



Kowanyama Aboriginal Shire Council

# March Council Meeting Minutes

23 March 2026, 10:12AM – 11:53AM

Indigenous Knowledge Centre and Cairns Boardroom

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## Present

<b>Kowanyama Chambers</b>	Cr. Territa Dick (Mayor) Cr. Charmaine Lawrence Cr. Coralie Lawrence Dan Dixon – Executive Manager Roads, Infrastructure and Essential Services Bella Jacob – Executive Assistant
<b>Cairns Boardroom</b>	Alan Neilan – Chief Executive Officer Joe Cristaldi – Executive Manager Corporate and Financial Services Danae Maltby – Governance Officer
<b>Remote - via teams</b>	Cr. Teddy Bernard (Deputy Mayor) Chris McLaughlin – Acting Manager Governance
<b>Remote - via teleconference</b>	Cr. Richard Stafford

### 1. Opening/Welcome

Meeting commenced at 10:12AM.

Mayor welcomed the Councillors and Executive Team to the March Council Meeting, paid respects to Traditional Owners and Elders (past and present).

### 2. Conflicts of Interest

Councillors advise that there is no Conflict of Interest to be declared.

### Apologies

NIL

### 3. Previous Minutes / Action Items

#### a. Previous Minutes

**RESOLUTION:** Minutes (February 2026 Ordinary Meeting)

Minutes from the Ordinary Council Meeting 18 February 2026 to be adopted as true and accurate.

Moved: Cr. Teddy Bernard  
Seconded: Cr. Coralie Lawrence

**CARRIED**

**Action: CEO to check item 4.2.1 for accuracy**

**b. Action Items**

Action Items register was noted and tabled.

**4. Reports****4.1. Mayor, Deputy, and Councillor Updates**

Cr. Territa Dick (Mayor) provided summary of activities for month of February.

- Audit and Risk Committee
- TCICA Meeting – Cairns
- Kowanyama Technical Working Group Meeting
- Local Disaster Management Meetings
- LGAQ Meetings (Brisbane Civic Summit)

Would like to formally welcome new Chief Executive Officer, Alan Neilan.

Cr. Teddy Bernard (Deputy Mayor) provided summary of activities for month of February.

- Carbon Conference - Hobart

Councillors provided individual summaries of activities within respective portfolios for month of February.

**Action: CEO to investigate Council nominating a Kowanyama-based representative for inclusion on the Torres and Cape Health Board.**

**4.2. Chief Executive Officer****4.2.1. CEO Information Report**

Alan Neilan (Chief Executive Officer) presented the CEO report to Council. Information report was noted by Council.

**4.3. Executive Manager Corporate and Financial Services****4.3.1. Information Report****a. Governance Update**

Dr Chris McLaughlin (Acting Manager Governance) presented the Governance report to Council. Information report was noted by Council.

**Action: Governance to assist in coordination of Community session on Local Laws.**

**b. Finance Information Report**

Joe Cristaldi (Executive Manager Corporate and Financial Services) presented the March 2026 Finance report to Council. Information report was noted by Council.

c. **Human Resources Information Report**

Joe Cristaldi (Executive Manager Corporate and Financial Services) presented the HR report to Council. Information report was noted by Council.

4.3.2. **Agenda Reports**

a. **Cultural Vault ILUA**

**RESOLUTION:** That Council resolve to endorse the Indigenous Land Use Agreement (Body Corporate Agreement) (Construction and Operation of a Cultural Vault at Kowanyama) ("the Cultural Vault ILUA") as presented, and give authority to the Chief Executive Officer to do all things necessary to sign and lodge a fully executed copy of the Cultural Vault ILUA and supporting certificates and materials, with the National Native Title Tribunal.

Moved: Cr. Teddy Bernard  
Seconded: Cr. Charmaine Lawrence

**CARRIED**

b. **Approved Contractor List**

**RESOLUTION:** That Council, in accordance with section 231(2) Local Government Regulation 2012, endorse Cameron Herbert Constructions Pty Ltd trading as Cameron Herbert (ABN 35 141 556 047) as an Approved Contractor on Council's Approved Contractor List (KASC\_2025\_037) for a period of two (2) years.

Moved: Cr. Richard Stafford  
Seconded: Cr. Coralie Lawrence

**CARRIED**

**RESOLUTION:** That Council, in accordance with section 231(2) Local Government Regulation 2012, endorse Robert Edward Fry trading as Outback Electrics (ABN 42 201 636 003) as an Approved Contractor on Council's Approved Contractor List (KASC\_2025\_037) for a period of two (2) years.

Moved: Cr. Coralie Lawrence  
Seconded: Cr. Territa Dick

**CARRIED**

Cr. Richard Stafford left the meeting at 11:10am

Cr. Territa Dick left the meeting 11:15am. Cr. Territa Dick returned to the meeting at 11:18am.

4.4. **Executive Manager Roads, Infrastructure and Essential Services**

4.4.1. **Information Report**

Dan Dixon, (EMRIES) presented EMRIES Information report to Council. Information report was noted by Council.

**Action:** EMRIES to investigate measures to prevent the use of council vehicles for transporting employees' family members or friends, particularly in situations where seatbelts are not utilised.

**Action: EMRIES to investigate feasibility of constructing a barrier that can be unlocked/locked by Council for maintenance along Magnificent Creek, behind the Council building through to 45C Chapman Rd.**

**Action: EMRIES to inform community when the Vets are visiting Kowanyama.**

**Action: EMRIES to erect signage re crocodile awareness at waterways**

#### 4.4.2. Agenda Reports

##### a. KASC-2026-047 Accommodation Tender

**RESOLUTION:** That Council resolves to award Oly Homes (ABN 92 103 649 814) as the preferred supplier for Tender KASC-2026-047 (Staff Accommodation) and to delegate authority to the Chief Executive Officer to do all things necessary to enter into the contract, approve variations, and pay invoices under the contract as and when due.

Moved: Cr. Coralie Lawrence

Seconded: Cr. Charmaine Lawrence

**CARRIED**

##### b. Sub-division Street Names

**RESOLUTION:** That, in accordance with section 60(1)(c) of the Local Government Act 2009, Council resolves to approve the following street names for the Kowanyama subdivision:

1. Magnificent Avenue
2. Rainbow Serpent Street

Moved: Cr. Terita Dick (Mayor)

Seconded: Cr. Coralie Lawrence

**CARRIED**

#### 4.5. Executive Manager Community Services and Cultural Heritage

##### 4.5.1. Information Report

Paula Auld (Acting Executive Community Services Manager and Cultural Heritage) presented EMCSCH Information report to Council. Information report was noted by Council.

#### 5. Other Business

- Nil

## 6. Closed Business

That pursuant to section 254J(3)(e) and (g) of the Local Government Regulation 2012 (Qld), Council resolve to close the meeting to the public to discuss matters the subject of legal advice and regarding negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

Moved: Cr. Teddy Bernard  
Seconded: Cr. Charmaine Lawrence

CARRIED

### Out of closed business

Council resolves to move out of Closed Business

Moved: Cr. Coralie Lawrence  
Seconded: Cr. Charmaine Lawrence

CARRIED

### 6.a Sole Supplier

**RESOLUTION:** That pursuant to sections 235(a) of the Local Government Regulation 2012 (Qld), Council resolve to appoint BDS Mechanical Repairs AUS Pty Ltd (ABN 66 689 161 055) trading as BDS Mechanical as exclusive provider mechanical services up to the date of commencement of the successful supplier under new contract KASC-2026-048 (Kowanyama-based Mechanical Services) and delegate authority and financial delegation to the Chief Executive Officer to:

- a) pay invoices as and when due; and
- b) enter into suitable financial arrangements for the offset of mutual debts as between the supplier and Council in lieu of cash payment; and
- c) approve interim assignment of the Mechanical Workshop Licence to the supplier.

Moved: Cr. Teddy Bernard  
Seconded: Cr. Coralie Lawrence

CARRIED

Ordinary Meeting closed: 11:53am