

Kowanyama Aboriginal Shire Council

Council Meeting Agenda



Tuesday, 27 January 2026, 10:00 AM – 3:00pm

Kowanyama Chambers and Cairns Boardroom

1. Welcome
2. Apologies / Conflict of Interest
3. a. Minutes from the Previous Meeting (November Special and November OM 2025)
b. Action Items
4. Reports

4.1. Councillor Portfolio Updates – VERBAL UPDATE

4.2. Chief Executive Officer

- 4.2.1. Information Report – Monthly Update
- 4.2.2. Agenda reports
 - a. Asset Disposal (Silent Auction Items)
 - b. ALGA Call for Motions
 - c. Arthur Beetson Foundation
 - i) Sponsorship Proposal
 - d. Councillor Remuneration
 - i) Correspondence from Chair QLD Local Government Remuneration Commission
 - e. Clean Up Initiative
 - i) Proposal
 - f. Kowanyama State School
 - i) Request for financial support

4.3. Executive Manager Corporate and Financial Services

- 4.3.1. Information Report: Monthly Update
 - a. Governance
 - i) Governance Calendar 2026
 - ii) Q2 Annual Operation Plan Updates
 - iii) EOY Cattle Summary
 - b. Finance
 - i) January 2026 Finance Report
 - c. Human Resources
 - d. Contractual Arrangement Report
- 4.3.2. Agenda Reports
 - a. Sole/Specialised and Confidential Supplier – Tropical Fire Technologies

4.4. Executive Manager Roads, Infrastructure and Essential Services

- 4.4.1. Information Report: Monthly Update

4.5. Executive Manager Community Services

4.5.1. Information Report: Monthly Update

5. Other Business

6. Closed Business



Kowanyama Aboriginal Shire Council

December Council Meeting Minutes

16 December 2025, 10:15AM – 12:41PM

Cairns Boardroom

Table of Contents

1.	Opening/Welcome	3
2.	Conflicts of Interest.....	3
3.	Previous Minutes / Action Items.....	4
4.	Reports.....	4
4.1.	Mayor, Deputy, and Councillor Updates	4
4.2.	Chief Executive Officer.....	4
4.3.	Executive Manager Corporate and Financial Services	5
4.4.	Executive Manager Roads, Infrastructure and Essential Services.....	7
4.5.	Executive Manager Community Services and Cultural Heritage.....	7
5.	Other Business.....	7
6.	Closed Business.....	7

Present

Cairns Boardroom

Cr. Territa Dick (Mayor)
Cr. Teddy Bernard (Deputy Mayor)
Cr. Charmaine Lawrence
Cr. Coralie Lawrence
Mark Crawley – Interim Chief Executive Officer
Joe Cristaldi – Executive Manager Corporate and Financial Services
Chris McClaughlin – Acting Manager Governance
Bella Jacob – Executive Assistant

Remote (via teams)

Cr. Richard Stafford
Dan Dixon – Executive Manager Roads, Infrastructure and Essential Services
Paula Auld – Acting Executive Manager Community Services

1. Opening/Welcome

Meeting commenced at 10:15AM.

Mayor welcomed the Councillors and Executive Team to the December Council Meeting, paid respects to Traditional Owners and Elders (past and present).

Cr Coralie Lawrence opened with a prayer.

2. Conflicts of Interest

Councillors advise that there is no Conflict of Interest to be declared.

Apologies

None.

3. Previous Minutes / Action Items

a. Previous Minutes

RESOLUTION: Minutes (November 2025 Ordinary Meeting)

Minutes from the Ordinary Council Meeting 25 November 2025 to be adopted as true and accurate.

Moved: Cr. Territa Dick
Seconded: Cr. Coralie Lawrence

CARRIED

RESOLUTION: Minutes (November 2025 Special Council Meeting)

Minutes from the Special Council Meeting 17th November 2025 to be adopted as true and accurate.

Moved: Cr. Teddy Bernard
Seconded: Cr. Charmaine Lawrence

CARRIED

b. Action Items

Action Items register was noted and tabled.

4. Reports

4.1. Mayor, Deputy, and Councillor Updates

Mayor provided summary on activities heading into the festive season noting:

- Mayor attended virtual meetings with Judith Meiklejohn of Orange Sky.
- Mayor and CEO held further meetings with OIC Damien Carrol and Wendy Wust of the Justice Group in relation to key community safety issues.
- Deputy Mayor attended the State Emergency Services Graduation.
- Cr Lawrence is in discussions with Church representatives in relation to the old laundromat.

Action: Dan Dixon to have further discussions with Cr Stafford in relation to yard clean-up of vulnerable individuals.

Action: CEO to coordinate evacuation plan for palliative care patients. CEO to coordinate with Police and Clinic in regards to a vulnerable persons register.

Action: CEO to liaise with Asset Manager to determine if Cr Charmaine Lawrence's request for a Council supplied vehicle can be granted to enable her to perform her housing portfolio role.

4.2. Chief Executive Officer

4.2.1. Information Report

Mark Crawley (Interim Chief Executive Officer) presented the CEO report to Council. Information report was noted by Council.

Action: Peak Services Reporting on Grants Management to be included in OGM Reports quarterly.

4.2.2. Agenda Reports

a. Closing the Gap funding priorities

RESOLUTION: That Council resolve to prioritise the following two (2) projects in Closing the Gap funding:

1. Kowanyama Enterprise Accommodation Project
2. Women's Shelter Upgrades Project

Moved: Cr. Coralie Lawrence
Seconded: Cr. Teddy Bernard

CARRIED

Action: Funding to be sourced for Men's Shed upgrades

b. Ordinary General Meeting Date – February 2026

RESOLUTION: That Council amends the meeting date for the February meeting from 24th February to 17th February 2026 and advertise the change as required under the Local Government Regulation.

Moved: Cr. Teddy Bernard
Seconded: Cr. Charmaine Lawrence

CARRIED

c. Attendance at Forum – February 2026

RESOLUTION: That Council authorise the attendance of the Mayor and Deputy Mayor to the Savanna Fire Forum and National Indigenous Carbon Forum on 24th February 2026.

Moved: Cr. Charmaine Lawrence
Seconded: Cr. Coralie Lawrence

CARRIED

Cr. Territa Dick left the meeting at 10:47am. Cr. Territa Dick returned to the meeting at 10:49am

d. Memorandum of Understanding – Rise Ventures

RESOLUTION: That Council authorise the Chief Executive Officer to sign the Memorandum of Understanding with RISE Ventures, subject to legal services first reviewing and providing comment, and inclusion of performance KPI reporting for Rise.

Moved: Cr. Charmaine Lawrence
Seconded: Cr. Teddy Bernard

CARRIED

Cr Stafford against

Action: CEO to clarify Rise contract performance reporting in the Memorandum of Understanding.

4.3. Executive Manager Corporate and Financial Services

4.3.1. Information Report

a. Governance Update

Dr Chris McLaughlin (Acting Manager of Governance) presented the Governance report to Council. Information report was noted by Council.

b. Finance Information Report

Joe Cristaldi (Executive Manager Corporate and Financial Services) presented the November 2025 Finance report to Council. Information report was noted by Council.

c. Human Resources Information Report

Joe Cristaldi (Executive Manager Corporate and Financial Services) presented the HR report to Council. Information report was noted by Council.

4.3.2. Agenda Reports

a. Policy and Procedures

i. Vehicle Hire Policy September 2019

RESOLUTION: The Council resolves to repeal KASC-ADMIN-016: Vehicle Hire Policy.

Moved: Cr. Teddy Bernard
Seconded: Cr Charmaine Lawrence

CARRIED

Mark Crawley left the meeting at 11:16am. Mark Crawley returned to the meeting at 11:21am

ii. Vehicle Usage Policy

RESOLUTION: The Council resolves to adopt Vehicle Usage Policy KASC-ADMIN-032.

Moved: Cr. Teddy Bernard
Seconded: Cr Territa Dick

CARRIED

Dr Chris McLaughlin left the meeting at 11:25am to manage a potential conflict of interest as an Approved Contractor. Dr Chris McLaughlin returned to the meeting at 11:34am.

iii. Procurement Policy

RESOLUTION: The Council resolves to adopt minor amendments to existing Procurement Policy KASC-STRAT-009.

Moved: Cr. Charmaine Lawrence
Seconded: Cr Teddy Bernard

CARRIED

4.4. Executive Manager Roads, Infrastructure and Essential Services

4.4.1. Information Report

Dan Dixon, (EMRIES) presented EMRIES Information report to Council. Information report was noted by Council.

Action: Dan Dixon to provide Veterinary Report at January 2026 Ordinary General Meeting.

Action: CEO to advise how to contact Skytrans to arrange local fare scheme fares

4.5. Executive Manager Community Services and Cultural Heritage

4.5.1. Information Report

Paula Auld, (Acting Executive Manager Community Services) presented EMCSCH Information report to Council. Information report was noted by Council.

Action: CEO and Paula to take steps to gain back accreditation for the women's shelter.

Action: Contractor to be engaged to assist Paula with reporting for aged care.

Action: Find a resolution for IT issues in regards to Centrelink

Mayor provided final remarks to thank everyone for their efforts for 2025, wished everyone a safe and relaxing Christmas, and was looking forward to seeing everyone in 2026.

5. Other Business

- Nil

6. Closed Business

RESOLUTION: Pursuant to section 254J(3)(e) of the *Local Government Regulation 2012* (Qld), Council resolved to close the meeting to discuss legal advice.

Moved: Cr Teddy Bernard

Seconded: Cr Charmaine Lawrence

CARRIED

No resolution required.

Ordinary Meeting closed: 12:41pm



KASC ACTION ITEMS REGISTER

Meeting Type	Month	Year	Subject	Action Item	Lead Officer	Current Progress	Current Status	Target Date for Completion
Council Meeting	February	2023	Planning Scheme	AMG to ensure new Planning Scheme consider new cemetery area	EMCFS	<p>June 2025: Funds have been secured through the Scheme Fund and Council has requested a quote and a scope of works to implement the planning scheme.</p> <p>Aug 2025: Engaging contractor to undertake works.</p> <p>Nov 2025: Contractor engaged and looking to hold early discussions with Council in Dec/January.</p>	In progress	
Council Meeting	February	2025	RISE Meeting	Chief Executive Officer to contact RISE to ascertain details around fees to support small business establishment	CEO	<p>A meeting has been arranged between CEO and RISE in Cairns on Monday 15th December. Update to be provided at the Council Meeting on the 16th December.</p> <p>Dec 2025 CEO to clarify RISE contract performance reporting in the Memorandum of Understanding.</p>	In progress	
Council Meeting	May	2025	Local Housing Plan	CEO to organise a July Governance Meeting to commence implementation plan for Local Housing	CEO	Meetings have been held with Department and First Nations Housing in October and December. These will be on-going and actions completed in accordance with the Implementation Plan	In progress	
Council Meeting	June	2025	RISE - Recruitment	CEO to meet with RISE to ensure recruitment process provides post recruitment feedback to candidates.	CEO	A meeting has been arranged between CEO and RISE in Cairns on Monday 15th December. Update to be provided at the Council Meeting on the 16th December	In progress	
Council Meeting	September	2025	Men's Shed	CEO to action capital works at the Men's Shed to make it fit for purpose	CEO	<p>Nov 2025 - Capex information provided in EMRIES information report - funding bodies to be approached for support</p> <p>Dec 2025 - Funding to be sourced for upgrades</p>	Open	
Council Meeting	September	2025	Post Office	EMCSCH to investigate whether Council is able to sell Australia Post Shop products out of the Post Office like many regional stores.	EMCSCH		Open	
Council Meeting	October	2025	Qld Health	CEO to draft letter to QLD Health to outline community issues around airlifting patients promptly.	CEO	<i>N.B. CEO to obtain additional information from Mayor Terri and draft letter to Health.</i>	In progress	
Council Meeting	October	2025	Meeting - Community Safety	CEO to arrange a meeting with the Justice Group and Local Police to discuss key community safety issues.	CEO	Meeting request has been forwarded to the Police and Justice Group. An update will be provided to Councillors at the December Meeting if this is achieved prior to the December Meeting in Cairns.	In progress	
Council Meeting	October	2025	Community Health and Yard Maintenance	Community Health and Yard Maintenance Communication - CEO to draft and distribute a letter to residents regarding yard tidy and health issues to support Councillor Charmaine's community engagement efforts.	CEO	CEO is preparing a series of Cyclone Season awareness notices for distribution through community groups, notice boards, Council Website and Social Media. We will also prepare a Video Segment with Mayor to encourage Community Clean-up for Cyclone Season preparation.	In progress	
Council Meeting	October	2025	Vehicle Hire Policy	GO to review and amend current Vehicle Usage Policy regarding personal use of council vehicles and present to Council in November OM for comment and endorsement	GO	<p>Nov 2025: Currently in development. GO liaising with Council Insurance brokers on appropriate insurance coverage for hire capacity - as Council is not currently insured to hire vehicles as standard car hire. Recommendation will be presented in December's OM.</p> <p>Dec 2025: Agenda report submitted to Dec OM</p>	In progress	



KASC ACTION ITEMS REGISTER

Meeting Type	Month	Year	Subject	Action Item	Lead Officer	Current Progress	Current Status	Target Date for Completion
Meeting				Council in November OM for comment and endorsement		Standard car hire. Recommendation will be presented in December's OM. Dec 2025: Agenda report submitted to Dec OM	On Hold	
Council Meeting	November	2025	Register of Interests	Cr. Dick to complete Form 3 – ROI Updates to reflect Chairperson position with TCICA.	GO	Dec 2025: Update has been included in Governance Info report	Open	
Council Meeting	November	2025	Council Meeting Dates 2026	GO to ensure notation is made on the published meeting date post advising that location may vary due to ongoing renovations at the Council Office.	GO	Dec 2025: Update has been included in Governance Info report	Open	
Council Meeting	December	2025	Vulnerable Individuals	EMRIES to have discussions with Cr Stafford in relation to yard clean up of vulnerable individuals by Council	EMRIES		In progress	
Council Meeting	December	2025	Evacuation Plan	CEO to coordinate evacuation plan for palliative care patients. CEO to coordinate with Police and Clinic in regards to a vulnerable persons register.	CEO		In progress	
Council Meeting	December	2025	Councillor Use of Council Vehicle	CEO to liaise with Asset Manager to determine if Cr Charmaine Lawrance's request for a Council supplied vehicle can be granted to enable her to perform her housing portfolio role.	CEO	Jan 2026: Resolution to be put to OM if decline or approve allocation of vehicle	In progress	
Council Meeting	December	2025	Grants Management Reporting	Grants Management Reporting	CEO	CEO to request quarterly reporting on Grants Management from Peak Services to present at OM.	Open	
Council Meeting	December	2025	Veterinary Report	EMRIES to provide Veterinary Report at January 2026 Ordinary Meeting.	EMRIES		Open	
Council Meeting	December	2025	Veterinary Visits	CEO to advise how to contact Shytrans to arrange local fare scheme fares for visits	CEO		Open	
Council Meeting	December	2025	Women's Shelter	CEO and Paula Auld to take steps to gain back accreditation for the women's shelter	CEO & EMCS		In progress	
Council Meeting	December	2025	Aged Care	CEO and Paula Auld to engage contractor for aged care reporting.	CEO & EMCS		In progress	
Council Meeting	December	2025	Centrelink	CEO and Paula Auld to take steps to find a resolution to IT issues for Centrelink services delivery	CEO & EMCS		In progress	

4.2.1 – Info Report

Title:	CEO Update
Author:	Chief Executive Officer
Meeting Date:	27 January 2026

Executive Summary

To provide Council with an update of activities undertaken by the Interim Chief Executive Officer.

Key points

- 17/12/2025 Worked from Cairns Office – Returned to Kowanyama in PM
- 18/12/2025 Presentation on software available to Council for Q-Build housing enquiries and record searching
- 19/12/2025 Teams meeting with Department regarding Child Care
- 19/12/2025 Attended Mayor's Christmas Party
- Returned to Townsville for Christmas with the family on 23rd December and returned to Community 29th December.
- Break-in by youth at the Council Offices and some destruction with walls and equipment in the Server Room, also damage to the Toilets behind the Temporary Office and the door at the rear of the Temporary Office needed replacement. A Police Link Report has been filed.
- Daily Updates (weekdays) from NEMA and BOM commenced attendance Tuesday 30 December 2025
- 30/12/2025 provided an update to the LDMG Core Members
- 05-01-2026 – 09-01-2026 Daily NEMA – BOM Briefings
- 07-01-2026 DDMG Meeting – BOM weather briefing
- 8-9/01/2026 flow in Magnificent Creek
- 09-01-2026 Stakeholders Meeting Kowanyama Sport and Recreation
- 09-01-2026 LDMG Meeting
- LDMG Briefing provided to DDMG and DDC
- LDMG Moved from Alert to Lean Forward
- 09-01-2026 Magnificent Creek at 2.5m
- 12-01-2026 Magnificent Creek peaked at 3.8m
- 13-01-2026 Meeting with Orange Sky in relation to possible Grant Application
- 14-01-2026 attended Essential Services Toolbox Talks
- 14-01-2026 LDMG moved back to Alert
- 14-01-2026 KASC & RILIPD Teams Meeting – QBuild 16 new GEH Houses in Kowanyama
- 14-01-2026 Meeting with Mark Weaver re: priorities for the Studio
- 15-01-2026 Regular Catch Up re: Child Care
- 16-01-2026 Request from Councillor for Council motor vehicle for use to undertake community work within portfolio, likely use request for 3 months

Funding Announced

- NA

Funding requested

- Applications are being prepared for the Closing the Gap funding for the following projects
 - Women's Shelter – New building

- KEAP Accommodation Relocation and Staff Housing – Stage One
- Preparing application for mobile laundry service – Kowanyama – closing February 2026
 - Sought legal advice in relation to application lead / partnership

Notation:

The Council approve/decline the allocation of a Council vehicle for the use by Portfolio Councillor to undertake community work within the portfolio for a period of up to 3 months. Use of the vehicle is to be in accordance with the Council Vehicle Usage Policy KASC-ADMIN-032.

Attachment: Mosquito Borne Disease Report

Local Government Monthly Report

Mosquito-borne Diseases

Kowanyama Aboriginal Shire Council: November 2025

Data extracted on 09/12/2025 05:40:02 AM

Table 1 Counts of LGA notifications for selected mosquito-borne diseases, previous 18 months

Year Month	Barmah Forest	Chikungunya	Dengue	Malaria	Ross River	Zika
2025 Nov	0	0	0	0	0	0
2025 Oct	0	0	0	0	0	0
2025 Sep	0	0	0	0	0	0
2025 Aug	0	0	0	0	0	0
2025 Jul	0	0	0	0	0	0
2025 Jun	0	0	0	0	0	0
2025 May	0	0	0	0	0	0
2025 Apr	0	0	0	0	0	0
2025 Mar	0	0	0	0	0	0
2025 Feb	0	0	0	0	0	0
2025 Jan	0	0	0	0	0	0
2024 Dec	0	0	0	0	0	0
2024 Nov	0	0	0	0	0	0
2024 Oct	0	0	0	0	0	0
2024 Sep	0	0	0	0	0	0
2024 Aug	0	0	0	0	0	0
2024 Jul	0	0	0	0	0	0
2024 Jun	0	0	0	0	0	0

Table 2 Year to date counts of LGA notifications for selected mosquito-borne diseases

YTD	Barmah Forest	Chikungunya	Dengue	Malaria	Ross River	Zika
Current Year	0	0	0	0	0	0
Previous 5Y Mean	0.2	0	0.2	0	1	0
Ratio*	*	*	*	*	0	*

* Ratio of cases reported in the current year to date compared to the same period in the previous 5 years. Not calculated when less than one case reported.

Table 3 Year to date counts of statewide notifications for selected mosquito-borne diseases

YTD	Barmah Forest	Chikungunya	Dengue	Malaria	Ross River	Zika
Current Year	603	20	437	154	6031	37
Previous 5Y Mean	99.4	9.8	99.2	99.6	992.6	9.8
Ratio*	1.8	2.57	4.1	2.6	4.9	7.4

* Ratio of cases reported in the current year compared to a similar period in the previous 5 years. Not calculated when less than one case reported.

For further information on all mosquito-borne diseases in Queensland, see weekly reports [Notifiable conditions weekly totals | Queensland Health](#) and annual reports [Notifiable conditions annual reporting | Queensland Health](#), noting that annual MBD counts can be filtered by Hospital and Health Services area (HHS).

A map displaying hospital and health service areas can be found [here](#).

Data source: Notifiable Conditions System (NoCS)

Data use: Data are to be used internally within the council to support mosquito management. Data are not to be shared publicly.

Feedback: Please send your comments and feedback on this report to epi@health.qld.gov.au

Questions about entomology/mosquito surveillance can be directed to the Medical Entomology team, Health Protection and Regulation Branch, medicalentomology@health.qld.gov.au or Cassie Jansen Cassie.Jansen@health.qld.gov.au

Report prepared by the Public Health Intelligence Branch in collaboration with the Health Protection and Regulation Branch, Population Health Division, Queensland Health

4.4.2a – Asset Disposal (Silent Auction items)

Title:	Asset Disposal – Silent auction items
Author:	Executive Manager Roads, Infrastructure and Essential Services
Meeting Date:	27 January 2026

Resolution: In accordance with Council's Asset Disposal Policy clause 5.2(a), Council approves the disposal of assets by sale of Public "Silent" Auction.

Summary:

Council published an Expression of Interest (EOI) via Council's website advertising a Public "Silent" Auction for 19 Council assets located within Council's Workshops and Carpenters Shed.

Council received two (2) bids on assets that carry a value equal to or over \$5,000.00:

Lot Number	Item / Description	Est Value	Bid Offered
04	2002 Toyota Land Cruiser	apparent value in line with offered bid	\$8,300.67
06	2018 Toyota Hilux Dual Cab	apparent value in line with offered bid	\$5,000.00

In accordance with Council's Asset Disposal Policy, all assets that have a carrying value equal to and over \$5000.00 are required to be disposed by either:

- Council's Annual Asset Disposal Plan and adopted annual Budget; or
- A specific Council Resolution.

Recommendation:

That Council approves the disposal of assets Lot 04 and Lot 06 as presented.

Attached: NIL

4.2.2b – Agenda Report – ALGA Call for Motions

Title:	CEO Update
Author:	Chief Executive Officer
Meeting Date:	27 January 2026

Executive Summary

The Australian Local Government Association has released its Call for Motions for the 2026 National General Assembly. Motions are received from across Australia and debated at the National General Assembly in a similar manner to motions at the LGAQ Conference.

Background

A copy of the correspondence is reproduced below for the information and consideration of Council.

ALGA invites all councils to submit motions for the 2026 National General Assembly of Local Government (NGA) in Canberra from 23 to 25 June 2026.

This year we are excited to bring both a Regional Forum and a parallel Urban Forum on Tuesday 23 June so that councils can discuss in more depth the geographic and population challenges of their regions.

The NGA presents an important opportunity to shape the federal advocacy agenda that ALGA will pursue on behalf of Australian local governments.

The theme for the 2026 NGA is *"Stronger Together. Resilient. Productive. United."* ALGA is seeking motions that align with this theme to be submitted online until **27 February 2026**.

Please refer to the [discussion paper](#) and motions criteria to assist in preparing your council's submissions.

The motions portal at www.alga.com has been open since early November and will close on 27 February 2026. Motions will be evaluated against the criteria to determine their eligibility for debate at the NGA. Of note only new motions will be considered (i.e motions submitted in the last two years are not eligible).

In response to member feedback, we have increased the time for motions debate and refined the criteria to facilitate more meaningful debate and discussion. We look forward to receiving your submissions and to welcoming you to Canberra next year.

Recommendation:

That Council advise the Chief Executive Officer of any intended motions for consideration to allow for these to be submitted via the Portal prior to the motions portal closure on 27 February 2026.

4.2.2c – Agenda Report – Arthur Beetson Foundation

Title:	CEO Update
Author:	Chief Executive Officer
Meeting Date:	27 January 2026

Executive Summary

Lacey Events have submitted their sponsorship proposal to run the Arthur Beetson Foundation Future Immortals Tour for 2026. The proposed dates are from the 6th to 10th August 2026.

Background

It appears from the website the Future Immortals Tour has been running in Kowanyama since 2022. Since 2022 the event has been sponsored by council for the following amounts: –

- 2022 \$107,160
- 2023 \$95,510
- 2024 \$92,000
- 2025 \$170,000

The sponsorship proposal for the 2026 Tour is now seeking sponsorship of \$200,000 from the Kowanyama Aboriginal Shire Council (plus in-kind).

A copy of the sponsorship proposal is attached for the information and consideration of Councillors.

More information and past event highlights are available on the website link [Future Immortals Tour](#)

Recommendation:

That Council advise Lacey Events that it has appreciated the opportunity to have the Future Immortals Tour in Kowanyama for the past five years however regrets that sponsorship for the 2026 event is not approved.

Attachment: Sponsorship Proposal



Phone 0437 832 096
GPO Box 1405 Brisbane Qld 4001
ABN 27 155 904 653
arthurbeetsonfoundation.com.au

SPONSORSHIP AGREEMENT Agreement Details

Date	4 November 2025
Organisation Details	THE ARTHUR BEETSON FOUNDATION LIMITED ABN: 27 155 904 653 GPO Box 1405 Brisbane QLD, 4001 Contact: Ian Lacey Position: General Manager Mobile: 0401 606 002 Email: ian@laceyevents.com.au
Sponsors Details	ABN: 86 255 216 480 Kowanyama Aboriginal Shire Council Address: Lot 30, Chapman Road, Kowanyama QLD 4892 Contact: Kevin Bell Email: kevin.bell@kowanyama.qld.gov.au
Foundations Delegate	Steven Johnson
Sponsors Delegate	Kevin Bell
Sponsorship Payment	\$200 000 plus GST

Helping Hand for Indigenous Youth.



Phone 0437 832 096
GPO Box 1405 Brisbane Qld 4001
ABN 27 155 904 653
arthurbeetsonfoundation.com.au

Sponsorships Benefits	See Annexure B
The Initiative	Future Immortals Tour
Sponsorship Term	2026 \$200 000 plus GST In kind support as outlined in Annexure A Future Immortals Tour to run from 6 th to 10 th August 2026
Type of Sponsorship and conditions	Exclusive <input checked="" type="checkbox"/> Non-Exclusive <input type="checkbox"/>
Category	Sponsor
Terms and Conditions	See Annexure C

Helping Hand for Indigenous Youth.



Phone 0437 832 096
GPO Box 1405 Brisbane Qld 4001
ABN 27 155 904 653
arthurbeetsonfoundation.com.au

Signed for and on behalf of the Arthur Beetson Foundation Limited by

(Print Name of Officer)

(Signature of Officer)

Date _____

Date _____

(Name of Witness)

(Signature of Witness)

Signed for and on behalf of the Kowanyama Aboriginal Shire Council by

(Print Name of Officer)

(Signature of Officer)

Date _____

Date _____

(Name of Witness)

(Signature of Witness)

Helping Hand for Indigenous Youth.



Phone 0437 832 096
GPO Box 1405 Brisbane Qld 4001
ABN 27 155 904 653
arthurbeetsonfoundation.com.au

Annexure A

Sponsorship Contra Schedule

Date to be paid	Investment
	\$200 000 plus GST
In-kind Support	<ol style="list-style-type: none">1. Accommodation Assistance in booking local accommodation. Cost for Room Hire will be paid by the Arthur Beetson Foundation<ol style="list-style-type: none">a. 2 x Rooms Tuesday 4th August to Monday 10th August 2026b. 33 x Rooms Thursday 6th August to Monday 10th August2. Welcome Dinner on Thursday 10th August (if Council want to proceed with welcome dinner again)3. Use of Rugby League Field for Match and Pre Game Activations4. Transport when in Kowanyama for players and staff to attend scheduled activities (Bus and 4 Vehicles)5. Coordination of Cultural Activities6. Appointment of Local Community Members to assist The Arthur Beetson Foundation in the construction Community Engagement Activities

Helping Hand for Indigenous Youth.



Phone 0437 832 096
GPO Box 1405 Brisbane Qld 4001
ABN 27 155 904 653
arthurbeetsonfoundation.com.au

Annexure B

2025 Sponsorship Benefits

- **ABF Future Immortals Tour Event to be hosted in Kowanyama**
- **Kowanyama Council Naming Rights Sponsor of the Event**
- **Kowanyama Council and other Partners logos on ABF Website and Social Media Pages**
- **Kowanyama Council and other Partners logo to appear on Team/Staff Apparel**
- **Promotion of Kowanyama Council on ABF Future Immortals Tour Social Media Pages**
- **ABF Future Immortals Tour Players to attend scheduled community engagement activities.**
- **Coordination of Rugby League Development Officers to assist with coaching clinics/community engagement activities**
- **Signed Jerseys from each team playing at Future Immortals Tour Game**
- **6 ABF Future Immortals Tour Polo Shirts and 6 Hats**
- **Digital Image Library will be provided with all photos captured at Tour Events**
- **Promotional Video highlighting all community engagement activities, fundraising activities and ABF Future Immortals Tour Game**
- **Opportunity for 20-25 local community members to participate in the Future Immortals Tour Game**
- **ABF to engage Bush Tucker Bunji to attend the Event and participate in all community engagement activities***
- **Use player profiles to promote change in key social issues identified by the council such as school attendance, health and sly grog impacts. (Last year we had a significant uptake in the health checks following the ABF tour with a 500% increase of community members getting there annual health checks, also school attendance increased from 33% to 49% with the 16% increase attributed to the video messaging, school visits from ABF players)**

***Kowanyama Aboriginal Shire Council can promote and advertise Bush Tucker Bunji's participation and attendance at all activities with the Future Immortals Tour**

Helping Hand for Indigenous Youth.



Phone 0437 832 096
GPO Box 1405 Brisbane Qld 4001
ABN 27 155 904 653
arthurbeetsonfoundation.com.au

Roles and Responsibilities

Arthur Beetson Foundation

Players	Source Future Immortals Tour Players
Event Management	Lead out the Operational Planning for the Future Immortals Tour in Kowanyama <ul style="list-style-type: none">- Run Sheets- Documentation- Event Plan- Community Engagement Activities- Evaluation and Reporting
Comms and Marketing	Coordination of all Communications and Marketing leading into and during the Event <ul style="list-style-type: none">- Social Media Content- Photography and Videography- Digital Files from Event provided to Kowanyama Aboriginal Shire Council
Finance	Managing the Finances associated with the Future Immortals Tour
Insurance	Acquire the appropriate Insurance for PL and Players.

Kowanyama Aboriginal Shire Council

Accommodation	Allocation of sufficient of Rooms available for Future Immortals Tour Staff and Players (approximately 35 rooms)
Transport	Travel while in Kowanyama for all Future Immortals Tour Staff and Players Provide Equipment Transport from Cairns to Kowanyama via Tuxworth
Venues	Venue use for all Events held within the Future Immortals Tour
Sponsors and Partners	Coordination of Sponsorship funds to support the Future Immortals Tour
Local Support	Allocation of staff to lead out the local planning and engagement activities.

Helping Hand for Indigenous Youth.

Annexure C

Terms and Conditions

1. Term

The term of this agreement shall commence on the start date and end on the end date unless terminated earlier pursuant to the terms of this agreement.

2. SPONSORSHIP RIGHTS AND BENEFITS

2.1 Grant of Sponsorship Rights

The Arthur Beetson Foundation grants the sponsorship rights detailed in this Agreement to the sponsor.

2.2 SPONSORSHIP BENEFITS

The Arthur Beetson Foundation shall provide the sponsorship benefits to the sponsor.

2.3 Right to use the Foundations logo

The Arthur Beetson Foundation grants the sponsor the non-exclusive, non-transferable, royalty-free license to use the name and logo of the Arthur Beetson Foundation during the Term, in order to promote its sponsorship of the Arthur Beetson Foundation on the terms set out in this Agreement.

3. CO-OPERATION

3.1 Both parties will conduct themselves in a professional manner and display the highest ethical business standards.

3.2 Neither party shall bring the other into disrepute or otherwise damage the name and good will of the other party.

3.3 Both Parties shall work together in the spirit of mutual co-operation to give the effect to the intent of this agreement.

4. EXTENT OF EXCLUSIVITY OF SPONSORSHIP

4.1 If the category right of the sponsor are exclusive, then the Arthur Beetson Foundation shall without the Sponsors written consent:

Helping Hand for Indigenous Youth.

- (a) Accept a future sponsorship from an entity that conducts a competing business in the same category: or
- (b) Grant any future marketing, promotion or sponsorship rights or benefits in connection with the Arthur Beetson Foundation to any entity that conducts a competing business in the same category.

4.2 If the category rights of the sponsor are not exclusive, then the Arthur Beetson Foundation may enter into sponsorship agreements with competitors of the sponsor and the sponsor shall raise no objection to that.

5. THE EVENT

5.1 Staging the Event

The Arthur Beetson Foundation shall stage the event and use its best endeavors to ensure that the event is successful.

5.2 Quality of the Event

The Arthur Beetson Foundation shall use its best endeavors to ensure the Event is of the highest quality and meets any written representations that the Arthur Beetson Foundation may have given to the sponsor about the event.

5.3 Naming Rights

- (a) If the sponsor is a Naming Rights sponsor to the event, then all promotional material issued by the Arthur Beetson Foundation shall include the Sponsors name as part of the event name unless the Parties reach some other written agreement.
- (b) The Arthur Beetson Foundation will use its best endeavors to ensure that all third parties including media refer to the event in accordance to the Clause 5.3 (a)

5.4 Official event logo of the event

If the Arthur Beetson Foundation develop a specific event logo then that logo shall remain the property of the Arthur Beetson Foundation, but the sponsor shall be entitled to use the logo in accordance with Clause 2.3.

6. ADVERTISING AND PROMOTIONAL MATERIAL

Helping Hand for Indigenous Youth.



Phone 0437 832 096
GPO Box 1405 Brisbane Qld 4001
ABN 27 155 904 653
arthurbetsonfoundation.com.au

The sponsor grants to the Arthur Beetson Foundation the non-exclusive, non-transferrable, royalty-free license to reproduce and display the sponsors name and logo during the term of this agreement in order to promote the sponsors sponsorship of the Arthur Beetson Foundation during the term of this agreement.

7. SPONSORSHIP MONIES

7.1 Payment of Sponsorship Monies

The sponsor shall pay the sponsorship monies to the Arthur Beetson Foundation on the signing of this agreement unless it is to be paid over time on the terms set out in Annexure "C" (if any).

7.2 GST

The sponsorship Monies exclude any GST payable on those monies and both parties undertake to comply with their obligations under the relevant legislation.

8. CONFIDENTIALITY

8.1 The parties acknowledge and agree that each party's confidential information (information not in the public arena) is commercially sensitive and confidential and agree that they will not disclose them to any other person unless:

- (a) With the prior written consent of the other party: or
- (b) To the party's employees on a strict need to know basis for the purpose of performance or enforcing performance of the provisions of this agreement; or
- (c) To the party's legal representatives or other professional advisers under a deed of confidentiality for the purpose of performance of the provisions of this agreement; or
- (d) Required by law.

8.2 This clause survives the termination of the relationship between and obligations of the parties created under this agreement.

Helping Hand for Indigenous Youth.



Phone 0437 832 096
GPO Box 1405 Brisbane Qld 4001
ABN 27 155 904 653
arthurbeetsonfoundation.com.au

9. TERMINATION

9.1 Mutual termination events for default

Either party may immediately terminate this agreement by written notice if:

- (a) The other party breaches a material term of this Agreement and:
 - (i) It cannot be remedied; or
 - (ii) If capable of being remedied, such breach is not remedied within 14 business days of a written request of the other party to remedy that failure;
- (b) It becomes illegal for one party to perform any of its material under this agreement;
- (c) The other party is no longer solvent as defined by s95A of the Corporations Act 2001;
- (d) Any warranty, representation or statement by either party is or becomes false or incorrect when made or regarded as made.

9.2 Effect of Termination for Default

If the Arthur Beetson Foundation terminates this agreement, then any unpaid sponsorship monies shall become immediately payable by the sponsor to the Arthur Beetson Foundation and the sponsor forfeits any sponsorship benefits that may have otherwise been available in the future under this agreement.

10. SECRETARIAL

10.1 Assignment

The rights and obligations of the parties under this agreement are not assignable.

10.2 Costs

Each party shall pay its own costs, charges and expenses in connection with the negotiation, preparation and execution of this agreement and all other agreements in connection with this agreement.

10.3 Counterparts

This agreement may be executed in two or more counterparts, each of which shall

Helping Hand for Indigenous Youth.



Phone 0437 832 096
GPO Box 1405 Brisbane Qld 4001
ABN 27 155 904 653
arthurbeetsonfoundation.com.au

Be deemed an original and all of which together may constitute on and the same document.

10.4 Good Faith

The parties agree and declare that they shall at all time act with good faith in relation to each other with respect to all matters related to this agreement.

10.5 Governing Law and jurisdiction

The laws of Queensland shall apply to this agreement and any proceedings arising under or in respect of this agreement shall be instituted and determined before a competent court in Queensland.

10.6 Notices

All notices, approvals, consents, demands or other communications required or permitted to be given under this agreement shall be;

- (a) In writing in the English language and
- (b) Delivered personally or sent by facsimile transmission, post or email to the address in the agreement details unless some other details are given.

10.7 Variation

This agreement may only be varied in writing signed by each party.

Helping Hand for Indigenous Youth.

4.2.2d – Agenda Report – Councillor Remuneration

Title:	CEO Update
Author:	Chief Executive Officer
Meeting Date:	27 January 2026

Executive Summary

The Local Government Remuneration Commission has released its report which determines the maximum amount that may be paid to Councillors in Queensland.

Background

Each year the Local Government Remuneration Commission provides a report in relation to the determination of the maximum wages to be paid to Councillors in Queensland local government. The Council is required to pay Councillors the maximum remuneration amount set out in the remuneration schedule unless the council resolves to pay a lesser amount.

The payment determination for the Kowanyama Aboriginal Shire Council is as follows: –

Mayor – \$128,509
Deputy Mayor – \$74,139
Councillor – \$64,253

A copy of the correspondence from the Chair of the Queensland Local Government Remuneration Commission is attached to the report and the Commission Report is available at the following link.

[Local Government Remuneration Commission | Local Government, Water and Volunteers.](#)

Recommendation:

That Council notes the determination of the Local Government Remuneration Commission and authorises the payment to Councillors of the maximum amount so determined.

Attachment: Correspondence from Chair Qld Local Government Remuneration Commission



Our ref: D25/155930

12 December 2025

Dear Mayor and Councillors

Determination of maximum remuneration

I am writing to advise you of a recent decision about maximum council remuneration amounts made by the independent Local Government Remuneration Commission (the Commission).

Consistent with section 243 of the *Local Government Regulation 2012* (the Regulation), the Commission has finalised its determination of the maximum remuneration amounts for mayors, deputy mayors and councillors for these categories, which will apply from 1 July 2026.

The Commission also resolved to discontinue the meeting-based remuneration requirement for councillors in A1, A2 and A3 category councils, effective from the 2026-27 determination period. This ensures there is parity in the remuneration policies for all councillors in Queensland and removes an unnecessary administrative burden on councils in these categories.

Under sections 247 and 248 of the Regulation, councils are required to pay councillors the maximum remuneration amount set out in the remuneration schedule unless the council resolves to pay a lesser amount. Any such resolution must be made before 1 July of the relevant financial year. If exceptional circumstances arise where a councillor/s may be entitled to remuneration above the maximum amount, councils can make a submission to the Commission for approval. The Commission will assess such requests on a case-by-case basis but is not obligated to approve them.

The remuneration schedule was published in the Government Gazette on 12 December 2025. More information about the council remuneration categories, guiding framework and maximum remuneration amounts is included in the Commission's Annual Report for 2025. The report is available online through the Department of Local Government, Water and Volunteers website: <https://www.dlgwv.qld.gov.au/local-government/for-councils/governance/local-government-remuneration-commission>.

If you have any further queries in this regard, please contact the Commission Secretariat at LGRCEnquiries@dlgwv.qld.gov.au.

Yours sincerely

Bob Abbot OAM
Chair
Queensland Local Government Remuneration Commission

4.2.2e – Agenda Report – Clean Up Initiative

Title:	CEO Update
Author:	Chief Executive Officer
Meeting Date:	27 January 2026

Executive Summary

Clean up Australia Day is planned for the 1st March 2026 this year, there is also a Business Day and School Day allocated.

Background

Clean Up Australia Day has been running now since 1989. In 2026 the Clean Up day has been scheduled for Sunday 1st March, there are also days set aside for Businesses and Schools as per the following dates: –

- Schools Clean Up Day: Friday February 27th, 2026
- Business Clean Up Day: Tuesday February 24th, 2026
- Everyone is encouraged to participate, including individuals, families, schools and community groups.

Please see attached for additional information on the initiative in the Clean Up Kowie – 2026 proposal.

Recommendation:

That Council advise the Chief Executive Officer to register Kowanyama Aboriginal Shire Council for the Clean Up Australia program and arrange for the kits to be provided for schools and the community as part of the initiative.

Attachment: Proposal

KOWANYAMA
ABORIGINAL SHIRE COUNCIL
Place of many waters

Clean Up Kowie - 2026



Introduction

Council has mentioned that it wants to create a sense of community pride in Kowanyama and for the community to “Sparkle” Clean Up Australia Day might be a good initiative to kick off a longer campaign to instil a sense of community pride as suggested by Council.

Clean Up Australia Day 2026 is scheduled for Sunday March 1st, 2026

- Schools Clean Up Day: Friday February 27th, 2026
- Business Clean Up Day: Tuesday February 24th, 2026
- Everyone is encouraged to participate, including individuals, families, schools and community groups

Link to website

[Home - Clean Up Australia](#)

[Get Your Gloves On - Clean Up Australia Day 2026](#) (Video promotion)

Wheelie Bin Cabinet.
Install in public spaces



Council can register and get involved in Clean Up Australia 2026

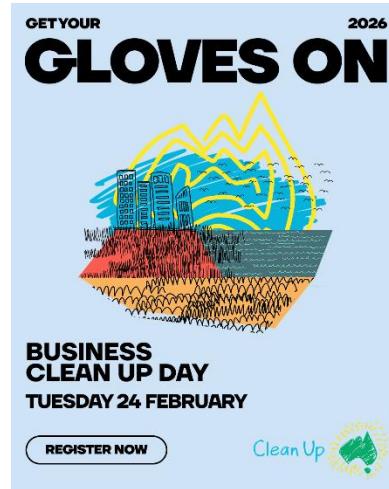
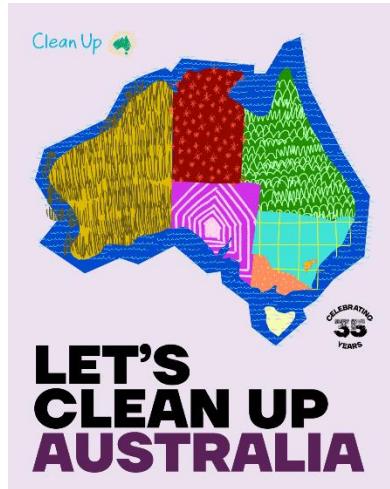
Councils play a crucial role in fostering cleaner and healthier local communities. Together, we can make a real impact – building a cleaner Australia, one neighbourhood at a time. Partner with us as a Supporting Council and help your community make a positive change in your local area.

[Get Involved Council - Clean Up Australia](#)

Data collection

Part of these initiatives will be to record the amount of waste collected as a part of the Clean Up Kowie 2026. Council may wish to undertake a similar clean up each year to measure the amount of waste still not finding its way to landfill.

Social Media Tiles that can be used to promote Clean Up Days in Kowanyama



Council may need to consider a Kerb Side Collection for some members of the community.

Not all community members can get the larger items to the landfill. If community can get their larger items to the kerb we could arrange for the staff and essential services team to pick them up and take to the landfill.

Car Bodies

We also still have the car bodies that should be collected and taken to the landfill. Those vehicles that have been tagged and stickers applied should be collected and disposed of.

Community Kits, School Kits and Business Kits are available upon request following registration

COMMUNITY KITS CONTENTS



INDIVIDUAL KIT

- 2 x large bags (1 x general rubbish, 1 x recycling)
- 1 x small bag
- 1 x pair of adult gloves
- Letter with instructions



FAMILY KIT

- 2 x large bags (1 x general rubbish, 1 x recyclables)
- 2 x small bags (1 x general rubbish, 1 x recyclables)
- 2 x pairs of adult gloves in two sizes
- 2 x pairs of kids gloves
- Letter with instructions



KIT FOR UP TO 10 VOLUNTEERS

- 10 x large bags (mix of bags for general rubbish and for recyclables)
- 10 x pairs of adult gloves in two sizes
- Hi-vis supervisor vest
- Letter with instructions
- Paperwork kit (if requested)
- Sharps container (if requested)



KIT FOR UP TO 20 VOLUNTEERS

- 15 x large bags (mix of bags for general rubbish and for recyclables)
- 20 x pairs of adult gloves in two sizes
- Hi-vis supervisor vest
- Letter with instructions
- Paperwork kit (if requested)
- Sharps container (if requested)

SCHOOL KITS CONTENTS



KIT FOR PRESCHOOLS & ELCS

- 10 x small bags (mix of bags for general rubbish and for recyclables)
- 30 x pairs of kids gloves size 6
- 4 x pairs of adult gloves in two sizes
- Letter with instructions



KIT FOR PRIMARY SCHOOLS

- 10 x small bags (mix of bags for general rubbish and for recyclables)
- 30 x pairs of kids gloves size 8
- 4 x pairs of adult gloves in two sizes
- Letter with instructions



KIT FOR SECONDARY SCHOOLS

- 15 x large bags (mix of bags for general rubbish and for recyclables)
- 20 x pairs of adult gloves in two sizes
- Hi-vis supervisor vest
- Letter with instructions

BUSINESS KITS CONTENTS



BUSINESS KIT

- 10 x large bags (mix of bags for general rubbish and for recyclables)
- 10 x pairs of gloves in two sizes
- Hi-vis supervisor vest
- Sharps container
- Paperwork kit

Sausage Sizzle and Thank You

It may also be worth considering a sausage sizzle at the Town Hall at the conclusion of the Clean Up Kowie 2026 community day to say thank you to the community members that participated.

Some considerations for some acknowledgements

- Prize for the team who collected the most waste on the Community Day
- Feedback to all in relation to the data collection across the three events (School, Business and Community Clean Up)





Culture is at the heart of all that we do in Kowanyama



Together we make a Difference



KOWANYAMA
ABORIGINAL SHIRE COUNCIL
Place of many waters

4.2.2f – Agenda Report – Kowanyama State School

Title:	CEO Update
Author:	Chief Executive Officer
Meeting Date:	27 January 2026

Executive Summary

Council has received a request from the Kowanyama State School for financial assistance to support the delivery of Stages 2–6 of the Year 10 Student Pathway Program.

Background

The details in relation to the request is included in the attachment to this report.

Recommendation:

That Council authorise the \$20,000 contribution to the Kowanyama State School and that the funds be allocated from the donation's expenditure account and that savings from other areas be transferred to cover the additional funds.

Attachment: Request for financial support

Kowanyama State School funding request to Kowanyama Council for Year10 Pathway support

Executive Summary

Kowanyama State School is seeking \$20,000 in funding support from the Kowanyama Aboriginal Shire Council to deliver Stages 2–6 of the Year 10 Student Pathway Program. This program is a structured, evidence-informed approach to preparing young people with the foundational skills, exposure, and confidence required to successfully transition from school into employment, training, and future leadership roles within the Kowanyama community and the wider region.

The Year 10 Pathway Program focuses on work readiness, vocational exposure, and industry aligned training, ensuring students are not only aspirational but genuinely prepared for the expectations of the workplace. Building on previous work undertaken through the school's work readiness and vocational programs, this initiative emphasises employability skills such as reliability, communication, teamwork, safety awareness, and responsibility, the skills consistently identified by employers as critical for success.

Council support is requested to enable four targeted learning and training trips that form the core of this pathway:

1. A Cairns Trade Taster program at TAFE QLD exposing students to multiple industry sectors.
2. Attendance at the Weipa (Cape) Industry Expo to explore regional employment opportunities.
3. Industry-specific training and micro-skilling in Cairns aligned to student pathways.
4. Industry-specific micro-skilling and work experience, supporting the transition from learner to worker.

Funding will be used exclusively to support travel, accommodation, and food costs, ensuring equitable access for all participating students.

This investment represents a direct contribution to community workforce development, aligns strongly with the Kowanyama Strategic Plan, and supports the development of work-ready, skilled, and valued community members. By investing in young people at this critical transition point, Council is supporting the future workforce and leadership capacity of Kowanyama.

Purpose of this Proposal

Kowanyama State School respectfully seeks the support of the Kowanyama Aboriginal Shire Council to strengthen the Year 10 Student Pathway Program, specifically Stages 2–6 of the Year 10 Student Pathway Roadmap.

This request is focused on building a strong, structured school-to-work transition system that prepares young people from Kowanyama with the foundational skills, confidence, experience, and exposure required to successfully move from school into employment, training, and leadership roles within the community and beyond.

This work is not an excursion-based model. It is a deliberate, long-term workforce development strategy grounded in work readiness, vocational preparation, and community capacity building.

Strategic Rationale

The Year 10 focus at Kowanyama State School is intentionally designed to:

- Build work-ready young people
- Develop skilled, confident and capable community members
- Create successful transitions from school to employment
- Grow the future workforce and leadership capacity of Kowanyama

This approach aligns directly with:

- Community workforce development priorities
- Long-term community sustainability
- Local employment pathways
- Youth leadership development
- Economic participation and independence

At its core, this work is about investing early in young people so they become:

- Skilled
- Employable
- Confident
- Reliable
- Valued contributors to community life

We are working with the future leaders of Kowanyama, and the impact of this work will extend well beyond schooling into employment, community leadership, and intergenerational benefit.

This work strongly aligns with the Kowanyama Strategic Plan, particularly in areas relating to:

- Youth development
- Workforce participation
- Community capacity building
- Long-term economic sustainability
- Local employment pathways

Program Focus: Stages 2–6 of the Student Pathway

Council support is requested for the following stages of the pathway:

Stage 2 – Industry Exposure

Early exposure to industries and workplaces so students can understand real employment opportunities.

Stage 3 – Work Readiness Training

Development of fundamental foundation skills required for workplace success.

Stage 4 – SET Plan Review

Refinement of pathways based on exposure, engagement and strengths.

Stage 5 – Workplace Learning

Short industry placements to practise skills and build confidence.

Stage 6 – Industry-Specific Training

Targeted training aligned to workforce demand and student aspirations.

These stages represent the core transition-building phase between school and work.

Requested Support: Travel-Based Learning Experiences

We are requesting funding support to enable four structured learning and training trips, which form the backbone of the pathway development process.

Trip 1 – Cairns: Trade Taster Program (TAFE Queensland)

Purpose:

To expose students to multiple industry sectors and career pathways.

Industry areas include:

- Trades
- Retail
- Hairdressing
- Hospitality

This experience allows students to:

- Experience real workplaces
- Discover strengths and interests
- Understand post-school opportunities
- Make informed pathway decisions

Trip 2 – Weipa: Cape Industry Expo

Purpose:

To broaden awareness of regional employment and training opportunities.

Students will:

- Engage with employers
- Explore real post-school opportunities
- Build aspiration and motivation
- Understand workforce expectations

Trip 3 – Cairns: Industry-Specific Training & Micro-Skilling

Purpose:

To provide targeted skill development aligned to chosen industries.

This stage builds:

- Technical skills
- Confidence
- Workplace readiness

- Industry alignment

Trip 4 – Industry-Specific Micro-Skilling & Work Experience

Purpose:

To support practical application of skills in real workplaces.

Students will:

- Practise skills
- Build confidence
- Demonstrate employability
- Transition from learner to worker

Use of Funds

Funding will be used exclusively to support:

- Travel
- Accommodation
- Food

This ensures equitable access for all students and removes financial barriers to participation.

Funding Request

Total funding requested: \$20,000

This funding will directly enable the delivery of Stages 2–6 of the pathway model and ensure students from Kowanyama have access to the experiences, training, and exposure required to make successful transitions from school to work.

Budget Summary

Item	Description	Estimated Cost
Trip 1	Cairns – Trade Taster Program (travel, accommodation, food)	\$4,500
Trip 2	Weipa – Cape Industry Expo (travel, accommodation, food)	\$6,500
Trip 3	Cairns – Industry-Specific Training & Micro-Skilling	\$4,500
Trip 4	Industry-Specific Micro-Skilling & Work Experience	\$4,500
Total Requested		\$20,000

Note: Costs are indicative and will be managed to ensure maximum value and equitable access for all participating students.

Community Impact

This investment will result in:

- Work-ready young people
- Increased employment readiness

- Stronger school-to-work transitions
- Increased local workforce participation
- Stronger community capacity
- Future community leaders
- Reduced disengagement and unemployment risk

This is an investment in:

- People
- Community sustainability
- Local workforce development
- Future leadership

Summary

Kowanyama State School is deeply committed to building work-ready, skilled, confident and valued community members. This pathway model is not about short-term outcomes, it is about long-term community strength.

We are working with the future workforce and future leaders of Kowanyama. With Council's support, we can ensure these young people are equipped not only to succeed individually, but to contribute meaningfully to the strength, stability and future of the community.

We respectfully request the support of the Kowanyama Aboriginal Shire Council in funding this critical work.

Prepared by:
Benjamin Fielding Deputy Principal

Kowanyama State School
Year 10 Pathway Program

4.3.1.a - Governance Update

Title:	Governance Monthly Update
Author:	A/ Manager Governance
Meeting Date:	27 January 2026

Key Items

Governance Calendar 2026

Attached is an annual calendar of proposed strategic Governance activities for 2026 calendar year. These activities may be subject to change operationally and is provided for information only.

Annual Operational Plan 2025-2026

Q2 Annual Operational Plan updates for period 1 October 2025 – 31 December 2025 have been attached to this report.

Cultural Vault ILUA

We understand that AEA RNTBC has accepted the draft ILUA and we are awaiting executed copy for pre-registration assessment with the National Native Title Tribunal. This will then pave the way to go back to market for revised quotes, award and construction.

Neighbourhood Centre ILUA

First meeting between Council and AEA's lawyers has occurred. Draft ILUA will now be produced. Awaiting project scope and initial designs from the State proponent.

AEA MOU

MOU has been duly executed as between Council and AEA. Negotiations now progressing. Following Council's session at the May OM, management has written to AEA with respect to Council's position across all 6 projects and awaiting response.

Negotiations are progressing on the basis of instructions provided by Council at the May OM.

Current status:

- Gravel Agreement – Council undertaking internal estimate of historical extraction and will provide estimates to AEA. It is noted the Council expects any liability to be entirely offset by the overall "co-benefits package" of the MOU.
- Aboriginal Cultural Heritage Agreement – AEA draft presently under review. Although not incorporating statutory protections for Council (cc Cultural Heritage Management Plan), there may be opportunity to incorporate contractual protections.
- House – Council to identify a house for tenancy with AEA asap. This is high priority for AEA.
- Master Planning – Once funded, AEA will sit on a Project Governance Committee with Council.
- Grazing JV – In principal agreement to profit share arrangement. Awaiting instructions from AEA re "co-benefits package" offsets.
- Township ILUA – MOU to be re-executed "as is" but with Schedule 6 (Township ILUA) objective included, and minimal administrative additions (Variation/ Counterparts execution).

Cattle

The 2025 season has closed. An end of year report is attached.

Carbon

Agenda Report to Council at this meeting seeking resolution for appointment of a sole supplier for the 2025 and 2026 fire seasons.

Councillor Registers of Interest

Councillors are reminded of their duty to disclose any material changes to their personal circumstances via updated ROI. The Governance team is available to assist.

1. Attachment – Governance Calendar 2026

2. Attachment: Q2 Annual Operational Plan Updates

Office of the CEO

CEO Office			Performance Measures	Q1 % Complete	Q2 % Complete	Q3 % Complete	Q4 % Complete	Progress comments
Project	Section	Objective						
Corporate Plan	CEO Office Governance	Council has reviewed and refreshed the 2024 – 2029 Corporate Plan by 31 December 2024	Councillor update session Councillor Community Consultation Adopted refreshed Corporate Plan	100% 100% 100%	100% 100% 100%			
Carbon Abatement Project	CEO Office	Council Continues Abatement	Council maintains compliance obligations with clean energy regulations Budget compliance	100% 100%	100% 100%			
Carbon Land Restoration Fund Feasibility Study	CEO Office	Council undertakes a feasibility study into the viability of moving to LRF and makes formal resolution	Feasibility study presented to Council Council resolution	50% 100%	100% 100%			
Cattle Company	CEO Office	Council continues to destock and sell its cattle across both PICs	Council maintains compliance obligations with LPA Budget compliance Explore mutually beneficial partnerships (i.e., AEA MOU)	100% 80% 20%	100% 80% 100%			
AEA MOU	CEO Office	Council continues to destock and sell its cattle across both PICs	MOU Signed MOU objectives achieved / implemented	100% 10%	100% 15%			
Long-term Strategic Infrastructure Projects	CEO Office	Council has a capital prioritisation strategy and program for new assets that are funded by grants opportunities	Develop Strategy Develop a List of Assets Reference Asset Management Plans Apply Strategy	20% 25% 20% 20%	20% 25% 20% 20%			
Oriners & Sefton Advisory Committee	CEO Office	Council has an active and productive committee that provides guidance for operations at Oriners and Sefton Stations	Hold meetings in accordance with the Terms of Reference Undertake annual review of Terms of Reference (and membership) Native Title	100% 20% 20%	100% 25% 25%			
Trustee Advisory Committee	CEO Office	Council has an active and productive committee that provides guidance for Trustee management of the Kowanyama DOGIT	Hold meetings in accordance with the Terms of Reference Undertake annual review of Terms of Reference (and membership)	100% 100%	100% 100%			
Council of Elders Advisory Committee	CEO Office	Council has an active and productive committee that provides guidance for community priority issues	Hold meetings in accordance with the Terms of Reference Undertake annual review of Terms of Reference (and membership)	20% 20%	25% 25%			
Grants Management Framework	CEO Office	Council has a framework in place to define when Council applies for grants, how that is communicated, how it will be managed, and Council's performance for all grants.	Develop framework Implement framework	50% 50%	75% 50%			

Corporate Services & Finance								
Corporate Services & Finance			Performance Measures	Q1 % Complete	Q2 % Complete	Q3 % Complete	Q4 % Complete	Progress comments
Project	Section	Objective	Performance Measures					
Asset Management Plans	Finance EMRIES	Complete Council Wide Asset Management Plan	Initial Organisational Wide Asset Management Plan based on Asset Register Water Sub-Plan Sewerage Sub-Plan Urban Roads Sub-Plan Buildings Sub-Plan	30% n/a n/a n/a n/a	30% n/a n/a n/a n/a			Governance & Finance are developing a Strategic Asset Management Framework to cover all non-current Property, Plant & Equipment asset classes
Finance System	Finance	Identify alternate Finance System to align with Council requirements	Define system requirements to meet Council needs Investigate software/system options available Select system Develop an implementation plan Implement System and "Go Live"	0% 0% 0% 0% 0%	0% 0% 0% 0% 0%			To commence Qtr 3 To commence Qtr 3
Electronic Payroll and HR System	Human Resources	Identify and implement a new payroll and HR system to align with Council requirements, enhancing efficiency, accuracy, compliance, data management, and employee experience throughout the employee lifecycle.	Investigate and Select System Develop and finalise an implementation plan including user training program Implement System within agreed timeframe Go Live	100% 100% 100% 85%	100% 100% 100% 100%			
Employee Retention Strategy	Human Resources	Develop strategy to reduce employee turnover, prevent attrition, increase retention and employee engagement	Review of Council's recruitment and induction processes Develop and implement Employee Award Program Review of Staff Housing entitlements	0% 0% 0%	0% 0% 0%			Finalising Employment Hero Go Live prior to commencing this project.
Education (15-18 years)	Human Resources	School based Apprenticeship & Traineeship Program	Develop Apprenticeship Traineeship program for 15 – 18-year-old students Develop post-school support for student who do not complete program while at school.	0% 0%	0% 0%			Finalising Employment Hero Go Live prior to commencing this project.
Community WiFi	Information, Communications & Technology	Implementation of Community WiFi	Research and identify suitable grants for community WiFi projects. Identify Strategic WiFi locations around community Implement Community WiFi Utilise as possible extra network carrier for Council Measure community satisfaction and utilisation of the Community WiFi service.	100% 100% 100% 100% 100%	100% 100% 100% 100% 100%			Project has now been completed.
CCTV (Community Safety Plan)	Information, Communications & Technology	Implement and maintain an expanded CCTV platform, in line with Community Safety Plan and Current CCTV Policy	Carryout audit and provide recommendations Implement CCTV in accordance with Safety Plan Review to ensure compliance obligations are met	30% 0% 0%	40% 0% 0%			Investigating funding from the Local Government Grants and Subsides Program. Location and coverage map discussed with QPS. Conducted teams meeting with a possible Local Buy provider
Records Management Disposal Strategy	Information, Communications & Technology	Council has a working disposal program implemented for records	Investigate strategies for outsourcing Develop plan Implement Digitise documents	40% 30% 0% 0%	80% 80% 5% 5%			Insentra has been contracted to implement Ava Point (SharePoint data classification and retention). 12 week implementation schedule created, First workshop for Exec to commence 29 Jan 25. GRACE storage contacted and quote prepared to classify and assign retention dates to paper document holdings.
Cybersecurity and Fraud Training	Information, Communications & Technology	Conduct cybersecurity training for staff	Decrease likelihood of reported security incidents by providing a combination of online learning materials and group training exercises. Conduct follow-up assessments to measure knowledge retention and awareness improvement. Increase in the adoption of secure practices by staff members.	35% 0% 0%	75% 0% 0%			CultureV8 'Mob Safe Online' campaign under the QLD GOV Act Now, Stay Safe program and funding. Progress report submitted to Dept of Home Affairs

ANNUAL OPERATIONAL PLAN PROGRESS REPORT - Q2 FY 2025- 2026 (1 October 2025 - 31 December 2025)

			Improve incident response time and minimize the impact of security breaches	0%	0%			
SharePoint Redevelopment Project	Information, Communications & Technology	Restructure SharePoint and implement operational structure	Develop a new information architecture for SharePoint including a Roadmap Migration of all existing data and documents to the new structure. Document and communicate the naming conventions for SharePoint sites, libraries, and files. Train and educate staff on the new SharePoint structure and features.	5% 0% 0% 0%	10% 0% 0% 0%			Business Classification Schedule to be developed in collaboration with Insentra. BCS to be used for Ava Point data retention automation
Transition from Hybrid Active Directory to Modern 365 Cloud	Information, Communications & Technology	Transition to Microsoft 365 and Azure Entra ID cloud	Plan and execute the migration of onsite Active Directory, email and collaboration services to Microsoft 365. Implement Azure Active Directory Entra ID for centralized user management. Implement Mobile Device Management Train and support staff where required	100% 100% 100% 100%	100% 100% 100% 100%			Project has now been completed.
WH&S	Workplace Health and Safety	Workplace Health and Safety Framework	Develop and implement a Workplace Health & Safety framework (including Safety Management System) Monitor and review framework (6-12-month ongoing cycle)	50% 50%	65% 50%			Policies and procedures developed. Implementation at foundation stage. WHSMS software developed, at implementation stage. Started producing SOPS, SWMS, safety documents per department.4
Drug and Alcohol Testing	Workplace Health and Safety	Regular scheduled and RTW drug and alcohol testing in Kowanyama and Cairns workplaces	4 inspections annually in Kowanyama and Cairns	25%	75%			Completed one inspection. Updated Policy and Procedure and RTW program. Next test scheduled, updated letters sent to EMCFS for review with lawyers. New processes being drafted to store on Employment Hero.
New Planning Scheme	Governance	Council has a current planning scheme by 30 June 2024	Complete associated studies for the planning scheme Develop a new scheme Community consult process State approval Adopted planning scheme	0% 0% 0% 0%	25% 0% 0% 0%			Consultants engaged and initial discussions commenced.
State Compliance Checklist	Governance	Council is compliant with all compliance obligations per the States compliance checklist, which is defined by the Local Government Act and Regulation.	Review checklist Review and adopt all associated policies Compliance checklist is signed off by EMT	100% 50% 0%	100% 50% 0%			Review performed by Governance in September 2025. Governance undertaking Policy and Procedure review

Roads, Infrastructure and Essential Services

Roads, Infrastructure and Essential Services				Q1 % Complete	Q2 % Complete	Q3 % Complete	Q4 % Complete	Progress comments
Project	Section	Objective	Performance Measures					
Fleet Replacement Program	EMRIES	Council has a program to replace its fleet with a prioritisation strategy	Audit of all fleet is complete. Programmed maintenance and cyclical replacement strategy Appropriate priority vehicles purchased	100% 25% 50%	100% 30% 100%			WIP 25/26 Vehicle capex closed - in line with budget
Council Building renewal program	Building Management	Council has a program of capital renewal for council buildings based on the Asset management Plan	Each function of Council has been reviewed Life cycle planning Cyclical maintenance program in place	75% 15% 25%	75% 15% 50%			
Community Housing	Building Management	Responsible management of repairs, maintenance and upgrades of existing assets, compliance with regulator requirements and undertaking of works in line with contracts	Receive, allocate and program works within nominated QBuild contract timeframes Timely completion of internal works Re-establishment of local workforce across all trades Revenue in line with agreed profit margins	100% 75% 25% 100%	100% 75% 25% 100%			Budget estimates are on track.
Recovery works	Roads	Funded recovery and betterment works are completed within QRA timelines for registered events	Project scoped, funding sourced and works complete. Projects completed within budget. Projects completed within QRA and grant funding timelines	50% 100% 100%	50% 100% 100%			Multiple programs are underway at various stages of progress and completion
Drinking Water Improvements	Essential Services	To continue to meet the current QLD drinking water standards.	Implement suggested improvements per recent audit. Monitor and maintain drinking water standards through training and development of local workforce Engage and foster relationships with Regulatory departments	25% 100% 100%	50% 100% 100%			50% design workshop held in Jan 26
Airport Infrastructure	EMRIES	Ensure all airport infrastructure conforms to CASA requirements including fuel farm, runway, and PAL system. Upgrade apron, taxiway, and runway	Audits undertaken with suggested improvements implemented. Funds secured, resilient design and upgrade projects substantially complete, within available funds	40% 100%	50% 100%			Recent CASA audit actions are underway, ATI planned for December 2025 Runway, taxi way and apron reseal works completed. Next phase projects in planning (Drainage, fencing, facility upgrades abd fuel farm expansion)
Town Streets	Roads	To Improve resilience of town streets with long term benefits	Complete Streets Upgrade and Resilience Design package Complete betterment and reconstructions in critical damaged areas	75% 75%	100% 100%			Road safety program completed ahead of time and on budget Betterment projects completed ahead of time and on budget

Community Services and Cultural Heritage

Community Services and Cultural Heritage				Q1 % Complete	Q2 % Complete	Q3 % Complete	Q4 % Complete	Progress comments
Project	Section	Objective	Performance Measures					
Community Safety Plan	EMCS	Council's next iteration of the Community Safety Plan is developed and implementation commenced within the restraints of financial resources.	Community Safety Plan is developed and adopted by Council Implementation of recommended outcomes commenced Funding sourced for relevant actions.	75% 0% 0%	75% 0% 0%			Plan completed and in design stage.
0 - 5 Education Hub	Childcare / Early Years	The development of education for children 0 - 5 years is fostered through Council led initiatives.	Development of an early year's program for the Kowanyama Early Education Hub. Implementation of the early year's program.	0% 0%	0% 0%			Recruitment underway at present.
Sport and Recreation Events	Sport & Recreation	Delivery of programs, initiatives and infrastructure that support increased participation in activities.	Sport and Recreation Strategy is developed and adopted by Council. Implementation of planned initiatives to support organised participation. Funding sourced for relevant infrastructure projects.	50% 0% 0%	50% 0% 0%			Draft due from consultant at end October. Due to nil staff presence and engagement, no movement.
Aged Care Compliance	Aged Care	Council maintains a compliant and sustainable Aged Care Service.	Compliance with the federal government aged care standards is consistently maintained. Recommended continuous improvement initiatives and infrastructure are identified and implemented. Annual proactive routine maintenance is carried out. Explore options to divest the Aged Care Service to a specialist provider	95% 15% 25% 0%	85% 25% 50% 10%			Reporting is still outstanding and something constantly trying to work through. Forms and templates are being rolled out and introduced. Quotes being sourced for internal sprinkler system repairs. WH&S have advised this will be fixed in dry season. Maintenance carried out as identified. Initial meeting booked in to be had in Feb.
Community Engagement / Events	Community Services and Events	Encourage and foster community engagement in local events to support and celebrate culture.	Development and implementation of a community events calendar. Partnerships with Community Groups/Organisations are supported to facilitate cross-community messaging at relevant events.	50% 25%	25% 25%			2026 Calendar of events has been put on hold due to lack of staff, and reporting in all areas needing urgent attention. Ideas are starting to come up and being noted. Partnership opportunities are taken as they arise - Apunipima Health Expo, NAIDOC.
Women's Services	EMCS Community Services and Events	Council maintains an active and supportive Women's Program and Women's Shelter focussed on building the capacity and capability of community members.	Women's Shelter remains compliant with Human Services Quality Framework (HSQF) standards and requirements Development of an activity calendar for Women's Group to support and activate the community through regular events, and capacity-building meetings. The Women's Shelter is upgraded/renewed to improve safety and to support higher capacity of clients. Explore options to divest the Women's Shelter to a specialist provider.	95% 50% 5% 0%	50% 70% 5% 5%			Discussions with department bodies indicate that all previous information was not given in its entirety or incorrect documentation was provided. Working closely with departments in step by step increments to try to resolve. 2026 calendar still in progress. First meeting has been held and Team Leader is working through the calendar after discussions from this meeting. With internal project manager to progress. Applying for funding for Shelter refurb Contacts have been sourced, first point of contact getting made currently for discussions.
Community services	EMCS	Support improved liveability initiatives within the community.	Implementation of Orange Sky Laundromat in the community. A Youth Strategy is developed and adopted by Council, with implementation commenced within the restraints of financial resources.	10% 50%	20% 50%			Conversations commenced with Orange Sky regarding most suitable model for community. Funding applied for No movement

3. Attachment: EOY Cattle Summary



End of Year Report 2025 (Season 2 of 2)

KOWANYAMA MUSTER – 2025 season

Kowanyama Aboriginal Shire Council



January 2026



Contents

End of Year Report.....	1
Executive Summary	3
1. The Contract.....	5
2. Contract Performance	8
3. Reportable Events	10
4. Financial Performance	10
5. Analysis.....	13
6. Next Steps	14
7. Recommendations.....	15

Executive Summary

The Muster and Sales Agent contracts each commenced in 2024 following tenders/request for quotation in early 2024. Contracts Manager has been Dr. Chris McLaughlin of Culturev8 Pty Ltd.

Although the Project could be said to have had many challenges and variable financial results over the season, it has undoubtably brought many tangible benefits to Kowanyama, not least:

Gross sale price % split –

80% Musterer / 20% Council

Achievement	Realised Community Benefit
<i>Council's share of enterprise revenue</i>	\$205,577.49
Project duration	5 months (July – November 2025)
Total cattle removed from the Aboriginal Land and Oriners and Sefton Station	Kowanyama – 1515 Oriners and Sefton Station – 256 TOTAL: 1,771 <i>Official NLIS reporting attached as Schedule 1.</i>
Sales Strategy	Transport to salesyard (Mareeba) Direct sales to meatworks
Indigenous employment target	No less than 5 local employees, or 50% of workforce Indigenous
Indigenous employment achieved	Up to 10 locals employed, >90% of workforce
Local and Indigenous training	Up to 10 employees trained over the program, including in the use of the bionic arm catch technique.
Local enterprise investment	Estimated \$10,000 to local businesses (CEQ)
Community Support	Support Funerals Provision of complementary Men's group/ Youth Crime Prevention Group / Community beef to local families.
	Maintenance of homeland access roads (crossings)

	Support for youth development/ post-incarceration support.
Additional Benefits	<ul style="list-style-type: none"> Asset Register and Condition Assessments (2025 version incoming)

Council's selected profit-share methodology with the Musterer and Sales Agents respectively, has allowed the project to profitably "weather the storm" of market-driven challenges along the way (market high of \$4.95 per kg vs market low of 38c per kg) since 2021. Whilst the market has achieved some recovery in 2025 compared to the lows of 2023, it has a long way to go to get to the highs of 2021/22. Current low market pricing of beef, along with record inflation of goods and services, places extreme pressure on Musterers to remain financially viable. It is for this reason alone that Council's 2024/25 Cattle Musterer tender procured a profit share of 80/20 in the contractor's favor (vs 60/40 in Council's favor of 2021/22). This has resulted in a significantly lower profit margin (\$153k in 2024/ \$205k in 2025) for Council, compared to prior years, notwithstanding a higher average monthly yield of cattle compared to previous years, over a more condensed muster period due to environmental conditions on Country.

In current challenging market conditions, Council has been able to pivot in and out of Sales Agent opportunities freely, to maximise financial viability, with NIL incidents reportable for 2025.

With expiry of the current Muster and Agent Contracts as at 31 December 2025, it is now recommended that Council go back to market by way of Tender, whilst progressing AEA RNTBC Grazing License negotiations in good faith.



Dr. Chris McLaughlin PhD LLM LLB MQLS MLGMA
 PRACTICE DIRECTOR (Contracts Manager)
 13 January 2026

1. The Contract

Dr Chris McLaughlin, Practice Director at culturev8 is engaged by the Kowanyama Aboriginal Shire Council (“Council”) as Contracts Manager on contracts KASC_2024_017 (Cattle Musterer) and KASC_2024_2018 (Sales Agent), under KASC Preferred Supplier Arrangement/ Approved Contractor List and Local Buy Prequalified Supplier Arrangements (Legal/ Business Consulting).

Two (2) tenders were let in early 2024, namely:

- **KASC_2024_017 – Cattle Musterer**

Resolved at the 30 May 2024 Ordinary Meeting of Council, appointing **Wheatley Rural Contracting Pty Ltd** for 12 months (+12 month option at Council’s sole discretion) (2024/2025 seasons).

- **KASC_2024_018 – Cattle Sales Agent**

Prophurst selected by the evaluation panel as preferred quote. Other competitive quotes were provided by:

- Elders
- Nutrien
- Queensland Rural
- Sugarbag

A combination of **Prophurst** and **Queensland Rural** sales agency were utilised in the 2024 season. **Prophurst** was used exclusively in 2025.

All suppliers were subject to Council’s General Conditions of Contract, with the Musterer being subject to additional Special Conditions, namely:

1. Indigenous Economic Development

The Contractor shall meet its Tender commitments in relation to facilitating Indigenous Economic Development by specifically:

- a. Engaging no less than five (5) people or 50% of the total Contractor's employees/ contractors engaged on the Work at any given time (whichever is the greater), who are both Indigenous and Kowanyama-based, for the duration of the Work;
- b. Wherever practicable, purchasing goods and/or services from local Kowanyama-based businesses (including CEQ);
- c. Otherwise supporting local and Indigenous opportunity and business (eg. sponsorships etc).

The Contractor shall provide an IED Report in writing on a monthly basis to the Principal detailing particulars of IED having been provided by the Contractor in the preceding month.

2. Council Inspections

As Principal and Registered Biosecurity Entity, Council is legally required to undertake routine inspections of the Site for the duration of the Agreement, commencing upon the Contractor's arrival at the Site and concluding upon its departure. During its inspections, the Principal shall be observing all legal requirements pertaining to the muster of cattle, including but not limited to ensuring animal welfare. The Principal shall also be observing the Contractor's adherence to the terms of Agreement.

The Contractor acknowledges and agrees to comply with all lawful directions of the Principal, or Principal's agent, during these routine inspections. Routines are expected to occur fortnightly. Notice need not be given by the Principal to the Contractor.

3. Sales Agent

The Principal shall be at liberty to appoint, at its sole discretion, a Sales Agent at the Mareeba Sales Yard to manage the sale of the cattle under this Contract. Payment shall be made by the Principal to the Contractor in accordance with sales reconciliations provided by the Sales Agent.

4. Firearms and Dogs

The Principal shall be permitted to have trained "cattle dogs" at the Site only to assist in the performance of the Work. At no time may the dogs participate in recreational hunting activities at the Site. Whilst not performing the Work, the Contractor assures the Principal that the dogs shall be appropriately restrained to prevent escape and/or danger to persons and/or animals. Appropriate animal welfare considerations shall extend to the dogs whilst on site. All dogs brought to the Site must be removed from the Site upon departure by the Contractor.

The Principal shall be permitted to have licensed firearms at the Site solely to assist in the performance of the Work. At no time may the firearms be used for any purpose other than the Work absent the express approval of the Principal (eg. firearms may not be used for recreational hunting etc). At all times whilst not in use for performance of the Work, firearms must be appropriately stored in a lockable container, as required by law. Only appropriately licensed users may access and use firearms in performance of the Work.

5. Asset Register

Whilst on Site, the Contractor shall develop at no additional cost to the Principal and provide to the Principal at its earliest possible opportunity, a basic list of former Kowanyama Cattle Company Pty Ltd assets remaining at the Site. This will include brief particulars such as:

- Asset Description (eg. fence paneling x25 (2m x 1m))
- Approximate location
- Approximate age
- Condition (eg. New/ Satisfactory/ Poor)
- Recommended action (eg. Retain "as is" / Repair/ Dispose)

At conclusion of the Contract, the Contractor shall provide to the Principal, at no additional cost, a brief recommendations report detailing assets/ infrastructure which the Principal should invest in to facilitate a smooth Muster in 2022 and beyond.

6. Payment of Contractor employees/ sub-contractors

The Contractor agrees that all employees and/or contractors will be paid in a timely manner and strictly in accordance with applicable awards, enterprise agreements, registered agreements, contracts in a timely and compliant manner. A failure by the Contractor to pay employees/ sub-contractors in accordance with applicable awards/ agreements/ contracts, if unremedied, shall be a default of this contract, affording contract suspension or termination by the Principal, at its sole discretion.

No issues outstanding as at the date of reporting.

2. Contract Performance

KASC_2024_017 – Cattle Musterer

At the commencement of each season, the Musterer would provide an estimation of expected yield for the season, and its methodology. The Contracts Manager would then assess the Musterer's estimate, and in conjunction with Council Executive management, would set an indicative project budget (generally much more conservative than the Musterer's estimate).

Over the 2025 season, the following contract achievements were reported:

Gross sale price % split –		80% Musterer / 20% Council
Achievement	Realised Community Benefit	
<i>Council's share of enterprise revenue</i>	\$205,577.49	
Project duration	5 months (July – November 2025)	
Total cattle removed from the Aboriginal Land and Oriners and Sefton Station	Kowanyama – 1515 Oriners and Sefton Station – 256 TOTAL: 1,771 <i>Official NLIS reporting attached as Schedule 1.</i>	
Sales Strategy	Transport to salesyard (Mareeba and Charters Towers) Direct sales to meatworks	
Indigenous employment target	No less than 5 local employees, or 50% of workforce Indigenous	
Indigenous employment achieved	Up to 10 locals employed, >90% of workforce	
Local and Indigenous training	Up to 10 employees trained over the program, including in the use of the bionic arm catch technique.	
Local enterprise investment	Estimated \$10,000 to local businesses (CEQ)	
Community Support	Support Men's group/ Youth Crime Prevention Group / Community Funerals Provision of complementary beef to local families.	

	Maintenance of homeland access roads (crossings)
	Support for youth development/ post-incarceration support.
Additional Benefits	<ul style="list-style-type: none"> Asset Register and Condition Assessments (2025 version incoming)

Some general feedback from the season is that:

- The Musterer has found it much more difficult to engage local staff this season than in previous seasons. An observation is that use of helicopters and motorbikes/ 4 wheelers has been largely replaced by lower cost bionic arm 4WDs, which are potentially considered less “fun” for workers. Found it incredibly difficult to get local staff to work out at Oriners and Sefton Station.
- Kowanyama Rodeo did not occur in 2025.
- NIL use of feed lots etc to maintain margin. Need to be transport from paddock to purchaser (salesyard or meatworks).
- Sales Agent needs to have ability (and financial incentive) to pivot between salesyards to maintain profitability for the Musterer and Council (ie. Mareeba to Charters Towers). It was this lack of flexibility which resulted in a mid-season pivot between sales agents in 2024 season.
- In 2025, the Musterer would plan to focus more on Kowanyama than Oriners and Sefton. It was identified that the quality and quantity of cattle at Oriners and Sefton was financially unviable in the current market.

KASC_2024_018 – Cattle Sales Agent

The sales agent works closely with the Musterer to identify sales opportunities for cattle, and cattle targeting to maximise yield. The Sales Agent also monitors legislative animal welfare requirements, prior to and during sale.

During this contract, sales methodology of sales yard (Mareeba/ Charters Towers) and private sale orders (meatworks) have been utilised.

Sales Agent fees have been charged within the terms and conditions of the RFQ.

3. Reportable Events

NIL reportable events for 2025.

NIL reportable WHS events.

All Musterer employee/ sub-contractor payments confirmed as up to date.

4. Financial Performance

In 2025, the following profit split was employed, dependent on sales methodology:

a. Liveweight profit share (saleyards)

Market Price (avg per kg, per sale batch)	Contractor's % of GROSS profit	Council's % of GROSS profit
<2.49	80	20
\$2.50 - \$2.99	70	30
>\$3.00	60	40

b. Meatworks profit share

Market Price (avg per kg, per sale batch)	Contractor's % of GROSS profit	Council's % of GROSS profit
<\$4.99	80	20
\$5.00 - \$5.99	70	30
>\$6.00	60	40

The following are the consolidated financial highlights for seasons 2021 – 2025. 2025 is highlighted.

Year/ Season	Profit share (Council/ Musterer)	Muster Duration	Musterer Estimate #	# Sold (actuals)	# Sold (budgeted)	Council Revenue (actuals)	Council # cattle yield per month (avg)	Council yield/ Revenue per cow sold (avg)	Council Revenue (budget)	Highest avg (\$/per kg) actuals	Lowest avg (\$/per kg) actuals
2021	60/40	Aug – Nov 2021 (4 months)	1,152	1,480	1,728	\$1.12M	370	\$756	\$1.5M	\$3.33 (salesyard)	\$3.10 (salesyard)
2022	60/40	Jun – Nov 2022 (6 months)	5,856	2,509	5,856	\$1.14M	418	\$454	\$2.5M	\$4.95 (meatworks) \$3.38 (salesyard)	\$2.00 (salesyard)
2023	50/50	Jun – December 2023 (6 months)	5,452	2,580	2,500	\$505,000	430	\$195	\$933k	\$4.61 (meatworks) \$1.76(salesyard)	38c (salesyard)
2024	20/80	September – November 2024 (3 months)	2500	1374	-	\$153,000	458	\$111	\$154,000	\$4.23 (Nov meatworks) \$2.05 (September Salesyard)	(69c Oct Saleyards)

2025	20/80	July – November 2025 (5 months)	1500	1,771	-	\$205,577.49	354.2	\$116	\$150,000	\$4.35 (Nov meatworks) \$2.88 (Sept Salesyard)	\$1.18 Oct Salesyard
TOTAL				9,714		\$3.124M					

Table 1 – Financial Data (2022 – 2025)

5. Analysis

Across the 5 (seasons of the Council muster 2021 – 2025), the following can be observed:

- Reduction in profitability. This means more work for the musterer in being very selective in his catch, which was not a consideration in 2021. Challenging market conditions has resulted in the Musterer working harder for less over time. This has resulted in the inevitable shift in profit share from Council to the Musterer.
- From the original estimated 8,000 head of cattle transferred to Council by the liquidator effective 1 July 2021, Council's muster has removed at approximately 9,714 cattle from the Aboriginal Land and Oriners and Sefton PICs combined. Council must however be mindful of annual breeding which somewhat dilutes this impact.
- Council does not have a grazing license from the landowner of the Aboriginal Land (and in fact has a destock notice). Negotiations are ongoing.

Upon reflection of the project with the Musterer at end of the 2025 season, it is clear that the primary difference between financially good and bad times, as have both been experienced across the project term, is available cashflow. In 2021/22 for example, the Musterer was able to readily pay bills as and when due and undertake regular asset reinvestment/ maintenance. In 2021/22, Council had no requirement to step in and make contributions to Musterer's sustainability, unlike in 2023. In 2023, Musterer sustainability was pushed to the limit (even at 50/50 profit share) primarily due to market conditions, with bill payments delayed due to cashflow issues, maintenance being restricted by need and asset reinvestment entirely ceasing. These challenges required sophisticated budgeting skills and cashflow management by the Musterer, which were not demonstrated to a satisfactory standard, with various excesses and lack of attention to detail noted by the Contracts Manager and raised regularly with the Musterer. The Musterer was required to work long and hard hours to bring in sufficient yield to generate a profit after escalating expenses. The Sales Agent is to be commended for targeting new and emerging opportunities to maximise price at sale (ie. meatworks contracts). Without this methodology pivot, sustainability would not have been achieved.

Following a challenging 2023 season, the Muster contract was placed out to Tender (KASC-2024-017). 5 tenders were received and assessed. 80/20 profit share in favor of the Musterer was the most favorable bid received (compared to 60/40 in favor of the

Council in 2021/22 seasons and 50/50 in 2023). Wheatley Rural Contracting retained the tender in 2024 (with option to renew for 2025 season at Council's sole discretion). The option was exercised by Council resolution for 2025. Although profitability was down in 2024 and 2025 compared to previous seasons primarily due to significant reduction in market value , Council's budget was been met. Council's budget was exceeded in 2025.

As the market picks up, Council's profit share methodology with the Musterer will rebalance, making the arrangement more profitable for Council as we approach 60/40 profit share. Alternate models are being considered for future collaborations.

6. Next Steps

Council will place the Cattle Muster and Sales Agent contract out to tender again (2 year term) and bring this before Council prior to May 2026 for resolution.

Council will continue to negotiate Grazing License with AEA with respect to the Aboriginal Land.

Culturev8's appointment as Contracts Manager shall continue pursuant to ongoing Approved Contractor List and/or Local Buy Prequalified Supplier List, as directed by Council.

7. Recommendations

It is recommended by the Contracts Manager that Council go to tender for Cattle Muster and Sales Agent contracts for a period of 2 years, commencing the 2026 season.

SCHEDULE 1 – NLIS REPORTING (1/1/25 – 31/12/25)

NATIONAL_LIVESTOCK_IDENTIFICATION_SYSTEM_NEW

----- REPORT INFORMATION -----

USER E-MAIL ADDRESS = chris.mclaughlin@kowanyama.qld.gov.au

AUDIT PROPERTY = QBCP0029

REPORT GENERATED = Jan 13 2026 12:11PM

AUDIT PERIOD = From: 2025.01.01 To: 2025.12.31

----- PIC INFORMATION -----

Business Name = Abm Elgoring Ambung Aboriginal Corporati

Feedlot = No

PIC Register Status = Active

----- PIC EU STATUS -----

Date of Change EU Status

2005.03.22 N

PIC ERP STATUS = [NFAS,N] [LPA,A]

----- PIC CURRENT HOLDINGS SUMMARY -----

TOTAL DEVICES ON THE PIC = 9124

CATTLE = 9124

EU CATTLE = 0

NON EU CATTLE = 9124

HOMEBRED TOTAL = 7365

POSTBRED TOTAL = 300

INTRODUCED TOTAL = 80

TAGTRAN TOTAL = 1379

TOTAL ACTIVE DEVICES ON THE PIC = 9124

CATTLE = 9124

EU CATTLE =	0
NON EU CATLE =	9124
HOMEBRED TOTAL =	7365
POSTBRED TOTAL =	300
INTRODUCED TOTAL =	80
TAGTRAN TOTAL =	1379

INACTIVE DEVICES = 0

EU Status

EU =	0	(0	Active	0	InActive)
NON EU =	9124	(9124	Active	0	InActive)
NON-EU BREEDING ANIMALS TOTAL = 0	(0	Active	0	Inactive)	

YEARLY SUMMARY

----- DEVICES PURCHASED AND DEVICES TRANSFERRED ONTO PIC -----

Year	Breeder Purchased	Post Breeder Purchased	TAGTRAN	Transfers On
Pre-2016	25700	300	0	863
2016	5000	0	0	54
2017	4000	0	0	52
2018	0	0	0	1

2019	2000	0	0	6
2020	0	0	0	0
2021	4000	0	0	5
2022	4000	0	0	19
2023	0	0	0	19
2024	0	0	2000	5
2025	0	0	2000	17
<hr/>				
Total	44700	300	4000	1041

-DEVICES TRANSFERRED OFF PIC, DECEASED ON PIC AND CONSIGNDED TO SLAUGHTER -

Year	Transfers Off	Unknown Transfers Off	Deceased on PIC	Consigned
Pre-2016	14376	1379	2	4101
2016	4093	42	0	0
2017	2933	176	0	767
2018	1386	31	0	160
2019	1960	15	0	0
2020	1	16	0	0
2021	1650	4	11	0
2022	2509	7	1	6
2023	1974	63	0	606
2024	832	6	0	295
2025	1366	47	0	102

Total	33080	1786	14	6037
-------	-------	------	----	------

TRANSACTION ACTIVITY DATE RANGE From: 2025.01.01 To: 2025.12.31

LIVESTOCK TRANSFERRED ONTO THE PIC: Total Devices = 0

DEVICES TRANSFERRED TO THE PIC (TAGTRANS): Total Devices = 2000

CATTLE = 2000

Source/Saleyard Upload	NVD/Waybill	Count	Date of Transfer	UploadID	Date Of
QACP0043 2025.05.30	TAGTRAN	2000	2025.05.30	157805170	

LIVESTOCK TRANSFERRED TO THE PIC BY THE SYSTEM (XXXXXXXX): Total Devices = 17

CATTLE = 17

Source/Saleyard Upload	NVD/Waybill	Count	Date of Transfer	UploadID	Date Of
QAME0448 2025.08.05	1234567	1	2025.08.04	162443908	
QAME0034 2025.08.22	1234567	10	2025.08.20	163797933	
QAME0448 2025.09.09	1234567	1	2025.09.08	165143011	
QAME0448 2025.09.23	1234567	1	2025.09.22	166266588	
QAME0448 2025.09.30	1234567	1	2025.09.29	166841147	
QAME0448 2025.10.07	1234567	1	2025.10.06	167481216	
QJC00095	1234567	1	2025.10.09	167809602	

2025.10.11				
QAME0448	1234567	1	2025.10.13	168071441
2025.10.14				

LIVESTOCK TRANSFERRED OFF THE PIC: Total Devices = 1366

CATTLE = 1366

Destination Upload	NVD/Waybill	Count	Date of Transfer	UploadID	Date Of
EUSY4880 2025.07.15	42225673	75	2025.07.15	160972727	
EUSY4880 2025.07.16	42225673	1	2025.07.15	161058994	
EUSY4880 2025.07.16	42225673	1	2025.07.15	161059234	
QAME0448 2025.08.07	42247630	1	2025.07.29	162634970	
QAME0448 2025.08.07	42247651	3	2025.07.29	162639816	
EUSY4880 2025.08.05	42247630	37	2025.08.05	162443908	
EUSY4880 2025.08.05	42247651	63	2025.08.05	162443908	
EUSY4880 2025.08.12	42259902	60	2025.08.12	162981609	
EUSY4880 2025.08.20	42259902	1	2025.08.12	163616242	
EUSY4880 2025.09.02	42288232	100	2025.09.02	164586045	
EUSY4880 2025.09.18	42288232	1	2025.09.02	165888750	
EUSY4880 2025.09.09	42288232	37	2025.09.09	165143011	
EUSY4880 2025.09.23	42316414	261	2025.09.23	166266588	
QAME0448 2025.09.29	42316414	2	2025.09.29	166736957	
EUSY4880 2025.09.30	42326169	47	2025.09.30	166841147	
EUSY4880 2025.10.07	42334151	32	2025.10.07	167481186	
EUSY4880 2025.10.07	42334151	181	2025.10.07	167481216	
EUSY4880 2025.10.07	42335754	19	2025.10.07	167481216	
EUSY4880	42335754	2	2025.10.14	168071441	

2025.10.14				
EUSY4880	42364831	49	2025.10.27	169153897
2025.10.27				
EUSY4880	42364831	82	2025.10.28	169281483
2025.10.28				
QAME0448	42364831	1	2025.10.30	169470456
2025.10.30				
EUSY4880	42382386	8	2025.11.11	170379022
2025.11.11				
EUSY4880	42382397	123	2025.11.11	170379022
2025.11.11				
EUSY4880	42394586	179	2025.11.25	171809587
2025.11.25				

DEVICES TRANSFERRED OFF THE PIC (TAGTRANS): Total Devices = 0

LIVESTOCK TRANSFERRED OFF THE PIC BY THE SYSTEM (XXXXXXXX) = 47

CATTLE = 47

Source Upload	Destination	NVD/Waybill	Count	Date of Transfer	Upload ID	Date Of
-----	-----	-----	-----	-----	-----	-----
QBCP0029 2025.08.25	QKAE0306	1234567	6	2025.07.14	163942115	
QBCP0029 2025.07.28	QACP0043	1234567	1	2025.07.27	161869052	
QBCP0029 2025.08.22	QAME0034	1234567	10	2025.08.20	163797933	
QBCP0029 2025.10.10	QACP0043	1234567	8	2025.10.09	167755714	
QBCP0029 2025.10.15	QACP0043	1234567	1	2025.10.14	168148584	
QBCP0029 2025.10.15	QACP0043	1234567	1	2025.10.14	168148766	
QBCP0029 2025.11.07	QACP0043	1234567	1	2025.11.06	170069037	
QBCP0029 2025.11.20	QACP0043	1234567	1	2025.11.19	171334319	
QBCP0029 2026.01.12	QAME0448	1234567	1	2025.11.26	174900209	
QBCP0029 2025.12.03	QHDL0096	1234567	1	2025.12.01	172553837	
QBCP0029 2025.12.11	QDC00270	1234567	1	2025.12.10	173337236	
QBCP0029	QHME0539	1234567	15	2025.12.16	174016216	

2025.12.22

DIRECT TO SLAUGHTER: Total Devices = 128

CATTLE = 128

ProcessorID	NVD/Waybill	Kill Date	Count	Upload ID	Date Of Upload
QD0004	42233480	2025.07.20	1	161392229	2025.07.21
QD0004	-	2025.07.21	2	161494243	2025.07.22
QD0004	42233480	2025.07.21	39	161494243	2025.07.22
QD0004	42257027	2025.08.11	20	163001302	2025.08.12
QD0004	-	2025.08.12	2	163102205	2025.08.13
QD0004	42261756	2025.08.21	19	163797933	2025.08.22
QD0004	-	2025.10.10	9	167809602	2025.10.11
QD0004	10003447	2025.10.10	13	167809602	2025.10.11
QD0004	42342301	2025.10.10	22	167809602	2025.10.11
QD0004	10003915	2025.12.01	1	172474105	2025.12.02

DIRECT TO SLAUGHTER: Total Without Devices = 1

ProcessorID	NVD/Waybill	Kill Date	Count	Upload ID	Date Of Upload
QD0004	42261756	2025.08.21	1	163797933	2025.08.22

LIVESTOCK DECEASED ON THE PIC: Total Devices = 0

TRANSFER CORRECTION: Total Devices = 2

CATTLE = 2

Correction Type Of Upload	NVD/Waybill	Count	Date of Transfer	Upload ID Date
<hr/>				
Delete 2025.08.07	42247630	1	2025.07.31	162636178
Delete 2025.10.30	42364831	1	2025.10.28	169478467

MOB BASED IN TRANSFERS: Total Heads = 0

MOB BASED OUT TRANSFERS: Total Heads = 0

----- NATIONAL LIVESTOCK IDENTIFICATION SYSTEM -----

NATIONAL_LIVESTOCK_IDENTIFICATION_SYSTEM_NEW

----- REPORT INFORMATION -----

USER E-MAIL ADDRESS = chris@culturev8.com.au

AUDIT PROPERTY = QACP0043

REPORT GENERATED = Jan 13 2026 12:15PM

AUDIT PERIOD = From: 2025.01.01 To: 2025.12.31

----- PIC INFORMATION -----

Business Name = Kowanyama Aboriginal Shire Council

Feedlot = No

PIC Register Status = Active

----- PIC EU STATUS -----

Date of Change EU Status

2009.08.27 N

PIC ERP STATUS = [NFAS,N] [LPA,A]

----- PIC CURRENT HOLDINGS SUMMARY -----

TOTAL DEVICES ON THE PIC = 3488

CATTLE = 3488

EU CATTLE = 0

NON EU CATTLE = 3488

HOMEBRED TOTAL = 3438

POSTBRED TOTAL = 50

INTRODUCED TOTAL = 0

TAGTRAN TOTAL = 0

TOTAL ACTIVE DEVICES ON THE PIC = 3488

CATTLE = 3488

EU CATTLE =	0
NON EU CATLE =	3488
HOMEBRED TOTAL =	3438
POSTBRED TOTAL =	50
INTRODUCED TOTAL =	0
TAGTRAN TOTAL =	0

INACTIVE DEVICES = 0

EU Status

EU =	0	(0	Active	0	InActive)
NON EU =	3488	(3488	Active	0	InActive)
NON-EU BREEDING ANIMALS TOTAL = 0	(0	Active	0	Inactive)	

YEARLY SUMMARY

----- DEVICES PURCHASED AND DEVICES TRANSFERRED ONTO PIC -----

Year	Breeder Purchased	Post Breeder Purchased	TAGTRAN	Transfers On
2016	2400	50	0	1
2017	0	0	0	0
2018	0	0	0	0
2019	0	0	0	0

2021	1000	0	0	0
2022	0	0	0	0
2023	0	0	0	58
2024	2000	0	0	23
2025	0	0	0	21
<hr/>				
Total	5400	50	0	103

-DEVICES TRANSFERRED OFF PIC, DECEASED ON PIC AND CONSIGNMENT TO SLAUGHTER -

Year	Transfers Off	Unknown Transfers Off	Deceased on PIC	Consigned
2016	543	3	0	311
2017	417	166	0	0
2018	0	8	0	0
2019	0	1	0	0
2022	0	1	0	0
2023	60	1	0	19
2024	277	2	0	0
2025	210	5	0	41
<hr/>				
Total	1507	187	0	371

TRANSACTION ACTIVITY DATE RANGE From: 2025.01.01 To: 2025.12.31

LIVESTOCK TRANSFERRED ONTO THE PIC: Total Devices = 0

DEVICES TRANSFERRED TO THE PIC (TAGTRANS): Total Devices = 0

LIVESTOCK TRANSFERRED TO THE PIC BY THE SYSTEM (XXXXXXXX): Total Devices = 21

CATTLE = 21

Source/Saleyard Upload	NVD/Waybill	Count	Date of Transfer	UploadID	Date Of
QBCP0029 2025.07.28	1234567	1	2025.07.27	161869052	
QAME0448 2025.09.09	1234567	2	2025.09.08	165143011	
QAME0448 2025.10.07	1234567	4	2025.10.06	167481186	
QBCP0029 2025.10.10	1234567	8	2025.10.09	167755714	
QIBM0235 2025.10.15	1234567	1	2025.10.13	168140783	
QBCP0029 2025.10.15	1234567	1	2025.10.14	168148584	
QBCP0029 2025.10.15	1234567	1	2025.10.14	168148766	
QIRH1075 2025.10.21	1234567	1	2025.10.16	168618811	
QBCP0029 2025.11.07	1234567	1	2025.11.06	170069037	
QBCP0029 2025.11.20	1234567	1	2025.11.19	171334319	

LIVESTOCK TRANSFERRED OFF THE PIC: Total Devices = 210

CATTLE = 210

Destination Upload	NVD/Waybill	Count	Date of Transfer	UploadID	Date Of
QHME0539	80399513	46	2025.07.28	161869052	

2025.07.28				
EUSY4880	80399514	21	2025.09.09	165143011
2025.09.09				
EUSY4880	80399515	92	2025.10.07	167481186
2025.10.07				
QAME0448	42334151	9	2025.10.10	167755714
2025.10.10				
EUSY4880	80399517	32	2025.10.14	168071441
2025.10.14				
EUSY4880	80399517	1	2025.10.14	168140783
2025.10.15				
QAME0448	80399515	1	2025.10.15	168148584
2025.10.15				
QAME0448	80399515	1	2025.10.15	168148766
2025.10.15				
QAME0448	80399515	4	2025.10.15	168150393
2025.10.15				
QJDP0366	123456	1	2025.10.17	168618811
2025.10.21				
QAME0448	42364831	1	2025.11.07	170069037
2025.11.07				
QAME0448	42382386	1	2025.11.20	171334319
2025.11.20				

DEVICES TRANSFERRED OFF THE PIC (TAGTRANS): Total Devices = 2000

CATTLE = 2000

Destination Upload	NVD/Waybill	Count	Date of Transfer	UploadID	Date Of

QBCP0029	TAGTRAN	2000	2025.05.30	157805170	
2025.05.30					

LIVESTOCK TRANSFERRED OFF THE PIC BY THE SYSTEM (XXXXXXXX) = 5

CATTLE = 5

Source Upload	Destination	NVD/Waybill	Count	Date of Transfer	Upload ID	Date Of

QACP0043	QGAE0173	1234567	1	2025.01.19	150328570	
2025.02.10						
QACP0043	QACP0019	1234567	3	2025.10.13	168071441	
2025.10.14						
QACP0043	QHME0539	1234567	1	2025.12.16	174016216	

2025.12.22

DIRECT TO SLAUGHTER: Total Devices = 41

CATTLE = 41

ProcessorID	NVD/Waybill	Kill Date	Count	Upload ID	Date Of Upload
QD0004	80399515	2025.10.09	41	167764841	2025.10.10

DIRECT TO SLAUGHTER: Total Without Devices = 0

LIVESTOCK DECEASED ON THE PIC: Total Devices = 0

Delete 42364831 1 2025.10.30 169470410
2025.10.30

TRANSFER CORRECTION: Total Devices = 1

CATTLE = 1

Correction Type Of Upload	NVD/Waybill	Count	Date of Transfer	Upload ID	Date

MOB BASED IN TRANSFERS: Total Heads = 0

MOB BASED OUT TRANSFERS: Total Heads = 0

----- NATIONAL LIVESTOCK IDENTIFICATION SYSTEM -----

4.3.1.b – Information Report

Title:	Finance Information Report
Author:	Executive Manager Corporate and Financial Services
Meeting Date:	27 January 2026

Key Items

Financial Report December 2025

The monthly Finance report for the month of December 2025 has been prepared as at **Attachment 1**

- Key points from the December 2025 YTD report are as follows:
 - net operating result (before depreciation) is a \$2,930K profit, which is **\$3,486K** better than budget
 - actual net operating income is \$17,662K which is **\$2,844K** better than budget
 - actual operating expenditure is \$14,731K which is **\$642K** better than budget
 - Net profit/loss) (after depreciation) is \$4,027K loss, which is **\$3,482K** better than budget
 - Untied Cash Funds balance is \$21,601K

Recommendation:

That Council note the:

- Monthly Financial Report – December 2025

Attachment 1:

- Monthly Financial Report – December 2025



Financial Report

December 2025





Financial Report December 2025

CONTENTS	Page
Financial Summary	3
Operating Statement	4
Operating by Program	6
Capital by project	9
Statement of Financial Position & Cash	10

(all results are in \$)



Year to Date December 2025

Finance Summary

The YTD December 2025 financials show an actual loss of \$4,026,511 compared to a budgeted loss of \$7,508,813.

Favourable revenue variances arose for Concrete Sales \$1,981,974, General Purpose Financial Assistance Grant \$581,187, Interest Received \$281,470, Accommodation Revenue \$403,518 and Rental Income \$200,766. Additional favourable variances arose for Payroll costs \$1,877,007, mainly due to vacant positions, IT costs \$271,414 due to the timing of various projects and Small Equipment purchases \$164,424. These favourable variances are partially offset by higher than budgeted Cost of Goods Sold \$1,562,847 mainly due to the higher volumes of concrete batching to date and higher Contractor and Consultant Costs \$577,792 partially due to the backfilling of vacant positions.

The balance of the operating variance is mainly due to the timing of revenue and expenditure against budget phasing.

Further details can be found in the Operating by Program section of this report.

Capital program works are progressing and all projects are within budget allocations.

Kowanyama Aboriginal Shire Council

Profit & Loss

Period ending - 31/12/2025

	Year to Date Actual	Year to Date Current Budget	Year to Date	Full Year Current Budget
			Variance to Current Budget	
Income				
Council Rates, Levies & Charge	694,642	628,000	66,642	628,000
Commissions & Fees Revenue	89,117	95,400	(6,283)	190,819
Aviation Landing Fees	205,742	287,496	(81,754)	575,000
Other Fees & Charges	0	2,496	(2,496)	5,000
Accommodation Revenue	885,540	554,958	330,582	1,109,920
Rental Income	600,762	399,996	200,766	800,000
Interest Received	801,466	519,996	281,470	1,040,000
Sale of Goods Revenue	3,611,719	582,118	3,029,601	1,039,250
Services Revenue	2,149,283	2,356,242	(206,959)	6,162,522
Aviation Fuel Revenue	301,180	324,996	(23,816)	650,000
Donations Received	5,000	15,000	(10,000)	15,000
Fuel Tax Credits	(11,293)	7,500	(18,793)	15,000
Other Income	176,577	100,000	76,577	200,000
Training Recoveries	0	50,000	(50,000)	100,000
Workcare Recoveries	32,234	0	32,234	0
State Government Grants - Operating	4,661,845	4,618,558	43,287	5,535,089
Commonwealth Government Grants - Operating	2,599,448	2,179,749	419,699	7,929,837
Other Grants - Operating	41,438	0	41,438	0
Internal Cost Recoveries - Sale of goods	5,374	870,492	(865,118)	1,741,000
Internal Cost Recoveries - Services	774,047	1,224,990	(450,943)	2,450,000
Profit on Asset Disposal	37,818	0	37,818	0
Total Income	17,661,939	14,817,987	2,843,952	30,186,437
Less Expenses				
Cost Of Goods Sold	2,935,725	1,372,878	(1,562,847)	2,745,784
Stock Adjustments & Stocktake variances	9,586	7,500	(2,086)	15,000
Wages - Permanent Staff	4,095,578	5,844,098	1,748,520	11,600,434
Superannuation	440,411	694,378	253,967	1,378,513
Recruitment & Relocation	25,969	72,498	46,529	145,000
Workers Compensation	96,316	134,574	38,258	269,354
Staff Education & Training	16,938	90,474	73,536	181,020
FBT	5,831	7,500	1,669	15,000
Training and Workcare Costs - recoverable	0	3,744	3,744	7,500
Employee Assistance Program	431	1,248	817	2,500
Audit Fees	52,138	57,492	5,354	115,000
Admin Expenses	8,002	6,498	(1,504)	13,000
Advertising Costs	0	19,242	19,242	38,500
Memberships & Subscriptions	73,349	63,048	(10,301)	126,150
Postage & Stationery	8,275	15,678	7,403	31,450
Staff Amenities	12,461	27,102	14,641	54,300
Hcp Purchased Goods	17,913	9,996	(7,917)	20,000
MV Expenses - Fuel	102,741	112,926	10,185	225,350
MV Expenses - Registration	1,270	7,800	6,530	15,650
MV Expenses - Running Costs	0	1,248	1,248	2,500
R&M - MV Expenses	107,544	170,456	62,912	341,000
Plant Fuel & Oil Expenses	0	246	246	500
Plant Hire	1,034	2,496	1,462	5,000
Consultants	176,854	387,048	210,194	774,165

Kowanyama Aboriginal Shire Council

Profit & Loss

Period ending - 31/12/2025

	Year to Date Actual	Year to Date Current Budget	Year to Date Variance to Current Budget	Full Year Current Budget
				\$
Contractors	3,312,708	2,524,722	(787,986)	4,846,587
Legal Expenses	47,647	59,994	12,347	120,000
Accountancy Fees	91,700	60,000	(31,700)	120,000
Computer, IT & Network	205,812	477,226	271,414	954,500
Telephone, Fax & Printers	105,862	120,798	14,936	241,700
Cleaning	60,051	36,666	(23,385)	73,440
Freight	199,783	152,658	(47,125)	235,464
Security	6,385	9,996	3,611	20,000
Catering	109,727	133,272	23,545	216,650
Donations	170,000	107,500	(62,500)	115,000
Safety Equipment	6,149	42,204	36,055	84,500
Protective Clothing/Uniforms	19,360	43,254	23,894	86,600
Consumables/Materials	364,947	387,060	22,113	724,814
Electricity	236,003	260,508	24,505	521,106
Small Tools, Equipment And Furniture	125,784	290,208	164,424	580,500
Portable & Attractive Assets	0	18,778	18,778	37,600
Capital Assets expenditure	27,220	0	(27,220)	0
Capitalisation of Assets	0	0	0	0
R&M - Roads & Infrastructure	0	4,998	4,998	10,000
R&M - Buildings	208,456	365,716	157,260	731,500
R&M - Plant & Equipment	346,949	273,708	(73,241)	547,500
R&M - Other	215,922	12,738	(203,184)	25,500
Travel Exps - Accommodation	25,946	76,804	50,858	153,700
Travel Exps - Airfares	83,464	185,912	102,448	333,500
Travel Exps - Car Hire/ Taxis/ Km's	664	26,250	25,586	52,595
Travel Exps - Meals & Incident	55,562	79,498	23,936	159,050
Rent	61,792	72,744	10,952	145,500
ATM & Eftpos Fees, Bank Charges & Interest	15,224	24,996	9,772	50,000
Insurance	152,413	120,000	(32,413)	240,000
Fees & Charges	1,151	10,494	9,343	21,000
Licences	2,200	4,542	2,342	9,100
Rates & Taxes	20,781	19,998	(783)	40,000
Internal Cost Charges - Sale of Goods & Services	263,424	423,812	160,388	817,728
Internal Cost Allocation - Wages	0	(163,738)	(163,738)	(325,000)
Net Operating Expense	14,731,451	15,373,484	642,033	30,112,803
Net Operating Profit / (Loss)	2,930,488	(555,497)	3,485,985	73,634
Depreciation	6,953,361	6,953,316	(45)	13,906,723
Loss on Reval of Finance Leases & Sale of Assets	3,638	0	(3,638)	0
Net Profit / (Loss)	(4,026,511)	(7,508,813)	3,482,302	(13,833,089)



Net Operating Results by Program

Office of the CEO				
Program	Actual YTD	Current Budget YTD	Variance to Current Budget	Full Year Current Budget
Kowanyama Office	Deficit	(\$300,322)	(\$377,080)	\$76,758
Councillor Costs	Deficit	(\$252,531)	(\$326,646)	\$74,115
General Council	Deficit	(\$2,860,276)	(\$3,178,502)	\$318,226
Arthur Beetson - Legends	Deficit	(\$209,944)	(\$200,000)	(\$9,944)
KASC Events	Deficit	(\$95)	(\$32,500)	\$32,405
Carbon Farming	Deficit	(\$310,853)	(\$250,226)	\$60,627
Cleaning Services	Deficit	(\$46,906)	(\$117,394)	\$70,488
Kowanyama Culture & Research Centre	Deficit	(\$23,582)	(\$75,218)	\$51,636
Accommodation Facilities	Surplus	\$734,491	\$260,480	\$474,011
Neighbourhood Centre ILUA	Deficit	(\$3,160)	\$0	(\$3,160)
Future Housing Supply Strategy CHSP 2025-26 HSP1 0005	Surplus	\$112,000	\$0	\$112,000
TOTAL Office of the CEO	Deficit	(\$3,161,178)	(\$4,297,086)	\$1,135,908
				(\$7,718,553)

Revenue is higher than budget for Interest Received \$281k, Accommodation Facilities \$404k and Rates and Levies \$67k. The balance of the variance is mainly due to the timing of revenue and expenditure against budget phasing.

Corporate & Financial Services				
Program	Actual YTD	Current Budget YTD	Variance to Current Budget	Full Year Current Budget
Cairns Office & Finance	Deficit	(\$524,920)	(\$567,888)	\$42,968
Human Resources	Deficit	(\$347,692)	(\$412,124)	\$64,432
Governance	Deficit	(\$244,373)	(\$468,080)	\$223,707
Information, Communications & Technology	Deficit	(\$342,448)	(\$713,642)	\$371,194
Purchase Store	Deficit	(\$221,770)	(\$249,968)	\$28,198
Blue Cafe	Deficit	(\$1,171)	\$0	(\$1,171)
Kowanyama Cattle Co	Surplus	\$182,731	\$105,508	\$77,223
Cyber Security Awareness Support For Vulnerable Groups	Deficit	(\$6,005)	(\$17,000)	\$10,995
RMIT Mapping The Digital Gap	Surplus	\$14,632	\$0	\$14,632
Planning Scheme Amendments - Scheme Supply Fund 2024-26	Surplus	\$30,000	\$0	\$30,000
FAGS - General Purpose	Surplus	\$1,125,394	\$554,206	\$571,188
Indigenous Councils Funding Program (Icfp)	Surplus	\$3,700,595	\$3,699,590	\$1,005
TOTAL Corporate & Financial Services	Surplus	\$3,364,972	\$1,930,602	\$1,434,370
				\$3,584,741

The Financial Assistance Grant received to date is \$571k higher than budgeted. The balance of the variance is mainly due to vacancy savings and the timing of expenditure for legal, consultants and Information Technology projects.

Net Operating Results by Program

Community Services & Cultural Heritage

Program		Actual YTD	Current Budget YTD	Variance to Current Budget	Full Year Current Budget
Untied Funding Programs					
Centrelink	Surplus	\$31,552	(\$344)	\$31,896	\$0
Community Bus	Deficit	(\$1,285)	(\$40,800)	\$39,515	(\$81,095)
Mp Sport & Rec Facility	Deficit	(\$84,980)	(\$72,090)	(\$12,890)	(\$143,613)
Post Office	Deficit	(\$95,621)	(\$105,320)	\$9,699	(\$208,549)
NAIDOC	Deficit	(\$53,980)	(\$71,000)	\$17,020	(\$71,000)
Hcp/Medicare Payments For Aged Care	Surplus	\$249,449	\$35,136	\$214,313	\$70,465
Meals On Wheels (MOW)	Deficit	(\$68,670)	\$6	(\$68,676)	\$0
Aged Care CHSP	Deficit	(\$44,297)	\$15,528	(\$59,825)	\$33,084
Aged Care Rent	Surplus	\$12,560	\$4,002	\$8,558	\$8,000
Subtotal - Untied Funding Programs		(\$55,272)	(\$234,882)	\$179,610	(\$392,708)
Tied Funding Programs					
IAS RIBS	Surplus	\$919	\$2,322	(\$1,403)	\$4,632
Dept Of Emergency Services	Surplus	\$6,293	(\$3,240)	\$9,533	(\$6,500)
DETE Childcare	Deficit	(\$20,457)	(\$510)	(\$19,947)	(\$0)
DETE Vacation Care	Surplus	\$0	(\$32)	\$32	(\$0)
Child Care Hub Establishment	Deficit	(\$31,695)	(\$312)	(\$31,383)	(\$0)
Get Ready Queensland	Deficit	(\$2,685)	\$6	(\$2,691)	\$0
NIAA Kowanyama Playgroup	Deficit	(\$32,297)	(\$446)	(\$31,851)	\$0
IAS Sport & Rec	Deficit	(\$53,097)	(\$258)	(\$52,839)	(\$0)
Deadly Active Sport & Rec Program	Surplus	\$42,353	(\$468)	\$42,821	(\$0)
Kowanyama Men's Shed Operating Grant	Deficit	(\$18,454)	(\$25,944)	\$7,490	(\$51,556)
Doha Njcp 279	Surplus	\$531,170	(\$39,701)	\$570,871	(\$74,137)
Womans Shelter	Deficit	(\$40,593)	(\$1,532)	(\$39,061)	(\$0)
Women'S Meeting Place	Surplus	\$55	(\$64,956)	\$65,011	(\$127,425)
Ndia Community Connector Services	Surplus	\$779	\$0	\$779	\$0
Community Toolbox	Deficit	(\$7,393)	(\$8,982)	\$1,589	(\$17,964)
Queensland Community Support Scheme (Qcss)	Surplus	\$7,405	\$0	\$7,405	(\$1)
Chde Financial Emergency Relief Program	Surplus	\$4,987	\$0	\$4,987	\$0
Community Child Care Fund Restricted Program Expansion (CCCFR)	Deficit	(\$488,271)	(\$179,508)	(\$308,763)	(\$359,020)
Chde - Disaster Emergency Relief	Surplus	\$0	\$0	\$0	\$0
Our Learning Our Way	Surplus	\$0	(\$49,992)	\$49,992	(\$100,000)
Local Decision Making Body (LDMB)	Deficit	(\$12,313)	\$0	(\$12,313)	\$0
Health & Wellbeing Planning Activities	Deficit	(\$74,880)	(\$37,500)	(\$37,380)	(\$75,000)
Growing Indigenous Knowledge Centre	Surplus	\$42,344	\$0	\$42,344	\$0
The Future Is In Your Hands	Surplus	\$8,000	(\$34,116)	\$42,116	(\$68,254)
Get Ready Kowie Kids (Frrr)	Surplus	\$25,000	\$0	\$25,000	\$0
Subtotal - Tied Funding Programs		(\$112,830)	(\$445,169)	\$332,339	(\$875,225)
TOTAL Community Services & Cultural Heritage	Deficit	(\$168,102)	(\$680,051)	\$511,949	(\$1,267,933)

An untied funding unfavourable variance arose for Meals on Wheels (\$69k) mainly due to the timing of stock for the wet season. The Tied Funding Program variances are predominantly due to the timing of funding received and are monitored based on the period of the funding agreement which can span multiple years.

Year to Date December 2025

Net Operating Results by Program

Roads, Infrastructure & Essential Services

Net Operating Results by Program		Actual YTD	Current Budget YTD	Variance to Current Budget	Full Year Current Budget
Untied Funding Programs					
Council Houses / Buildings	Deficit	(\$3,192,054)	(\$3,059,384)	(\$132,670)	(\$6,116,315)
Building/ Carpenters	Deficit	(\$376,804)	(\$351,988)	(\$24,816)	(\$696,599)
Electrician	Deficit	(\$62,706)	(\$153,108)	\$90,402	(\$303,970)
Essential Services	Deficit	(\$954,357)	(\$895,542)	(\$58,815)	(\$1,786,591)
Parks & Gardens	Deficit	(\$276,388)	(\$679,064)	\$402,676	(\$1,349,185)
Roads	Deficit	(\$183,263)	(\$87,818)	(\$95,445)	\$279,867
Workshop	Deficit	(\$71,666)	(\$70,998)	(\$668)	(\$142,000)
Swimming Pool	Deficit	(\$133,547)	(\$90,892)	(\$42,655)	(\$181,380)
Heavy Plant	Surplus	\$358,645	\$515,262	(\$156,617)	\$1,030,500
Road Contractors Camp	Surplus	\$4,262	(\$3,738)	\$8,000	(\$7,500)
Airport	Deficit	(\$83,505)	(\$18,956)	(\$64,549)	(\$35,139)
Batching Plant	Surplus	\$550,490	\$61,242	\$489,248	\$122,466
QBuild Upgrade Program	Surplus	\$210,619	\$305,598	(\$94,979)	\$611,185
QBuild R&M Program	Surplus	\$274,138	\$263,784	\$10,354	\$527,571
Subtotal - Untied Programs		(\$3,936,136)	(\$4,265,602)	\$329,466	(\$8,047,090)
Tied Funding Programs					
QRA Counter Disaster Operations (CDO)	Surplus	\$138,760	\$0	\$138,760	\$0
Enhancing Local Government Biosecurity Capacity (ELGBC)	Deficit	(\$27,382)	\$0	(\$27,382)	\$0
Qld Health Public Health	Deficit	(\$22,582)	(\$59,350)	\$36,768	(\$117,120)
Nest To Ocean	Deficit	(\$42,850)	\$0	(\$42,850)	\$0
Daff - Indigenous Rangers Coastal Clean Up	Deficit	(\$8,988)	\$0	(\$8,988)	\$0
Indigenous Rangers	Deficit	(\$276,146)	(\$34,854)	(\$241,292)	(\$64,713)
Land & Sea Women Rangers Program	Surplus	\$113,121	(\$102,472)	\$215,593	(\$202,419)
Subtotal - Tied Funding Programs		(\$126,068)	(\$196,676)	\$70,608	(\$384,253)
TOTAL Road, Infrastructure & Essential Services	Deficit	(\$4,062,203)	(\$4,462,278)	\$400,075	(\$8,431,343)

Untied funding unfavourable variances arose for Council Houses & Buildings (\$133k) mainly due to higher contractor costs, Airport (\$65k) due to lower landing fees than budgeted, and Essential Services (\$59k), Heavy Plant (\$157k) and the Swimming Pool (\$43k) mainly due to higher Repairs & Maintenance and lower recoveries. Additonal unfavourable variances arose for Road Gang (\$95k) mainly due to higher wages allocations that need to be reviewed and QBuild programs (\$85k) mainly due to lower volumes of work completed to date and timing of upgrades . These are partially offset by favourable variances for Parks & Gardens \$403k and Electrician \$90k mainly due to lower wages and Batching Plant \$489k due to higher volumes of concrete batched. The Tied Funding Program variances are predominantly due to the timing of funding received and are monitored based on the period of the funding agreement which can span multiple years.

TOTAL NET OPERATING RESULT	Deficit	(\$4,026,511)	(\$7,508,813)	\$3,482,302	(\$13,833,089)
-----------------------------------	----------------	----------------------	----------------------	--------------------	-----------------------

Capital	Deficit	(\$13,696,605)	(\$2,214,500)	(\$11,482,105)	(\$2,214,500)
TOTAL NET CAPITAL RESULT	Deficit	(\$13,696,605)	(\$2,214,500)	(\$11,482,105)	(\$2,214,500)

TOTAL NET RESULT	Deficit	(\$17,723,116)	(\$9,723,313)	(\$7,999,803)	(\$16,047,589)
-------------------------	----------------	-----------------------	----------------------	----------------------	-----------------------

CAPITAL PROJECTS SCHEDULE as at 31/12/2025													
Project	PROJECT BUDGET				GRANT FUNDING			EXPENDITURE			Total project expenditure including commitments to 31/12/2025	Remaining Budget available as at 31/12/2025	
	Project Funding - Grant	Project Funding - Grant (variations)	Project Funding - COF	Project Total Budget	Grants Received upto 30/6/25	Grants Received 2025/26	Grants balance not yet received	Expenditure to 30/6/25	Expenditure 2025/26	Commitments 2025/26			
	a	b	c	d = (a + b + c)	e	f	g = (a + b - e - f)	h	i	j	k = (h + i + j)	l = (d - k)	
Remote Housing Program - round 1	2,139,037	485	0	2,139,522	1,925,134	235,294	(20,905)	2,139,522	0	0	2,139,522	0	
Remote Housing Program - round 2	4,515,679		0	4,515,679	4,064,111	0	451,568	3,793,099	0	424,864	4,217,963	297,716	
Subdivision Stage 18	3,051,953		0	3,051,953	2,746,758	0	305,195	2,859,536	214,692	291,500	3,362,128	(310,175)	
Women's Meeting Place Stage 1	313,000		0	313,000	313,000	0	0	284,865	0	0	284,865	28,135	
Cultural Collection / Cyclone Vault	100,000		0	100,000	100,540	0	(541)	61,041	23,875	0	84,919	15,081	
Workers Camp Feasibility Study	50,000		0	50,000	50,000	0	0	40,879	0	0	40,879	9,124	
Kowanyaama Project	55,000		5,400	60,400	55,000	0	0	48,376	0	0	48,376	12,024	
Lighting Upgrade at Sports Ground	415,000		0	415,000	207,500	0	207,500	0	0	0	0	415,000	
Indigenous Knowledge Centre Establishment	60,000		0	60,000	60,000	0	0	77,280	0	0	77,280	(17,280)	
W4/Q 24-27 Cyclone Welcome Signs	95,000		0	95,000	47,500	0	47,500	55,737	0	0	55,737	39,364	
W4/Q 24-27 Cyclone Resilient Museum Vault	465,000		0	465,000	222,500	0	222,500	0	0	0	0	465,000	
W4/Q 24-27 Kasc Administration Building Upgrades	1,500,000		0	1,500,000	750,000	0	750,000	75,895	50,059	1,547,652	1,673,605	(173,605)	
W4/Q 24-27 Kasc Admin Building Upgrades	500,000		0	500,000	250,000	0	250,000	0	87,093	378,435	460,527	39,473	
Remote Airstrip Upgrade Program (RAUP) Round 10	1,443,440		0	1,443,440	0	481,148	962,292	254,949	1,210,598	20,815	1,486,361	(42,931)	
Five, Four Bed Detached Houses On Lot 81 (Schedule 2)	3,666,562		0	3,666,562	1,099,969	0	5,566,593	0	38,634	273,756	312,390	3,354,172	
Four, Four Bed & 1, Six Bed Detached Houses On Lot 81 (Schedule 3)	4,147,584		0	4,147,584	1,244,275	0	2,903,309	0	0	0	0	4,147,584	
Three, Four Bed & Two, Five Bed Detached Houses On Lot 81 (Schedule 4)	4,147,264		0	4,147,264	1,244,179	0	2,903,085	0	0	0	0	4,147,264	
Three, Four Bed & Two, Five Bed Detached Houses On Lot 81 (Schedule 5)	3,371,655		0	3,371,655	1,011,497	0	2,360,158	0	0	0	0	3,371,655	
Extensions To Four Detached Houses (Schedule 6)	3,000,000		0	3,000,000	0	900,000	2,100,000	0	0	0	0	3,000,000	
Kowanyaama House Upgrades Liggsp 2024-28	1,069,122		0	1,069,122	320,737	0	748,385	0	58,563	1,095,647	1,154,210	(85,088)	
Aerodrome Rehabilitation Upgrade KASC.0073.2425	7,950,275		0	7,950,275	2,385,083	43,383	5,521,809	0	3,015,523	1,219,568	4,235,090	3,715,185	
Ora Concrete And Stormwater Structures Kasc.0080.2425L.Rec	1,185,540		0	1,185,540	0	355,662	829,878	0	0	0	0	1,185,540	
ORA REPA KASC.0032 Town Sts	3,730,478		0	3,730,478	1,119,144	2,238,287	373,048	1,266,735	3,023,894	145,064	4,435,693	(705,214)	
Magnificent Creek Bank Fortification Kasc.0036.2122	492,788		0	492,788	147,836	4,828	340,123	64,189	249,714	52,028	365,930	126,857	
Magnificent Creek Bank Fortification section 1 KASC.0033.2122	1,243,444		0	1,243,444	373,033	0	870,411	16,478	1,304,687	151,324	1,472,488	(229,044)	
Flood Mitigation Catchment A Swale Drain KASC.0034.2122	521,778		0	521,778	156,533	0	365,245	10,900	8,480	0	19,380	502,398	
Magnificent Creek Bank Fortification section 2 KASC.0035.2122	779,663		0	779,663	233,899	0	545,764	28,400	172,557	0	200,957	578,706	
Flood Risk Management Program (Frmp)	690,000		0	690,000	0	0	690,000	2,031	0	0	2,031	687,969	
Qra Kasc.0037.2122.Rec	1,173,352		0	1,173,352	280,175	0	893,177	280,175	0	0	280,175	893,177	
Qra Kasc.0038.2122 Town Sts	1,224,676		0	1,224,676	651,007	451,201	122,468	651,007	1,317,247	570,456	2,538,710	(1,314,034)	
DRFA Flood Risk Management Program KASC.0042.2122	166,750		0	166,750	50,025	12,304	104,422	53,900	24,069	110,897	188,865	(22,115)	
Qra REPA Rural Kasc.0041.2223	7,565,188		0	7,565,188	6,900,421	7,135	587,633	7,199,221	0	0	7,199,221	365,967	
DRFA REPA Kasc.0045.2223	4,233,936		0	4,233,936	1,300,437	0	2,913,499	1,113,740	0	0	1,113,740	3,120,196	
DRFA REPA Kasc.0044.2223	805,435		0	805,435	382,033	362,313	61,090	725,707	425,924	182,346	1,333,977	(528,541)	
DRFA REPA Town Sts Kasc.0043.2223	1,607,539		0	1,607,539	594,884	1,189,768	(177,113)	766,367	1,959,836	1,062,834	3,789,037	(2,181,498)	
Topsy Road Concrete Causeways	500,000		0	500,000	200,000	50,000	250,000	43,500	506,374	26,470	576,344	(76,344)	
DRFA REPA & Betterment Kowanyaama St KASC.0047.2223	1,895,060		0	1,895,060	568,518	0	1,326,542	18,500	2,084,041	0	2,222,541	(327,480)	
DRFA REPA & Betterment Carrington St KASC.0048.2223	1,522,634		0	1,522,634	456,790	615,198	450,646	121,400	1,678,937	360	1,800,697	(278,603)	
QRA REPA Topsy Rd KASC.0051.2324	10,650,318		0	10,650,318	3,471,867	1,155,761	6,022,690	3,580,239	1,155,761	1,016,306	5,752,307	4,898,011	
QRA REPA Landing Rd KASC.0052.2324	5,989,012		0	5,989,012	1,796,704	2,844,505	1,347,803	444,272	4,330,492	0	4,774,765	1,214,247	
QRA REPA Pormpuaraw Rd KASC.0053.2324	14,459,467		0	14,459,467	4,337,840	1,220,868	8,900,759	2,903,270	3,132,585	0	6,035,855	8,423,613	
QRA REPA South Mitchell Rd KASC.0054.2324	2,544,931		0	2,544,931	1,152,182	875,603	517,146	196,512	2,645,657	0	2,842,169	(297,238)	
QRA REPA Kowanyaumu Rd KASC.0055.2324	2,611,093		0	2,611,093	1,441,807	1,815,915	(646,629)	157,698	3,843,867	0	4,001,565	(1,390,472)	
QRA Accessible Roads	0		0	0	0	0	0	34,521	0	0	34,521	(34,521)	
REPA Pormpuaraw Road (Mitchell River - Alice River) KASC.0056.2324	8,428,476		0	8,428,476	2,528,543	4,750,327	10,699,606	1,002,675	6,411,260	0	7,413,935	1,014,541	
REPA Pormpuaraw Road (Alice River - Coleman River) KASC.0057.2324	15,906,735		0	15,906,735	5,859,656	0	10,047,079	503,509	7,935,841	6,365,109	14,804,459	1,102,275	
QRA Emergency Works FY25	694,215		0	694,215	0	0	694,215	198,004	496,211	0	694,215	0	
QRA REPA Farm Access Rd KASC.0060.2324	280,874		0	280,874	84,262	57,000	121,824	16,791	10,572	0	27,363	19,088	
QRA REPA South Mitchell Rd (Second Half) KASC.0061.2324	2,171,086		0	2,171,086	0	0	2,171,086	53,757	1,262,257	0	1,316,013	855,073	
QRA REPA Sewer Treatment Plant Rd KASC.0062.2324	329,954		0	329,954	0	0	329,954	12,281	115,707	0	127,987	201,966	
QRA REPA Injiramb Rd KASC.0063.2324	321,814		0	321,814	0	0	321,814	16,791	33,694	0	50,485	271,329	
QRA REPA Minthlampa St KASC.0064.2324	46,451		0	46,451	13,935	10,692	21,824	16,791	10,572	0	27,363	19,088	
QRA DRFA Frrmp W3p 2024-2122	690,000		0	690,000	207,000	0	483,000	0	82,580	607,420	690,000	0	
QRA REPA Sealed Rds KASC.0068.2324	951,773		0	951,773	285,532	391,396	274,845	118,804	1,333,854	411,503	1,864,161	(912,389)	
QRA REPA South Mitchell Rd - Second Half KASC.0069.2324	1,109,882		0	1,109,882	500,526	0	609,355	17,183	0	0	17,183	1,092,699	
QRA REPA Sewer Treatment Plant Road KASC.0070.2324	225,179		0	225,179	67,554	47,635	109,991	0	0	0	0	225,179	
QRA REPA Injiramb Rd KASC.0071.2324	14,703		0	14,703	9,382	3,851	1,470	0	0	0	0	14,703	
QRA 23-24 Betterment Sealed Roads KASC.0072.2324	1,299,132		0	1,299,132	0	1,169,218	129,913	0	1,299,132	0	1,299,132	0	
QRA Sealed Roads 2024-25 KASC.0073.2425	845,542		0	845,542	0	0	845,542	0	1,588,557	0	1,588,557	(743,014)	
DRFA REPA Unsealed Roads 2024-25 KASC.0074.2425	988,422		0	988,422	0	360,951	627,471	0	771,048	0	771,048	217,374	
DRFA REPA Unsealed Roads 2024-25 KASC.0076.2425	3,560,094		0	3,560,094	0	1,595,515	1,964,579	0	3,084,525	0	3,084,525	475,569	
Qra Emergency Works 2024 Kasc.0066.2324	0		0	0	0	0	0	537	0	0	537	(537)	
QRA LRCIP Phase 4	248,240		0	248,240	148,944	0	99,296	256,338	3,266	3,295	263,899	(16,569)	
R2B - 2025/26 Works	251,890		0	251,890	0	0	251,890	0	200,745	0	200,745	51,145	
TIDS ATI 2023/24	363,680	(96,180)	0	267,500	267,500	0	0	203,500	0	0	0	203,500	64,000
TIDS ATI 2024/25	363,680	96,180	0	459,860	429,421	0	0	30,439	429,421	(1,663)	0	427,758	32,102
TIDS ATI 2025/26	363,680	0	0	363,680	0	0	0	363,680	0	229,770	0	229,770	133,910
Network Hardware Refresh	0	0	60,000	60,000	0	0	0	0	0	0	0	0	60,000
Sharpoint eORMS	0	0	100,000	100,000	0	0	0	0	0	0	0	0	100,000
CCTV Migration	0	0	100,000	100,000	0	0	0	0	0	0	0	0	100,000
Asset Management Reserve - Renewals program	0	1,594,237	1,594,237	0	0	0	0	263,155	294,452	244,623	802,230	792,007	
Fleet Renewals FY26	760,000	760,000	0	0	0	0	0	0	672,187	0	672,187	87,813	
Fibre Upgrade - Store to Council Admin	200,000												

Year to Date December 2025

		25/26	Current Liabilities	
Current Assets				
Cash At Bank & Onhand		15,775,164	Trade Creditors	- 2,200,098
Self Insurance Reserve	-	71,667	Accrued Expenses	- 2,953,864
Trade & Other Receivables		2,480,899	Income Received in Advance	
Provision For Doubtful Debts	-	78,119	Payroll & Other Creditors	- 28,284
Inventories		1,193,370	Loan Liability	- 74,779
GST Receivable		1,398,379	Provisions	- 918,956
Accrued Income / Payments in advance		1,308,576	Contract & Lease Liabilities	- 89,432
TOTAL CURRENT ASSETS		22,006,603	TOTAL CURRENT LIAB	- 6,265,412
Non-Current Assets			Non-Current Liabilities	
Finance Leases		7,467,754	Loan Liability	- 809,165
Prepaid Pastoral Leases		153,158	Provisions	- 2,632,158
Security Deposits		17,500	Lease Liability	- 461,017
<i>Property, Plant & Equipment (at written down value)</i>			TOTAL NC LIABILITIES	- 3,902,340
Buildings		33,733,072		
Residential Housing		50,457,210	TOTAL LIABILITIES	- 10,167,752
Plant & Equipment		734,740		
Motor Vehicles		2,421,718	TOTAL NET ASSETS	259,227,772
Furniture & Fittings		0		
Roads, drainage, culverts		63,837,066	Equity	
Water		7,218,713		
Sewerage		9,975,482	Asset Revaluation Reserve	116,237,018
Other Infrastructure		9,974,242	Retained Earnings	142,990,754
Works in Progress		60,895,034	TOTAL EQUITY	259,227,772
Right of Use Asset		503,231		
TOTAL NON-CURRENT ASSETS		247,388,921		
TOTAL ASSETS		269,395,524		
Cash Position			Ageing	Trade Debtors & Other Receivables
Total Cash At Bank & Onhand	\$	15,775,164	Current	\$ 726,552
Tied Funds - Quarantined Operating	\$	2,397,653	30 Days	\$ 1,361,463
Tied Funds - Quarantined Capital	-\$	10,723,875	60 Days	\$ 167,161
Tied Funds - Self-Insurance Reserve	\$	2,500,000	90+ Days	\$ 225,724
Operating Funds remaining	\$	21,601,386	Total	\$ 2,480,899
Financial Sustainability Goal - 6 Months				\$ 2,200,098
Number of months covered - Statements		5.05		
Number of months covered - Capital Grants Awaiting		10.02		
<i>Estimated Monthly Expenditure</i>			Months	
Payroll - Budget		\$1,104,025		
Materials and Services - Prior Year Actuals		\$1,051,213		
Total per month		\$2,155,238		

4.3.1.c – Information Report

Title: HR Monthly Information Report
Author: Executive Manager Corporate and Financial Services
Meeting Date: 27 January 2026

Recruitment

Position Title	Recruitment Process Stage
Administration Officer Traineeship	On Hold
Early Years Place Coordinator	On Hold
Manager Environmental Health	Recruiting – Awaiting Criminal History Check
Radio Announcer	On Hold
Ranger Coordinator	On Hold
Station Hands Officer	On hold
Executive Manager Community Services	Recruiting
Manager Community Services and Events	Recruiting
Manager Child & Youth Engagement	Recruiting
Grounds Person	Recruiting

Current Workers Compensation Claims

- One claim currently in progress

4.3.1.d – Contractual Arrangement Report

Title:	Contractual Arrangement Report
Author:	Executive Manager Corporate and Financial Services
Meeting Date:	27 January 2026

Recommendation:

It is recommended Council note the contractual arrangements with a value equal to and/or greater than \$200,000 (excluding GST) for the period 1 July 2025 – 31 December 2025 which is made publicly available on Council's website.

Background:

To ensure Council meets its legislative obligations of s237 of the Local Government Regulation 2012, Council publishes a listing of all contractual arrangements with a value equal to and/or more than \$200,000 (excluding GST).

Below is the current published list of all Council contractual arrangements for the period of **1 July 2025 – 31 December 2025**.

This list is published twice per year and will be a cumulative list of contractual arrangements for the Financial Year.

Contractor	Purpose	Amount
The Hudson Civil Construction Unit Trust	Contractor – General trade services and supply	\$19,893,727.08
Queensland Central Bitumen Pty Ltd	DRFA Package – Sealed roads works	\$12,593,444.27
Barto's Construction Pty Ltd	Construction works, maintenance and repairs	\$9,257,442.06
V & J Beasley Civil Pty Ltd	Contractor – General trade services and supply	\$8,332,987.07
Cameron Herbert Constructions Pty Ltd	Construction works (inc. Batching Plant)	\$3,729,351.40
Bolwarra Enterprises Pty Ltd	ATSI TIDS Road Program – gravel supply	\$3,647,926.66
Lackon Pty Ltd	Contractor – Project Management services	\$2,823,585.30
Pacific Toyota-Servco Aust P/L	Fleet Vehicles	\$642,063.23
Marano's Fuel	Fuel supplier	\$537,834.79
One Tree Community Services	Contractor – Long Day Care Service	\$475,966.00
Gulf Services Pty Ltd	Construction works (inc. subdivision & town streets)	\$416,701.65
BDS Mechanical Repairs Pty Ltd	Contractor – Mechanical Workshop	\$361,287.18
Burke – Gilbo	Contractor – General trade services and supply	\$302,490.00
Cape York Electrical & Airconditioning	Contractor – Electrical Services (maintenance, repairs)	\$299,656.07
Culturev8 Pty Ltd	Contractor – Legal Services and Governance	\$264,327.51
MPDT (Tree ACQ Pty Ltd)	Contractor – General trade and supply	\$253,775.00

Tropical Forest Tree Pty Ltd	Contractor – General trade and supply	\$234,545.00
Ergon Energy – KASC Consolidated (Acc-A-34A9DEAO)	Network Power and Supply (inc. maintenance, repairs)	\$232,926.99
Tuxworth & Woods Carriers	Transport and courier	\$207,953.06

4.3.2.a - Agenda Report

Title:	Sole/ Specialised and Confidential Supplier (2 years) – Tropical Fire Technologies
Author:	Acting Manager Governance
Meeting Date:	27 January 2026

RESOLUTION

That pursuant to sections 235(a) and (b) of the Local Government Regulation 2012 (Qld), Council resolve to appoint Tropical Forest Tree Pty Ltd trading as Tropical Fire Technologies (ABN 85 600 323 577) as exclusive provider of fire services on the Carbon Abatement Project at Oriners and Sefton Station (EOP100959) and delegate authority and financial delegation to the Chief Executive Officer to negotiate and enter into a commercial contract with the supplier for the 2025 and 2026 fire seasons (2 years).

Background

Tropical Fire Technologies was last awarded a fire contract on Council's Carbon Abatement Project at Oriners and Sefton Station (EOP100959) on 30 January 2024 for the 2024 and 2025 fire seasons, respectively under Tender KASC_2023_014 which **expired on 31 December 2025**. Accordingly, all work from 1 January 2026 will require a new contract and Purchase Order.

Unless a procurement exception applies, all contracts over an expected contract value of \$200,000 (GST Excl), must go to tender.

Fire planning for each season is expected to begin around April ahead of the mid-year Early Dry Season burns. On this annual timeline, we had planned to release a tender Jan/ Feb 2026 with a March resolution of Council.

Procurement – Exception to Tender (Large Sized Contractual Arrangement >\$200k (GST Excl))

Council has been going out to tender now every 2 years for fire services, the last being 2024. On each and every occasion, it has received only a single tenderer (TFT). This is notwithstanding Council representatives proactively reaching out to prospective businesses to seek interest, which has not been forthcoming.

TFT have serviced the fire services function since inception of the Carbon Abatement Project (EOP100959) on 22 January 2015 (11 years). Council is also in a critical period with transition to the *Land Restoration Fund* new method where movement to an alternate to operator could be disadvantageous to Council and TFT's historical involvement and vantage could be vital to its success (and planning).

Exemptions to Tender under the *Local Government Regulation 2012* (Qld) include:

Exemption	Section (LGR)	Council resolution required (Y/N)
Tender Consideration Plan	230	Y
Approved Contractor List	231	N ^A
Prequalified Supplier List	232	N ^A
Preferred Supplier List	233	N ^A

Local Buy	234	N
Sole Supplier	235(a)	Y
Specialised or Confidential	235(b)	Y
Genuine Emergency	235(c)	N
Purchase at an Auction	235(d)	N
Purchase of second-hand goods	235(e)	N
Under other Government Arrangement	235(f)	N

^ will depend on the Register of Delegations (Council to CEO) as to who (other than Council) has delegation to approve the List. No longer prescribes resolution of Council.

Council management proposes converting the Tender docs to a simplified RFQ Specification for the 2025 and 2026 contract (referring to Council's General Conditions of Contract) and negotiating exclusively under sections **235(a) and (b)** of the LGR on the following grounds, namely:

1. 11 years (the latest being 2024) of procurement has taught us that there are no other suitable fire services contractors/suppliers readily available to undertake these services in the region (**sole supplier**); and
2. The services being sought are specialised or confidential and circumstances around transition to LRF warrant sensitivity and strategic vantage offered only by the proposed supplier's experience on ground (**specialised or confidential**).

This would provide significant buffer in the existing procurement timeline to enable post-RFQ negotiations and refinement and will seek to leverage the knowledge we have already built over 11 years to the benefit of LRF transition.

Under Council's procurement policy, the Chief Executive Officer has financial delegation to enter into contracts over \$200,000 (GST Excl) where the supplier is on a priority list of Council, and the expenditure is consistent with a budget. Clearly, this contract will proceed beyond the approved 2025/26 budget year, into unapproved 2026/27 and 2027/28 financial years and must be finalised prior to expected 2026/27 budget being resolved in or around June 2026.

Pursuant to section 173 of the *Local Government Regulation 2012* (Qld), Council may spend money in a financial year before adopting its budget for the said financial year, provided it provides for the spending in the budget for the said financial year once adopted. In providing delegation to the Chief Executive Officer to negotiate and enter into the contract with TFT, Council acknowledges that provision will be made for such expenditure in future adopted budgets of Council, at values substantially similar (subject to CPI and justifiable rise and fall) of current contract values.

The proposed contract term will align with the LRF transition sunset date (seasons 2026 and 2027 respectively – 2 years).

RESOLUTION

That pursuant to sections 235(a) and (b) of the Local Government Regulation 2012 (Qld), Council resolve to appoint Tropical Forest Tree Pty Ltd trading as Tropical Fire Technologies (ABN 85 600 323 577) as exclusive provider of fire services on the Carbon Abatement Project at Oriners and Sefton Station (EOP100959) and delegate authority and financial delegation to the Chief Executive Officer to negotiate and enter into a commercial contract with the supplier for the 2025 and 2026 fire seasons (2 years).

Dr. Chris McLaughlin

A handwritten signature in black ink, enclosed in a circle. The signature appears to read "McLaughlin".

Acting Manager Governance

4.4.1 –Information Report

Title:	EMRIES Monthly Update
Author:	Executive Manager, Roads, Infrastructure and Essential Services
Meeting Date:	27 January 2026

Executive Summary

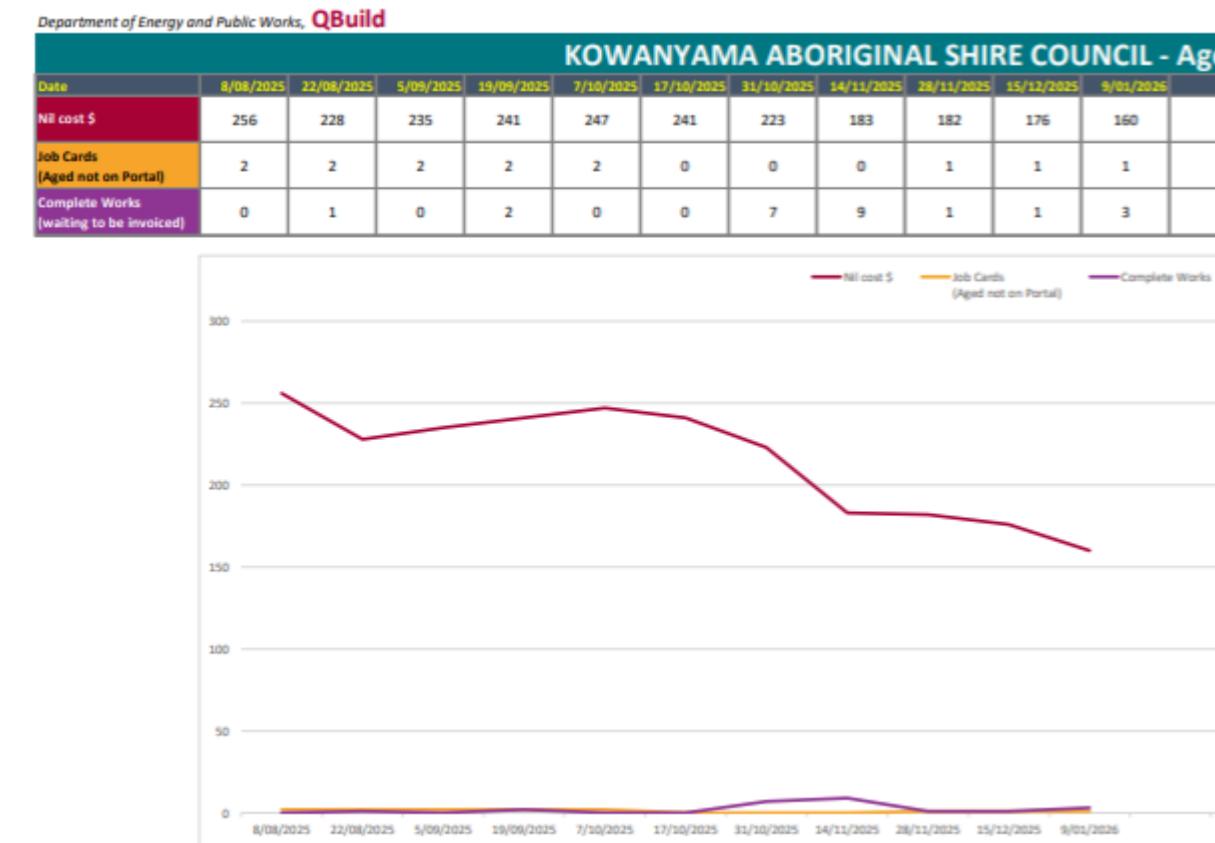
To provide Council with an update of activities undertaken by the Roads, Infrastructure and Essential Services Department within Council for the month of December 2025.

Building services

QBuild works

A busy month with both job cards and vacant maintenance. All outstanding OT upgrades complete. Contractors have been active in closing out completed maintenance tasks. Fortnightly meetings progressing with Contractors are keeping programs on track

Q-Build's 60-day age report is reducing through great work from Infrastructure Admin and Building Services Manager to close out and invoice older jobs.



Current maintenance workload snapshot – 211 jobs currently in progress across all trades.

Unscheduled	3
Work In Progress	188
Awaiting Approval	5
Completed	0
Invoiced	897
Field Workers	
CONT - BARTO'S	48
CONT - CHC	16
CONT - CYE	21
CONT - HCCM	2
CONT - OUTBACK	10
CONT - PEST CONTROL	3
CONT - TREE PROGRAM	1
KASC - AIRCON TECH	1
KASC - CARPENTRY	2
KASC - PLUMBING	3
KASC- PARKS AND GARDENS	1
KASC-Carpenter-Agro	11
KASC-Carpenter-Booty	14
KASC-Carpenter-Julius	8
KASC-Carpenter-Krab	14
KASC-Carpenter-Lathan	10
KASC-Plumber-Ian B	14
OTHERS	10

Parks and gardens

Ongoing vegetation management, collecting up rubbish and debris around public areas etc. Works in open spaces, mowing and slashing and weed spraying. The team are very active in public spaces and Council facilities. The team have been doing a great job keeping on top of mowing and open space maintenance. New schedule for NDIS and Home Care yard maintenance has been provided and implemented.

New staff recruitment x 3 has been undertaken in Dec/Jan with selected applicants to begin work in mid to late January.

Airport

RPT Flight Movements

19 Skytrans Flights

36 Hinterland Flights.

A total of 4 RPT services have been impacted (delayed/diverted) due to severe weather events during December.

Charter

29 Flights

RFDS

14 Flights; 6 after hours/weekend callouts.

Fuel

15404L dispensed during December 2025.

137837L available as at COB 31/12/25.

No Fuel restrictions in place.

No issues with targeted wet season usage with circa 7 months supply in stock

Current NOTAMs in place for increased bird hazards.

NOTAM #	Description	Raised by	date	Outcome
C30/25	INCREASED BIRD HAZARD	YKOW	30/04/25	Ongoing management/renewed to 30/01/26

Essential services

Routine and network maintenance works completed including;

- Sewer Pump station and Lagoon maintenance
- Water plant testing and analysis
- Regulatory reporting completed
- Multiple water leaks repaired across town

Pool and Splash Park continue to operate within compliance guidelines.

QBuild plumbing works completed and up to date.

Material separation areas have been established. Extra resource at landfill has begun working legacy waste piles, separating recyclable materials and separating stockpiles.

Failed relief valve on Papulenthrrknt St has been capped with parts ordered for permanent repairs.

Roads

The Kowanyama Infrastructure Program (comprised of DRFA and non-DRFA projects) has closed off in line with wet season arrival. However, KASC has completed a very successful program leading into December. is progressing across several work packages. Over the month of May/June, progress has picked up with mobilisation of various contractors to begin the work program.

Current Focus:

Close out: Entering contract closure stage for several projects either having been awarded Practical Completion or nearing the final claims. Contractor schedules are being closely monitored in the lead up to the business closure period to ensure remaining scope delivery

Quality Assurance: With the completion or near completion of several projects, the focus now turns to rectifying defects, quality assurance documentation, test results and evidence capture to ensure delivery to specifications and quality plans.

Delivery before wet season: Peak productivity stage for many projects, ensuring work on the ground are proceeding without delay or obstruction

Cost Forecasting: With the completion or near completion of several projects, final project cost forecasting figures are converging with actual expenditure values, resulting in greater surety around remaining costs. Some projects overspend has been offset by co-contributions from other funding sources, with further grant administration needed to reconcile the re-allocation of funding

Efficiencies: Value For Money delivery, aiming for single mobilisations while delivering concurrently with previous years flood damage

Look Ahead:

Project Panning, Scoping and Design: With the onset of the wet season and construction works becoming constrained, the opportunity to increase early project planning will be taken to further attain scope of surety for projects throughout the entire program. This will require the engagement of specialist consultants for technical activities as well as ensuring scope alignment with funding program objectives. This will culminate with the development of specific Project Management Plans and accompanying detailed designs. Scope certainty will lead to procurement preparation and the formation of work packages for delivery in the next dry season.

Disaster Event Preparedness: There is a high risk that the community will be impacted by the cyclone season with regional flooding events. Lackon will assist Council in preparing for, and responding to

Project Management Updates

Vehicle GPS system

System installation completed.

Working on the finalisation of reporting tools, in line with updated Vehicle Usage Policy.

LGGSP – Staff Housing Scheme Grant

Allocated Projects:

Refurbishment to Council Staff Allocated Residences:

- 21A and B Tulathulum Street – to begin once 21C completed
- 21C Tulathulum Street – Underway with demo works complete.
- 45A, B, C Chapman Road – take off and materials in community
- 523A Chapman Road – Scheduled for early new year

W4Q Staff Housing Scheme Grant (Work 4 Queensland)

Allocated Projects:

Refurbishment to Council Staff Allocated Residences:

- 26A Tulathulum Street – Demo works complete
- 22B Koltmomun Street – take off and materials in community
- 50 Chapman Road – Early new year
- 11A Wulerr Street – Materials in community

Note: \$42,692.52 of remaining budget is reserved for variation.

Administration Office Refurbishment

Site possession provided to contractor 15th November.

Demolition works completed in December

New slab for office entry and Chambers completed

Server room relocation completed

On track for completion for March OCM

Water Infrastructure Upgrades

Process review and detailed design tender has been awarded to ARUP. The project has now progressed through 3 MCA meetings with the process review completed with recommendation report provide to RDMW and Council.

The next review point in Jan 2026 will include;

- 50% design package
- Site risk assessment and HAZOP workshop

Magnificent Creek

License agreement settled and signed off by Council and PBC.

Civil works completed with support from approved cultural monitors

Access roadway for ongoing maintenance completed

Revegetation works to be planned in line with World Environment day June 5th (weather permitting) – plan to hold Community planting event with over 500 new native and local trees and shrubs

Crucial Access Links (QRA)

First stage of the aerodrome upgrades is complete. Full runway reseal, reconstructed taxi way and reseal, apron reseal and new line marking works have been finalised ahead of incoming wet season. Planning underway for the next batch of projects for next dry season, include;

- Re-shaping and drainage work to runway strip
- Upgrades to fuel facility, including bowser facilities and increased storage
- New gable markers
- New set of temporary/emergency lights
- Fencing and security upgrades
- Refurbishment of old terminal building

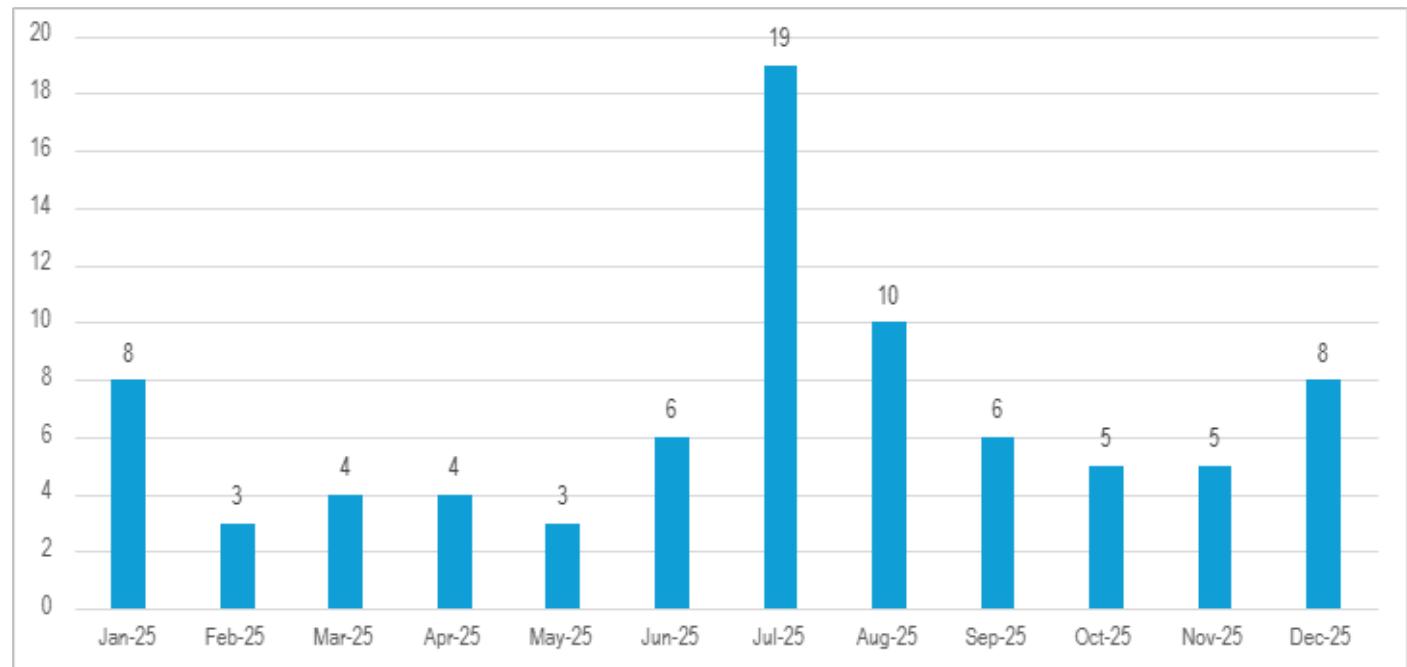
Upgrade works on runway, taxiway and apron completed, including new line marking and lighting repairs.

4.5.1 – Community Services and Cultural Heritage Report

Title:	Community Services and Cultural Heritage Monthly Update
Author:	Executive Manager Community Services and Cultural Heritage
Meeting Date:	27 January 2026

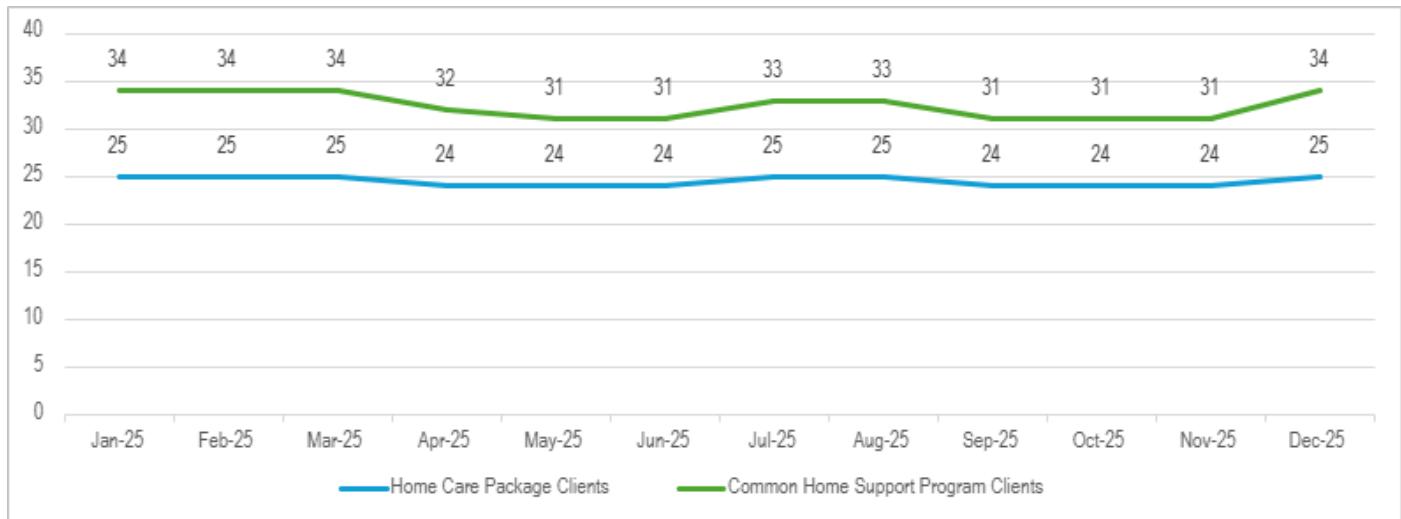
1. Women's Shelter

Attendance statistics for the last 12 months:



- Reporting is overdue for Shelter. Two meetings with differing departments on reporting requirements and portal access.
- Quality Framework documentation needs to be implemented.
- Next audit will be around mid-year.
- Conversations being had with outside agencies in relation to requirements, contacts for training and support. A lot of organisations closed for the Christmas break so not a lot of movement in the month of December.
- Funding will be applied for, for Shelter refurbishment.

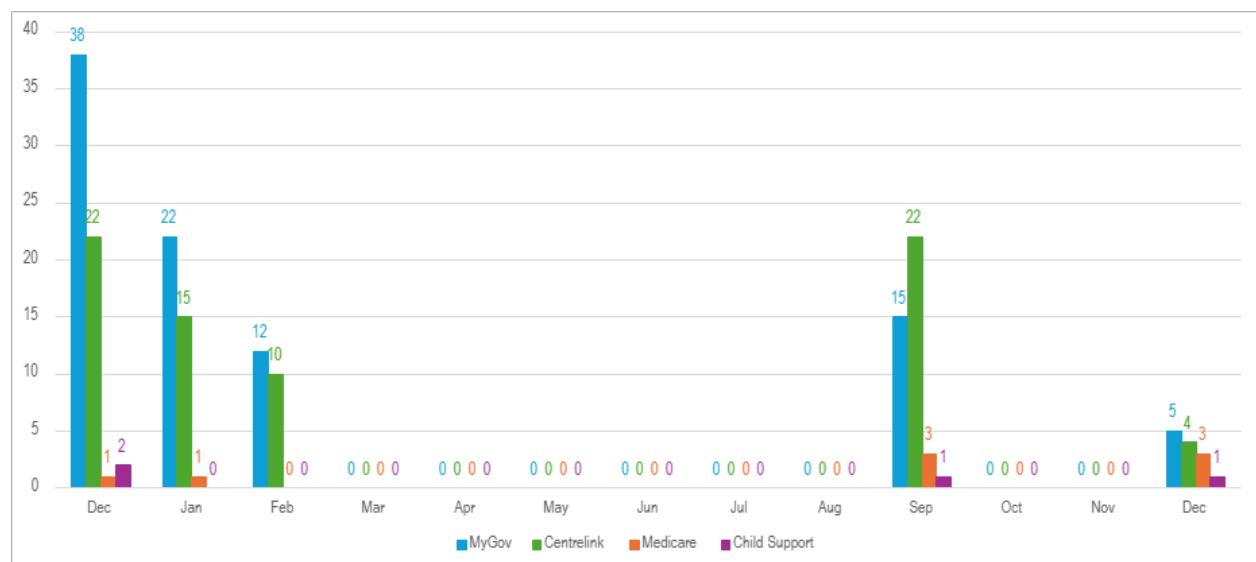
2. Aged Care



- Slowly working through new regulations that came into effect November 2025. Manager is working with SDAP (Service Development Assistance Panel) to update all policies, procedures, templates and work through maintenance and compliance issues.
- New pricing schedule has been approved and will be put in place for Home Care Packages.
- Gaining access to portals has been challenging, but Manager now has access and I am in the process of being authorised also.
- Reporting is behind and has been a challenge to bring up to date. I have engaged in discussions with consultants to work on a plan to get this up to date.
- Training is required for Manager to meet compliance requirements which is getting sourced.

3. Centrelink

Service usage for the last 12 months:



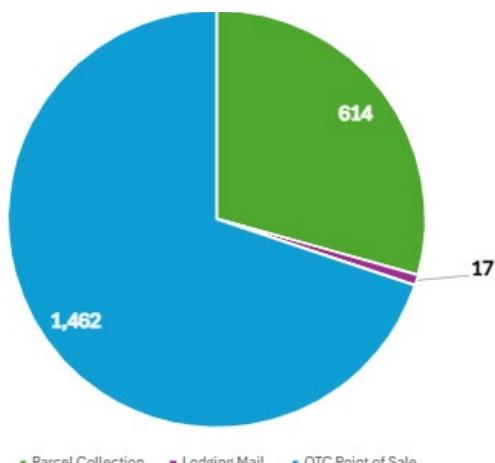
Centrelink Cont.

- Centrelink has experienced some huge disruptions due to lack of I.T. equipment. I have liaised with Human Services and they are working out the logistical side of getting the new equipment to Kowanyama.
- Help for clients is provided via phone currently.
- Reporting was overdue for a large amount of last year. I have worked with Human Services and staff to get this as up to date as possible.
- Having some small issues getting on to the Centrelink portal myself, but they have now sent me information on what I need to do moving forward to gain access, and this will help with overseeing the reporting once I can get on.

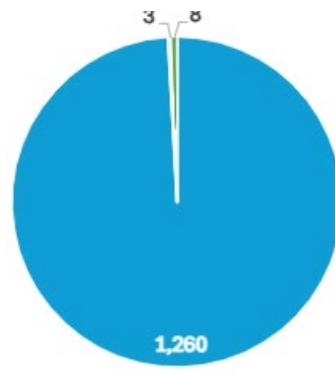
4. Post Office

The month of December saw 2,102 customers access services (excluding the ATM), up 19% from last month.

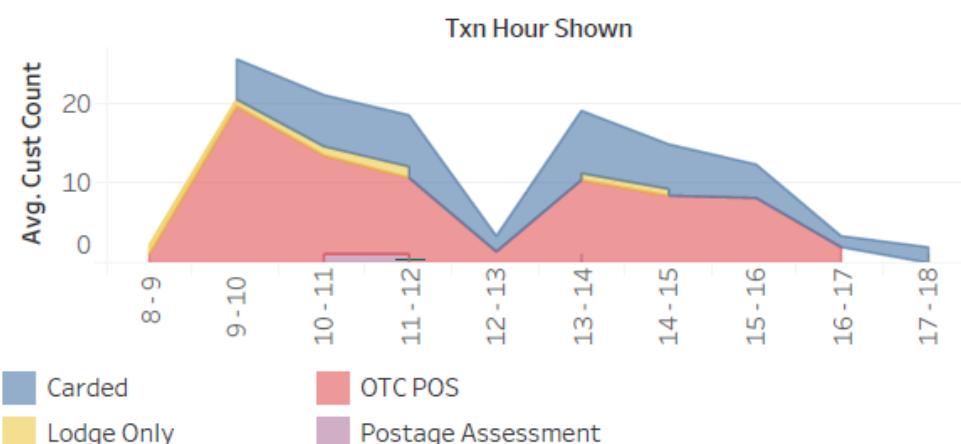
Parcel Collection and Foot Traffic



Service Quantity



Average customers per hour



* These statistics do not include:

- Parcels and letters that don't get scanned
- Power card transactions
- Banking paperwork customers, e.g. those with issues accessing their account, identification documents, etc.

5. Women's Group

- Dr Amelia Britton attended community and, in conjunction with Women's Group, held a community meeting around social and emotional well-being.
- Women's Group Christmas Party was held on 11/12/25 for the women of the community. They showcased what the group had worked on during 2025 with videos and pictures, showed appreciation with gifts and certificates to women of the community, played games, supplied dinner. It was a really successful night with a lot of positive feedback from the ladies.
- Discussions continued with external parties in continuing to co-design suicide prevention awareness.
- M.P. Matt Smith visited Women's Group on 10th December and engaged in discussions about what matters to community, better ways of working, needs of the community, activities and events that women's group plan, future plans in this space.

