



Kowanyama Aboriginal Shire Council

January Council Meeting Minutes

27 January 2026, 10:26AM – 1:04PM

Kowanyama Indigenous Knowledge Centre and Cairns Boardroom

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Present

Indigenous Knowledge Centre Cr. Territa Dick (Mayor)
Cr. Teddy Bernard (Deputy Mayor)
Cr. Charmaine Lawrence
Cr. Coralie Lawrence
Cr. Richard Stafford
Mark Crawley – Interim Chief Executive Officer

Cairns Boardroom

Dan Dixon – Executive Manager Roads, Infrastructure and Essential Services
Paula Auld – Acting Executive Manager Community Services
Chris McLaughlin – Acting Manager Governance
Danae Maltby – Governance Officer

Apology

Joe Cristaldi – Executive Manager Corporate and Financial Services

1. Opening/Welcome

Meeting commenced at 10:26AM. (10:00am)

Mayor welcomed the Councillors and Executive Team to the December Council Meeting, paid respects to Traditional Owners and Elders (past and present).

There was a problem with the sound on the Teams Meeting connection, and it was decided to suspend standing orders while the Audit was re-established.

RESOLUTION: Suspend Standing Orders

That Council suspend standing orders while the audio was re-established

Moved: Cr. Teddy Bernard
Seconded: Cr. Richard Stafford

CARRIED

RESOLUTION: Resume Standing Orders

That Council resume Standing Orders and thank staff for assistance to restore audio.

Moved: Cr. Teddy Bernard
Seconded: Cr. Charmaine Lawrence

CARRIED

Suspended Standing Orders at 10:16AM due to technical difficulties. Meeting resumed at 10:27AM

2. Conflicts of Interest

Councillors advise that there is no Conflict of Interest to be declared.

Apologies

NIL

3. Previous Minutes / Action Items

a. Previous Minutes

RESOLUTION: Minutes (December 2025 Ordinary Meeting)

Minutes from the Ordinary Council Meeting 16 December 2025 to be adopted as true and accurate.

Moved: Cr. Charmaine Lawrence
Seconded: Cr. Territa Dick

CARRIED

b. Action Items

Action Items register was noted and tabled.

4. Reports

4.1. Mayor, Deputy, and Councillor Updates

No notable updates due to the holiday season

Cr Richard Stafford raised the drain near the Slaughter Yards and mentioned that the bitumen was starting to break up.

Mayor Territa Dick mentioned the busy time with the weather event over the Christmas – New Year period, reached Major Flood levels in Magnificent Creek, and Council would be advocating for more flood cameras at the NWQROC meeting in Mount Isa.

Interim Chief Executive Officer provided an update on Local Disaster Coordinator activities over the holiday period.

Action: Report on Grants Management is received by CEO. To be provided at April OM.

Action: Dan Dixon to provide Veterinary report at February OM.

Action: CEO to provide proposal for Men's Shed

Action: Council to advocate again for Flood Cameras

4.2. Chief Executive Officer

4.2.1. Information Report

Mark Crawley (Interim Chief Executive Officer) presented the CEO report to Council. Information report was noted by Council.

RESOLUTION: That Council approves the allocation of a Council vehicle for the use of Portfolio Councillor, Charmaine Lawrence, to undertake community work within the health and housing portfolio for community work for a period of up to 3 months, Use of the vehicle is to be in accordance with the Council Vehicle Usage Policy KASC-ADMIN-032.

Moved: Cr. Coralie Lawrence

Seconded: Cr. Richard Stafford

CARRIED

Action: Information to be shared with community in relation to reporting snakes

Action: CEO to investigate with Hinterland and SmartLynx why does there seem to be limited Local Fare Scheme seats available on flights to and from Kowanyama.

4.2.2. Agenda Reports

a. Asset Disposal (Silent Auction Items)

RESOLUTION: Council approves the disposal of assets Lot 04 and Lot 06 as presented.

Moved: Cr. Teddy Bernard

Seconded: Cr. Charmaine Lawrence

CARRIED

Action: Councillors to be emailed directly when new silent auctions are scheduled to take place.

b. ALGA Call for Motions

Action: Councillors to provide motions to CEO

c. Arthur Beetson Foundation

RESOLUTION: That Council advise Lacey Events that it has appreciated the opportunity to have the Future Immortals Tour in Kowanyama for the past five years however, regrets that sponsorship for the 2026 event is not approved.

Moved: Cr. Teddy Bernard

Seconded: Cr. Coralie Lawrence

CARRIED

Cr. Teddy Bernard left the meeting at 11:19am. Cr. Teddy Bernard returned to the meeting at 11:21am

d. Councillor Remuneration

RESOLUTION: That Council notes the determination of the Local Government Remuneration Commission and authorises the payment to Councillors of the maximum amount so determined.

Moved: Cr. Richard Stafford
Seconded: Cr. Charmaine Lawrence

CARRIED**e. Clean Up Initiative**

RESOLUTION: That Council advises the Chief Executive Officer to register Kowanyama Aboriginal Shire Council for the 'Clean up Australia' program and arrange for kits to be provided for schools and the community as part of the initiative.

Moved: Cr. Teddy Bernard
Seconded: Cr. Territa Dick

CARRIED

Action: CEO to delegate arrangement of sausage size after the event to encourage participation.

Action: EMRIES to adhere stickers on Council 'wheelie' bins. EMRIS advised that new bins are being investigated with a hot stamp applied to all bins. Wording can also be added to the Bins. This should be provided under the Circular Economy Grant.

Action: EMRIES to locate sacks for recycling to encourage recycling in the community ConEx refund scheme

f. Kowanyama State School Donation

RESOLUTION: That Council authorises the \$20,000 contribution to Kowanyama State School and that the funds be allocated from the donation's expenditure account and that savings from other areas be transferred to cover the additional funds

Moved: Cr. Territa Dick
Seconded: Cr. Coralie Lawrence

CARRIED**4.3. Executive Manager Corporate and Financial Services****4.3.1. Information Report****a. Governance Update**

Dr Chris McLaughlin (Acting Manager Governance) presented the Governance report to Council. Information report was noted by Council.

Councillors noted the Annual Governance Calendar, Q2 Annual Operational Plan Report and EOY Cattle Report.

Action: EMRIES to ascertain if the 16 houses set for demolition can be repurposed.

Action: EMRIES to communicate with PBC prior to gravel being extracted from pit.

Action: CEO & Governance to seek meeting with PBC regarding MOU. Request to be provided to PBC Chair from the Mayor.

Cr Coralie Lawrence left the meeting at 11:39. Cr Coralie Lawrence returned to the meeting at 11:41am.

Meeting Break from 12:03pm to 12:24pm

b. Finance Information Report

Mark Crawley (Interim Chief Executive Officer) presented the December 2025 Finance report to Council. Information report was noted by Council.

c. Human Resources Information Report

Mark Crawley (Interim Chief Executive Officer) presented the HR report to Council. Information report was noted by Council.

d. Contractual Arrangement Report

Mark Crawley (Interim Chief Executive Officer) presented the contractual arrangements report to Council. Information report was noted by Council.

4.3.2. Agenda Reports

a. Sole/Specialised and Confidential Supplier (2 years) – Tropical Fire Technologies

RESOLUTION: That pursuant to sections 235(a) and (b) of the *Local Government Regulation 2012 (Qld)*, Council resolve to appoint Tropical Forest Tree Pty Ltd trading as Tropical Fire Technologies (ABN 85 600 323 577) as exclusive provider of fire services on the Carbon Abatement Project at Oriners and Sefton Station (EOP100959) and delegate authority and financial delegation to the Chief Executive Office to negotiate and enter into a commercial contract with the supplier for the 2025 and 2026 fires seasons (2 years)

Moved: Cr. Richard Stafford
Seconded: Cr Coralie Lawrence

CARRIED

Cr Territa Dick left the meeting at 12:41pm. Cr Territa Dick returned to the meeting at 12:42.

Cr Territa Dick left the meeting at 12:43pm. Cr Territa Dick returned to the meeting at 12:44pm.

4.4. Executive Manager Roads, Infrastructure and Essential Services

4.4.1. Information Report

Dan Dixon, (EMRIES) presented EMRIES Information report to Council. Information report was noted by Council.

Action: EMRIES to ensure kerbs and nature strips to be maintained, grass cut and whipper snipped where available.

4.5. Executive Manager Community Services and Cultural Heritage

4.5.1. Information Report

Paula Auld, (Acting Executive Manager Community Services) presented EMCSCH Information report to Council. Information report was noted by Council.

Action: CEO and Paula to take steps to ensure Women's Shelter staff receive training on reporting once re accreditation is gained.

Cr Territa Dick left the meeting at 12:57pm. Cr Territa Dick returned to the meeting at 12:58pm.

5. Other Business

NIL

6. Closed Business

NIL

Ordinary Meeting closed: 1:04pm