



Kowanyama Aboriginal Shire Council

September Council Meeting Minutes

22 September 2026, 10:08 AM –12:13PM

Kowanyama Council Chambers and Cairns Boardroom

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Present

Kowanyama Council Chambers	Cr. Teddy Bernard (Deputy Mayor) Cr. Coralie Lawrence Cr. Charmaine Lawrence Cr. Richard Stafford Mark Crawley – Interim Chief Executive Officer Gina Rainbird – Executive Manager of Community Services Malcolm France – Executive Manager Roads, Infrastructure and Essential Services Eddie Ibal – Project Manager
Cairns Boardroom	Chris McLaughlin – A/Manager Governance Danae Maltby – Governance Officer
On Teams	Cr. Territa Dick (Mayor)
Visitors/Gallery	Mr Robert Blake from the Department Local Government, Water and Volunteers was in attendance for the meeting

1. Opening/Welcome

Meeting commenced at 10:08 AM.

Mayor welcomed the Councillors and Executive Team to the August Council Meeting, acknowledging the country that we meet on today and paid respects to Traditional Owners and Elders (past and present).

Mayor advised that the community was in Sorry Business with the passing of a family member.

Mayor also welcomed new EMRIES, Malcolm France.

2. Conflicts of Interest

Councillors advise that there is no Conflict of Interest to be declared.

Apologies

NIL

3. Previous Minutes / Action Items

a. Previous Minutes

RESOLUTION: Minutes (August 2026 Ordinary Meeting)

Minutes from the Ordinary Council Meeting 25 August 2026 to be adopted as true and accurate.

Moved: Cr. Coralie Lawrence

Seconded: Cr. Territa Dick

CARRIED

b. Action Items

Action Items register was noted and tabled.

Action Item: Executive Management Team to ensure continuity of service of the community bus.

Action Item: Industrial waste being dumped outside tip. EMRIES to investigate.

Action Item: EMRIES to provide plans/information for Council's parcel of land next to triplex at 45 Chapman Rd as quotes have come in way over budget. CEO suggests 'tiny houses' may be more economical.

Action Item: Clean Up Kowie Campaign. CEO to distribute proposal prepared previously for Clean Up Australia Day

Cr. Richard Stafford left the meeting at 10:47am. Cr. Richard Stafford returned to the meeting at 10:49am.

4. Reports

4.1. Mayor, Deputy, and Councillor Updates

Councillors provided verbal updates on activities undertaken for July 2026.

Mayor Territa Dick acknowledged the work done by Alan Neilan during his tenure with council and welcomed Mark Crawley back to the role as Interim CEO. The permanent CEO role has been advertised.

Mayor attended the following meetings to represent Council, TCICA, Panel member for recruitment, Rodeo, week's leave, NAIDOC Celebrations, Mandatory Training for Councillors with Department and other Councillors.

Cr Stafford advised that he attended the refuse station, Men's Shed and was approached about the garbage truck and refuse collection.

Deputy Mayor thanked the EMCS for her work, along with the team, with the Rodeo and NAIDOC. Attended the NAIDOC event on Friday.

Cr. Charmaine Lawrence attended the Rodeo and thanked the Interim CEO and EMCS for their efforts including collecting rubbish at the grounds, encouraged others to do the same. Also mentioned kids chasing horses around town at midnight.

Cr Coralie Lawrence mentioned animal control concerns with the kids riding around town close to the horses', apologies for the rodeo, attended three events during NAIDOC – community got involved and good sentiment was expressed about the days on country, Youth Strategy is progressing with the data that has been reviewed

4.2. Chief Executive Officer

4.2.1. Information Report

a. CEO Update

Mark Crawley (ICEO) presented the CEO report to Council. Information report was noted by Council.

4.3. Executive Manager Corporate and Financial Services

4.3.1. Information Report

a. Governance Update

Chris McLaughlin (A/ Manager Governance) presented the Governance update report to Council. Information report was noted by Council.

Cr. Teddy Bernard left the meeting at 11:15am. Cr. Teddy Bernard returned to the meeting at 11:20am.

b. Finance Information Report

Mark Crawley (Interim Chief Executive Officer) presented the August 2026 Finance report to Council. Information report was noted by Council.

c. Human Resources Information Report

Mark Crawley (Interim Chief Executive Officer) presented the HR update report to Council. Information report was noted by Council.

d. Grants Update

Mark Crawley (Interim Chief Executive Officer) presented the Grants Update report to Council. Information report was noted by Council.

Cr. Charmaine Lawrence left the meeting at 11:23am. Cr. Charmaine Lawrence returned to the meeting at 11:25am.

4.3.2. Agenda Report

a. Tender – Freight Services

RESOLUTION: That Council approve the award of KASC-2026-052 Freight Services Tender to Tuxworth & Woods Mossman Carriers (A.B.N 71 010 709 056) for a two (2) year period, with a further one (1) year extension at Council's discretion and delegate authority to the Chief Executive Officer to do all things necessary to enter into the contract, approve variations and pay invoices thereunder as and when due.

Moved: Cr. Teddy Bernard

Seconded: Cr. Coralie Lawrence

CARRIED

4.4. Executive Manager Roads, Infrastructure and Essential Services.

4.4.1. Information Report

Malcolm France (Executive Manager of Roads, Infrastructure and Essential Services) & Eddie Ibal, (Project Manager) presented EMRIES Information report to Council. Information report was noted by Council.

Action: EMRIES to provide an updated on the status of the new fuel holding tank at the airport during the October Ordinary Meeting.

Action: EMRIES to provide the Masterplan for the Airport during the October Ordinary Meeting.

Action: EMRIES to information regarding the damage to the airport tarmac during the October Ordinary Meeting.

4.5. Executive Manager Community Services and Cultural Heritage

Cr. Teddy Bernard left the meeting at 11:55am. Cr. Teddy Bernard returned to the meeting at 11:57am.

4.5.1. Information Report

Gina Rainbird (Executive Manager Community Services) presented EMCS Information report to Council. Information report was noted by Council.

Action: CEO to commence preparations for "Get Ready Kowie" – Disaster Messages

5. General Business

Commence planning for 2027 Community Events. Mayor mentioned that Councillors and Senior Executives to attend Council events.

6. Closed Business

NIL

Ordinary Meeting closed: 12:13pm