Kowanyama Aboriginal Shire Council

June Council Meeting Minutes

30 May 2026, 8:47 AM – 2:26 PM

Kowanyama Council Chambers and Cairns Boardroom

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Present

Kowanyama Council Chambers	Cr. Territa Dick (Mayor) Cr. Teddy Bernard (Deputy Mayor) Cr. Richard Stafford Cr. Coralie Lawrence Eddie Ibal – Acting Executive Manager Roads, Infrastructure and Essential Services Gina Rainbird – Executive Manager Community Services
Cairns Boardroom	Alan Neilan –Chief Executive Officer Joe Cristaldi – Executive Manager Corporate and Financial Services Chris McLaughlin – Acting Manager Governance Danae Maltby – Governance Officer

1. Opening/Welcome

Meeting commenced at 8:47 AM.

Mayor welcomed the Councillors and Executive Team to the December Council Meeting, paid respects to Traditional Owners and Elders (past and present).

2. Conflicts of Interest

Councillors advise that there is no Conflict of Interest to be declared.

Apologies

RESOLUTION: **That Council accepts the apologies of Cr. Charmaine Lawrence**

Moved: Cr. Teddy Bernard
Seconded: Cr. Coralie Lawrence

CARRIED

3. Previous Minutes / Action Items

a. Previous Minutes

RESOLUTION: Minutes (May 2026 Ordinary Meeting)

Minutes from the Ordinary Council Meeting 26 May,2026 to be adopted as true and accurate.

Moved: Cr. Teddy Bernard
Seconded: Cr. Coralie Lawrence

CARRIED

RESOLUTION: Minutes (June 2026 Ordinary Meeting)

Minutes from the Ordinary Council Meeting 8 June ,2026 to be adopted as true and accurate.

Moved: Cr. Teddy Bernard
Seconded: Cr. Coralie Lawrence

CARRIED

Cr. Territa Dick left the meeting at 8:52am. Cr. Territa Dick returned to the meeting at 8:53am.

b. Action Items

Action Items register was noted and tabled.

Action: EMRIES to send plans for 2 x 3 bedroom to appropriate government department for approval.

Action: EMRIES to confirm that the mango trees out the front of the new Council building will not be moved for the new Community Hub.

4. Reports

4.1. Mayor, Deputy, and Councillor Updates

Mayor provided a detailed outline of meetings and actions taken over the last month.

Cr. Territa Dick left the meeting at 9:12am. Cr. Territa Dick returned to the meeting at 9:15am.

4.2. Chief Executive Officer

4.2.1. Information Report

Alan Neilan (CEO) presented the CEO report to Council. Information report was noted by Council.

4.2.2. Information Report

Alan Neilan presented the report to Council regarding 25/26 Grants report from Peak Services.

4.2.3. Information Report

Alan Neilan presented the report to Council regarding administration, training centre and contractor's camp.

4.2.4. Information Report

Alan Neilan presented the report to Council regarding the Indigenous Knowledge Centre.

Action: EMRIES to provide information to Cr Stafford in relation to when the 'Containers for Change' program was starting up again in the dry season.

Cr. Teddy Bernard left the meeting at 9:24am Cr. Teddy Bernard returned to the meeting at 9:26am.

4.3. Executive Manager Corporate and Financial Services

4.3.1. Information Report

a. **Governance Update**

Chris McLaughlin (Acting Manager Governance) presented the Governance report to Council. Information report was noted by Council.

Action: Register of Interests to be completed by all Councillors. EA to follow up.

Action: EMCHS to create a list of Community events for the 26-27 financial year.

Cr. Territa Dick left the meeting at 10:02am. Cr. Territa Dick returned to the meeting at 10:06am.

b. **Finance Information Report**

Joe Cristaldi (Executive Manager Corporate and Financial Services) presented the Finance report to Council. Information report was noted by Council.

c. **Human Resources Information Report**

Joe Christaldi (Executive Manager Corporate and Financial Services) presented the HR report to Council. Information report was noted by Council.

d. **Grants and Funding Report**

Karen Longford (Grants Officer) presented the Grants and Funding report to Council. Information report was noted by Council.

4.3.2. Agenda Reports

a. **Annual Operations Plan**

RESOLUTION: That Council adopts the 'KASC Annual Operation Plan", as attached.

Moved: Cr. Territa Dick
Seconded: Cr. Teddy Bernard

CARRIED

b. **Statement of Estimated Financial Position**

RESOLUTION: That Council notes the Statement of Estimated Financial Position in accordance with section 205 of the Local Government Regulation 2012.

Moved: Cr. Territa Dick
Seconded: Cr. Teddy Bernard

CARRIED

c. **Annual Budget 2026/2027**

RESOLUTION: It is recommended that, pursuant to section 107A of the Local Government Act 2009 and sections 169 and 170 of the Local Government Regulation 2012, Council's Budget for the 2026/27 financial year, incorporating:

i. **The statement of income and expenditure;**
ii. **The statement of financial position;**
iii. **The statement of cash flow;**
iv. **The statement of changes in equity;**
v. **The long-term financial forecast;**
vi. **The revenue statement;**
vii. **The revenue policy;**
viii. **The relevant measures of financial sustainability; and**
ix. **The total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget**

Moved: Cr. Territa Dick
Seconded: Cr. Richard Stafford

CARRIED

Cr. Teddy Bernard left the meeting at 10:22am Cr. Teddy Bernard returned to the meeting at 10:27am.

Meeting break from 10:29am – 10:51am

d. **Debt Policy**

RESOLUTION: That Council adopts the 'KASC-STAT-008 Debt Policy".

Moved: Cr. Teddy Bernard
Seconded: Cr. Richard Stafford

CARRIED

e. **Procurement Policy**

RESOLUTION: That Council adopts the' KASC-STAT-009 Procurement Policy'.

Moved: Cr. Territa Dick
Seconded: Cr. Teddy Bernard

CARRIED

Cr. Coralie Lawrence returned from break to the meeting at 11:18am.

f. **Fees and Charges & Commercial Charges Schedule**

RESOLUTION: That Council:

1. Adopts the 2026/27 Fees and Charges & Commercial Charges Schedule, effective from 1 July 2026 in accordance with section 97(1) of the Local Government Act 2009. Allowing any changes to fees and charges to be reflected in all supportive documentation, plans and customer communications.

2. Delegates authority to the Chief Executive Officer to set or vary any fee or charge & commercial charge, other than those that are cost-recovery fees, in accordance with section 257(1)(b) of the Local Government Act 2009.

Moved: Cr. Teddy Bernard
Seconded: Cr. Richard Stafford

CARRIED

g. Utility Charges

RESOLUTION: That pursuant to section 94 of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012, Council resolves to:

i. Utility charges (in Lieu of Rent)
To make and levy Utility Charge in Lieu of rent for all residential properties that are not charged a rental payment from Council or the Department of Housing and Public Works as identified in "Fees and Charges Schedule 2026/27" and "Commercial Charges Schedule 2026/27".

ii. Sewerage Utility Charge
To make and levy sewerage utility charge for supply of sewerage services and shall be levied on a per petrosal basis as identified in "Fees and Charges Schedule 2026/27" and "Commercial Charges Schedule 2026/27".

iii. Garbage utility
To make and levy garbage utility charges for the supply of garbage collection services and shall be levied as identified in "Fees and Charges Schedule 2026/27" and "Commercial Charges Schedule 2026/27" and set out in "KASC Budget Book – 1 July 2026 to 30 June 2027".

iv. Water Utility Charge
To make and levy utility charges for supplying water to premises within the listed areas on a two-tier tariff system comprising of:

- Service Supply Charge - to cover Council's fixed costs in supplying water to the township of Kowanyama;
- Water Usage Charge - for each kilolitre of water consumed, to cover Council's variable costs of operating, maintaining, and managing the water supply system; and

The water utility charges shall be levied as identified in "Fees and Charges Schedule 2026/27" and "Commercial Charges Schedule 2026/27".

Moved: Cr. Territa Dick
Seconded: Cr. Teddy Bernard

CARRIED

h. Interest on Charges

RESOLUTION: Council resolves, in accordance with section 133 of the Local Government Regulation 2012, that compound interest will be charged at the prescribed rate of 8.00% per annum and will be applied on all overdue charges for the 2026/27 financial year.

Moved: Cr. Teddy Bernard
Seconded: Cr. Richard Stafford

CARRIED

i. **Policy and Procedure**

RESOLUTION: That Council adopts the 'KASC-STAT-043 Data Breach Policy".

Moved: Cr. Territa Dick
Seconded: Cr. Teddy Bernard

CARRIED

j. **Councillor Remuneration**

RESOLUTION: That Council:

i. notes the amendments to section 247 of the Local Government Regulation 2012 (Qld) and the advice received from the Department of Local Government, Water and Volunteers in June 2026;
ii. resolves that, effective l July 2026, councillor remuneration will comprise only the annual remuneration amounts determined by the Queensland Local Government Remuneration Commission for the relevant category of council and office held, with no separate meeting attendance fees or deductions for non-attendance;
iii. resolves to discontinue any previous Council resolutions, policies or administrative arrangements to the extent they provide for meeting attendance fees or deductions from councillor remuneration based on attendance at meetings;
iv. resolves to adopt the necessary amendments to Council's related policies, procedures and administrative arrangements to give effect to this resolution; and
v. resolves to authorise the Chief Executive Officer to undertake all administrative actions necessary to implement this resolution.

Moved: Cr. Territa Dick
Seconded: Cr. Richard Stafford

CARRIED

4.4. Executive Manager Roads, Infrastructure and Essential Services

4.4.1. Information Report

Eddie Ibal, (Acting Executive Manager Roads, Infrastructure and Essential Services) presented EMRIES Information report to Council. Information report was noted by Council.

Cr. Territa Dick left the meeting at 11:19am. Cr. Territa Dick returned to the meeting at 11:26am.

Cr. Territa Dick left the meeting at 11:34am. Cr. Territa Dick returned to the meeting at 11:40am.

4.4.2. Agenda Report – Monthly Report June (Lakon).

Tyrone McLean (Program Manager, Disaster Recovery) & Daniel Pickert (Senior Project Manager, Cairns Office Manager) presented the June Lackon Monthly Report to Council. Information report was noted by Council.

Cr. Teddy Bernard left the meeting at 12:10pm. Cr. Territa Dick returned to the meeting at 12:12pm.

Cr. Territa Dick left the meeting at 12:18pm. Cr. Territa Dick returned to the meeting at 12:27pm.

4.5. Executive Manager Community Services and Cultural Heritage

4.5.1. Information Report

Gina Rainbird, (Executive Manager Community Services) presented EMCS Information report to Council. Information report was noted by Council.

Meeting break from 12:42pm – 1:43pm

5. Other Business

5.1.1. Information Report – Special Holidays 2026/2027

RESOLUTION: Pursuant to Section 4 of the Holidays Act 1983, Council approves the 2027 Special Holidays as presented.

Moved: Cr. Richard Stafford
Seconded: Cr. Coralie Lawrence

CARRIED

5.1.2. Information Report – Housing Allocation

RESOLUTION: Council endorses the suggested change to social housing allocation as requested by the First Nations Housing and Homelessness Unit through the Department of Housing, Local Government, Planning and Public Works.

NO VOTE TAKEN – TABLED FOR JULY 2026 ORDINARY MEETING

ACTION: Councillors to review documentation and make a determination.

5.1.3. Information Report – Funerals

Kowanyama Sports and Recreation Association's lates Funeral Assistance Policy was tabled – no resolution required.

6. Closed Business

RESOLUTION 1 – CLOSED MEETINGS - That pursuant to section 254J(3) (g) of the Local Government Regulation 2012 (Qld), Council resolve to close the meeting to the public to discuss regarding negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

Moved: Cr. Teddy Bernard
Seconded: Cr. Coralie Lawrence

CARRIED

RESOLUTION 2: That Council resolves to move out of Closed Business

Moved: Cr. Coralie Lawrence
Seconded: Cr. Charmaine Lawrence

CARRIED

NO VOTE TAKEN – TABLED FOR JULY 2026 ORDINARY MEETING

ACTION: Councillors to review documentation and make a determination.

Ordinary Meeting closed: 2:26pm