



Kowanyama Aboriginal Shire Council

May Council Meeting Minutes

26 May 2026, 10:03 AM – 2:52 PM

Kowanyama Council Chambers and Cairns Boardroom

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Present

Kowanyama Council Chambers	Cr. Territa Dick (Mayor) Cr. Teddy Bernard (Deputy Mayor) Cr. Charmaine Lawrence Cr. Coralie Lawrence Alan Neilan –Chief Executive Officer Eddie Ibal – Acting Executive Manager Roads, Infrastructure and Essential Services Gina Rainbird – Executive Manager Community Services
Cairns Boardroom	Joe Cristaldi – Executive Manager Corporate and Financial Services Chris McLaughlin – Acting Manager Governance Danae Maltby – Governance Officer

1. Opening/Welcome

Meeting commenced at 10:03 AM.

Mayor welcomed the Councillors and Executive Team to the December Council Meeting, paid respects to Traditional Owners and Elders (past and present).

Cr Teddy Bernard joined the meeting at 10:05am.

2. Conflicts of Interest

Councillors advise that there is no Conflict of Interest to be declared.

Apologies

RESOLUTION: That Council accepts the apologies of Cr. Richard Stafford.

Moved: Cr. Coralie Lawrence
Seconded: Cr. Charmaine Lawrence

CARRIED

3. Previous Minutes / Action Items

a. Previous Minutes

RESOLUTION: Minutes (April 2026 Ordinary Meeting)

Minutes from the Ordinary Council Meeting 28 April 2026 to be adopted as true and accurate.

Moved: Cr. Teddy Bernard
Seconded: Cr. Territa Dick

CARRIED

b. Action Items

Action Items register was noted and tabled.

4. Reports

4.1. Mayor, Deputy, and Councillor Updates

Mayor welcomed Gina Rainbird as the new Executive Manager of Community Services to Kowanyama Aboriginal Shire Council.

Action: Council to consult with CEQ in relation to endorsing a sign to be posted at the shop that school aged children are not to be served during school hours.

4.2. Chief Executive Officer

4.2.1. Information Report

Alan Neilan (CEO) presented the CEO report to Council. Information report was noted by Council.

4.3. Executive Manager Corporate and Financial Services

4.3.1. Information Report

a. Governance Update

Dr Chris McLaughlin (Acting Manager Governance) presented the Governance report to Council. Information report was noted by Council.

b. Finance Information Report

Joe Cristaldi (Executive Manager Corporate and Financial Services) presented the Finance report to Council. Information report was noted by Council.

c. Human Resources Information Report

Joe Christaldi (Executive Manager Corporate and Financial Services) presented the HR report to Council. Information report was noted by Council.

4.3.2. Agenda Reports

a. Policy and Procedure

RESOLUTION: That Council adopts the KASC-STRAT-037 Right to Information Policy.

Moved: Cr. Teddy Bernard
Seconded: Cr. Coralie Lawrence

CARRIED

RESOLUTION: That Council adopts the KASC-STRAT-038 Information Privacy Policy.

Moved: Cr. Territa Dick
Seconded: Cr. Charmaine Lawrence

CARRIED

RESOLUTION: That Council adopts the KASC-STAT-003 Advertising Spending Policy.

Moved: Cr. Teddy Bernard
Seconded: Cr. Charmaine Lawrence

CARRIED

RESOLUTION: That Council adopts the KASC-STAT-002 Entertainment and Hospitality Policy.

Moved: Cr. Teddy Bernard
Seconded: Cr. Coralie Lawrence

CARRIED

b. Policy and Procedure

RESOLUTION: That Council resolve to:

- a) receive and note the report titled 'Kowanyama Statutory 10 Year Planning Scheme Review – Outcomes Report';
- b) propose to amend the Planning Scheme under section 18 of the *Planning Act 2016*;
- c) review and amend the Planning Scheme Policies and make new planning scheme policies, as needed, under section 22 of the *Planning Act 2016*;
- d) delegate authority to the Chief Executive Officer to prepare and progress the proposed amendments to the Planning Scheme and Planning Scheme Policies, including preparation of new planning scheme policies (if needed) under the *Planning Act 2016* and Minister's Guidelines and Rules.

Moved: Cr. Teddy Bernard
Seconded: Cr. Charmaine Lawrence

CARRIED

Cr. Coralie Lawrence left the meeting at 11:08am. Cr. Coralie Lawrence returned to the meeting at 11:11am.

4.4. Executive Manager Roads, Infrastructure and Essential Services

4.4.1. Information Report

Eddie Ibal, (Acting Executive Manager Roads, Infrastructure and Essential Services) presented EMRIES Information report to Council. Information report was noted by Council.

ACTION: EMRIES to change plan presented in report regarding map for new housing development as per the Councillors suggestions. Require new lot numbers for 4br (regular and highset) and 2 x 3br. CEO to liaise with DHPW.

Cr. Charmaine Lawrence left the meeting at 12:11pm. Cr. Charmaine Lawrence returned to the meeting at 12:14pm.

4.4.2. Agenda Report

RESOLUTION: That Council, in accordance with section 231(2) Local Government Regulation 2012, endorse V& J Beasley Civil Pty Ltd (ABN 32 649 306 909) as an Approved Contractor on Council's Approved Contractor List (KASC_2025_037) for a period of two (2) years.

Moved: Cr. Teddy Bernard
Seconded: Cr. Coralie Lawrence

CARRIED

Action: Council to hold a special meeting to consider a Resolution regarding Workshop Agenda Report.

Meeting break from 12:21pm – 1:05pm

4.5. Executive Manager Community Services and Cultural Heritage

4.5.1. Information Report

Gina Rainbird, (Executive Manager Community Services) presented EMCSCH Information report to Council. Information report was noted by Council.

5. Deputation

Department of Local Government, Water and Volunteers requested a deputation with Council to present information relating to The Local Government (Empowering Councils) and other Legislation Amendment Act 2026.

Department attendees:

- Robert Blake
- Emily Reid
- Melanie Ison

6. Closed Business

RESOLUTION: That pursuant to section 254J(3)(e) of the *Local Government Regulation 2012 (Qld)*, Council resolve to close the meeting to the public to discuss matters the subject of legal advice regarding the local government for which a public discussion would be likely to prejudice the interests of the local government.

Moved: Cr. Teddy Bernard
Seconded: Cr. Coralie Lawrence

CARRIED

Out of Closed Business

RESOLUTION: That Council resolves to move out of Closed Business

Moved: Cr. Coralie Lawrence
Seconded: Cr. Charmaine Lawrence

CARRIED

Note: Closed Business report was information report only. No resolution required.

Ordinary Meeting closed: 2:52pm