



Kowanyama Aboriginal Shire Council

August Council Meeting Minutes

26 August 2025, 10:02AM – 10:55AM

Kowanyama Chambers and Cairns Boardroom

Table of Contents

1.	Opening/Welcome.....	2
2.	Conflicts of Interest.....	2
	Apologies.....	2
3.	Previous Minutes / Action Items.....	3
4.	Reports.....	3
4.1.	Mayor, Deputy, and Councillor Updates.....	3
5.	Chief Executive Officer.....	3
5.2.	Executive Manager Corporate and Financial Services.....	4
5.3.	Executive Manager Roads, Infrastructure and Essential Services.....	4
5.4.	Executive Manager Community Services and Cultural Heritage.....	5
6.	Other Business.....	5
7.	Closed Business.....	5

Present

Kowanyama Chambers

Cr. Teddy Bernard (Deputy Mayor)
Cr. Coralie Lawrence
Cr. Charmaine Lawrence
Leah Chambers – Executive Manager Community Services & Cultural Heritage
Dan Dixon – Executive Manager Roads, Infrastructure and Essential Services

Cairns Boardroom

Kevin Bell – Chief Executive Officer
Joe Cristaldi – Executive Manager Corporate and Financial Services
Chris McLaughlin – A/Manager Governance
Danae Maltby – Governance Officer

1. Opening/Welcome

Meeting commenced at 10:02AM.

Deputy Mayor Teddy Bernard welcomed the Councillors and Executive Team to the August Council Meeting, paid respects to Traditional Owners and Elders (past and present).

Cr. Coralie Lawrence performed a welcome prayer.

2. Conflicts of Interest

Councillors advise that there is no Conflict of Interest to be declared.

Apologies

RESOLUTION: That Council accepts the apologies of Cr. Territa Dick

Moved: Cr. Teddy Bernard
Seconded: Cr. Coralie Lawrence

CARRIED

RESOLUTION: That Council accepts the apologies of Cr. Richard Stafford

Moved: Cr. Teddy Bernard
Seconded: Cr. Coralie Lawrence

CARRIED

3. Previous Minutes / Action Items

a. Previous Minutes

RESOLUTION: Minutes (July Ordinary Council Meeting)

Minutes from the Ordinary Council Meeting 22 July 2025 to be adopted as true and accurate.

Moved: Cr. Teddy Bernard

Seconded: Cr. Charmaine Lawrence

CARRIED

Correction to the 24 June 2025 Ordinary Meeting minutes.

- It was noted the minutes of the 24 June 2025 meeting did not correctly record a "Mover" and "Seconded" for the resolution to agenda item 4.2.2.b Special Holidays 2026;

Resolution: Pursuant to Section 4 of the Holidays Act 1983, Council approve the 2026 Special Holidays as presented.

A motion to ratify the resolution at agenda item 4.2.2.b of the 24 June 2025 Ordinary Meeting:

Moved: Cr. Teddy Bernard

Seconded: Cr. Charmaine Lawrence

CARRIED

b. Action Items

Action Items register was noted and tabled.

4. Reports

4.1. Mayor, Deputy, and Councillor Updates

- No updates presented for this meeting.

4.2. Chief Executive Officer

4.2.1. Information Report

Kevin Bell (Chief Executive Officer) presented the CEO report to Council. Information report was noted by Council.

4.2.2. Agenda Reports

a. Councillor Travel Request – Cr Coralie Lawrence

Cr Coralie Lawrence declared a COI for agenda item 4.2.2.a as the subject of the request
Cr. Charmaine Lawrence declared a COI for agenda item 4.2.2.a due to familial relationship with Cr. Coralie Lawrence.

Due to declared COI and lack of quorum for agenda item 4.2.2.a, a proposed amendment to the resolution was presented and approved by Council as follows, ensuring that no Councillor made the decision.

The amended resolution was presented as:

RESOLUTION: That Council delegates authority to the Chief Executive Officer to make a decision with respect to the Councillor Travel Request application and pay all invoices as and when due.

Moved: Cr. Charmaine Lawrence

Seconded: Cr. Teddy Bernard

CARRIED

4.3. Executive Manager Corporate and Financial Services

4.3.1. Information Report

a. Governance Information Report

Chris McLaughlin (A/Manager Governance) presented the Governance report to Council. Information report was noted by Council.

b. HR Information Report

Joe Cristaldi (Executive Manager Corporate and Financial Services) presented the HR report to Council. Information report was noted by Council.

c. Finance Information Report

Joe Cristaldi (Executive Manager Corporate and Financial Services) presented the Finance report to Council. Information report was noted by Council.

d. Contractual Arrangements Report

Joe Cristaldi (Executive Manager Corporate and Financial Services) presented the Contractual Arrangement report to Council. Information report was noted by Council.

4.4. Executive Manager Roads, Infrastructure and Essential Services

4.4.1. Information Report

Dan Dixon, (EMRIES) presented EMRIES Information report to Council. Information report was noted by Council.

4.4.2. Agenda Reports

a. Pool and Splash Park Operations

RESOLUTION: In accordance with section 173(2) of the Local Government Regulation 2012 (Qld), Council resolves to approve unbudgeted expenditure of \$52,070.00 to Kirratech Lifestyle Pools Pty Ltd. This decision is based on the identification of a genuine emergency requiring immediate action to repair and restore water facilities to operational status for community use.

Moved: Cr. Teddy Bernard
Seconded: Cr. Charmaine Lawrence

CARRIED

b. Asset Disposal (Silent Auction Items)

RESOLUTION: In accordance with Council's Asset Disposal Policy clause 5.2(a), Council approves the disposal of assets by sale of Public "Silent" Auction.

Moved: Cr. Charmaine Lawrence
Seconded: Cr. Coralie Lawrence

CARRIED

4.5. Executive Manager Community Services and Cultural Heritage

4.5.1. Information Report

Leah Chambers, (Executive Manager, Community Services and Cultural Heritage) presented EMCSCH Information report to Council. Information report was noted by Council.

5. Other Business

NIL

6. Closed Business

NIL

Meeting closed: 10:55am