Kowanyama Aboriginal Shire Council

October Council Meeting Minutes

27 October 2026, 11:33AM –4:12PM

Kowanyama Council Chambers and Cairns Boardroom

Unconfirmed

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Unconfirmed

Present

Kowanyama Council Chambers	Cr. Territa Dick (Mayor) Cr. Coralie Lawrence Cr. Charmaine Lawrence Cr. Richard Stafford Lawrence Booth – Acting Chief Executive Officer Gina Rainbird – Executive Manager of Community Services Malcolm France – Executive Manager Roads, Infrastructure and Essential Services Eddie Ibal – Project Manager Chris McLaughin – A/Manager Governance
Cairns Boardroom	Danae Maltby – Governance Officer

1. Opening/Welcome

Meeting commenced at 11:33AM.

Mayor welcomed the Councillors and Executive Team to the October Council Meeting, paid respects to Traditional Owners and Elders (past and present).

2. Conflicts of Interest

Councillors advised that there is no Conflict of Interest to be declared.

Apologies

RESOLUTION: That Council accepts the apologies of Cr. Teddy Bernard

Moved: Cr. Coralie Lawrence
Seconded: Cr. Charmaine Lawrence

CARRIED

3. Previous Minutes / Action Items

a. **Previous Minutes**

RESOLUTION: Minutes (September 2026 Ordinary Meeting)

Minutes from the Ordinary Council Meeting 22 September 2026 to be adopted as true and accurate.

Moved: Cr. Charmaine Lawrence
Seconded: Cr. Coralie Lawrence

CARRIED

Unconfirmed

RESOLUTION: Minutes (October 2026 Special Meeting)

Minutes from the Special Council Meeting 12 October 2026 to be adopted as true and accurate.

Moved: Cr. Territa Dick
Seconded: Cr. Charmaine Lawrence

CARRIED

b. **Action Items**

Action Items register was noted and tabled.

Action Item: EMRIES to put up refuse pick up notices on physical noticeboards as well as Facebook.

Action Item: Executive to investigate possibility of "Kowanyama Day" for community celebration.

Meeting Break: 12:02pm – 12:46pm

4. Reports

4.1. Mayor, Deputy, and Councillor Updates

Councillors provided verbal updates on activities undertaken for October 2026.

4.2. Chief Executive Officer

4.2.1. Information Report

a. **CEO Update**

Lawrence Booth (ACEO) presented the CEO report to Council prepared by Mark Crawley (ICEO). Information report was noted by Council.

b. **Cemetery Plaque Request**

RESOLUTION: That Council approves the request to install the plaque at the Kowanyama Cemetery following consultation with community Elders.

Moved: Cr. Coralie Lawrence
Seconded: Cr. Charmaine Lawrence

CARRIED

Action Item: CEO to inquire with the Anglican Dioses as to exactly where the gravesites are.

Cr. Charmaine Lawrence left the meeting at 12:52pm. Cr. Charmaine Lawrence returned to the meeting at 12:56pm.

Unconfirmed

Cr. Richard Stafford left the meeting at 12:55pm. Cr. Richard Stafford returned to the meeting at 12:56pm.

c. **Community Grant Request**

RESOLUTION: That Council, in accordance with the Community Grants Policy (KASC-STAT-016) resolve to award a one-off Community Grant of $500 (GST exclusive) to Kowanyama State School to support the Certificate III in Early Childhood Education and Care Graduation Ceremony to be held on 10 November 2026, and delegate authority to the Chief Executive Officer to do all things necessary to facilitate payment of the grant.

Moved: Cr. Territa Dick
Seconded: Cr. Richard Stafford

CARRIED

d. **Register of Delegations**

RESOLUTION: That Council:

1. Accepts the delegation of powers conferred on Council under the Waste Reduction and Recycling (Local Government) Delegation (No.1) 2019, made pursuant to section 263 of the Waste Reduction and Recycling Act 2011; and
2. Pursuant to section 257 of the Local Government Act 2009, delegate those powers to the Chief Executive Officer, subject to the limitations and conditions contained in the delegation instrument and relevant legislation.

Moved: Cr. Territa Dick
Seconded: Cr. Richard Stafford

CARRIED

Action Item: The Chief Executive Officer is to take all reasonable and practicable steps to facilitate the appointment of a suitably qualified local community member to the position.

Cr. Territa Dick left the meeting at 1:19pm. Cr. Territa Dick returned to the meeting at 1:22pm.

4.3. Executive Manager Corporate and Financial Services

4.3.1. Information Report

a. **Governance Update**

Chris McLaughlin (A/ Manager Governance) presented the Governance update report to Council. Information report was noted by Council.

b. **Finance Information Report**

Danae Maltby (Governance Officer) presented the September 2026 Finance report to Council. Information report was noted by Council.

Unconfirmed

c. **Human Resources Information Report**

Danae Maltby (Governance Officer) presented the HR update report to Council. Information report was noted by Council.

4.3.2. Agenda Report

a. **Policy and Procedures**

RESOLUTION: That Council adopts the revised statutory Model Meeting Procedures and Standing Orders for Local Government, Water and Volunteers in July 2026.

Moved: Cr. Richard Stafford
Seconded: Cr. Territa Dick

CARRIED

RESOLUTION: That Council adopts the KASC-STRAT-041 CCTV and Surveillance Strategic Policy.

Moved: Cr. Territa Dick
Seconded: Cr. Coralie Lawrence

CARRIED

b. **KASC Annual Report 2025-2026**

RESOLUTION: That pursuant to section 182(2) of the Local Government Regulation 2012 (Qld), Council resolve to adopt its Annual Report 2025-2026.

Moved: Cr. Territa Dick
Seconded: Cr. Charmaine Lawrence

CARRIED

c. **Sole/Specialised and Confidential Supplier**

RESOLUTION: That pursuant to sections 235(a) and/or (b) of the Local Government Regulation 2012 (Qld), Council resolve to appoint John Brisbin trading as Loveheart Farm (ABN 20 780 591 521) as exclusive provider of project management services for transition of the Carbon Abatement Project at Oriners and Sefton Station (EOP100959) to the Land Restoration Fund and delegate authority and financial delegation to the Chief Executive Officer to negotiate and enter into a commercial contractor with the supplier for 12 months (1 November 2026 to 31 October 2027), in addition to variations as considered necessary and/or convenient.

The proposed motion was not moved. Accordingly, the matter lapsed without a decision of Council.

Action Item: Governance to provide a report at the next Ordinary Council Meeting outlining alternative suitably qualified contractors or, where no viable alternatives are identified, providing justification for the engagement of the proposed contractor as the sole suitable provider.

Cr. Territa Dick left the meeting at 1:56pm. Cr. Territa Dick returned to the meeting at 2:00pm.

Cr. Territa Dick left the meeting at 2:03pm. Cr. Territa Dick returned to the meeting at 2:08pm.

Unconfirmed

4.4. Executive Manager Roads, Infrastructure and Essential Services.

4.4.1. Information Report

Eddie Ibal, (Project Manager) presented EMRIES Information report for September to Council. Information report was noted by Council.

4.4.2. Agenda Report – Tender KASC – 2026-053

RESOLUTION: That Council resolve to award contract KASC-2026-053 to Gulf Regional Services (Gulf Services Pty Ltd) ABN:76 656 995 201 for $3,211,199.77 excluding GST for a period of 8 weeks to deliver the reconstruction of Kowanyama sealed roads network and delegate authority to the Chief Executive Officer to do all things necessary to enter into the contract (including contract negotiations prior to award), approve variations and pay invoices thereunder as and when due.

Moved: Cr. Charmaine Lawrence
Seconded: Cr. Territa Dick

CARRIEDD

3 x in favour, 1 x against

4.5. Executive Manager Community Services and Cultural Heritage

4.5.1. Information Report

Gina Rainbird (Executive Manager Community Services) presented EMCS Information report to Council. Information report was noted by Council.

Meeting Break 3:14pm – 3:29pm

Cr. Territa Dick left the meeting at 3:45pm. Cr. Territa Dick returned to the meeting at 3:50pm.

5. General Business

Mark Weaver, the Cultural Centre Facilitator presented a visual presentation to brief Council on the progress of the IKC. The presentation was noted by Council.

Action Item: EMCS and HR to assist the Cultural Centre Facilitator in identifying local community members for training and employment opportunities at the IKC.

6. Closed Business

NIL

Ordinary Meeting closed: 4:12pm

Unconfirmed