$9,964)	(\$75,000)
Growing Indigenous Knowledge Centre	Deficit	(\$11,114)	\$0	(\$11,114)	\$0
The Future Is In Your Hands	Surplus	\$0	(\$11,372)	\$11,372	(\$68,254)
Subtotal - Tied Funding Programs		\$1,305	\$61,368	(\$60,063)	(\$875,225)
TOTAL Community Services & Cultural Heritage	Deficit	(\$34,331)	(\$14,794)	(\$19,537)	(\$1,267,933)

Year to Date August 2025

Net Operating Results by Program

Untied funding unfavourable variances arose for Meals on Wheels (\$21k) and MPC wages (\$7k). The Tied Funding Program variances are predominantly due to the timing of funding received and are monitored based on the period of the funding agreement which can span multiple years.

Roads,Infrastructure & Essential Services					
Net Operating Results by Program		Actual YTD	Current Budget YTD	Variance to Current Budget	Full Year Current Budget
Untied Funding Programs					
Council Houses / Buildings	Deficit	(\$968,155)	(\$1,051,891)	\$83,736	(\$6,116,315)
Building/ Carpenters	Deficit	(\$115,982)	(\$121,053)	\$5,071	(\$696,599)
Electrician	Deficit	(\$21,811)	(\$52,206)	\$30,395	(\$303,970)
Essential Services	Deficit	(\$349,008)	(\$300,828)	(\$48,180)	(\$1,786,591)
Parks & Gardens	Deficit	(\$78,306)	(\$230,871)	\$152,565	(\$1,349,185)
Roads	Surplus	\$9,860	(\$22,444)	\$32,304	\$279,867
Workshop	Deficit	(\$13,203)	(\$23,666)	\$10,463	(\$142,000)
Swimming Pool	Deficit	(\$11,376)	(\$30,533)	\$19,157	(\$181,380)
Heavy Plant	Surplus	\$173,987	\$171,754	\$2,233	\$1,030,500
Road Contractors Camp	Surplus	\$2,799	(\$1,246)	\$4,045	(\$7,500)
Airport	Deficit	(\$43,522)	(\$7,766)	(\$35,756)	(\$35,139)
Batching Plant	Surplus	\$294,162	\$20,414	\$273,748	\$122,466
QBuild Upgrade Program	Surplus	\$35,735	\$101,866	(\$66,131)	\$611,185
QBuild R&M Program	Surplus	\$44,141	\$87,928	(\$43,787)	\$527,571
Subtotal - Untied Programs		(\$1,040,678)	(\$1,460,542)	\$419,864	(\$8,047,090)
Tied Funding Programs					
QRA Counter Disaster Operations (CDO)	Surplus	\$0	\$0	\$0	\$0
Enhancing Local Government Biosecurity Capacity (ELGBC)	Deficit	(\$18,583)	\$0	(\$18,583)	\$0
Qld Health Public Health	Surplus	\$20,036	(\$20,592)	\$40,628	(\$117,120)
Nest To Ocean	Deficit	(\$727)	\$0	(\$727)	\$0
Daff - Indigenous Rangers Coastal Clean Up	Deficit	(\$8,988)	\$0	(\$8,988)	\$0
Indigenous Rangers	Deficit	(\$100,162)	(\$14,154)	(\$86,008)	(\$64,713)
Land & Sea Women Rangers Program	Deficit	(\$2,336)	(\$35,496)	\$33,160	(\$202,419)
Subtotal - Tied Funding Programs		(\$110,760)	(\$70,242)	(\$40,518)	(\$384,253)
TOTAL Road, Infrastructure & Essential Services	Deficit	(\$1,151,438)	(\$1,530,784)	\$379,346	(\$8,431,343)

Untied funding unfavourable variances arose for Essential Services (\$21k) mainly due to higher Repairs & Maintenance, Airport (\$36k) due lower landing fees and aviation fuel sales than budgeted and QBuild programs (\$110k) mainly due to lower volumes of work completed to date and timing of upgrades . The Tied Funding Program variances are predominantly due to the timing of funding received and are monitored based on the period of the funding agreement which can span multiple years.

TOTAL NET OPERATING RESULT	Surplus	\$2,067,794	\$679,558	\$1,388,236	(\$13,833,089)
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Capital	Surplus	\$10,375,756	(\$2,214,500)	\$12,590,256	(\$2,214,500)
TOTAL NET CAPITAL RESULT	Surplus	\$10,375,756	(\$2,214,500)	\$12,590,256	(\$2,214,500)

TOTAL NET RESULT	Surplus	\$12,443,550	(\$1,534,942)	\$13,978,492	(\$16,047,589)
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CAPITAL PROJECTS SCHEDULE as at 31/08/2025												
Project	PROJECT BUDGET			GRANT FUNDING			EXPENDITURE			Total project expenditure including commitments to 31/08/2025	Remaining Budget available as at 31/08/2025	
	Project Funding - Grant	Project Funding - Grant (variations)	Project Funding - COF	Project Total Budget	Grants Received upto 30/6/25	Grants Received 2025/26	Grants balance not yet received	Expenditure to 30/6/25	Expenditure 2025/26			Commitments 2025/26
	a	b	c	d = (a + b + c)	e	f	g = (a + b - e - f)	h	i	j	k = (h + i + j)	l = (d - k)
Remote Housing Program - round 1	2,139,037	485	0	2,139,522	1,925,134	0	214,389	2,139,522	0	0	2,139,522	0
Remote Housing Program - round 2	4,515,679		0	4,515,679	4,064,111	0	451,568	3,793,099	0	424,864	4,217,963	297,716
Subdivision Stage 1B	3,051,953		0	3,051,953	2,746,758	0	305,195	2,855,936	52,733	189,963	3,098,632	(46,679)
Women's Meeting Place Stage 1	313,000		0	313,000	313,000	0	0	284,865	0	0	284,865	28,135
Cultural Collection / Cyclone Vault	100,000		0	100,000	100,540	0	(540)	61,041	3,397	19,312	83,750	16,250
Workers Camp Feasibility Study	50,000		0	50,000	50,000	0	0	40,879	0	0	40,879	9,121
Kowanyama Hub Project	55,000	5,400	0	60,400	55,000	0	0	48,376	0	0	48,376	12,024
Lighting Upgrade at Sports Ground	415,000		0	415,000	207,500	0	207,500	0	0	0	0	415,000
Indigenous Knowledge Centre Establishment	60,000		0	60,000	60,000	0	0	77,280	0	0	77,280	(17,280)
W4Q 24-27 Kasc Welcome Sign	95,000		0	95,000	47,500	0	47,500	55,737	0	0	55,737	39,264
W4Q 24-27 Cyclone Resilient Museum Vault	465,000		0	465,000	232,500	0	232,500	0	0	0	0	465,000
W4Q 24-27 Kasc Administration Building Upgrades	1,500,000		0	1,500,000	750,000	0	750,000	75,895	23,614	20,354	119,863	1,380,137
W4Q 24-27 Kasc Staff Housing Upgrades	500,000		0	500,000	250,000	0	250,000	0	0	0	0	500,000
Remote Airstrip Upgrade Program (RAUP) Round 10	1,443,440		0	1,443,440	0	481,148	962,292	254,949	6,650	876,862	1,138,461	304,979
Five, Four Bed Detached Houses On Lot 81 (Schedule 2)	3,666,562		0	3,666,562	1,099,969	0	2,566,593	0	0	0	0	3,666,562
Four, Four Bed & 1 Six Bed Detached Houses On Lot 81 (Schedule 3)	4,147,584		0	4,147,584	1,244,275	0	2,903,309	0	0	0	0	4,147,584
Three, Four Bed & Two, Five Bed Detached Houses On Lot 81 (Schedule 4)	4,147,264		0	4,147,264	1,244,179	0	2,903,085	0	0	0	0	4,147,264
Three, Four Bed & Two, Five Bed Detached Houses On Lot 81 (Schedule 5)	3,371,655		0	3,371,655	1,011,497	0	2,360,158	0	0	0	0	3,371,655
Extensions To Four Detached Houses (Schedule 6)	3,000,000		0	3,000,000	0	900,000	2,100,000	0	0	0	0	3,000,000
Kowanyama Staff Housing Upgrades Lgssp 2024-28	1,069,122		0	1,069,122	320,737	0	748,385	0	0	0	0	1,069,122
Aerodrome Rehabilitation Upgrade KASC.0073.2425	7,950,275		0	7,950,275	2,385,083	0	5,565,193	0	0	0	0	7,950,275
QRA REPA KASC.0032 Town Sts	3,730,478		0	3,730,478	1,119,144	147,591	2,463,744	1,266,735	1,377,579	965,395	3,609,708	120,770
Magnificent Creek Bank Fortification Kasc.0036.2122	492,788		0	492,788	147,836	0	344,951	64,189	0	52,028	116,216	376,571
Magnificent Creek Bank Fortification section 1 KASC.0033.2122	1,243,444		0	1,243,444	373,033	0	870,411	16,478	0	439,800	456,278	787,166
Flood Mitigation Catchment A Swale Drain KASC.0034.2122	521,778		0	521,778	156,533	0	365,245	10,900	8,480	0	19,380	502,398
Magnificent Creek Bank Fortification section 2 KASC.0035.2122	779,663		0	779,663	233,899	0	545,764	28,400	59,150	0	87,550	692,113
Flood Risk Management Program (Frmp)	690,000		0	690,000	0	0	690,000	2,031	0	0	2,031	687,969
Qra Kasc.0037.2122D Rec	1,173,352		0	1,173,352	280,175	0	893,177	280,175	0	0	280,175	893,177
Qra Kasc.0038.2122 Town Sts	1,224,676		0	1,224,676	651,007	0	573,669	651,007	1,026,691	669,738	2,347,436	(1,122,760)
DRFA Flood Risk Management Program KASC.0042.2122	166,750		0	166,750	50,025	0	116,725	53,900	18,441	116,524	188,865	(22,115)
Qra REPA Rural KASC.0041.2223	7,565,188		0	7,565,188	6,900,421	0	664,768	7,199,221	0	0	7,199,221	365,967
DRFA REPA KASC.0045.2223	4,233,936		0	4,233,936	1,300,437	0	2,933,499	1,113,740	0	0	1,113,740	3,120,196
DRFA REPA Kasc.0044.2223	805,435		0	805,435	382,033	0	423,402	725,707	41,982	194,677	962,366	(156,931)
DRFA REPA Town Sts Kasc.0043.2223	1,607,539		0	1,607,539	594,884	0	1,012,655	766,367	1,915,288	1,062,834	3,744,489	(2,136,949)
Topsy Road Concrete Causeways	500,000		0	500,000	200,000	0	300,000	43,500	0	514,016	557,516	(57,516)
DRFA REPA & Betterment Kowanyama St KASC.0047.2223	1,895,060		0	1,895,060	568,518	0	1,326,542	138,500	25,306	1,879,162	2,042,968	(147,908)
DRFA REPA & Betterment Carrington St KASC.0048.2223	1,522,634		0	1,522,634	456,790	0	1,065,843	121,400	50,603	1,578,750	1,750,753	(228,119)
QRA REPA Topsy Rd KASC.0051.2324	10,650,318		0	10,650,318	3,471,867	0	7,178,451	3,580,239	703,898	1,016,306	5,300,443	5,349,875
QRA REPA Landing Rd KASC.0052.2324	5,989,012		0	5,989,012	1,796,704	0	4,192,308	444,272	132,848	1,581,095	2,158,215	3,830,797
QRA REPA Pormpuraaw Rd KASC.0053.2324	14,459,467		0	14,459,467	4,337,840	0	10,121,627	2,903,270	1,850,090	0	4,753,359	9,706,108
QRA REPA South Mitchell Rd KASC.0054.2324	2,544,931		0	2,544,931	1,152,182	0	1,392,749	196,512	83,852	916,376	1,196,740	1,348,191
QRA REPA Kowanyamvl Rd KASC.0055.2324	2,611,093		0	2,611,093	1,441,807	0	1,169,286	157,698	318,091	3,103,154	3,578,943	(967,850)
QRA Accessible Roads	0		0	0	0	0	0	34,521	0	0	34,521	(34,521)
REPA Pormpuraaw Road (Mitchell River - Alice River) KASC.0056.2324	8,428,476		0	8,428,476	2,528,543	0	5,899,933	1,002,675	2,734,188	2,912,349	6,649,212	1,779,264
REPA Pormpuraaw Road (Alice River - Coleman River) KASC.0057.2324	15,906,735		0	15,906,735	5,859,656	0	10,047,079	503,509	952,228	12,815,722	14,271,459	1,635,276
QRA Emergent Works FY25	724,881		0	724,881	0	0	724,881	198,004	510,707	16,170	724,881	0
QRA REPA Farm Access Rd KASC.0060.2324	280,874		0	280,874	84,262	0	196,612	12,281	4,764	137,775	154,819	126,055
QRA REPA South Mitchell Rd (Second Half) KASC.0061.2324	2,171,086		0	2,171,086	0	0	2,171,086	53,757	65,855	392,523	512,135	1,658,951
QRA REPA Sewer Treatment Plant Rd KASC.0062.2324	329,954		0	329,954	0	0	329,954	12,281	3,819	109,601	125,701	204,253
QRA REPA Inarjamb Rd KASC.0063.2324	321,814		0	321,814	0	0	321,814	16,791	(13,056)	52,027	55,763	266,052
QRA REPA Minthalajm St KASC.0064.2324	46,451		0	46,451	13,935	3,685	28,831	16,791	(12,121)	24,738	29,408	17,043
QRA DRFA Frmp Wp3 Round 2 KASC.0067.2122	690,000		0	690,000	207,000	0	483,000	0	0	0	0	690,000
QRA REPA Sealed Rds KASC.0068.2324	951,773		0	951,773	285,532	86,256	579,984	118,804	447,584	1,217,458	1,783,846	(832,071)
QRA REPA South Mitchell Road - Second Half KASC.0069.2324	1,109,882		0	1,109,882	500,526	0	609,355	17,183	0	0	17,183	1,092,699
QRA REPA Sewer Treatment Plant Road KASC.0070.2324	225,179		0	225,179	67,554	0	157,626	0	0	0	0	225,179
QRA REPA Inarjamb Road KASC.0071.2324	14,703		0	14,703	9,382	3,851	1,470	0	0	0	0	14,703
QRA 23-24 Betterment Sealed Roads KASC.0072.2324	1,299,132		0	1,299,132	0	0	1,299,132	0	0	12,778	12,778	1,286,354
Qra Emergent Works 2024 Kasc.0066.2324	0		0	0	0	0	0	0	537	0	537	(537)
R2R - LRCP Phase 4	248,240		0	248,240	148,944	0	99,296	256,338	(14,495)	18,295	260,138	(11,898)
TIDS ATSI 2023/24	363,680	(96,180)	0	267,500	267,500	0	0	203,500	0	0	203,500	64,000
TIDS ATSI 2024/25	363,680	96,180	0	459,860	429,421	0	30,439	429,421	(1,663)	0	427,758	32,102
TIDS ATSI 2025/26	363,680		0	363,680	0	0	363,680	0	12,411	201,030	213,442	150,238
Network Hardware Refresh	0	0	60,000	60,000	0	0	0	0	0	0	0	60,000
Sharpoint eDRMS	0	0	100,000	100,000	0	0	0	0	0	0	0	100,000
CCTV Migration	0	0	100,000	100,000	0	0	0	0	0	0	0	100,000
Asset Management Reserve - Renewals program	0	1,594,237	1,594,237	0	0	0	0	263,155	0	0	263,155	1,331,082
Fleet Renewals FY26	0	760,000	760,000	0	0	0	0	0	641,187	0	641,187	118,813
Fibre Upgrade - Store to Council Admin	0	200,000	200,000	0	0	0	0	0	0	0	0	200,000
Electronic Access Control (Door Locks)	0	100,000	100,000	0	0	0	0	0	0	0	0	100,000
Fleet Management System	0	140,000	140,000	0	0	0	0	0	0	0	0	140,000
Electronic Key Locking Cabinet	0	50,000	50,000	0	0	0	0	0	0	0	0	50,000
Stage 2 CCTV Upgrades	0	100,000	100,000	0	0	0	0	0	0	0	0	100,000
BBQ Trailer	0	35,000	35,000	0	0	0	0	0	0	0	0	35,000
Heavy Plant New & Renewals FY26	0	600,000	600,000	0	0	0	0	0	0	0	0	600,000
Parks and Gardens - Equipment Renewal Program	0	42,400	42,400	0	0	0	0	0	0	0	0	42,400
Parks and Gardens - Open Space Renewal Program	0	50,000	50,000	0	0	0	0	0	0	0	0	50,000
Sewer infrastructure replacement and renewal program	0	50,000	50,000	0	0	0	0	0	0	0	0	50,000
Ranger Container	0	88,000	88,000	0	0	0	0	0	0	0	0	88,000
Staff Housing	0	750,000	750,000	0	0	0	0	0	0	0	0	750,000
Oriners & Sefton Upgrades	0	188,000	188,000	0	0	0	0	0	0	0	0	188,000
	140,303,333	485	5,013,037	145,316,855	54,125,172	1,622,531						

Kowanyama Aboriginal Shire Council



Year to Date July 2025

Current Assets

	25/26
Cash At Bank & Onhand	46,046,637
Self Insurance Reserve	-
Trade & Other Receivables	2,621,993
Provision For Doubtful Debts	- 78,119
Inventories	748,613
GST Receivable	1,240,457
Accrued Income / Payments in advance	1,266,358
TOTAL CURRENT ASSETS	51,845,938

Non-Current Assets

Finance Leases	7,467,754
Prepaid Pastoral Leases	153,158
Security Deposits	17,500
<i>Property, Plant & Equipment (at written down value)</i>	
Buildings	34,378,009
Residential Housing	51,899,402
Plant & Equipment	790,583
Motor Vehicles	2,634,323
Furniture & Fittings	0
Roads, drainage, culverts	65,717,401
Water	7,354,557
Sewerage	10,127,608
Other Infrastructure	10,085,934
Works in Progress	22,081,108
Right of Use Asset	503,231
TOTAL NON-CURRENT ASSETS	213,210,570

TOTAL ASSETS

265,056,508

Current Liabilities

Trade Creditors	-	8,087,842
Accrued Expenses	-	1,346,628
Income Received in Advance		
Payroll & Other Creditors	-	5,438
Loan Liability	-	153,025
Provisions	-	875,288
Contract & Lease Liabilities	-	89,432
TOTAL CURRENT LIAB	-	10,557,653

Non-Current Liabilities

Loan Liability	-	809,165
Provisions	-	2,648,161
Lease Liability	-	461,017
TOTAL NC LIABILITIES	-	3,918,343

TOTAL LIABILITIES - 14,475,995

TOTAL NET ASSETS **250,580,513**

Equity

Asset Revaluation Reserve	116,237,018
Retained Earnings	134,343,494
TOTAL EQUITY	250,580,513

Cash Position

Total Cash At Bank & Onhand	\$	46,046,637
Tied Funds - Quarantined Operating	\$	2,379,983
Tied Funds - Quarantined Capital	\$	11,787,911
Tied Funds - Self-Insurance Reserve	\$	2,428,333
Operating Funds remaining	\$	29,450,410

Financial Sustainability Goal - 6 Months

	Months
Number of months covered - Statements	19.13
Number of months covered - Capital Grants Awaiting	13.66

Estimated Monthly Expenditure

Payroll - Budget	\$1,104,025
Materials and Services - Prior Year Actuals	\$1,051,213
Total per month	\$2,155,238

	Ageing	Trade Debtors & Other Receivables	Trade Creditors (Payables)
Current		\$ 2,147,825	\$ 7,798,239
30 Days		\$ 232,592	\$ 209,340
60 Days		\$ 132,144	\$ 36,181
90+ Days		\$ 109,431	\$ 44,083
Total		\$ 2,621,993	\$ 8,087,842

4.3.1.c – Human Resources Information Report

Title:	HR Monthly Information Report
Author:	Executive Manager Corporate and Financial Services
Meeting Date:	23 September 2025

HR Key items

New HR/Payroll system (Employment Hero)

Project Progress:

On Monday 1st September Employment Hero's Human Resource system was successfully launched, followed by the launch of a new time management system facilitated by iPads in 'kiosks' using the Clock Me In app on Monday 8th September.

All employees received on-site training for kiosk use and line managers received one-on-one training for time sheet approval.

Formal time capture for the first full pay period is scheduled for Wednesday 17th September, with payroll to be fully managed by Employment Hero on Wednesday 1st October.

Additional Human Resource Management modules, such as Performance Management and Recruitment, will follow from October 2025.

Recruitment

Position Title	Recruitment Process Stage
Administration Officer Traineeship	Recruiting
Carpentry Supervisor	Final Stages
Centrelink Officer	Shortlisting applications
Cultural Centre Support Officer	Shortlisting applications
Early Years Place Coordinator	Position under review
Manager Environmental Health	Shortlisting
Radio Announcer	On Hold
Ranger (Female) x 3 FTE equiv	Final Stages
Ranger Coordinator	Shortlisting
Station Hands Officer	Final Stages
Women's Shelter Support Worker	Final Stages

Current Workers Compensation Claims

- One claim currently in progress

4.4.1 – EMRIES Info Report

Title:	EMRIES Monthly Update
Author:	Executive Manager, Roads, Infrastructure and Essential Services
Meeting Date:	23 September 2025

Executive Summary

To provide Council with an update of activities undertaken by the Roads, Infrastructure and Essential Services Department within Council for the month of August 2025.

Building services

QBuild works

A busy month with both job cards and vacant maintenance. All outstanding OT upgrades complete. Contractors have been active in bringing materials into Community with the next 2 months being a busy period closing out vacant and NAHA projects. Fortnightly meetings established with Contractors to ensure program is fully delivered before planning begins for wet season.

Q-Build's 60-day age report is reducing through great work from Infrastructure Admin and Building Services Manager to close out and invoice older jobs.

Parks and gardens

Ongoing vegetation management, collecting up rubbish and debris around public areas etc. Works in open spaces, mowing and slashing as well as bulky rubbish collection. The team are very active in public spaces and Council facilities.

Airport

RPT Flight Movements

14 Skytrans Flights

30 Hinterland Flights.

Charter

27 Flights; 2 after hours/weekend callouts.

RFDS

28 Flights; 9 after hours/weekend callouts.

Fuel

13948L dispensed during August 2025.

87360L available as at COB 31/08/25.

No Fuel restrictions in place.

Current NOTAMs in place for increased bird hazards.

CASA surveillance audit completed with no safety concerns or improvement notices issued. Receipt of final audit report has been delayed to mid-September as per advice from CASA Audit Office.

NOTAM #	Description	Raised by	date	Outcome
C11/25	INCREASED BIRD HAZARD	YKOW	30/04/25	Ongoing management

Essential services

Routine and network maintenance works completed including;

- Sewer Pump station and Lagoon maintenance
- Water plant testing and analysis
- Regulatory reporting completed
- Multiple water leaks repaired across town

Pool and Splash Park returned to full operation, contractors completed work program of high-pressure cleaning, filter and pump repairs including new water analysing equipment. Implemented responsibility changes for the ongoing daily maintenance of the facility have improved the facility operations and water quality requirements

QBuild plumbing works completed and up to date.

Material separation areas have been established. Waste Officers have begun planting boundary areas with local plant trimmings.

Roads

The Kowanyama Infrastructure Program (comprised of DRFA and non-DRFA projects) is progressing across several work packages. Over the month of May/June, progress has picked up with mobilisation of various contractors to begin the work program.

The Program remains largely on schedule, with proactive measures in place to mitigate current and emerging challenges. The upcoming month will focus on the delivery of both the sealed and unsealed roads packages. Preparations are being made for the construction season of April – December 2025 which will see many projects being delivered concurrently within the town and on rural roads.

Speed hump and safety program will progress to installation in Kowanyama St and Chapman Rd.

Project Management

Upgrades & Maintenance Staff Housing

Multiple RFQ and Tender documents have been released for pricing to contractors and via Localbuy, including;

- 21A,B,C Tulathulum St
- 45A,B,C Chapman Road
- 43 Chapman Rd
- 29 Kowanyama St
- 11a Wulerr St
- 22b Koltmomum St

Other targeted capital projects have also been fully scoped and are under RFQ, including

- Post Office Upgrade
- Building Services Office fit out
- Carpenters Shed refurbishment
- Ranger Facility upgrades

Administration Office Refurbishment

Tender has closed and project team in negotiation with selected tenderer on the final design and project implementation plan. Project remains on track.

Water Infrastructure Upgrades

Process review and detailed design tender has been awarded to ARUP. The kick start meeting to be held online late September ahead of site visits to refine scope and design of water treatment plant upgrades.

Crucial Access Links (QRA)

Project has kicked off with the establishment of the temporary taxiway and temporary lighting for night ops. Program of works is progressing very well and on track. Full closure of aerodrome will take place on the weekend of 27th September, with full runway reseal taking place. RPT and other stakeholders are aware of works, arrangements are in place for emergency situations with good lines of communication to all providers.

Dwelling Design Project

The POD team have completed the design principles and will attend Community on the 22nd/23rd September to complete another round of Community consultation to garner feedback on the design principles and concept house design. The team will also present further details to Council at the OCM in September.

MIIFF Variation

KASC have been successful in seeking a scope variation of the MIIFF funding package through the Department of Sport, Racing and Olympic and Paralympic Games. The funding will now be pushed across to undertake refurbishment of MPC facilities (Stage area/Toilets) and the Community Pool Area (Toilets, Basketball rings, Park equipment). Works are set to begin mid late September.

Kowanyama Welcome Signs

The welcome to Kowanyama signs been fully installed and look great.









4.4.2.a – EOI Kowanyama Airport Cafe

Title:	EOI Airport Cafe – Licence Agreement
Author:	Executive Manager, Roads, Infrastructure and Essential Services
Meeting Date:	23 September 2025

Recommendation: That Council resolve to award EOI KASC-2025-034 (Kowanyama Airport Café / Kiosk) to Tandy Treats (ABN 645 993 915) for a period of one (1) years, with an additional year possible at Council's discretion, and enter into a license agreement with the successful applicant of the Kowanyama Airport Cafe (being Lot 51 on SP272070), and delegate power and authority to the Chief Executive Officer to do all things necessary to bring effect to these arrangements and to pay invoices thereunder.

Summary

An Expression of Interest (EOI) was advertised on Council's website for 21 days seeking interest from suitable qualified and experienced persons or businesses to provide café services via a licence to the Community of Kowanyama.

At EOI Closing Date 5 June 2025 Council received two (2) responses from:

- Tandy Treats
- Dawn Grainer

The EOI responses were evaluated with successful responder being Tandy Treats. Tandy Treats EOI was extremely comprehensive and addressed all criteria requirements, including the provision of supporting documents.

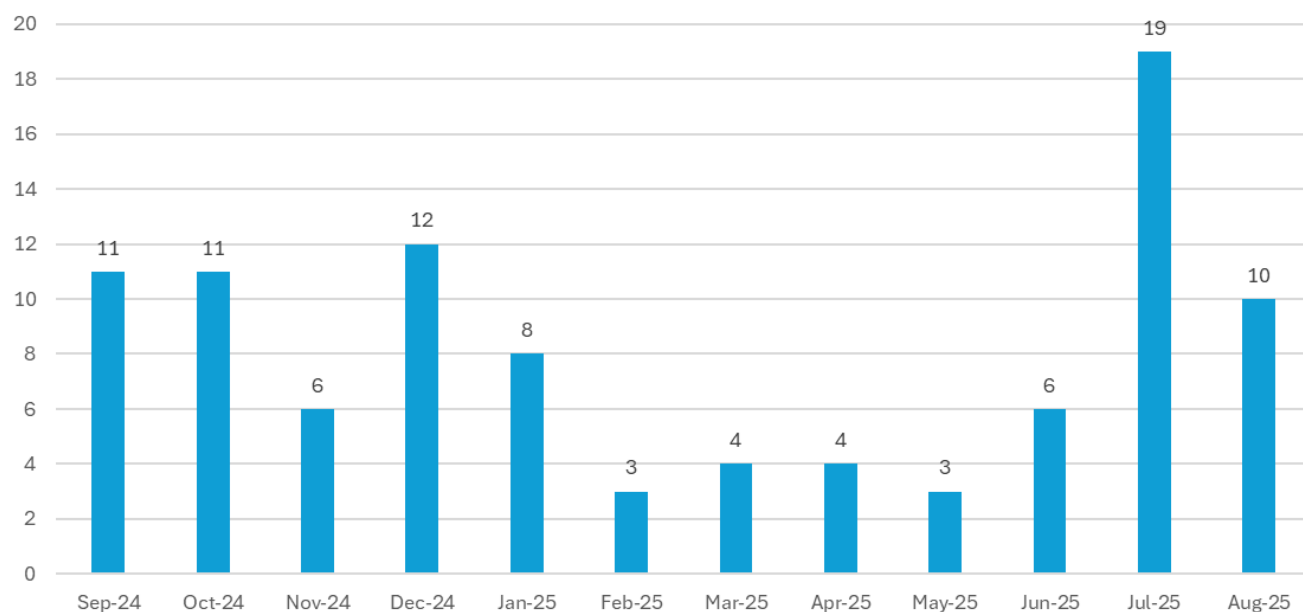
Recommendation: That Council resolves to award Tandy Treats as the successful responder for the Kowanyama Airport Café / Kiosk under a Licence Agreement with Council.

4.5.1 – Community Services and Cultural Heritage Report

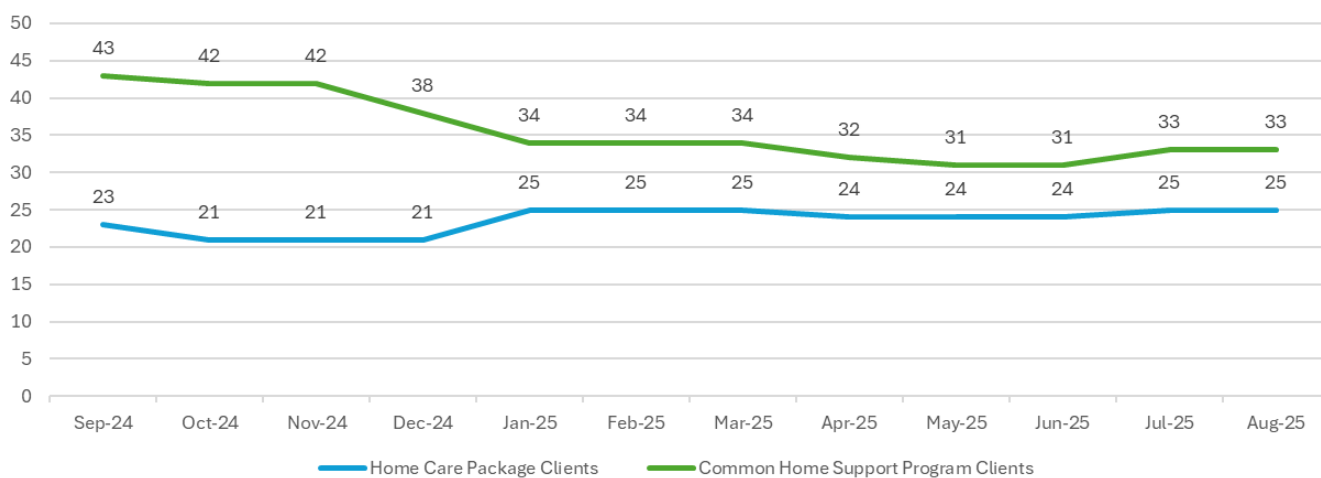
Title:	Community Services and Cultural Heritage Monthly Update
Author:	Executive Manager Community Services and Cultural Heritage
Meeting Date:	23 September 2025

1. Women's Shelter

Attendance statistics for the last 12 months:

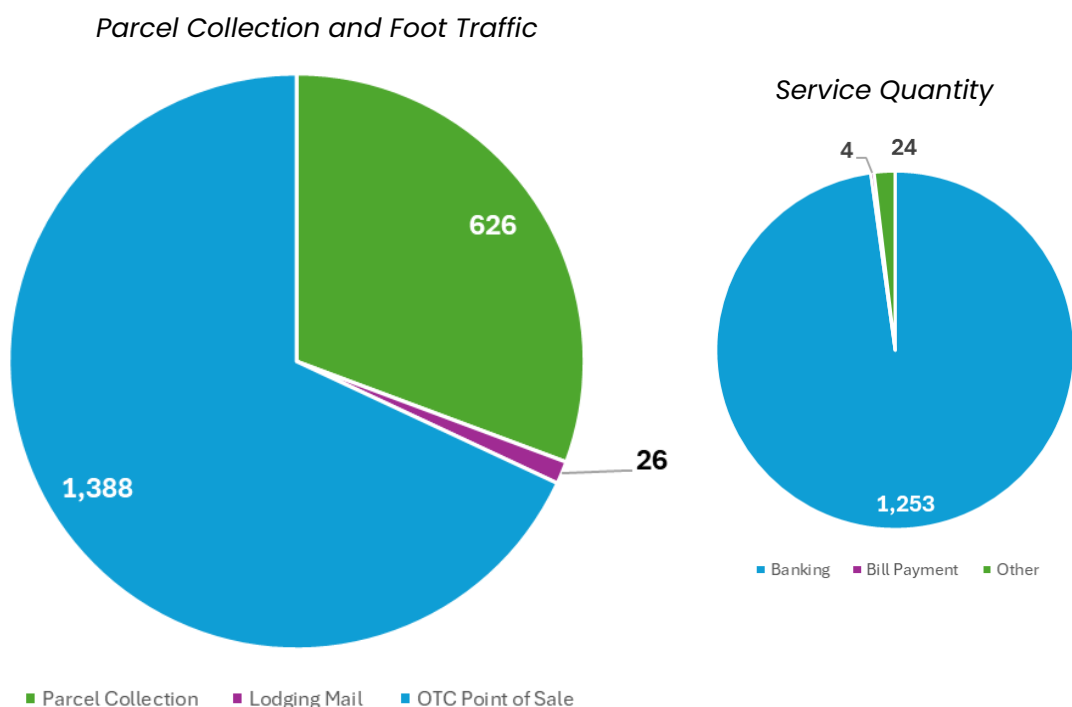


2. Aged Care



3. Post Office

The month of August saw 2,049 customers access services (excluding the ATM), up 1% from last month.



* These statistics do not include:

- *Parcels and letters that don't get scanned*
- *Power card transactions*
- *Banking paperwork customers, e.g. those with issues accessing their account, identification documents, etc.*

4. Women's Group

Women's Group spent a lot of time working on the NAIDOC events, including selling tickets, seeking award nominations, and general set-up of the events.

Dr Amelia Britton also attended community and held some Well-being meetings, with topics including Understanding Crisis, and Grief and Loss. A group of ladies also travelled on-country to hold organic yarnning sessions as part of the visit.

5. NAIDOC

The NAIDOC Family Fun Day, held on Wednesday 10 September, saw many children having a great time on the rides and replenishing themselves with the BBQ. Many parents also came down to watch the fun, listened to entertainment and enjoyed a kup-murri cooked by the school, with assistance from Council Rangers and Parks and Gardens, and the night was topped off by a fantastic fireworks display. Thanks is extended to the Kowanyama Community Support Organisation (previously KSRA) for their contribution to the rides, entertainment and the fireworks.



The NAIDOC Ball was held on Saturday 13 September at the MPC. Guests were treated to a three-course meal, and a solo dance performance by Toshianna Josiah, followed by entertainment and dancing. Special thanks to the Sponsors of the event: Lackon, CEQ, Queensland Police Service, Kowanyama Community Support Association, and Apunipima.

Award recipients for the 2025 NAIDOC, as nominated by community members, were:

- Female Elder of the Year: Cr Coralie Lawrence
- Male Elder of the Year: Wesley Barney
- Youth of the Year: Gloria David
- Community Person of the Year: Ian Butterworth
- Caring for Country Award: Fitzroy Lawrence

The Mayor's choice for Best Dressed Male and Female on the night was:

- Male: Jacob Aidan Junior
- Female: Hailee Banjo

