



Kowanyama Aboriginal Shire Council

April Council Meeting Minutes

28 April 2026, 10:00 AM – 12:17 PM

Kowanyama Council Chambers and Cairns Boardroom

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Present

Kowanyama Council Chambers Cr. Territa Dick (Mayor)
Cr. Teddy Bernard (Deputy Mayor)
Cr. Charmaine Lawrence
Cr. Coralie Lawrence
Cr. Richard Stafford
Alan Neilan –Chief Executive Officer
Eddie Ibal – Acting Executive Manager Roads, Infrastructure and Essential Services

Cairns Boardroom Joe Cristaldi – Executive Manager Corporate and Financial Services
Paula Auld – Acting Executive Manager Community Services
Gina Rainbird – Executive Manager Community Services
Chris McLaughlin – Acting Manager Governance
Danae Maltby – Governance Officer

1. Opening/Welcome

Meeting commenced at 10:00 AM.

Mayor welcomed the Councillors and Executive Team to the December Council Meeting, paid respects to Traditional Owners and Elders (past and present).

2. Conflicts of Interest

Councillors advise that there is no Conflict of Interest to be declared.

Apologies

NIL

3. Previous Minutes / Action Items

a. Previous Minutes

RESOLUTION: Minutes (March 2026 Ordinary Meeting)

Minutes from the Ordinary Council Meeting 23 March 2026 to be adopted as true and accurate.

Moved: Cr. Territa Dick
Seconded: Cr. Charmaine Lawrence

CARRIED

b. Action Items

Action Items register was noted and tabled.

Action: Provide all elected members with a copy of the document provided by RISE Ventures “Kowanyama Stakeholders Strategic Planning”

Action: Quarterly Report from RISE Ventures to be provided by CEO at the May Ordinary Meeting

4. Reports

4.1. Mayor, Deputy, and Councillor Updates

Mayor welcomed Gina Rainbird as the new Executive Manager of Community Services and Cultural Heritage to Kowanyama Aboriginal Shire Council.

Action: Council to determine who has keys to the aged care facility

Action: Update on the status of the town’s bore(s) to be provided to Council at the May Ordinary Meeting

4.2. Chief Executive Officer

4.2.1. Information Report

Alan Neilan (CEO) presented the CEO report to Council. Information report was noted by Council.

4.3. Executive Manager Corporate and Financial Services

4.3.1. Information Report

a. Governance Update

Dr Chris McLaughlin (Acting Manager Governance) presented the Governance report to Council. Information report was noted by Council.

Cr Territa Dick left the meeting at 10:38am. Cr Territa Dick returned to the meeting at 10:42am.

b. Finance Information Report

Joe Cristaldi (Executive Manager Corporate and Financial Services) presented the March 2026 Finance report to Council. Information report was noted by Council.

Cr Teddy Bernard left the meeting at 10:53am. Cr Teddy Bernard returned to the meeting at 10:55am.

c. Human Resources Information Report

Joe Christaldi (Executive Manager Corporate and Financial Services) presented the HR report to Council. Information report was noted by Council.

4.3.2. Agenda Reports

a. Policy and Procedure

RESOLUTION: That Council adopts the 'Revised statutory Model Meeting Procedures and Standing Orders for Local Government Meetings' issued by the Department of Local Government, Water and Volunteers in March 2026

Moved: Cr. Teddy Bernard
Seconded: Cr. Charmaine Lawrence

CARRIED

4.3.2.b Agenda Reports

b. Resolution Correction – 4.3.2.a (January 2026)

RESOLUTION: That Council accepts the following correction of clerical error to resolution 4.3.2.a from the January 2026 Ordinary Meeting, namely:

"That pursuant to sections 235(a) and (b) of the Local Government Regulation 2012 (Qld), Council resolve to appoint Tropical Forest Tree Pty Ltd trading as Tropical Fire Technologies (ABN 85 600 323 577) as exclusive provider of fire services on the Carbon Abatement Project at Oriners and Sefton Station (EOP100959) and delegate authority and financial delegation to the Chief Executive Officer to negotiate and enter into a commercial contract with the supplier for the 2026 and 2027 fire seasons (2 years)."

Moved: Cr. Teddy Bernard
Seconded: Cr. Coralie Lawrence

CARRIED

4.4. Executive Manager Roads, Infrastructure and Essential Services

4.4.1. Information Report

Eddie Ibal, (Acting Executive Manager Roads, Infrastructure and Essential Services) presented EMRIES Information report to Council. Information report was noted by Council.

Cr Coralie Lawrence left the meeting at 11:23am. Cr Coralie Lawrence returned to the meeting at 10:55am.

4.4.2. Agenda Reports

a. Commercial Rent

RESOLUTION: That Council resolves pursuant to section 262(3)(c) of the Local Government Act 2009 (Qld) to approve a partial commercial fee waiver for a period of 12 months only for Approved Contractor, Outback Electrics (ABN 4220163003) at the Contractor's Camp and give financial delegation to the Chief Executive Officer to consider and decide subsequent waivers applications received from the applicant relating to this tenancy for subsequent years – OPTION 2 Approve a commercial rate discount for two (2) x one-bedroom units, reducing the weekly rate from \$1,768.20 to \$900.00 per week, resulting in a total discount of \$868.20 per week and \$46,800.00 per annum.

Moved: Cr. Teddy Bernard
Seconded: Cr. Richard Stafford

CARRIED

b. Notice of Intention to Repeal

RESOLUTION: That Council resolves to repeal resolution 4.3.2.a made at the 23 March 2026 Ordinary Meeting of Council, namely:

a. KASC-2026-047 Accommodation Tender

RESOLUTION: That Council resolves to award Oly Homes (ABN 92 103 649 814) as the preferred supplier for Tender KASC-2026-047 (Staff Accommodation) and to delegate authority to the Chief Executive Officer to do all things necessary to enter into the contract, approve variations, and pay invoices under the contract as and when due.

Moved: Cr. Coralie Lawrence
Seconded: Cr. Charmaine Lawrence

CARRIED

NO VOTE TAKEN – No mover. Motion failed.

Cr Territa Dick left the meeting at 12:03pm. Cr Territa Dick returned to the meeting at 12:08pm.

4.5. Executive Manager Community Services and Cultural Heritage

4.5.1. Information Report

Paula Auld, (Acting Executive Manager Community Services) presented EMCSCH Information report to Council. Information report was noted by Council.

5. Other Business

NIL

6. Closed Business

NIL

Ordinary Meeting closed: 12:17pm